

Graphic Arts and Marketing Coordinator

The Mount Horeb Public Library is seeking a candidate with a marketing background and fresh, vibrant graphic art skills to help us promote our services, collections, and events to the public. Communication skills must include clear and concise writing ability and an attention to grammar. The individual will be responsible for designing newsletters, web pages, program brochures, event posters. Additional library-related duties as assigned. Desirable skills include: Mac literate, familiar with different printing processes, including 1-color, 2-color and full-color, ability to produce a color separation, create a multiple page booklet in Indesign, mail merge, good math skills for sizing up projects, and an attention to detail. Familiarity with Adobe Photoshop, Illustrator, Indesign CS3 or CS4, and Macromedia Dreamweaver CS3 or CS4. 20 Hours a week, 1 Saturday a month. LAIII, Union position with benefits. \$17.22 an hour to start. Please submit cover letter and resume to Lysianne Unruh, Director, Mount Horeb Public Library, 105 Perimeter Road, Mount Horeb, WI 53572 or to lunruh@scls.lib.wi.us by **Friday, February 12th**.