

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

AMENDED

PARKS, RECREATION, AND FORESTRY COMMISSION
JANUARY 26, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Review minutes of the October 27, 2009 meeting.
- 3) Consider revised toilet building plans and budget for Sunrise Park.
- 4) Consider Grundahl Park scoreboard.
- 5) 2010 swimming pool fees.
- 6) 2010 Recreation Department staff wages.
- 7) Recreation Director's report.
- 8) Parks and Urban Forestry Director's report.
- 9) Set next meeting date and time.
- 10) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PARKS, RECREATION AND FORESTRY COMMISSION

JANUARY 26, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Duane Hofstetter called the meeting to order with members Mary McDonough-Sutter, Tom Shay, Mark Webber, and Dave Hoffman present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: Shay moved, McDonough-Sutter seconded, to approve the minutes of October 27, 2009 meeting. Motion carried.

TOILET BUILDING CONSTRUCTION PLANS FOR SUNRISE PARK: Park and Forestry Director Jeff Gorman gave a brief update on the construction plans for the park building. The original estimate for the shelter/toilet building was \$327,500 and the Village Board budgeted \$110,000. The Commission discussed the fact that the Village Board appropriated the \$40,000 Summer Frolic donation to the playground area without asking the Frolic. Webber stated he thought the donation was for the toilet building and shelter. McDonough-Sutter moved, Shay seconded to request that a total of \$150,000 be available for the use of building the toilet building. Motion carried.

Gorman further explained that after removing the sustainable features, the building's west overhang, the stone work, the concessions, and the shelter, we would be able to get a \$140,750 split block building with two restrooms in it. Webber further discussed how the Frolic was committed toward helping to build out the rest of the park and that additional funding could help finish the playground, or add a shelter in the future.

Bierke is to have this on the Committee of the Whole agenda for further discussion with the Frolic representatives.

GRUNDAHL PARK SCOREBOARD: Gorman announced that Sloan and John Deere were willing to sponsor the new scoreboard for Grundahl Park. They will be making a \$5,630 donation spread over a period of a few years. Hoffman moved, Shay seconded to have an agreement drafted with the terms of the donation to address the payment over a period of time. Motion carried.

2010 SWIMMING POOL FEES: Bierke announced that as part of the budget approval for 2010 the Village Board wanted to see an increase in revenue coming from the swimming pool. Bierke and Dudley met with Mary Seidl of the Gators Swim Team to discuss revenue generating options. Seidl was present and updated the Commission about doing a relay meet with other teams, or the idea of providing additional swimming lessons to raise money. Dudley then went over a proposal for

increasing certain swimming pool fees. Hoffman moved to table until next month. Motion was withdrawn. McDonough-Sutter moved, Shay seconded to recommend swimming pool pass fee changes for 2010. Motion carried.

RECREATION DEPARTMENT SEASONAL STAFF WAGES: Hoffman moved, Shay seconded to approve the proposed wage changes. Motion carried.

RECREATION DIRECTOR REPORT: Dudley reported that the Recreation Guide will be distributed on February 10th and that the new pool fees are going to be reflected in the guide.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the budget and different capital projects in the works. He also provided an update on the Emerald Ash Borer.

The next meeting will be on February 23rd, at 5:00pm.

McDonough-Sutter moved, Shay seconded to adjourn at 6:31pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator

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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, FEBRUARY 23, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Review minutes of the January 26, 2010 meeting.
- 3) Update on Sunrise Park restroom building and playground.
- 4) Consider park memorials.
- 5) Discuss number of lifeguards at the pool for 2010.
- 6) Consider 2010 private pool rental fees.
- 7) Recreation Director's report.
- 8) Parks and Urban Forestry Director's report.
- 9) Set next meeting date and time.
- 10) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

FEBRUARY 23, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Duane Hofstetter called the meeting to order with members Mary McDonough-Sutter, Tom Shay, Mark Webber, and Dave Hoffman present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: McDonough-Sutter moved, Shay seconded, to approve the minutes of January 26, 2010 meeting. Motion carried.

SUNRISE PARK UPDATE: Park and Urban Forestry Director Jeff Gorman gave a brief update on the bidding plans for the new toilet building. The bids will all be due on April 15th and hopefully the Commission can recommend a contractor at their April meeting in time for the Village Board to approve a contractor at their May meeting.

Gorman also reported that he met with Gerber Leisure Products and ordered the first part of the playground equipment. It is expected that the playground will also be constructed this summer.

PARK MEMORIALS: It was discussed that an oak tree would be planted in Himsel park in honor of former Fire Chief Chuck Himsel, that a tree would also be planted near the swimming pool in honor of Haleyem Thorpe, and lastly that Gorman would talk to the Lions Club about a joint memorial for Harold Osterholz, a longtime Park Commission member.

2010 SWIMMING POOL LIFEGUARDS: Dudley brought forward a proposal whereby she would be able to reduce the number of lifeguards working each shift. The proposal would reduce the number from nine to eight without impacting swimmers safety. The Commission agreed with Dudley's proposal.

PRIVATE POOL RENTAL FEES: Dudley proposed fee increases for 2010 swimming pool rentals. Since pool rentals fees are needed to cover staff time, they occasionally need to be increased for the Village to break even. Dudley did a brief survey of surrounding pools and reported that Mount Horeb will still be competitive. McDonough-Sutter moved, Shay seconded, to approve the proposed pool rental rates. Motion carried.

RECREATION DIRECTOR REPORT: Dudley reported that the ice rink shelter workers had a long season. The ice rinks were used a lot this year and staff was very busy. Dudley also got informal opinions from the Commission on her practice of buying t-shirts from the lowest bidder and the practice of using the lowest bidder

instead of the local bidder. Overall the Commission supported using the lowest bidder when the costs were more than one or two hundred dollars different.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the impact 2009 utility increases had on his department. He also reported that he starting the hiring process for summer help. Gorman, Dudley, and Bierke also met with the Youth Football and Youth Soccer clubs to talk about finding another football field for 4th and 5th grade. It was decided that Sunrise Park would be just about the only remaining space left.

The next meeting will be on March 23rd at 5:00pm.

McDonough-Sutter moved, Shay seconded to adjourn at 5:46pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION MONDAY, APRIL 19, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Review minutes of the February 23, 2010 meeting.
- 3) Review and consider bids on Sunrise Park restroom/shelter building.
- 4) Discussion regarding Tri-County Boys and Girls Basketball Coordinators.
- 5) Recreation Director's report.
- 6) Parks and Urban Forestry Director's report.
- 7) Set next meeting date and time.
- 8) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

APRIL 19, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:03pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Duane Hofstetter called the meeting to order with members Mary McDonough-Sutter, Tom Shay (5:10 pm), Steve Haroldson, and Dave Hoffman present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: McDonough-Sutter moved, Haroldson seconded, to approve the minutes of February 23, 2010 meeting. Motion carried.

SUNRISE PARK RESTROOM AND SHELTER: Park and Urban Forestry Director Jeff Gorman gave a brief update on the bids received for the new toilet building. The lowest bid was from Joe Daniels Construction for \$190,900. Haroldson moved to defer making a decision on the bids until after Committee appointments are made by the Village Board. The motion failed due to lack of a second.

Hoffman moved, McDonough-Sutter seconded to recommend awarding the contract to Joe Daniels Construction for \$190,900. Motion carried.

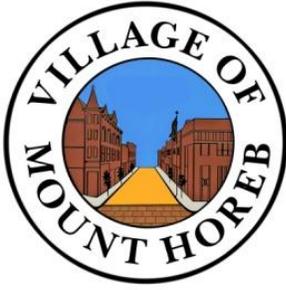
BASKETBALL COORDINATORS: Dudley reported that she was changing the boys and girls basketball coordinators and she wanted the board to be aware.

RECREATION DIRECTOR REPORT: Dudley reported that there was a new ball diamond sign added to the list of advertisers and that revenue from advertising was now over \$8,000. The new Recreation Department van was having the Village Logo added to it and the old van would be available for resale shortly. Lastly it was noted that a bench was going to be donated near the swimming pool in memory of Haleyem Thorpe.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the new scoreboard and bleacher improvements in Grundahl Park, and on the swimming pool pipe repairs that are being finished up.

Hofstetter moved, Hoffman seconded to adjourn at 5:46pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, MAY 25, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Review minutes of the April 19, 2010 meeting.
- 3) Review and consider bids on Sunrise Park restroom/shelter building.
- 4) Recreation Director's report.
- 5) Parks and Urban Forestry Director's report.
- 6) Set next meeting date and time.
- 7) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

MAY 25, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:02pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order with members Mary McDonough-Sutter, Mark Webber, Tom Shay, Mary Anderson, and Doug Kellogg present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: McDonough-Sutter moved, Shay seconded, to approve the minutes of April 19, 2010 meeting. Motion carried.

SUNRISE PARK RESTROOM AND SHELTER: Peter Riphahn was present to propose an alternate building plan for the shelter. The Commission discussed the proposal and noted several differences including the structural beams and the size of the shelter. Kellogg referred to the Joe Daniels bid and noted that some aspects could be amended to reduce the expenses, specifically the toilets and sinks in the restrooms.

McDonough-Sutter moved, Webber seconded to approve the bid from Joe Daniels Construction for \$190,900. Motion carried with Anderson abstaining.

RECREATION DIRECTOR REPORT: Dudley had to leave the meeting early for another commitment and was unable to report.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the Osterholz memorial bench at Lions Club Park and updated the commission on the swimming pool leak.

The next meeting was set for Tuesday, June 22, 2010 at 5 PM.

Shay moved, Webber seconded to adjourn at 6:16pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JUNE 22, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the May 25, 2010 meeting.
- 3) Review and consider 2010/2011 Fall-Winter Course Fees.
- 4) Review and consider Forestry and Parks capital budget for 2011.
- 5) Recreation Director's report.
- 6) Parks and Urban Forestry Director's report.
- 7) Set next meeting date and time.
- 8) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

JUNE 22, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 4:56pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order with members Mark Webber, Tom Shay, Mary Anderson, and Doug Kellogg present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: Webber moved, Anderson seconded, to approve the minutes of May 25, 2010 meeting. Motion carried.

FALL/WINTER COURSE FEES: After a brief discussion the Commission decided to increase a few of the course fees. Anderson moved, Shay seconded to increase the **Boy's and Girls Tri-County Basketball Fees** from \$75 to \$90. Motion carried. Bierke was asked to ensure these fees were reviewed again in two years.

Webber moved, Shay seconded to increase the fees for the After School Chorus program from \$55 to \$60. Motion carried.

FORESTRY AND PARKS CAPITAL BUDGET: Anderson moved, Webber seconded to table the 2011 Capital budget discussion. Motion carried.

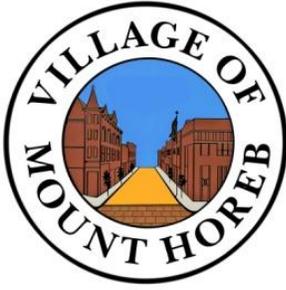
RECREATION DIRECTOR REPORT: Dudley reported that the Gators Swim Team requested that they be allowed to extend their use of the pool into August for their High School members to practice; there was an article in the paper whereby the School Board incorrectly criticized the Recreation Department; and that she was pregnant and would be taking leave in December.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the completion of phase one Summer Frolic Sunrise Park playground installation, and the Summer Frolic Sunrise Park shelter construction would be starting in two weeks.

The next meeting was set for Tuesday, July 27, 2010 at 5:00pm.

Webber moved, Shay seconded to adjourn at 5:32pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JULY 27, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the June 22, 2010 meeting.
- 3) Review and consider Forestry and Parks budgets for 2011.
- 4) Discuss Summer Frolic Sunrise Park plan for development.
- 5) Recreation Director's report.
- 6) Parks and Urban Forestry Director's report.
- 7) Set next meeting date and time.
- 8) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PARKS, RECREATION AND FORESTRY COMMISSION

JULY 27, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:01pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order with members Mark Webber, Tom Shay (arrived at 5:10pm), Mary Anderson, Mary McDonough-Sutter, and Doug Kellogg present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: Webber moved, Anderson seconded, to approve the minutes of June 22, 2010 meeting. Motion carried.

FORESTRY/PARKS CAPITAL BUDGET: Gorman went over his Capital Improvement Budget with the Park Commission. McDonough-Sutter moved, Webber seconded to approve the plan and refer it to the Capital Improvement Plan Committee. Motion carried.

SUMMER FROLIC SUNRISE PARK DEVELOPMENT PLAN: The Commission reviewed the Park Plan when discussing the CIP and determined that a request of \$100,000 for 2011 improvements was appropriate.

RECREATION DIRECTOR REPORT: Dudley reported that the Gators Swim Team had completed the fundraiser swim meet and had a net revenue of \$1,600 that was donated to the Village for maintenance of the swimming pool. It was expressed by the Gators that they would be doing the swim meet again in 2011.

Bierke was asked to have fundraising on the next Commission agenda.

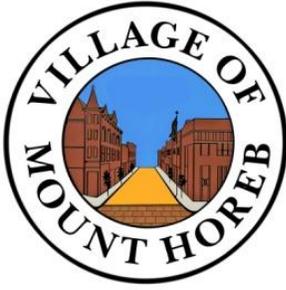
Dudley also reported that the annual summer pool bash is scheduled for this Friday from 3 to 7:45pm.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission on the loss of seven trees during the storm last week. He also updated everyone on the Summer Frolic Sunrise Park shelter construction.

The next meeting was set for Tuesday, August 24, 2010 at 5:00pm.

McDonough-Sutter moved, Shay seconded to adjourn at 6:05pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, AUGUST 24, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the July 27, 2010 meeting.
- 3) Review and consider Parks and Forestry budget for 2011.
- 4) Review and consider Recreation budget for 2011.
- 5) Update on approved Capital Improvement Plan.
- 6) Discuss Recreation Department fundraising options.
- 7) Recreation Director's report.
- 8) Parks and Urban Forestry Director's report.
- 9) Set next meeting date and time.
- 10) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

August 24, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 4:56pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order with members Mark Webber, Mary Anderson, Mary McDonough-Sutter, and Doug Kellogg present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: McDonough-Sutter moved, Webber seconded, to approve the minutes of July 27, 2010 meeting. Motion carried.

2011 PARKS AND FORESTRY BUDGET: Gorman went over his budgets for the Parks and Forestry Departments. McDonough-Sutter moved, Webber seconded to approve the 2011 Parks and Forestry Budget. Motion carried.

2011 RECREATION BUDGET: Dudley went over her budget for the Recreation Department. Webber moved, McDonough-Sutter seconded to approve the 2011 Recreation Budget. Motion carried.

CAPITAL IMPROVEMENT PLAN UPDATE: Gorman went over the changes that the CIP Committee made to the Parks and Forestry Capital Improvement Plan. Many of the Commission requests had been delayed until 2012, and those left in 2011 had their funding reduced. The Commission decided to go forward with the playground expansion at the Summer Frolic Sunrise Park without the poured-in-place rubber, to use imitation security cameras, and to remove the seesaw and saddle spinners to save money.

FUNDRAISING OPTIONS: Bierke reminded the Commission that the swimming pool revenue was going to end the year lower than what the Village Board wanted. He suggested that the Commission continue to keep fundraisers on the agenda for discussion. The Commission discussed asking the Gators to contribute additional funds.

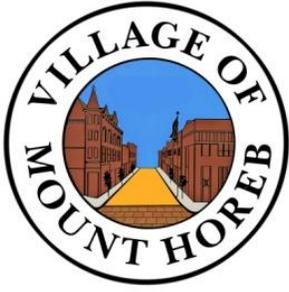
RECREATION DIRECTOR REPORT: Dudley reported that next month she would be presenting the swimming pool annual report. She also suggested that the Commission look at increasing the fees charged to **the Thursday night Men's softball League**. **Both issues will be on next month's agenda for action.**

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman updated the Commission and explained that the swimming pool circulation pump went out on Saturday night. The crew was able to get the pool working again by Sunday afternoon.

The next meeting was set for Tuesday, September 28, 2010 at 5:00pm.

McDonough-Sutter moved, Anderson seconded to adjourn at 6:20pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



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PARKS, RECREATION, AND FORESTRY COMMISSION WEDNESDAY, NOVEMBER 17, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the August 24, 2010 meeting.
- 3) Presentation from Mary Seidl, **President of the Gator's Swim Team.**
- 4) 2010 Swimming Pool Annual Report.
- 5) Consider 2011 Aquatic Center season dates and fees.
- 6) **Consider fees for Men's Softball Leagues.**
- 7) Consider a change in hours for the ice rink and hockey rink shelters.
- 8) Update on Park Shelter construction at Summer Frolic Sunrise Park.
- 9) Discuss Recreation Department fundraising options.
- 10) Consider donation to Mount Horeb High School Baseball team for ballfield work.
- 11) Consider increase to various 2011 Spring and Summer Program fees.
- 12) Recreation Director's report.
- 13) Parks and Urban Forestry Director's report.
- 14) Set next meeting date and time.
- 15) Adjourn.

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PARKS, RECREATION AND FORESTRY COMMISSION

November 17, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order with members Mark Webber, Mary Anderson, Mary McDonough-Sutter, Mary Seidl (5:18pm), Tom Shay, and Doug Kellogg present. Also present were Village Administrator Larry Bierke, Recreation Director Jill Dudley, and Park and Urban Forestry Director Jeff Gorman.

MINUTES: Shay moved, Anderson seconded, to approve the minutes of August 24, 2010 meeting. Motion carried. Bierke was also asked to ensure those absent are also listed in the minutes.

The agenda was rearranged to accommodate Seidl.

2010 SWIMMING POOL REPORT: Dudley went over the 2010 report and highlights from the swimming season.

2010 GATOR'S SWIM TEAM SEASON: Seidl reported on the Gator's season and handed out a brief summary of events and participation. She reported that the Gator's swim team provided \$6,935 to the Village in 2010. It is expected that the amount will increase with greater participation in the "swamp relay fundraiser".

2011 AQUATIC CENTER: Dudley handed out a proposal for the 2011 Aquatic Center season including dates and fees. The Commission reviewed the proposal and decided to keep fees at the 2010 rate. Anderson moved, McDonough-Sutter seconded to keep the 2011 Aquatic Center fees the same as 2010. Motion carried. The Commission decided that in 2011 it would review the rates for day passes in time for the 2012 season.

McDonough-Sutter moved, Shay seconded to approve the proposed Aquatic Facility seasonal hours for 2011. Motion carried.

MEN'S SOFTBALL LEAGUE: Dudley reported that the 2010 league brought in \$250 total and that other communities typically charge closer to \$75 per week. Dudley and Gorman recommended an increase in fees to \$50 per week in Mount Horeb. McDonough-Sutter moved, Anderson seconded to approve setting the 2011 fee at \$50 per week. Motion carried.

ICE RINK AND HOCKEY RINK SHELTER HOURS: The Commission reviewed the proposed changes to the warming shelter hours. Webber moved, McDonough-Sutter seconded to approve the proposed hours for 2011. Motion carried.

SUMMER FROLIC SUNRISE PAK SHELTER UPDATE: Gorman reported that the contractor was on schedule to complete the shelter by November 30th, however with the recent cold weather certain work would need to be delayed until spring 2011. The steel roof has been finished and the masons are almost done. There was a delay as the project electrician went out of business and a new one was hired.

FUNDRAISING OPTIONS: Bierke reminded the Commission that the swimming pool revenue was going to end the year lower than what the Village Board wanted. The Commission suggested the following ideas for fundraising: brat sale, rent out concession stands, charge fees to soccer and football clubs, Have a Village-wide picnic, sell t-shirts and sweatshirts, or organize a softball tournament. Bierke will look into these options and report back on likely revenue from each.

DONATION TO MOUNT HOREB BASEBALL TEAM: Dudley reported that she was interested in helping the high school with a donation for the work being done to the high school ball fields. The Commission decided to take no action on this request.

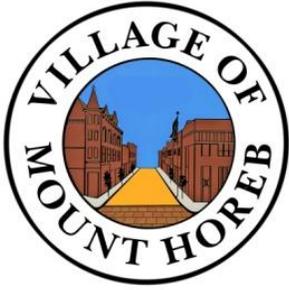
2011 RECREATION PROGRAM INCREASES: Dudley distributed a handout with the recreation program fee increases that were being proposed for 2011. The Commission agreed with the recommendation. McDonough-Sutter moved, Webber seconded to approve the recommended fee schedule for 2011. Motion carried.

RECREATION DIRECTOR REPORT: Dudley had nothing to report at this time.

PARKS AND URBAN FORESTRY DIRECTOR REPORT: Gorman had nothing to report at this time.

McDonough-Sutter moved, Shay seconded to adjourn at 6:30pm. Motion carried.

Respectfully Submitted,
Lawrence F. Bierke, Village Administrator



Village of Mount Horeb

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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, DECEMBER 28, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the November 17, 2010 meeting.
- 3) Consider a user fee to charge organizations for use of park athletic fields.
- 4) Consider ordinance changes to Public Works 8.10; Subdivision and Platting 18.50; Public Nuisances 10.10.
- 5) Consider 2010 budget carryover to paint the dragon heads on the Mount Horeb Station.
- 6) Recreation Director's report.
- 7) Park and Urban Forestry Director's report.
- 8) Set next meeting date and time.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

PARKS, RECREATION, AND FORESTRY COMMISSION

December 28, 2010

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb met on the above date at 5:00pm in the conference room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order at 5:00 pm with members Mary Anderson, Mary McDonough Sutter, Mary Seidl and Doug Kellogg present. Also present were Assistant Village Administrator Kathy Hagen, Recreation Assistant Matt Skibba, and Parks and Forestry Director Jeff Gorman. Commission members Mark Webber and Tom Shay were absent.

MINUTES: Mary McDonough Sutter moved, Anderson seconded, to approve the minutes of the November 17, 2010 meeting with the following change: Under 2011 AQUATIC CENTER, "...keep the 2011 Aquatic Center fees the same as 2010, **but simplify the process for staff to determine patron residency status.**"

Motion carried.

PARK USER FEES: The Commission discussed initiating a user fee for organizations using the Village park athletic fields to help offset the increasing costs to maintain the fields. The Commission asked staff to draft letters to the organizations using the fields, notifying them of the proposed fee and inviting them to a future Commission meeting if they would like to discuss the proposal. The letter will be reviewed by the Commission at the January meeting.

ORDINANCE CHANGES: Gorman reviewed his forestry-related, proposed ordinance changes to Public Works 8.10; Subdivision and Platting 18.50 and Public Nuisances 10.10. Seidl moved, Kellogg seconded to recommend the changes to the Public Works ordinances and Public Nuisances ordinances go to the Village Board for final approval, and the Subdivision and Platting ordinance changes go to the Plan Commission for a recommendation to the Village Board for final approval. Motion carried.

2010 BUDGET CARRYOVER: Gorman informed the Commission of the need to paint the dragon heads and scales on the Mount Horeb Station restroom building at 116 S. Second Street. The need for the painting was not realized until the 2011 budget was already drafted. Gorman recommended carrying over a \$2000 budget surplus in the 2010 parks operating budget to the 2011 parks operating budget. McDonough Sutter moved, Anderson seconded to recommend to the Village Board the carryover of \$2000 to the 2011 parks operating budget (100-552000-340-0) to hire a painting company to perform the painting in the spring. Motion carried.

RECREATION DIRECTOR'S REPORT: Skibba updated the Commission on the youth basketball program and the ice skating rinks.

PARKS AND FORESTRY DIRECTOR'S REPORT: Gorman reported that his department will start moving to their new location next week, occupying the space vacated by the Electric and Water Utility. He also updated the Commission on the time extension requested by Daniels Construction for the Sunrise Park shelter due to the cold weather. Daniels will need approximately two weeks in the spring to finish the project. Gorman also reported that he ordered the playground equipment for Sunrise Park to avoid a 2011 price increase. The playground vendor, Gerber Leisure Products, has agreed to donate two park benches and one saddle spinner for the playground.

The next meeting was set for January 25, 2011 at 5:00pm.

Anderson moved, McDonough Sutter seconded to adjourn at 5:57pm. Motion carried.

Respectfully Submitted,
Jeff Gorman, Parks and Urban Forestry Director