

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

VILLAGE BOARD
WEDNESDAY, JANUARY 7, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order.
Pledge of Allegiance.
Roll call.
- 2) Recognition of Bill Kalscheur of Kalscheur Fine Foods Designating January 11th, 2009 as Bill Kalscheur Day.
- 3) Review December 3, 2008 meeting minutes.
- 4) Consider Resolution 2009-04 Creating Tax Increment District #5.
- 5) Consider Resolution 2009-03, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT".
- 6) Consider Resolution 2009-02, "FOR A CONDITIONAL USE PERMIT - COMPLIANCE WITH 17.63 GROUP DEVELOPMENTS – 504 E MAIN STREET".
- 7) Discuss and consider the performance of Tax Incremental District #3.
- 8) Consider request to carry over \$2,500 from 2008 to 2009 of the Mount Horeb Youth Center budget.
- 9) Consider digital recordings of standing committee meetings.
- 10) Consider vouchers.
- 11) Committee reports:
 - A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority

- E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
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- 12) Village Attorney's report.
 - 13) Village Administrator's report.
 - 14) Village Clerk/Treasurer's report.
 - 15) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JANUARY 7, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 7:00pm. Present were Trustees Steinhauer, Schraepfer, McNall, Hoffman, Post, and Haroldson. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Bill Kalscheur Day: Bill Kalscheur of Kalscheur Fine Foods was thanked for his contributions to the village residents over the many years he and his family have owned the store. Buechner read a proclamation designating January 11, 2009 as Bill Kalscheur Day. Miller & Sons of Verona will be taking over the store on January 12.

Minutes: Minutes from December 3, 2008 regular village board meeting were reviewed. Post moved, Hoffman seconded to approve the minutes as read, carried by voice vote.

Haroldson requested the board to discuss TID #3 before any discussion on the proposed TID #5. There was general approval of his request.

Tax Incremental District #3: A memo from John DeWitt dated January 2, 2009 was reviewed. In the memo, DeWitt requested consideration for changes to the zoning requirements in the TID. He also reviewed potential development within the TID, both with and without any of his requested changes. The financial projections showed that more development was needed to meet future debt payments. There was also discussion on how to set up the debt payment schedule for the upcoming refinancing bond. Further discussion on the bond has been scheduled for the February 4 village board meeting. The developers will be asked to attend the meeting. A special village board meeting may be held before the February meeting to further discuss the impact on the village's finances.

Tax Incremental District #5: The Board reviewed the proposed TID #5 for the Front Street corridor. Jeff Thelen of MSA Professional Services was present to answer questions. Plan Commission recommended approval of TID #5 on December 4, 2008. Finance Committee recommended approval of the TID, with a few changes, on December 23, 2008. Discussion concerned how the village would finance the project costs included in the TID plan, especially considering the current problems with TID #3. A motion to stop all activity in TID #5 for

twelve months was withdrawn after discussion. The discussion concerned how much time was necessary and what would happen during this time period. The Plan Commission would need to review the changes recommended by the Finance Committee. The School Board was not in favor of the TID at this time. Hoffman moved, Haroldson seconded to delay final village board action on TID #5 for 90 days, and that the village board would review and take action on a list of outstanding issues that needed to be resolved at the February 4, 2009 village board meeting, carried by voice vote. The board members were asked to submit their questions and concerns to the village administrator within two weeks. A special village board meeting was scheduled for 5:30pm on Wednesday, January 21, 2009 for further discussion.

Comprehensive Plan Amendment: The Board reviewed the recommendation from the Plan Commission on procedures for amending the comprehensive plan. Bierke explained the amendment was needed due to an error on the current comprehensive plan labeling the Norsk Golf Bowl as public open space. The amendment will correct this error and decide what designation will be used on that property. The first public meeting is scheduled for 4:30-6pm on February 25, 2009. Discussion concerned whether the time should be changed to an evening meeting. Steinhauer moved, Haroldson seconded to approve **RESOLUTION 2009-03 "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT"**, carried by voice vote.

Conditional Use Permit-504 E Main Street: The request for a conditional use permit to allow more than two apartments on the property was reviewed. The proposal is for three apartments and 2-3 businesses. The Plan Commission recommended approval of the request. Steinhauer moved, Haroldson seconded to approve **RESOLUTION 2009-02 "FOR A CONDITIONAL USE PERMIT - COMPLIANCE WITH 17.63 GROUP DEVELOPMENTS - 504 E MAIN STREET"**, carried by voice vote.

Mt Horeb Youth Center Budget Carryover: The Board reviewed the request to carryover approximately \$2,500 of the Youth Center 2008 budget to be used in 2009. Steinhauer moved, Haroldson seconded to approve the budget carryover as requested, carried by voice vote.

Digital Recordings of Committee Meetings: Schraepfer discussed his request to record all committee meetings using digital recorders. The meetings would be saved on the village's computer system and would be available for the public or other board members to hear. The meetings could also be saved on a CD for future use or available on the village's website. Bierke reviewed his survey of several communities to find out about their policies. There was also discussion on how long the recordings should be available to the public.

Schraepfer moved, Hoffman seconded to have the village purchase two digital recorders for the purpose of recording open meetings for all Committees & Commissions and to keep the recordings for a minimum of three years, carried by voice vote.

Vouchers: The Board reviewed the Finance Committee's recommendation for payment of the vouchers. McNall moved, Haroldson seconded to approve payment of the vouchers as presented, carried by voice vote.

Committee Reports: The committee reports were heard at this time, with none requiring Board action. Steinhauer noted the Public Works employees had done an excellent job on snow removal in December.

Village Attorney's Report: None.

Village Administrator's Report: Bierke reported that he had set up a strategic planning session for the Village Board and employees on Thursday, April 30, 2009. Discussion concerned the amount of time needed for this planning session. It was decided to start the meeting at 2pm.

Village Clerk/Treasurer's Report: Sutter stated that three people would be running for the Village President seat, which would necessitate a primary in February. There were five people running for three Trustee seats in April.

Adjournment: There being no further business before the open meeting, Hoffman moved, Steinhauer seconded to adjourn the meeting at 9:05pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

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SPECIAL VILLAGE BOARD
WEDNESDAY, JANUARY 21, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order.
- 2) Discuss proposed Tax Increment District No. Five.
- 3) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
JANUARY 21, 2009**

The Village Board met in special session in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 5:31pm. Present were Trustees Post, Hoffman, McNall, Schraepfer, Steinhauer, and Haroldson. Also present was Village Administrator Bierke, Chuck Sulik from MSA, and Tim Homar of LaRowe, Gerlach, and Roy.

TAX INCREMENT DISTRICT #5 PROPOSAL: The Village Board went over the Finance Committee's recommendation and made the following changes:

- 1) Section II, subsection A, change to read "The Village Board shall review and approve all projects upon review and recommendation of the appropriate committees."
- 2) Project 11 shall have the sentence reading "It may also be necessary for the Village to demolish underutilized properties within the District" removed from the project plan.
- 3) Section II, subsection B, remove paragraph starting with "As specific projects within the overall approved budget for the TID..."
- 4) Remove "Public Works" from Section II, Paragraph A Title
- 5) Change Section II, subsection B, forth paragraph to reflect the following language "If special assessments are needed for financing infrastructure improvements, the Village will continue following the current policy of doing special assessments, as attached at the end of this document. TIF funds may be used for special assessments at the Board's discretion. Examples would be adding new infrastructure or improving a substandard condition of service. TIF funds could also be used to finance an improvement that benefitted the entire TID."

The Village Board decided to schedule another meeting for February 5th, 2009 at 5:30pm in the Conference Room to further discuss the TID and its proposed boundary.

ADJOURNMENT: Steinhauer moved, Hoffman seconded to adjourn the meeting. Motion carried at 7:42pm.

Lawrence Bierke
Village Administrator

Village of Mount Horeb

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REVISED

VILLAGE BOARD

WEDNESDAY, FEBRUARY 4, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Review January 7, 2009 and January 21, 2009 meeting minutes.
- 3) Consider review of Tax Increment District #3 with developers and Kevin Mullen of Piper Jaffrey.
- 4) PUBLIC HEARING: The purpose of the hearing is to consider a Resolution to Discontinue a Portion of the Right-Of-Way adjacent to the Mount Horeb Utility Garage located at 301 Blue Mounds Street.
- 5) Consider Resolution 2009-05, "A RESOLUTION TO DISCONTINUE A PORTION OF THE RIGHT-OF-WAY ADJACENT TO THE MOUNT HOREB UTILITY GARAGE IN THE VILLAGE OF MOUNT HOREB, DANE COUNTY, WISCONSIN."
- 6) Consider Ordinance 2009-03 "AN ORDINANCE TO REPEAL AND RECREATE 12.08(4) OF THE CODE OF ORDINANCES LICENSES AND PERMITS" regarding the annual license fees for dogs and cats.
- 7) Consider preliminary plat of Oak Glen Subdivision in Section 6, Town of Springdale on Getz Road.
- 8) Update on intergovernmental agreement with the Town of Blue Mounds.
- 9) Consider appointment to Plan Commission/Historic Preservation Commission.
- 10) Consider vouchers.
- 11) Committee reports:

- A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority
 - E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
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- 12) Village President's report.
 - 13) Village Attorney's report.
 - 14) Village Administrator's report.
 - 15) Village Clerk/Treasurer's report.
 - 16) The Personnel Committee will adjourn to executive closed session as allowed by WI State Statute 19.85(1)(c) to discuss the Village Administrator's Performance Evaluation.
 - 17) Return to open session for possible action on Village Administrator Performance Evaluation.
 - 18) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
FEBRUARY 4, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 7:00 p.m. Present were Trustees Steinhauer, Schraepfer, McNall, Hoffman, Post and Haroldson. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Minutes: Minutes from January 7, 2009 regular village board meeting and January 21, 2009 special village board meeting were reviewed. Hoffman moved, Post seconded to approve the minutes as read, carried by voice vote.

TID #3 Update and Financing: Kevin Mullen from Piper Jaffray was present to review the financing options for TID #3. He reviewed the current projections and his recommendations for refinancing the current bond anticipation note due in April. Discussion concerned whether to following the recommendation to pay interest only until 2016 or make principal payments over the life of the loan. It was decided to open the discussion to the developers that were involved with the TID. John DeWitt reviewed his memo dated January 2, 2009. He explained that they were requesting some zoning and development changes to make development more likely. There was general consensus of the Board to review and modify the 30% rule under the current zoning code. DeWitt also requested adding Lot 2 to the TID area for multifamily housing. The Board indicated that elderly housing was preferred. Schraepfer moved, Haroldson seconded to refer the zoning and development issues to the Plan Commission, including the Village Board preferences, carried by voice vote. Haroldson moved, Steinhauer seconded to have the village set aside no less than \$75,000 per year in a Debt Service Reserve fund starting in 2010 for TID #3, carried by voice vote. The bond financing, as recommended by Kevin Mullen, will come before the Board for final approval at the March meeting.

Public Hearing-Discontinuation of a Portion of Right-Of-Way at 301 Blue Mounds Street: The public hearing was called to order at 9:18 p.m. The purpose of the public hearing was to consider a resolution to discontinue a portion of the right-of-way adjacent to the Mount Horeb Utility garage located at 301 Blue Mounds Street. There were no public comments on this issue. The public hearing was closed at 9:21 p.m. Haroldson moved, Steinhauer seconded to approve **RESOLUTION 2009-05 "A RESOLUTION TO DISCONTINUE A PORTION OF THE RIGHT-OF-WAY ADJACENT TO THE MOUNT HOREB**

UTILITY GARAGE IN THE VILLAGE OF MOUNT HOREB, DANE COUNTY, WISCONSIN", carried by voice vote

Dog and Cat License Fees: The proposed fees were reviewed. License fees for spayed or neutered dogs and cats will be \$11. Other dog and cat license fees will be \$16. McNall moved, Schraepfer seconded to adopt **ORDINANCE 2009-03 " AN ORDINANCE TO REPEAL AND RECREATE 12.08(4) OF THE CODE OF ORDINANCES LICENSES AND PERMITS"**, carried by voice vote.

Oak Glen Subdivision-Town of Springdale on Getz Road: The Plan Commission recommended approval of the preliminary plat for the Town of Springdale subdivision under the extraterritorial jurisdictional review. Hoffman moved, Schraepfer seconded to approve the preliminary plat as submitted, carried by voice vote.

Town of Blue Mounds Intergovernmental Agreement: Buechner reported that he had met informally with some of the Town of Blue Mounds board members. The discussion was generally good. No action was taken but some issues were brought up to open the communication. A meeting with both Boards will be scheduled in the future.

Plan Commission Appointment: Buechner reported that Jackie Sale had resigned from the Plan Commission. Buechner moved, McNall seconded to appoint Peggy Zalucha to fill the current citizen seat vacated by Jackie Sale, carried by voice vote.

Vouchers: The Board reviewed the Finance Committee's recommendation for payment of the vouchers. McNall moved, Hoffman seconded to approve payment of the vouchers as presented, carried by voice vote.

Committee Reports: The committee reports were heard at this time, with none requiring Board action.

Village President's Report: Buechner stated that he would like to set up a meeting with the school board at the end of April. A date will be set at the March Village Board meeting.

Village Attorney's Report: None.

Village Administrator's Report: Bierke explained that he was working on some address changes to fix some past errors. The Public Safety Committee would be reviewing these errors and making a recommendation on the changes.

Village Clerk/Treasurer's Report: Sutter reminded the Board and citizens about the February 17 primary election.

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, McNall seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(c) to discuss the Village Administrator's performance evaluation, carried by roll call vote. Aye: Schraepfer, McNall, Post, Hoffman, Steinhauer, Buechner, and Haroldson. Nay: None. The meeting adjourned into Executive Session at 9:55 p.m.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

CLOSED SESSION MINUTES:

Hoffman moved, McNall seconded to return to open session. Motion carried at 10:20 pm.

Village Administrator Performance Evaluation: McNall moved, Hoffman seconded to approve the Village Administrator's performance evaluation. Motion carried.

Adjournment: Schraepfer moved, McNall seconded to adjourn. Motion carried at 10:22 pm.

Minutes by James R. Buechner, Village President

Village of Mount Horeb

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SPECIAL VILLAGE BOARD
THURSDAY, FEBRUARY 05, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order.
- 2) Discuss proposed Tax Increment District #5 proposal.
- 3) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
FEBRUARY 5, 2009**

The Village Board met in special session in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 5:30pm. Present were Trustees Post, Hoffman, McNall, Schraepfer, Steinhauer, and Haroldson. Also present was Village Administrator Bierke.

TAX INCREMENT DISTRICT #5 PROPOSAL: The Village Board went over the proposed boundary.

Hoffman moved, McNall seconded to define a new working boundary for TID #5 proposal to exclude properties west of and including the Buechner and Steinhauer properties, and to add the Village Parking Lot nearest to the Police Department. Motion carried.

The Village Board decided to schedule another meeting for February 11th, 2009 at 5:30pm in the Conference Room to further discuss the TID boundary and another meeting for February 18th at 5:30pm to meet with the Plan Commission.

ADJOURNMENT: Hoffman moved, Steinhauer seconded to adjourn the meeting. Motion carried at 7:13pm.

Lawrence Bierke
Village Administrator

Village of Mount Horeb

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SPECIAL VILLAGE BOARD
WEDNESDAY, FEBRUARY 18, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order.
- 2) Discuss proposed Tax Increment District #5 proposal with the Plan Commission.
- 3) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
FEBRUARY 18, 2009**

The Village Board met in special session in the conference room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 5:30pm. Present were Trustees Steinhauer, McNall, Hoffman, Post, and Haroldson. Village Administrator Bierke was also present.

TID #5 Discussion on Boundary and Budget: The Village Board discussed the TID proposal boundary and then revisited a discussion on the proposed budget.

Motion to accept the boundary of Option B with Changes including the addition of the lot on Front Street adjacent to the Steinhauer property, and the addition of two lots owned by Charlie Steinhauer on South Washington Street. Roll Call – Steinhauer – No, Buechner – Yes, McNall – Yes, Hoffman – Yes, Post – Yes, Haroldson – No. Motion carried.

The Board asked that the final version of the TID #5 proposal be on the April Village Board Agenda.

Adjournment: Steinhauer moved, Haroldson seconded to adjourn. Motion carried at 6:36pm.

Minutes by Lawrence F Bierke, Village Administrator

Village of Mount Horeb

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VILLAGE BOARD
WEDNESDAY, MARCH 4, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Review February 4, February 5, and February 18, 2009 meeting minutes.
- 3) Audience with Nancy Mistele, candidate for Dane County Executive Office.
- 4) Consider Resolution 2009-07, "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$4,135,000 GENERAL OBLIGATION REFUNDING BONDS".
- 5) Consider 2016 Olympic contract.
- 6) Consider Certified Survey Map application for Peter Walton on Greve Circle.
- 7) Consider Arbor Day Proclamation.
- 8) Consider Ordinance 2009-01, "AN ORDINANCE TO AMEND SECTION 17.44 I-1 RESTRICTED INDUSTRIAL DISTRICT".
- 9) Consider Ordinance 2009-02, "AN ORDINANCE TO AMEND SECTIONS 17.39, 18.25, AND 18.44 PERMITTING ZERO SUM LOT LINES FOR TOWNHOMES".
- 10) Consider Resolution 2009-06, "2008 STREET AND SIDEWALK IMPROVEMENTS FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY".
- 11) Consider relocation order for acquisition of property from John DeWitt for stormwater management facility.

- 12) Discuss funding options for the Schlapbach Detention Basin.
- 13) Consider Resolution 2009-08, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE VILLAGE OF MOUNT HOREB" relating to creation of a Stormwater Utility.
- 14) Consider date for April Village Board meeting.
- 15) Consider vouchers.
- 16) Committee reports:
 - A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority
 - E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
- 17) Village Attorney's report.
- 18) Village Administrator's report.
- 19) Village Clerk/Treasurer's report.
- 20) The Village Board will adjourn to executive closed session as allowed by WI State Statute 19.85(1)(f) to discuss specific employee performance matters.
- 21) Video tape from the League of Wisconsin Municipalities Insurance Company.
- 22) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MARCH 4, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 7:00 p.m. Present were Trustees Steinhauer, Schraepfer, Hoffman, Post and Haroldson. Trustee McNall was absent. Also present were Village Administrator Bierke, Clerk/Treasurer Sutter, and Village Attorney Dregne. The Pledge of Allegiance was recited.

Minutes: Minutes from February 4, 2009 regular village board meeting and February 5 and February 18, 2009 special village board meetings were reviewed. Hoffman moved, Haroldson seconded to approve the minutes as read, carried by voice vote.

Nancy Mistele: Dane County Executive candidate Mistele introduced herself to the Board and talked briefly on her background. Discussion also concerned her stand on the Regional Transportation Authority and other transportation issues.

General Obligation Refunding Bonds-TID# 3: Kevin Mullen of Piper Jaffray was present to review the bond issue for refinancing TID#3 BANS from 2006. Mullen reported the bonds sold for a net interest rate of 4.38%. He also reported the village received a very good bond rating of Aa by Standard & Poor's. That helped the village receive the good interest rates. The updated financial analysis of TID #3 was reviewed. Hoffman moved, Post seconded to approve **RESOLUTION 2009-07 "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$4,135,000 GENERAL OBLIGATION REFUNDING BONDS"**, carried by voice vote.

2016 Olympic Contract: Elizabeth Williams, a representative of the 2016 Olympic Committee, was present to answer questions concerning the proposal to hold several biking events in this area if Chicago is chosen to hold the Olympics. A conference call was made to John Landis, an attorney representing the Committee. The International Olympic Committee is requesting that communities affected by the events sign an agreement. The Board reviewed the draft letter agreement dated 1/29/09 with Landis. Much of the discussion concerned the cost of public safety services that would need to be provided by the village. Landis explained the federal government would designate the Olympics as a National Special Security Event. This would mean the federal government would coordinate the public safety planning and operations. It would also mean reimbursement for services provided. Haroldson moved, Post

seconded to approve signing the draft letter agreement as submitted, carried by voice vote.

Certified Survey Map - Greve Circle: The Board reviewed the request to split Peter Walton's property on Greve Circle into two lots. There were originally two lots that were combined into one lot by Walton several years ago. Walton was now requesting to split into two lots again. The Plan Commission recommended approval. Hoffman moved, Haroldson seconded to approve the CSM as submitted, carried by voice vote.

Arbor Day Proclamation: Village President Buechner read the proclamation designating the week of April 19-25, 2009 as Arbor Day Week in the village. Citizens were urged to plant trees and support efforts to care for our trees today and always.

Ordinance Amendment - Restricted Industrial Zoning District: The proposed ordinance amendment would add "Highway Maintenance Shops and Yards" and "Utility Service Yards or Garages" to the allowed uses in the I-1 Restricted Industrial District zoning. The purpose of the change was to allow the Electric utility garage expansion project. Plan Commission recommended approval after holding a public hearing. Schraepfer questioned why this was coming before the Board separately from other zoning changes that were being discussed. Bierke explained the bids for the project were recently opened and will be awarded soon. Schraepfer moved, Haroldson seconded to table for one month, carried by voice vote.

Ordinance Amendment - Zero Sum Lot Lines: The proposed ordinance amendment would allow single family townhouses to be split into individual ownership units. Plan Commission recommended approval. Dregne questioned some of the wording on the proposed ordinance. Hoffman moved, Haroldson seconded to table for further review by the village planner or attorney, carried by voice vote.

Special Assessments for 2008 Street Projects: The proposed special assessments were reviewed. Public Works Committee recommended approval after holding a public hearing on the assessments. Steinhauer moved, Hoffman seconded to approve **RESOLUTION 2009-06 "2008 STREET AND SIDEWALK IMPROVEMENTS FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY"**, carried by roll call vote. Aye: Steinhauer, Buechner, Haroldson, Post. Nay: None. Abstain: Schraepfer, Hoffman.

Relocation Order: Dregne updated the Board on the proposed relocation order for acquisition of property from John DeWitt for a stormwater management

facility. The property is required for the Schlapbach Creek detention basin. Dregne explained the relocation order was not complete at this time. He did provide a bid from an appraisal service that specialized in this type of appraisal. The appraisal fee was not to exceed \$5,000. Dregne explained the bid was on the high side but the company needed additional information on requirements for this appraisal. It was decided to refine the appraisal requirements. This company will be allowed to refine their bid and additional bids will be sought for comparison.

Schlapbach Creek Grant/Other Financing Options: Discussion concerned how to finance the proposed detention basin. Bierke reported that revised costs estimates were now at \$800,000. He also noted that 20% of the costs could be recaptured from future developments. Bierke also reported he has been working on finding grants that may help fund some of the costs. One of the options previously discussed was establishing a stormwater utility. The village has applied for a grant the last couple of years to help pay the cost to set up a utility. The proposed Resolution 2009-08 was for another try at the grant. The due date of the grant application is April 15. Public Works Committee recommended approval of the resolution. Steinhauer stated that the Committee was not necessarily in favor of establishing a stormwater utility. Haroldson moved, Steinhauer seconded to refer Resolution 2009-08 back to the Public Works Committee for further review, carried by voice vote.

April Village Board Meeting Date: Bierke explained that several Board members had a conflict with the April 1 meeting date. He questioned whether the Board wanted to change the date to allow more members to attend. It was agreed to change the date to April 8.

Vouchers: The Board reviewed the Finance Committee's recommendation for payment of the vouchers. Haroldson moved, Hoffman seconded to approve payment of the vouchers as presented, carried by voice vote.

Committee Reports: The committee reports were heard at this time, with none requiring Board action.

Village Attorney's Report: None.

Village Administrator's Report: Bierke noted the Youth Activity and Resource Center committee meeting on March 30 was not on the meeting calendar.

Village Clerk/Treasurer's Report: Sutter noted the Utility auditors had completed their review of the utility financials at the end of February and the Village auditors were in the process of their review this week.

League of Wisconsin Municipalities Mutual Insurance Company Video:

Dennis Tweedale from the LWMMI was present for discussion of the Public Official's Liability insurance. The Board watched a video concerning liability issues from various municipalities that have resulted in claims over the years. Village department heads also watched the video at a recent meeting. The LWMMI offered an insurance rebate for watching the video. Discussion concerned insurance coverage, claim examples, and Statutory Protections in Wisconsin.

Executive Closed Session: There being no further business before the open meeting, Steinhauer moved, Hoffman seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(f) to discuss specific employee performance matters, carried by roll call vote. Aye: Post, Hoffman, Steinhauer, Schraepfer, Buechner, and Haroldson. Nay: None. The meeting adjourned into Executive Session at 10:40 p.m.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Executive Closed Session: Hoffman moved, Schraepfer seconded to return to open session. Motion carried.

Hoffman moved, Post seconded to reprimand the Village Administrator for calling a meeting in violation of the open meetings law. Motion carried.

Adjournment: Haroldson moved, Schraepfer seconded to adjourn. Motion carried at 1:17 AM.

Minutes by James R. Buechner, Village President

Village of Mount Horeb

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Website: www.mounthorebwi.info

AMENDED

SPECIAL VILLAGE BOARD
TUESDAY, MARCH 31, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 12:30pm in the Village Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order.
2. The board may meet in closed session under Wis. Stat. 19.85(1)(g) to confer with legal counsel who will render advice concerning strategy to be adopted with respect to litigation in which it may become involved relating to a personnel matter.
3. The board may meet in open session, or in closed session under Wis. Stat. 19.85(1)(b), to consider dismissal or discipline of a Village employee. If requested by the employee, any part of the meeting that that may be deemed an evidentiary hearing will be conducted in open session. If requested by the employee, any part of the meeting at which final action will be taken will be conducted in open session. The board may also meet partly in closed session and partly in open session as it determines appropriate and consistent with any applicable requirements of Wis. Stat 19.85(1)(b).
4. Consider giving Outlot B to Mt Horeb Mini Storage LLC.
5. Consider bills from Mount Horeb Area School District.
6. Set meeting date with the School Board for April 27th at 7:00pm or April 29th at 7:00pm.
7. Reminder of Village Board meetings on April 8, 2009 @7 PM, April 21 @ 7 PM, April 30, 2009 @ 2pm.
8. Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
MARCH 31, 2009**

The Village Board met in special session in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 12:35pm. Present were Trustees Post, Hoffman, McNall, Steinhauer, and Haroldson. Also present was Village Administrator Bierke and Meg Vergeront of Stafford Rosenbaum.

CLOSED SESSION: Haroldson moved, seconded by Hoffman to go into closed session pursuant to Wis. Stat 19.85 (1)(c) to confer with legal council who will render advice concerning strategy to be adopted with respect to litigation in which it may become involved relating to a personnel matter. Buechner – Yes, Hoffman – Yes, Steinhauer – Yes, Haroldson – Yes, Post- Yes, and McNall – Yes. Motion carried.

OPEN SESSION: Steinhauer moved, Hoffman seconded to return to open session. Motion carried at 12:51pm.

Haroldson moved, Hoffman seconded to accept the Separation Agreement and the resignation of Tim Dill. Motion carried.

GIVING OUTLOT B TO MOUNT HOREB MINI STORAGE, LLC: Haroldson moved, Steinhauer seconded to give outlot B as identified and to transfer ownership to Mount Horeb Mini Storage, LLC. Motion carried.

MOUNT HOREB SCHOOL DISTRICT COMPREHENSIVE PLANNING BILLS: The Village Board discussed a letter from the School District regarding recent bills they received from the Village for the Comprehensive Planning process over last summer. Hoffman moved, Haroldson seconded that the bill be adjusted to be half of all the Vandewalle and Associates fees and not bill for Held and Associates. Motion carried.

MEETING SCHEDULE: The Village Board decided the date to meet with the school district would be April 27th at 7:00pm, preferably in the Community Center. Bierke went over the remaining meeting schedule for April 2009.

ADJOURNMENT: McNall moved, Hoffman seconded to adjourn the meeting. Motion carried at 2:39pm.

Lawrence Bierke
Village Administrator

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net

Website: www.mounthorebwi.info

AMENDED

VILLAGE BOARD

WEDNESDAY, APRIL 8, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Review March 4 and March 31, 2009 meeting minutes.
- 3) Audience with Youth Center kids and Director Annie Hampel.
- 4) Unveiling of new Village Website.
- 5) Consider approval of Village logo.
- 6) Consider final plat of Oak Glen Subdivision in Section 6, Town of Springdale on Getz Road.
- 7) Consider Resolution 2009-11, "VILLAGE BOARD RESOLUTION APPROVING THE PROJECT PLAN AND CREATING TAX INCREMENTAL FINANCE DISTRICT NO. 5 VILLAGE OF MOUNT HOREB, WISCONSIN".
- 8) Consider recommendation from Business Task Force.
- 9) Consider request for street name change for Main Street/Springdale Street/CO HWY ID.
- 10) Consider CSM Application from Mount Horeb Mini Storage, LLC.
- 11) Consider appraisal contract with L.A. Duesterbeck & Assoc. for Schlapbach Creek detention basin property.
- 12) Consider bid award to Gilbert Construction Corp for \$1,398,000 for Utility Garage and Office Facility.

- 13) Consider Transfer of Funds from Water Utility to Tax Increment District #3.
- 14) Consider Structure and Membership of Standing Committees.
- 15) Consider RTA proposal from Dane County Cities and Villages Association.
- 16) Consider Ordinance 2009-06, "AN ORDINANCE TO AMEND SECTION 13.13 WATER UTILITY RATES".
- 17) Consider Ordinance 2009-01, "AN ORDINANCE TO AMEND SECTION 17.44 I-1 RESTRICTED INDUSTRIAL DISTRICT".
- 18) Consider Ordinance 2009-02, "AN ORDINANCE TO AMEND SECTIONS 17.39, 18.25, AND 18.44 PERMITTING ZERO SUM LOT LINES FOR TOWNHOMES".
- 19) Consider Ordinance 2009-04, "AN ORDINANCE TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE" relating to municipal parking lots.
- 20) Consider Resolution 2009-09, "OPPOSING PROPOSED CHANGE TO PREVAILING WAGE LAW".
- 21) Consider Street Use Permit Application for Mount Horeb Mustard Museum on July 31 and August 1, 2009 for National Mustard Day.
- 22) Consider Public Amusements and Shows Application for Mount Horeb Mustard Museum for National Mustard Day August 1, 2009.
- 23) Consider adding Lot 2 of North Cape Commons to Tax Increment District #3.
- 24) Consider creation of a census committee.
- 25) Consider Resolution 2009-08, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE VILLAGE OF MOUNT HOREB" relating to creation of a Stormwater Utility.
- 26) Consider Resolution 2009-10, "RIVER PROTECTION GRANT RESOLUTION".
- 27) Consider resolution for application for a COPS grant.
- 28) Consider Resolution Establishing a Revolving Loan Fund Proposal from Community Development Authority.
- 29) Consider Charter Communications bankruptcy.

- 30) Consider vouchers.
- 31) Committee reports:
 - A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority
 - E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
- 32) Village President's report.
- 33) Village Attorney's report.
- 34) Village Administrator's report.
- 35) Village Clerk/Treasurer's report.
- 36) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
APRIL 8, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Buechner called the meeting to order at 7:00 p.m. Present were Trustees Steinhauer, Schraepfer, McNall, Hoffman, Post and Haroldson. Also present were Village Administrator Bierke, Clerk/Treasurer Sutter and Village Attorney Dregne. The Pledge of Allegiance was recited.

Minutes: Minutes from March 4, 2009 regular village board meeting and March 31, 2009 special village board meeting were reviewed. Steinhauer moved, Haroldson seconded to approve the minutes as read, carried by voice vote.

Youth Center Anniversary: Youth Center Director Annie Hampel and several kids were present to announce the 10 year anniversary of the Center. A thank you card was presented to the Board. Treats were provided also.

Village Website: Administrative Assistant Kathy Hagen unveiled the new village website. Hagen demonstrated the features of the website. Information for the website was provided by Bierke and all Department Heads. Hagen was instrumental in the setup of the website. She was thanked for her efforts.

There was discussion on the scheduling of the reorganizational meeting. Some Board members would not be available on April 21. It was decided to continue with the meeting on April 21 for committee appointments only. The vacant Trustee seat would be decided at the May Village Board meeting.

Village Logo: The proposed new logo was used on the new website. Bierke requested the logo be adopted as the "official" logo of the village. It would then be used as needed for other projects. Haroldson moved, McNall seconded to approve the logo, carried by voice vote.

Oak Glen Subdivision-Town of Springdale on Getz Road: The final plat approved by the Plan Commission was reviewed. Hoffman moved, Haroldson seconded to approve the final plat as submitted, carried by voice vote.

Tax Incremental District No. 5: The final project plan was reviewed. Discussion concerned whether it was appropriate to approve the TID at this time, when new Board members had been recently elected. Haroldson moved, Steinhauer seconded to table until the May Village Board meeting, failed by roll

call vote. Aye: Schraepfer, Steinhauer, Haroldson. Nay: McNall, Post, Hoffman, Buechner. There was additional discussion on the cost of the proposed projects included in the project plan. Buechner moved, McNall seconded to approve Tax Incremental District No. 5, carried by voice vote. Aye: McNall, Post, Hoffman, Buechner. Nay: Haroldson, Schraepfer, Steinhauer. The Joint Review Board must meet and approve the plan before the district can be finalized.

Business Taskforce: Mike Caruso updated the Board on discussions of the taskforce. They have been reviewing the village's image and what can be done about the loss of key businesses. They recommended continuing their meetings as an official commission of the village in the future. Discussion concerned the reasoning and the implications of becoming an official commission of the village. Hoffman moved, Haroldson seconded to allow the committee to meet with Matt Dregne to discuss their options, carried by voice vote.

Street Name Change for Main Street/Springdale Street/Co Hwy ID: The County turned over ownership of the road from 8th Street to the east edge of the village. Therefore the road can no longer be considered as Co Hwy ID. The discussion concerned whether to continue the name of Springdale Street to the eastern boundary as recommended by the Plan Commission. Other options were discussed including extending Main Street all the way through town or using Trollway for all or part of the street. It was decided that four options would be considered: Trollway all the way from the east to the west end of town; Trollway from the east end through the current west end of Springdale Street with Main Street continuing to the west end of town; extending Springdale Street to the east end of town; and using Main Street the entire route. Steinhauer moved, Hoffman seconded to send out a public survey, with the four options listed, in the Mount Horeb Mail and the village website.

Mount Horeb Mini Storage LLC CSM Application: Trustee Schraepfer and President Buechner stepped away from the table for this discussion. Steinhauer was appointed to chair the discussion. Schraepfer is the applicant for the CSM for his property on Nesheim Trail. The Public Works Committee recommended approval of the CSM. Dregne explained that the village would be giving Schraepfer a small piece of land adjacent to his property. The village had no use for the land. The land would be conveyed through a quit claim deed. Discussion with Dregne and village engineer Rob Wright concerned what information should be included on the CSM. There is a stormwater easement that runs through the property. There is also an electric easement. Dregne and Wright requested time to review the CSM. Haroldson moved, Hoffman seconded to refer to staff for further action, carried by voice vote. Abstain: Buechner, Schraepfer.

Schlapbach Creek Detention Basin: Dregne told the Board that he attempted to find additional proposals for the appraisal contract on the land needed for the

basin. No other businesses were interested in submitting proposals. The proposal from L.A. Duesterbeck & Associates Inc. includes an appraisal fee not to exceed \$5,000. Hoffman moved, Haroldson seconded to approve the contract as submitted, carried by voice vote.

Utility Garage Project: The low bid for the project was \$1.398 million from Gilbert Construction Corp. That bid is approximately \$400,000 less than originally estimated. The bond issue to finance the project will be decided at the May Village Board meeting. McNall moved, Haroldson seconded to award the bid to Gilbert Construction Corp, carried by voice vote.

Transfer of Funds from Water Utility to Tax Incremental District #3: Bierke noted that during a discussion with the utility auditor, it was mentioned that the water utility may collect too much money under the current impact fees. The original impact fee study did not include the payment made by TID #3 towards the water tower project. The village also paid a share of the building for storage uses that were not considered in the study. Bierke recommended the water utility repay \$100,000 of the TID contribution. Discussion concerned how this would impact TID #3; and the impact on the water utility rates and impact fees. Hoffman moved, Haroldson seconded to refer to the Utility Commission and village auditor for further information, carried by voice vote.

Committee Structure: The discussion concerned changing the structure of the four internal committees of the Board. The four committees are Finance, Public Works, Public Safety, and Personnel. Instead of each committee meeting individually, the Village Board would meet as a Committee of the Whole. This meeting would be more informal and no action would be taken. Public hearings would be held during the meeting also. This will be put on the April 21 reorganizational meeting agenda.

RTA Proposal from Dane County Cities and Villages Association: The proposed resolution would support the Regional Transit Authority (RTA) but would establish certain criteria. It was decided not to support the proposal of the DCCVA.

Water Utility Ordinance Amendment: The proposed ordinance amendment would take out the individual rate and regulations from the ordinance and would add language stating that the rates and regulations would be those approved by the Public Service Commission of Wisconsin. New rates and regulations were recently approved by the PSC. The ordinance amendment was necessary to reflect these changes. Haroldson moved, Hoffman seconded to postpone until the May Village Board meeting.

Restricted Industrial District Ordinance Amendment: The amendment would bring the electric utility garage into compliance with the I-1 zoning classification. Plan Commission recommended approval of the ordinance. Schraepfer moved, Hoffman seconded to adopt **ORDINANCE 2009-01 "AN ORDINANCE TO AMEND SECTION 17.44 I-1 RESTRICTED INDUSTRIAL DISTRICT"**, carried by voice vote.

Zero Lot Line Townhouses: The Plan Commission recommended the amendment to allow townhouses to be split into zero lot line properties for sale under individual ownership. Haroldson moved, Schraepfer seconded to adopt **ORDINANCE 2009-02 "AN ORDINANCE TO AMEND SECTION 17.39, 18.25, AND 18.44 PERMITTING ZERO SUM LOT LINES FOR TOWNHOMES"**, carried by voice vote.

Municipal Parking Lots: The proposed ordinance added two parking areas as official municipal parking lots. Hoffman moved, Schraepfer seconded to adopt **ORDINANCE 2009-04 "AN ORDINANCE TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE"** relating to municipal parking lots, carried by voice vote.

Prevailing Wage Law: Bierke explained that Governor Doyle included a provision in the proposed state budget to require municipalities to follow the prevailing wage laws for any projects over \$2,000, regardless of whether a developer is paying for the project. McNall moved, Steinhauer seconded to approve **RESOLUTION 2009-09 "OPPOSING PROPOSED CHANGE TO PREVAILING WAGE LAW"**, carried by voice vote.

National Mustard Day: The Board reviewed the request from the Mount Horeb Mustard Museum for a street use permit on July 31 and August 1, 2009 to close a portion of Main Street. Hoffman moved, Steinhauer seconded to approve the street use permit, carried by voice vote. Haroldson moved, McNall seconded to approve the Public Amusements and Shows Application, carried by voice vote.

Lot 2 North Cape Commons: Buechner explained the Plan Commission vote on the request to add Lot 2 NCC to TID #3 ended in a tie vote. The proposal from the developers is for multifamily residential units on this lot. Steinhauer moved, Hoffman seconded to deny approval of the request to add Lot 2 of North Cape Commons to Tax Incremental District #3, carried by voice vote.

Census Committee: Bierke explained the US Census Bureau is requesting assistance from local municipalities to make sure that all residents are counted. It was recommended that local municipalities establish a committee. It was unclear what the committee would do, so no action was taken by the Board.

Stormwater Utility: The Public Works Committee recommended approval of the request to submit a grant application to assist with the cost of establishing a stormwater utility. Rob Wright noted the resolution needed to be modified to allow the clerk to sign the application, since the Village Administrator would not be available at that time. Steinhauer moved, Haroldson seconded to approve **RESOLUTION 2009-09 "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE VILLAGE OF MOUNT HOREB"** with the modification to allow the Clerk to sign the grant application, carried by voice vote.

River Protection Grant Application: Bierke explained the grant application is for assistance with the Schlapbach Creek stormwater detention basin. Haroldson moved, McNall seconded to approve **RESOLUTION 2009-10 "RIVER PROTECTION GRANT RESOLUTION"**, carried by voice vote.

COPS Grant: Bierke explained the Police Department had applied for federal grant money to hire additional police officers. The grant money pays for a portion of the wages over a three-year period. The Public Safety Committee recommended approval to apply for two positions. The Village Board would need to approve the grant if it is awarded.

Revolving Loan Fund: The Board reviewed the Community Development Authority proposal to establish a revolving loan fund. The Village would borrow \$200,000 that would be used for program. Local businesses would be able to borrow money at a reduced interest rate. Discussion concerned what collateral the village would require, how delinquencies would be handled, and who would provide the oversight. Final program regulations would be necessary. Bierke explained the CDA wanted to know whether there was support on the Village Board. McNall moved, Haroldson seconded to authorize the CDA to pursue the program further, carried by voice vote.

Charter Communications Bankruptcy: Bierke explained that Charter has filed for bankruptcy. Local municipalities were concerned on whether they would continue to receive the franchise fees. There was a proposal to combine forces to hire an attorney to represent them in the bankruptcy. Discussion concerned whether to sign the agreement to join with other municipalities without knowing what the cost would be. It was decided that the agreement was only a statement of interest at this time. Haroldson moved, Hoffman seconded to sign the statement of interest and fax a copy, and to include further discussion on a future agenda, carried by voice vote.

Vouchers: The Board reviewed the Finance Committee's recommendation for payment of the vouchers. McNall moved, Schraepfer seconded to approve payment of the vouchers as presented, carried by voice vote.

Committee Reports: The committee reports were heard at this time, with none requiring Board action.

Village President's Report: Buechner congratulated the winners of the April 7 election. Steinhauer will become the Village President. Dave Becker and Janice DeWitt will be the new Trustees. There will be a vacant seat for Trustee.

Buechner also informed the Board the village had been award a \$50,000 grant for the Schlapbach Creek Stormwater detention basin.

Village Attorney's Report: None.

Village Administrator's Report: None.

Village Clerk/Treasurer's Report: Sutter thanked the residents for the great turnout at the April 7 election.

Adjournment: Jim Buechner, Rollie Schraepfer, and Georgia Post were thanked for their service on the Village Board. There being no further business before the Board, Buechner moved, Haroldson seconded to adjourn the meeting at 11:00 p.m., carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

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SPECIAL VILLAGE BOARD
TUESDAY, APRIL 21, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order.
- 2) Consider Village Trustee appointment.
- 3) Consider Ordinance 2009-12, "AN ORDINANCE TO AMEND SECTION 1.26 OF THE CODE OF ORDINANCES RELATING TO THE PLAN COMMISSION".
- 4) Consider structure and membership of standing committees.
- 5) Consider idea of using a Consent Agenda.
- 6) Consider initiative of paperless Village Board packets.
- 7) Consider Village Board committee and commission appointments.
- 8) Consider League of Wisconsin Municipalities workshop and regional dinner meeting.
- 9) Consider appointment as representative to Dane County Cities and **Village's Association**.
- 10) Consider Mount Horeb Day at the Mallards scheduled for June 19th, 2009.
- 11) Consider WPPI orientation on May 6, 2009.
- 12) Adjourn.

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**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
APRIL 21, 2009**

The Village Board met in special session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order: Clerk/Treasurer Sutter called the meeting to order. Present were Trustees McNall and Haroldson. Trustee Hoffman was absent. Village Administrator Bierke was also present. Newly elected Village President Donald Steinhauer and Trustees Janice DeWitt and David Becker were given the oath of office. Steinhauer chaired the remainder of the meeting.

Village Trustee Appointment: Steinhauer recommended appointment of Steve Grindle for the vacant Trustee seat. He explained that he had discussed it with Hoffman and he had no concerns on the appointment. Becker moved, McNall seconded to appoint Steve Grindle to fill the vacant Trustee seat for a two-year term, carried by voice vote.

Plan Commission Ordinance Amendment: The proposal from Steinhauer is to change the requirement that the Village President chair the Plan Commission. He felt it was too much power for one person to chair both the Village Board and Plan Commission. The proposal would change the chair to be a Trustee appointed by the Village President, with Board approval. McNall moved, Becker seconded to adopt **ORDINANCE 2009-12 "AN ORDINANCE TO AMEND SECTION 1.26 OF THE CODE OF ORDINANCES RELATING TO THE PLAN COMMISSION"**, carried by voice vote.

Committee Structure: The discussion concerned combining the four standing committees into a Committee of the Whole. The standing committees include Public Works, Public Safety, Finance, and Personnel. The Committee of the Whole would meet once a month for informal review and discussion of agenda items. Some public hearings would also be scheduled for that meeting. It was decided to postpone a decision until the May Village Board meeting.

Consent Agenda: Bierke explained the use of a consent agenda for board meetings. A consent agenda includes a list of agenda items that are non-controversial and are ready for final approval. The consent agenda items would then be voted on as a group. An item could be removed for further discussion by a vote of the Board. Haroldson moved, DeWitt seconded to approve the consent agenda concept, as deemed appropriate, beginning with the May Village Board meeting, carried by voice vote.

Paperless Village Board Packets: The discussion concerned a proposal to go to paperless packets for the meeting information. A laptop computer would have to be purchased for each Village Board member. Discussion concerned using the

computers for emails also. The use of a Board member's personal computer makes that computer available for open records requests. Use of a village computer would maintain the privacy of the Trustee's personal computer. Discussion also included the possibility of presenting the packet information to the public during a meeting. Bierke estimated the cost to be approximately \$5,000. A proposal will be brought to the May Village Board meeting.

Committee Appointments: Steinhauer stated he was not prepared for all of the appointments at this time. It was decided to make the appointments for the Plan Commission and Public Safety, since there were meetings scheduled before the May meeting. Steinhauer moved, DeWitt seconded to appoint Steinhauer as chair of the Public Safety Committee and Steve Haroldson as chair of the Plan Commission, carried by voice vote.

League of Wisconsin Municipalities Workshop and Dinner Meetings: Bierke reviewed the dates of the New Officials Workshop and Regional Dinner meetings scheduled in May. He requested the Trustees contact him if they were interested in attending.

Dane County Cities and Villages Association Representative: Bierke explained that the Village President previously attended the DCCVA meetings with him. An interested Board member could be appointed as the official village representative for the meetings. The annual dinner meeting is scheduled for May 20 in Sun Prairie. This will be placed on the agenda in May.

Mount Horeb Day at the Mallards: Bierke reported the 2nd annual Mount Horeb Day at the Mallards was scheduled for June 19th. The Chamber will be providing bus transportation for interested citizens.

WPPI Orientation: Bierke reported that WPPI Energy had scheduled an orientation meeting on May 6 in Baraboo. Any Village Board members that are interested in attending should contact him as soon as possible.

Adjournment: Haroldson moved, Becker seconded to adjourn the meeting at 8:00 p.m., carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

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SPECIAL JOINT MEETING
VILLAGE BOARD AND
MOUNT HOREB AREA SCHOOL DISTRICT BOARD OF EDUCATION
MONDAY, APRIL 27, 2009

The Village Board of the Village of Mount Horeb and the Mount Horeb Area School District Board of Education will meet on the above date at 7:00pm at the Mount Horeb Community Center, 107 E Grove Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order, Roll Call and Meeting Notice Certification.
- 2) Approval of agenda.
- 3) Introductions.
- 4) Discussion regarding crossing guards.
- 5) Consider recreation needs and coordination of public recreation activities.
- 6) Discuss creation of a storm water utility and potential impact on school district (i.e. Impervious surfaces).
- 7) Consider annexation of School District's 26 acres to the village and adding it to Village Comprehensive Plan as an eventual school site.
- 8) Discussion regarding building(s) for School District expansion.
- 9) Discussion regarding TIF Districts.
- 10) Discussion on how to improve communication links between the Village of Mount Horeb and Mount Horeb Area School District.
- 11) Other items of mutual interest and benefit.
- 12) Next meeting date.
- 13) Adjourn.

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**VILLAGE BOARD AND
MOUNT HOREB SCHOOL DISTRICT BOARD OF EDUCATION
MEETING MINUTES
APRIL 27, 2009**

The Village Board met in joint session with the Mount Horeb School District Board of Education in the meeting room of the Community Center, 107 N Grove Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:01pm. Present were Trustees Becker, Hoffman, Grindle, McNall, Haroldson, and DeWitt. Also present was Village Administrator Bierke.

APPROVAL OF AGENDA AND INTRODUCTIONS: The Village Board and School Board verbally confirmed that the agenda was acceptable. Everyone present then went around the table and introduced themselves.

CROSSING GUARDS: The Village Board and School Board briefly discussed how they were both trying to get the word out about hiring additional crossing guards. Bierke noted that additional intersections where crossing guards may be needed had not been identified and that anyone hired would serve as backup until such additional intersections were chosen.

PUBLIC RECREATION NEEDS: Dr. Anderson noted that the School District was interested in taking over recreational activities that are held on or in school facilities, and definitely not the swimming pool or other activities. Recreation Director Jill Dudley spoke against the idea of splitting the recreation programs and putting some under different management. She felt the programs were well liked and that a different arrangement may create confusion.

Dr Anderson noted that the issue was more about compensation and the fact that the Village used to compensate the school district for use of school athletic facilities. The Village Board expressed some interest in providing funding after the compensation discussed appeared to be around \$1,000 per year.

It was decided that the Park, Recreation, and Forestry Commission would be asked to meet with representatives of the school district to discuss putting together a proposal for some type of compensation.

STORM WATER UTILITY: Haroldson indicated he had requested this agenda item to alert the School Board to the fact that a Storm Water Utility was being discussed as a funding mechanism for creation of future Village detention basins and the maintenance of the basins.

SCHOOL DISTRICT ANNEXATION: The School District requested that the Village reconsider the annexation of their 26 acres on County Road JG. Bierke

expressed that this would require an amendment to the Village's Comprehensive Plan. Bierke will have discussion of the annexation request on the next Plan Commission Agenda.

SCHOOL EXPANSION: Dr. Anderson noted that the District is still concerned about a growing student population and mentioned that the kindergarten class is now their largest. He will be hiring an outside firm to project the expected student population growth for the School District.

TAX INCREMENT DISTRICTS: Bierke mentioned to the School Board and Village Board that the Joint Review Board is meeting on May 5th at 3:00 pm.

IMPROVE COMMUNICATIONS: It was agreed that the communications was overall satisfying and that there did not appear to be a lack of communication between the two Boards. Overall it was felt that public perception was not necessarily accurate.

ITEMS OF MUTUAL INTEREST: The School Board inquired about the bills from the joint planning initiative last summer. Bierke expressed that the Village Board had removed the charges from Held and Associates and that he would again send out a bill for the Vandewalle and Associates portion of the bill.

Steinhauer raised a concern that students were not able to catch the bus to the Youth Center as they had in the past. Dr. Anderson noted that the bus was full with bus route students and that service was no longer available for Youth Center children. Anderson will look into other bus routes and options that may be available to restart the bussing option for Youth Center students.

MEETING SCHEDULE: The Village Board and School Board decided to meet again on July 27th at 7:00pm, preferably in the Senior Center.

ADJOURNMENT: Haroldson moved, Becker seconded to adjourn the meeting. Motion carried at 8:27pm.

Lawrence Bierke
Village Administrator

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

VILLAGE BOARD
SPECIAL VILLAGE BOARD MEETING
STRATEGIC PLANNING SESSION
THURSDAY, APRIL 30, 2009
2:00PM

The Village Board will meet to conduct a strategic planning session in the meeting room of the Mount Horeb Public Library, 105 Perimeter Road, Mount Horeb at the above date and time.

This gathering is an opportunity for the Village Board to hear presentations by several department heads, **and to discuss the Village's strategic planning goals** for 2009-2010. It is expected that various subjects will be discussed that cover a wide array of issues, including but not limited to the provision of public services, municipal finance, village administration, economic development, village governance, and other matters. The Village Board will not take final action on any ordinance or strategic plan at this meeting.

Village of Mount Horeb

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AMENDED

VILLAGE BOARD

WEDNESDAY, MAY 6, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Review April 8, April 21, April 27, and April 30, 2009 meeting minutes.
- 4) Presentation by Virchow Krause on 2008 Village Audit.
- 5) Discussion on Lake Street Reconstruction with Pamela Dunphy, Assistant Commissioner of Dane County Department of Highway and Transportation Dept.
- 6) Discussion with Kevin Connors, Dane County Parks on Stewart Lake Dredging Project.
- 7) Consider payment of \$100,000 to Dane County for the Dredging of Stewart Lake.
- 8) Consider a vote of confidence on Tax Incremental District #5.
- 9) Consider Independents Week Proclamation.
- 10) Consider Ordinance 2009-11, "AN ORDINANCE TO CREATE CHAPTER 1.20 OF THE MUNICIPAL CODE" regarding Committee of the Whole.
- 11) Consider committee appointments.
- 12) Consider Emergency Preparedness Sub-committee.
- 13) Consider proposal for paperless Village Board packets.
- 14) Consider setting date for July Village Board Meeting.

- 15) **Consider appointment as representative to Dane County Cities and Village's Association and discuss annual meeting.**
- 16) Consider Ordinance 2009-07, "AN ORDINANCE TO AMEND SECTION 17.42 PB PLANNED BUSINESS DISTRICT" relating to personal storage facility.
- 17) Consider Ordinance 2009-14, "AN ORDINANCE TO AMEND CHAPTER 17 ZONING CODE TO CREATE MAIN STREET BUSINESS DISTRICT".
- 18) Consider Ordinance 2009-09, "AN ORDINANCE TO AMEND SECTION 17.112 OF ARTICLE J - HOME OCCUPATIONS".
- 19) Consider Ordinance 2009-06, "AN ORDINANCE TO AMEND SECTION 13.13 WATER UTILITY RATES".
- 20) Consider Ordinance 2009-08, "AN ORDINANCE TO AMEND CHAPTER 14 BUILDING CODE AND CHAPTER 18 SUBDIVISION AND PLATTING OF THE MOUNT HOREB MUNICIPAL CODE" regarding lot grading.
- 21) Consider moratorium on wind energy systems.
- 22) Consider approval of Communications Coordinator job description.
- 23) Consider hiring Communications Coordinator.
- 24) Consider agreement to provide municipal court services to the Town of Springdale.
- 25) Consider Chamber of Commerce Street Use Permit Application for 38th Annual Art Fair July 18-19, 2009.
- 26) Consider Public Amusements and Shows Application from American Cancer Society/Relay For Life for Grundahl Park July 24-25, 2009.
- 27) Consider giving authority to Village Clerk to set date and time for Board of Review.
- 28) Consider vouchers.
- 29) Committee reports:
 - A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority

- E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
-
- 30) Village President's report.
 - 31) Village Attorney's report.
 - 32) Village Administrator's report.
 - 33) Village Clerk/Treasurer's report.
 - 34) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MAY 6, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: A citizen noted she was here to discuss the condition of Lake Street which is later on the agenda. No other comments were heard.

Minutes: Minutes from April 8, 2009 regular village board meeting and April 27 & April 30, 2009 special village board meetings were reviewed. Hoffman moved, Haroldson seconded to approve the minutes as read, carried by voice vote.

2008 Audit: Heather Acker from Virchow Krause reviewed the final 2008 audit report. She also reviewed the "Report to Village Board" and "Report on Internal Control" **prepared by VK**. Discussion concerned how the village compares to other similar communities. Acker indicated that they would be able to do a comparison with other clients after all 2008 audit reports have been completed later this year.

Lake Street Reconstruction: Pam Dunphy from Dane County Highway Department was present to answer questions concerning the reconstruction of Lake Street. The project, originally scheduled for 2010, is now scheduled for 2012. Dunphy stated that, after the reconstruction was completed, the County would expect to transfer ownership of the road to the Village. The County adopted this policy in 1999. Discussion concerned the effect on the village when this transfer is made. The village would collect state highway aids for that portion of the road but would be responsible for future maintenance and upkeep. Several residents spoke about the current condition of the road and safety issues. The residents indicated the jurisdictional transfer would also give the village control over the safety issues, speed limits, etc. Pat Downing, the **village's representative to the Dane County Board, stated that he would check into the reasoning behind the County's policy change.**

Stewart Lake Dredging Project/Funding Request: Kevin Connors from Dane County Parks was present to review the status of the dredging project. The dredging will begin soon and is scheduled to be completed by October. It is hoped that this project will improve lake quality, restore the fishery, and add a

beach area. Connors reviewed the historical value of the lake to the County. Several years ago the Village committed to participating in the funding of this project. Connors requested the funding at this time. McNall moved, Haroldson seconded to authorize payment of \$100,000 to Dane County for the Stewart Lake dredging project, carried by voice vote.

Tax Incremental District #5: Bierke reviewed the status of the proposed TID. The Joint Review Board met on May 5. They were short one member and it ended with a tie vote. They requested another vote of support from the current village board. Haroldson moved, DeWitt seconded for a no confidence vote on the proposed TID #5, carried by roll call vote. Aye: Becker, DeWitt, Haroldson, McNall, Grindle, and Steinhauer. Nay: Hoffman.

Independents Week Proclamation: The proclamation, establishing Independents Week for July 1-7, 2009, was read. The proclamation is to honor local independent businesses in the community. Haroldson moved, Hoffman seconded to approve the proclamation, carried by voice vote.

Committee of the Whole: The proposed ordinance to establish the Committee of the Whole was reviewed. Discussion concerned the procedures of the Committee and who would approve the agenda. The ordinance was modified to indicate the agenda would be approved by the Chair. Hoffman moved, Grindle seconded to adopt **ORDINANCE 2009-11 "AN ORDINANCE TO CREATE CHAPTER 1.20 OF THE MUNICIPAL CODE"** as amended, carried by voice vote.

Committee Appointments: The list of committee appointments was reviewed. Hoffman moved, Becker seconded to approve the committee appointments as submitted, carried by voice vote.

Emergency Preparedness Sub-committee: Bierke questioned the function of the sub-committee and whether the committee was necessary. Haroldson moved, Hoffman seconded to table further discussion until the June Committee of the Whole meeting and to refer to the Fire Chief for additional information, carried by voice vote.

Paperless Village Board Packets: Discussion concerned the benefits of going to paperless packets such as saving paper, saving staff time, being able to use village email on village owned computers, and eliminating open records requests for the board member's personal computers. There was also discussion on providing a method to store and manage email records. Additional information was requested, which included getting a price comparison for the computers, include carrying cases for the computers, and technical procedures for providing the information at the meetings. Haroldson agreed to meet with Bierke to

review the information and look for possible funding sources. Hoffman moved, Haroldson seconded to approve the purchase of the laptop computers with cases, carried by voice vote.

July Meeting Date: The first Wednesday of July falls on July 1st. It also falls during the July 4th holiday week. Discussion concerned whether to reschedule the meeting. Becker moved, Haroldson seconded to reschedule the July Village Board meeting to July 8th, carried by voice vote.

There was general consensus to change the agenda and move to item #18 at this time.

Home Occupations: The proposed ordinance would allow small educational or instructional businesses under the Home Occupations ordinance. Plan Commission recommended approval of the ordinance amendment. Haroldson moved, Becker seconded to adopt **ORDINANCE 2009-09 "AN ORDINANCE TO AMEND SECTION 17.112 OF ARTICLE J-HOME OCCUPATIONS"**, carried by voice vote.

Dane County Cities and Villages Association: Bierke explained that the Association asked members to appoint an elected official as the official representative to the Association. Haroldson and DeWitt both express interest but wanted additional information on meeting dates and times. Bierke also reminded the Board of the upcoming annual dinner meeting scheduled on May 20 in Sun Prairie.

Planned Business District Ordinance Amendment: The proposed amendment would allow personal storage facilities as a conditional use in the PB zoning district. Plan Commission recommended approval. Hoffman moved, Haroldson seconded to adopt **ORDINANCE 2009-07 "AN ORDINANCE TO AMEND SECTION 17.42 PB PLANNED BUSINESS DISTRICT"**, carried by voice vote.

Main Street Business District: The proposed new zoning district was recommended for approval by the Plan Commission. The new zoning district would be located near the CB Central Business District. McNall moved, Becker seconded to adopt **ORDINANCE 2009-14 "AN ORDINANCE TO AMEND CHAPTER 17 ZONING CODE TO CREATE MAIN STREET BUSINESS DISTRICT"**, carried by voice vote.

Water Utility Rates: The proposed ordinance amendment would remove most of the individual rates and regulations in the ordinance and replace it with wording to adopt all rates and rules that are authorized by the Wisconsin Public Service Commission. Discussion concerned the new Public Fire Protection rate

approved recently by the PSC with the new water rates. It was questioned why the rate was a flat fee versus a fee based on home value or some other variable method. Becker moved, Haroldson seconded to table the ordinance amendment until next month to get additional information, carried by voice vote.

Lot Grading Regulations: The proposed ordinance establishes site grading standards and requirement for a site grading plan. The Public Works Committee recommended approval. Haroldson moved, Becker seconded to adopt **ORDINANCE 2009-08 "AN ORDINANCE TO AMEND CHAPTER 14 BUILDING CODE AND CHAPTER 18 SUBDIVISION AND PLATTING OF THE MOUNT HOREB MUNICIPAL CODE"**, carried by voice vote.

Wind Energy Systems: Plan Commission recommended a six month moratorium for wind energy systems to have time to draft regulations. McNall moved, Hoffman seconded to go forward with the six month moratorium, carried by voice vote.

Communications Coordinator Job Description: Bierke explained the Cable Committee drafted the job description but it had not been reviewed by the Personnel Committee. Discussion concerned whether to refer to Personnel Committee at this time, since they were ready to hire someone. Hoffman moved, Becker seconded to refer to Personnel Committee for review and recommendation, carried by voice vote.

Communications Coordinator: Bierke explained the Cable Committee had conducted interviews to fill the vacant position and recommended hiring Nicole Podgorski. The position would be 10-15 hours per week. Pay would be \$15.00 per hour, with an increase of \$0.50 per hour after six months. Hoffman moved, Haroldson seconded to approve hiring Nicole Podgorski as recommended by the Cable Committee, carried by voice vote.

Town of Springdale Municipal Court Services: The proposed agreement with the Town of Springdale to join the Joint Municipal Court district was reviewed. Town of Perry and Town of Primrose are part of the Joint Municipal Court district with the Village at this time. Discussion concerned the fees that are charged to the townships and whether that would cover the costs. Hoffman moved, Becker seconded to approve the agreement with the Town of Springdale and request an examination of the current fee structure, carried by voice vote.

Street Use Permit for Art Fair: The application to close Main Street from 5:30 a.m. on July 18 until 6 p.m. on July 19 for the annual Art Fair was reviewed. Main Street will be closed from First Street to Fourth Street. McNall moved, Hoffman seconded to approve the street use permit, carried by voice vote.

Relay for Life Public Amusements and Shows Application: The request from the American Cancer Society is for outdoor entertainment at the Rely for Life event scheduled for July 24 at Grundahl Park. Discussion concerned what time the music should end. The request is for music until 12:30 a.m. Becker moved, Grindle seconded to approve the permit but to change the ending time to 11 p.m., carried by voice vote.

Board of Review Dates: The request is to allow the Clerk/Treasurer to set the date and time for the Board of Review. Hoffman moved, Becker seconded to approve the request, carried by voice vote.

Vouchers: The Board reviewed the vouchers. Becker moved, McNall seconded to approve payment of the vouchers as presented, carried by voice vote.

Committee Reports: Hoffman moved, Haroldson seconded to approve the Committee reports as submitted except the Fire Department and Library Board/School Liaison reports, carried by voice vote. The Fire Department report was heard, with no action taken. McNall was thanked for his time on the Fire Department Board. The Library Board/School Liaison report was heard, with no action taken.

Village President's Report: The committee calendar was reviewed. The Public Safety Committee meeting was changed to 3 p.m. on May 20. The second strategic planning meeting was scheduled for 1 p.m. on May 20. It was also decided to hold the first Committee of the Whole meeting at 4 p.m. on June 10.

Village Attorney's Report: None.

Village Administrator's Report: None.

Village Clerk/Treasurer's Report: None.

Adjournment: There being no further business before the Board, Hoffman moved, Becker seconded to adjourn at 11:38 p.m., carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
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VILLAGE BOARD
SPECIAL VILLAGE BOARD MEETING
STRATEGIC PLANNING SESSION
WEDNESDAY, MAY 20, 2009
1:00PM

The Village Board will meet to conduct a strategic planning session in the committee room of the Municipal Building, 138 E. Main Street, Mount Horeb at the above date and time.

This gathering is an opportunity for the Village Board to discuss the Village's strategic planning goals for 2009-2010. It is expected that various subjects will be discussed that cover a wide array of issues, including but not limited to the provision of public services, municipal finance, village administration, economic development, village governance, and other matters. The Village Board will not take final action on any ordinance or strategic plan at this meeting.

Village of Mount Horeb

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VILLAGE BOARD
DCCVA MEETING
WEDNESDAY, MAY 20, 2009
5:30PM

There may be a quorum of Village Board members present at a Dane County Cities and Villages Association meeting at The Cannery Grill, 315 East Linnerud Drive, Sun Prairie at the above date and time. It is also expected that several Board members will carpool to this event.

There will be no business or board action at this meeting.

Village of Mount Horeb

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Website: www.mounthorebwi.info

AMENDED

VILLAGE BOARD

WEDNESDAY, JUNE 3, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda
 - a) May 6, 2009 Meeting Minutes
 - b) Liquor License Renewals and New Application
 - c) 2009-2010 Priorities and Goals for Village
 - d) Authorization for 2009 Street Projects Bidding
 - e) Cable Committee Appointment
- 4) Consider Public Amusements And Shows Application from Mount Horeb Landmarks Foundation for proposed events at historic District 1 School House, 110 N Second Street.
- 5) Consider Ordinance 2009-06, "AN ORDINANCE TO AMEND SECTION 13.13 WATER UTILITY RATES".
- 6) Consider Resolution 2009-15, "REQUESTING THE PUBLIC SERVICE COMMISSION RETURN THE PUBLIC FIRE PROTECTION CHARGE TO THE TAX LEVY".
- 7) Consider Resolution 2009-13, "AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND".
- 8) Consider Resolution 2009-14, "BUDGET AMENDMENT RESOLUTION".
- 9) Consider proposal for a Network Email Server.
- 10) Discuss budget for Schlapbach Creek Detention Basin.

- 11) Consider Engineering Agreement for Grant Reimbursement.
- 12) Consider referral from Plan Commission regarding CSM recapture fees for Norsk Golf Bowl.
- 13) Consider Emergency Preparedness Sub-Committee.
- 14) Consider vouchers.
- 15) Committee reports:
 - A) Cable TV Committee
 - B) Capital Improvement Plan Committee
 - C) Mount Horeb Area Chamber of Commerce
 - D) Community Development Authority
 - E) Finance Committee
 - F) Mount Horeb Area Joint Fire Department
 - G) Library Board/School Liaison Report
 - H) Parks, Recreation, and Forestry Commission
 - I) Personnel
 - J) Public Works Committee
 - K) Plan Commission
 - L) Public Safety Committee
 - M) Utility Commission
 - N) Youth Activity and Resource Center Committee
- 16) Village Administrator's report.
- 17) Village Clerk/Treasurer's report.
- 18) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JUNE 3, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: A resident questioned whether the Committee of the Whole meeting was going to be video taped and whether it was going to be held in the boardroom or conference room. He also asked that the meetings be updated on the cable channel as soon as possible. There was also discussion on whether to continue with the individual committee updates on the agenda or to put them on the consent agenda and approve as a whole.

Consent Agenda: Hoffman moved, Haroldson seconded to add agenda item #15 (committee reports) to the consent agenda, carried by voice vote. The remaining items on the consent agenda were reviewed for approval. Sutter noted that there was a change on the license renewal for Main Street Pub & Grill. The premises description was changed to include the second floor of the building. There was also discussion about removing item #c (2009-2010 Priorities and Goals for Village) and item #d (Authorization for 2009 Street Projects Bidding). Steinhauer noted the Cable Committee Appointee was to name Jim Wendt to the committee. Hoffman moved, Becker seconded to approve the consent agenda without items #b (Licenses), #c (Priorities & Goals), and #d (Street Projects), and including agenda item #15 (committee reports), carried by voice vote.

Liquor Licenses: Discussion on the liquor license renewals and new license application concerned the change for Main Street Pub & Grill. It was questioned how the move to the second floor would affect the properties on either side of the building. DeWitt moved, Haroldson seconded to approve the license renewals and new license application except R & T Meyers Investments LLC (Main Street Pub & Grill), carried by voice vote. Haroldson moved, Hoffman seconded to approve the R & T Meyers renewal application contingent on receiving a certified letter from the two neighboring property owners as to the second floor expansion, carried by voice vote.

2009-2010 Priorities and Goals for Village: Discussion concerned setting specific time frames to work on the goals that were established. It was decided to add

further discussion to the Committee of the Whole meeting on June 10. Hoffman moved, McNall seconded to approve the 2009-2010 Priorities and Goals and to move to the implementation stage to work on specific time frames for going forward with the plan, carried by voice vote.

2009 Street Projects Bidding: Discussion concerned why the first block of S First Street was chosen for this year's street project. It was explained that this project was part of the five year plan and came the closest to the 2009 budgeted amount of \$200,000. Becker moved, Grindle seconded to approve going forward with the bids on the project on S First Street, carried by voice vote.

Public Amusements & Shows Application: The application from the Mount Horeb Landmarks Foundation was reviewed. The requested is to hold outdoor movies every Friday night in August at the District #1 School House at 110 N 2nd Street. It was being planned jointly with the Mt Horeb Girl Scouts. Discussion concerned the ending time of 11:00 p.m. It was explained that the movie could not be started until it was close to dark and that most movies lasted for 1.5-2 hours. There was a public comment about coming up with some method to keep the public off neighboring properties when functions are held at this location. McNall moved, Becker seconded to approve the request, carried by voice vote.

Water Utility Rates: Bierke explained the procedure to approve the water rates without the Public Fire Protection rate. The only option is to change the Public Fire Protection fee back to the village levy. The 2009 village budget only included six months of levy expense, so the budget would need to be amended to add \$100,000 of expense. Another option would be to choose a different method and place the fee back as a utility rate. This would need PSC approval. Hoffman moved, Haroldson seconded to adopt **ORDINANCE 2009-06, "AN ORDINANCE TO AMEND SECTION 13.13 WATER UTILITY RATES"**, carried by voice vote.

Public Fire Protection Charge: McNall moved, Haroldson seconded to approve **RESOLUTION 2009-15 "REQUESTING THE PUBLIC SERVICE COMMISSION RETURN THE PUBLIC FIRE PROTECTION CHARGE TO THE LEVY"** and to address the budget amendment and different fee methods at the June 10 Committee of the Whole meeting, carried by voice vote.

It was agreed at this time to go forward on the agenda to item #12.

Norsk Golf Bowl Recapture Fees: The McGinley's were present to review requirements for the proposed two-lot Certified Survey Map. The discussion concerned some of the sixteen items recommended on the Held Engineering memorandum dated April 24, 2009. Rob Wright from Held Engineering was present to answer questions. The Board also reviewed a memorandum from

Larry Bierke dated May 28, 2009. That memo reviewed the recapture fees required to be paid before the two-lot CSM could be approved. There was discussion on whether the recapture fees should be prorated for just the portion for the two proposed lots or if the total fees would be due. There was also discussion on whether the Board could waive any of the fees. Hoffman moved, Becker seconded to have a legal review on both memos by the Village Attorney to advise the Village on the options and implications for the recapture fees owed by Norsk Golf Bowl, carried by voice vote.

Environmental Improvement Fund Grant Application: Rob Wright explained that grant money was available through this application that could be used for the Schlapbach Creek detention basin. The money came from the federal stimulus package. The application is for a potential 50% grant with a low interest loan for the balance of the project. Becker moved, Hoffman seconded to approve **RESOLUTION 2009-13 "AUTHORIZED REPRESENTATIVE TO FILE APPLICATIONS FOR FINANCIAL ASSISTANCE FROM STATE OF WISCONSIN ENVIRONMENTAL IMPROVEMENT FUND"**, carried by voice vote.

Budget Amendment Resolution: The proposed resolution amends the 2009 budget to cover the cost of laptop computers and related equipment for use by the Village Board to go paperless. The cost estimate of \$20,000 was taken from the Building Inspection department and moved to the Technology budget. McNall moved, Hoffman seconded to approve **RESOLUTION 2009-14 "BUDGET AMENDMENT RESOLUTION"**, carried by voice vote.

Network Email Server: The proposal for a network email server was reviewed. Discussion concerned whether to request additional proposals. Additional information was requested.

Schlapbach Creek Detention Basin Budget: Rob Wright reviewed the estimated cost of the project and the various funding sources that were being pursued.

Engineering Agreement: Rob Wright explained that one of the requirements for the Environment Improvement Fund grant application is to have an engineering agreement in place. The cost of the engineering could then be reimbursed by the grant funds. The proposed engineering agreement would cover design services, land surveying services, bidding related services, and construction related services for the Schlapbach Creek detention basin project. Haroldson moved, Grindle seconded to approve the May 28, 2009 Held Engineering agreement, carried by voice vote.

Emergency Preparedness Sub-Committee: Bierke explained that Fire Chief Charles Himsel was asked for his opinion on whether this committee should continue. Himsel felt the emergency preparedness plan should be under the Fire Department jurisdiction but suggested the plan should be reviewed more often. It was decided that Janice DeWitt would bring this discussion before the Fire Department Commission and would then bring it back to the Village Board for further discussion.

Vouchers: The Board reviewed the voucher listing. Haroldson moved, Becker seconded to approve payment of the vouchers as presented, carried by voice vote.

Village Administrator's Report: Bierke requested possible dates for a future Capital Improvements Committee meeting.

Village Clerk/Treasurer's Report: None.

Adjournment: There being no further business before the Board, Hoffman moved, Becker seconded to adjourn the meeting at 10:40 p.m., carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

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VILLAGE BOARD
WEDNESDAY, JULY 8, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board June 3, 2009 Minutes
 - B) Committee Reports
 - C) Cable Coordinator Job Description
 - D) Identity Theft Policy
 - E) Recycling Compliance Plan
 - F) Ordinance 2009-16, "AN ORDINANCE TO IMPOSE A TEMPORARY STAY ON CONSTRUCTION OF WIND ENERGY SYSTEMS IN THE VILLAGE OF MOUNT HOREB"
 - G) Ordinance 2009-13, "AN ORDINANCE TO AMEND SECTION 17.451 PLANNED INDUSTRIAL DISTRICT"
 - H) Ordinance 2009-18, "AN ORDINANCE TO AMEND SECTION 18.44 PERMITTING ZERO LOT LINES".
 - I) Ordinance 2009-15, "AN ORDINANCE TO AMEND CHAPTER 11 RELATING TO IMPROPER REFUSE DISPOSAL"
 - J) Resolution 2009-16, "ADOPTING THE COMPLIANCE MAINTENANCE ANNUAL REPORT"
 - K) Resolution 2009-17, "APPROVING THE RENAMING OF CO HWY ID, ALSO KNOWN AS BUSINESS 18-151, TO SPRINGDALE STREET"
- 4) Audience with Sondy Pope-Roberts.
- 5) Consider Resolution 2009-18, "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS" for 2009 street project.
- 6) Consider awarding bid for 2009 Street project to Wipperfurth Excavating.

- 7) Consider Utility Commission Bond Issuance.
- 8) Library Board appointments.
- 9) Village Attorney's report.
- 10) Village Administrator's report.
- 11) Village Clerk/Treasurer's report.
- 12) Adjourn to closed session pursuant to 19.85(1)(e) and 19.85 (1)(c) of Wisconsin State Statutes, for the purpose of deliberating or negotiating the purchase of, or sale of public properties, the investing of public funds, or the conducting of other specified public business as long as competitive or bargaining reasons require a closed session: 1) Industrial Park Land; 2) To consider development incentives; 3) Offer To Purchase Historic Schoolhouse; 4) Salary Adjustments for 2009 non-represented staff; and 5) Consider Village Administrator Employment Contract.
- 13) Return to Open Session.
- 14) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JULY 8, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: The consent agenda items were reviewed. Bierke noted some clerical errors that were found on the Zoning Code Chart 1 for item H on the consent agenda (Zero Lot Lines Ordinance Amendment). Hoffman moved, McNall seconded to approve all consent agenda items except Item K (Renaming of CTH ID), carried by voice vote. Discussion concerned whether to reconsider the name change that was approved at the June Committee of the Whole meeting. It was noted that a petition was received requesting the Village Board to reconsider the name change to Main Street instead of Springdale Street. Several members of the audience spoke in favor of using Main Street. McNall moved, Haroldson seconded to table the decision, carried by voice vote. Hoffman moved, Becker seconded to set a public hearing at the August Village Board meeting, carried by voice vote.

Audience with Sony Pope-Roberts: Pope-Roberts gave a brief update on the State budget process recently completed. Discussion concerned what effect the final state budget would have on the local budget. The state revenue sharing payments were reduced by 15%. The local levy limits were increased to 3% but much of that would be taken up by the decrease in state aid. Pope-Roberts acknowledged the difficult budget decisions. She asked that any specific questions or concerns be sent to her staff for review.

Special Assessment Resolution: The preliminary special assessment information for the 2009 street project was reviewed. Hoffman moved, McNall seconded to approve **RESOLUTION 2009-18 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS"** for 2009 street project, carried by voice vote.

2009 Street Project: The bids for the 2009 street project were reviewed. There were requests from two business owners affected by the S First Street project to delay the project until spring of 2010. The bids came in significantly

lower than estimated. Village Engineer Rob Wright noted that the downturn in the economy was a big factor in the lower bids. Discussion concerned whether the bids would still be low in the spring. There was also discussion whether this project would even be included in the 2010 budget. It is anticipated that the Lake Street project may take up most of the 2010 budget. Hoffman moved, McNall seconded to go forward with the 2009 project and award the bid to Wipperfurth Excavating, lost by roll call vote. Aye: Hoffman, McNall. Nay: Haroldson, Steinhauer, Grindle, Becker, DeWitt. The Village Administrator, Engineer, and Public Works Director were directed to look into other street projects that could still be completed this year. Haroldson moved, Grindle seconded to approve contract 09-100 to Wipperfurth Excavating for the sanitary sewer portion of the project contingent upon approval of the Utility Commission, carried by voice vote.

Utility Commission Bond Issuance: Bierke noted the Utility Commission would be hearing a presentation on the bond issue for the utility garage project at their July meeting. He asked whether the Village Board wanted to have a presentation at a Village Board meeting also. That would delay sale of the bonds by one month. McNall moved, Becker seconded to authorize the sale of the bonds with final approval at the August Village Board meeting, carried by voice vote.

Library Board Appointments: Steinhauer noted that Jane Topper had agreed to continue her place on the Library Board. Samara Koenig no longer was **interested in continuing. Ben Lizdas had agreed to take Koenig's place.** Steinhauer moved, Hoffman seconded to appoint Jane Topper and Ben Lizdas to the Library Board, carried by voice vote.

Village Attorney's Report: None.

Village Administrator's Report: Bierke requested potential dates for a special meeting to review the 2009 budget shortfall. It was decided to include it on the July 15 Committee of the Whole meeting agenda. Bierke asked the Board to review the letter from the Capital Area Regional Planning Commission (CARPC). They are requesting input from elected officials within the region on how CARPC can help the municipalities.

Village Clerk/Treasurer's Report: Sutter questioned the Board on voucher approval procedures. Discussion concerned whether the Village Board was required to approve the vouchers. Sutter will bring additional information to the Committee of the Whole meeting.

It was decided to take a break at 8:45 pm before going into closed session.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, Haroldson seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) & 19.85(1)(c) for the purposes of deliberating or negotiating the purchase of, or sale of public properties, the investing of public funds, or the conducting of other specified public business as long as competitive or bargaining reasons require a closed session: 1) Industrial Park Land; 2) To consider development incentives; 3) Offer to Purchase Historic Schoolhouse; 4) Salary Adjustments for 2009 non-represented staff; and 5) Consider Village Administrator Employment Contract, carried by roll call vote. Aye: DeWitt, Becker, McNall, Hoffman, Haroldson, Steinhauer, and Grindle. Nay: none. The meeting adjourned into Executive Session at 9:01 p.m.

Hoffman moved, Becker seconded to authorize the Village President and the Village Administrator to make discreet inquires for availability of land for an industrial park. Motion carried.

Open Session: Hoffman moved, Grindle seconded to return to open session. Motion carried at 11:00 p.m.

Chair Steinhauer announced that the Village President and Village Administrator would be making inquires into the possible purchase of land for an industrial park.

Adjourn: Hoffman moved, Grindle seconded to adjourn the meeting. Motion carried at 11:01 p.m.

Minutes by Larry Bierke, Village Administrator

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

SPECIAL VILLAGE BOARD JULY 22, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 3:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) The Village Board may meet in closed session pursuant to Wis. Stat. section 19.85(1)(c) and (e) to discuss contract negotiations with the Village Administrator.
- 3) The Village Board may adjourn to open session for action relating to closed session.
- 4) Adjourn.

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**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
JULY 22, 2009**

The Village Board met in special session in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 3:00 p.m. Present were Trustees Grindle, DeWitt, Hoffman, and Becker. Trustees McNall and Haroldson were absent. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter.

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, DeWitt seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(c) and (e) to discuss contract negotiations with the Village Administrator, carried by roll call vote. Aye: DeWitt, Becker, Grindle, Steinhauer, and Hoffman. Nay: None. Sutter was not a participant in the closed session. Bierke was asked to leave during the closed session discussion.

Hoffman moved, Grindle seconded to reconvene into open session at 3:30pm, carried by voice vote. Hoffman moved, Becker seconded to have the village attorney write a letter to the village administrator concerning the employment contract, carried by voice vote.

Adjournment: Becker moved, Grindle seconded to adjourn at 3:32pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer (as reported by Steve Grindle)

Village of Mount Horeb

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JOINT MEETING
VILLAGE BOARD AND
MOUNT HOREB AREA SCHOOL DISTRICT BOARD OF EDUCATION
MONDAY, JULY 27, 2009

The Village Board of the Village of Mount Horeb and the Mount Horeb Area School District Board of Education will meet on the above date at 7:00pm at the Mount Horeb Community Center, 107 E Grove Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order, Roll Call and Meeting Notice Certification.
- 2) Approval of agenda.
- 3) Introductions.
- 4) Discuss NE Neighborhood for possible school site.
- 5) Discuss annexation of School District's 26 acres to the Village.
- 6) Discuss School District's Facilities Use Policy #830.
- 7) Discuss Fire Hydrant Fee.
- 8) Other items of mutual interest and benefit.
- 9) Next meeting date.
- 10) Adjourn.

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**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
JULY 27, 2009**

The Village Board met in special session at the Community Center, 107 E. Grove Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:03 p.m. Present were Trustees Grindle, Hoffman, and McNall. Trustees Becker, DeWitt, and Haroldson were absent. Also present were the Mount Horeb Area School District School Board, Village Administrator Bierke and School Superintendent Wayne Anderson.

The Village Board skipped the Approval of the Agenda and the Introductions.

Northeast Neighborhood Plan: The School Board and Village Board discussed the plan for a school site on the Lukken Farm. The Village Board inquired as to whether the School Board was interested in having that school site maintained in **future plans. As of January 1, 2010, the Village's Comprehensive Plan becomes** the basis for all zoning changes and the Northeast Neighborhood Plan is part of the Comprehensive Plan. The School Board consensus was that they were in fact in favor of maintaining a school site in the proposed location. The number of new dwelling units proposed in the plan would justify a new school when completely developed.

School District 26 Acre Annexation Request: School Board members expressed that they were still interested in having their 26 acre property on County Highway JG annexed to the Village. Bierke suggested that the Plan Commission would have questions about the **school's plans for the site and why** they needed the site annexed. Dr. Anderson will send Bierke a letter explaining the School Districts interests and Bierke will put the agenda item onto the Plan Commissions Agenda.

School District Facility Use Policy #830: The School Board went over the policy with the Village Board and discussed how their gym space and facilities were available to the Village and public. Bierke inquired about Viking Park and the fact that the Village had to move Rec. softball games to another location to make room for a team unassociated with the School or Village. Bierke will meet **with Anderson to review the original 1970's agreement on Viking Park and to** negotiate a new agreement.

Fire Hydrant Fees: The Village Board alerted the School Board to the fact that there was a new Public Fire Protection Fee that was discussed and it is anticipated that it will be approved at the next Village Board meeting. The

School Board inquired as to the fiscal impact the fee would have on the district. Bierke will review the School Districts water meter sizes and provide an estimate to Dr. Anderson.

Next Meeting: Hoffman suggested the next meeting include a discussion on the public fire protection fees and Village Fees in general. The next date was set for October 26th at 7:00 p.m.

Adjournment: Hoffman moved, McNall seconded to adjourn at 8:12pm, carried by voice vote.

Minutes by Larry Bierke, Village Administrator

Village of Mount Horeb

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VILLAGE BOARD
WEDNESDAY, AUGUST 5, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm at the **Mount Horeb Community Center, 107 N Grove Street**, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board July 8, July 22, July 27, 2009 meeting minutes
 - B) 2010-2014 Five Year Road Improvement Plan
 - C) 2009 Street Sealcoating
 - D) Resolution 2009-25, "AUTHORIZING A NEW POLICY FOR MONTHLY VOUCHER APPROVAL"
 - E) Ordinance 2009-19, "AN ORDINANCE TO AMEND SECTION 10.03(6) PUBLIC NUISANCES AFFECTING HEALTH" regarding grass height.
 - F) Ordinance 2009-20, "AN ORDINANCE TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE" regarding skateboarding.
 - G) Ordinance 2009-22, "AN ORDINANCE TO AMEND SECTION 7.05 RELATING TO THE MUNICIPAL TRAFFIC CODE" regarding stop signs.
 - H) Ordinance 2009-24, "AN ORDINANCE TO AMEND SECTION 12.04 PUBLIC AMUSEMENTS AND SHOWS"
 - I) Resolution 2009-20, "RELATING TO NON-UNION EMPLOYEE WAGES"
 - J) Resolution 2009-21, "BUDGET AMENDMENT RESOLUTION".
 - K) Resolution 2009-23, "REQUESTING THE PUBLIC SERVICE COMMISSION REMOVE THE PUBLIC FIRE PROTECTION CHARGE FROM THE TAX LEVY AND IMPLEMENT AN EQUIVALENT METER SIZE METHOD USER FEE".
- 4) Consider Ordinance 2009-10, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM R-1 SINGLE FAMILY TO PB PLANNED BUSINESS – OUTLOT 2 ADJACENT TO NESHEIM TRAIL".

- 5) PUBLIC HEARING: To consider new street name for CO HWY ID which may impact name of a portion of E Main Street.
- 6) Consider Resolution 2009-17 relating to street name for CO HWY ID.
- 7) Consider Resolution 2009-22, "A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,135,000 ELECTRIC SYSTEM REVENUE BONDS FOR THE VILLAGE OF MOUNT HOREB, DANE COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS".
- 8) Consider Zoning Board of Appeals appointment.
- 9) Consider request from Mount Horeb Area School District to reserve Community Center for GED Options Class for 2009/10 school year.
- 10) Consider Street Use Permit Application for 28th Annual Fall Heritage Festival October 3-4, 2009.
- 11) Village Attorney's report.
- 12) Village Administrator's report.
- 13) Village Clerk/Treasurer's report.
- 14) Adjourn to closed session pursuant to Wisconsin State Statute 19.85(1)(c) to consider Village Administrator Employment Contract and pursuant to Wisconsin State Statute 19.85 (1)(e) Competitive or Bargaining Reasons to discuss and bargain for the investment of public funds via revolving loan to a new business.
- 15) The Village Board may adjourn to open session for action relating to closed session.
- 16) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
AUGUST 5, 2009**

The Village Board met in regular session at the Mount Horeb Community Center, 107 N Grove Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: The consent agenda items were reviewed. Haroldson moved Hoffman seconded to remove consent agenda items 3B, 3D, and 3I and to place them on the agenda after agenda item 7, carried by voice vote. DeWitt noted a clerical error on item 3H on the consent agenda. Becker moved, McNall seconded to approve the remaining consent agenda items with the noted clerical correction, carried by voice vote.

Zoning Ordinance Amendment: Bierke reported that the applicant, Rollie Schraepfer, requested that this item be postponed. Hoffman moved, DeWitt seconded to table until the next village board meeting, carried by voice vote.

Street Use Permit – Fall Festival: It was decided to move this discussion to an earlier time on the agenda. Discussion concerned several issues with closing the street, how it affects businesses in town, and signage. The Mount Horeb Chamber of Commerce did not have a representative at this meeting. DeWitt moved, Hoffman seconded to table this item until the Committee of the Whole meeting on August 12, and to hold a special Village Board meeting at 7pm on August 12, 2009, carried by voice vote.

Public Hearing-New Street Name for CO HWY ID: The public hearing was called to order at 7:18pm. Approximately 15 residents spoke on the issue. Many were concerned about the possibility that the current E Main Street would receive a new name. Several wanted the entire street changed to Main Street to reflect the main thoroughfare through town. There were also some who spoke in favor of keeping the Springdale Street name or extending the name all the way to the east end of town. It was also noted that Bus. 18-151 East reflected the business area of town and would require no address change for anyone. After hearing no further comments, Steinhauer closed the public hearing at 8:01pm.

Street Name for CO HWY ID: The three street name options were reviewed. A memo from Kathy Hagen dated July 28, 2009 explained each of the three options. Hoffman moved, Haroldson seconded to adopt **RESOLUTION 2009-17 "APPROVING THE NAMING OF CO HWY ID TO BUSINESS 18-151E"**, carried by voice vote. Nay: Becker.

Five Year Road Improvement Plan: Discussion concerned the estimated cost for the Lake Street improvements. It was also questioned why S First Street was not on the list. Haroldson moved, Grindle seconded to amend the five year road improvement plan to increase Lake Street rehab to \$400,000 and, in 2010 to add S First Street from Main Street to Front Street for \$57,000, carried by voice vote.

Monthly Voucher Approval: Discussion concerned whether the Village Administrator should be required to sign off on every voucher or if he should only sign larger amounts. Haroldson moved, Becker seconded to approve the resolution and to modify it to have the Village Administrator only sign vouchers exceeding \$500.00 under item 5, carried by voice vote.

Non-Union Employee Wage Resolution: Discussion concerned whether the wages should be retroactive to January 1, 2009. Haroldson moved, Becker seconded to approve **RESOLUTION 2009-20 "RELATING TO NON-UNION EMPLOYEE WAGES"**, carried by voice vote.

Zoning Board of Appeals Appointment: Steinhauer moved, DeWitt seconded to appoint Larry Hefty to the vacant Alternate #2 position, carried by voice vote.

Mount Horeb School District GED Options Class: Bierke reported that the school district is again requesting to use the lower level of the Community Center for the GED Options Class for the 2009-2010 school year. Hoffman moved, Haroldson seconded to approve the request, carried by voice vote.

Village Attorney's Report: None.

Village Administrator's Report: None.

Village Clerk/Treasurer's Report: None.

Electric System Revenue Bonds: Kevin Mullen from Hutchinson Shockey Erley & Co. was present to review the bonds that were sold to finance the Electric & Water Utility garage. He reported the Utilities received a favorable Standards & Poor's rating of A+. That resulted in a very good effective interest rate of 3.88% for the bonds over a ten year period. Discussion concerned whether any other projects were planned during that period. Bierke reported that no other major projects were planned at this time. Mullen also explained

that, because of the good rates, the total amount of the bonds was reduced. Haroldson moved, Hoffman seconded to approve **RESOLUTION 2009-22 "A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,130,000 ELECTRIC SYSTEM REVENUE BONDS OF THE VILLAGE OF MOUNT HOREB, DANE COUNTY, WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS"**, carried by roll call vote. Aye: Hoffman, McNall, DeWitt, Becker, Grindle, Haroldson, Steinhauer. Nay: None.

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, Haroldson seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(c) to consider Village Administrator Employment contract and by WI Statute 19.85(1)(e) Competitive or Bargaining Reasons to discuss and bargain for the investment of public funds via revolving loan to a new business, carried by roll call vote. Aye: Steinhauer, DeWitt, McNall, Hoffman, Grindle, Haroldson, and Becker. Nay: None. The meeting adjourned into Executive Session at 9:05 p.m.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Open Session: Hoffman moved, Becker seconded to return to open session. Motion carried at 11:08 PM.

Administrator's Employment Contract: Haroldson moved, Becker seconded to extend the contract from April 10, 2009 to April 9, 2011 with a \$1,000 raise in 2009 and a salary review in 2010. Motion carried.

Adjournment: Hoffman moved, Grindle seconded to adjourn. Motion carried at 11:20 pm.

Minutes by Lawrence F. Bierke, Village Administrator

Village of Mount Horeb

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SPECIAL VILLAGE BOARD AUGUST 12, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Consider a Street Use Permit Application for 28th Annual Fall Heritage Festival October 3-4, 2009.
- 3) The Village Board may meet in closed session pursuant to Wis. Stat. section 19.85(1)(c) to discuss contract negotiations with the Village Administrator.
- 4) **Village Administrator's 2009-2011 Employment Contract.**
- 5) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
AUGUST 12, 2009**

The Village Board met in special session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at approximately 7:10 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson, and Becker. Also present were Village Administrator Bierke, Clerk/Treasurer Sutter, and Village Attorney Dregne.

Street Use Permit-Fall Heritage Festival: The request to close Main Street from 4th Street to 1st Street for the Fall Festival on October 3-4, 2009 was reviewed. Discussion concerned a possible compromise to allow access and parking in the 300 block of Main Street. Several business owners requested consideration for their business that are located in the block. Hoffman moved, Becker seconded to approve the Mt Horeb Chamber of Commerce request as submitted, and to request a safety and detour plan for next year, lost by roll call vote. Aye: McNall, Becker, Hoffman. Nay: Steinhauer, DeWitt, Grindle, Haroldson. Haroldson moved, Grindle seconded to approve the request but to change it to require the street to be open from 4th Street to 3rd Street for local and festival traffic only with proper signage, carried by roll call vote. Aye: Haroldson, Steinhauer, DeWitt, McNall, Grindle. Nay: Becker, Hoffman.

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, Becker seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(c) to discuss contract negotiations with the Village Administrator, carried by roll call vote. Aye: McNall, Hoffman, Steinhauer, DeWitt, Grindle, Becker, and Haroldson. Nay: None. The meeting adjourned into Executive Session at 7:30 p.m.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Open Session: Hoffman moved, Becker seconded to return to open session. Motion carried at 7:44 pm.

Village Administrator Contract: Haroldson moved, Hoffman seconded to approve the proposed two year contract from April 10, 2009 to April 9, 2011. Motion carried.

Adjournment: McNall moved, DeWitt seconded to adjourn the meeting. Motion carried at 8:46 pm.

Minutes by Lawrence Bierke, Village Administrator

Village of Mount Horeb

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VILLAGE BOARD
WEDNESDAY, SEPTEMBER 2, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board August 5 and August 12, 2009 Meeting Minutes
 - B) Committee Reports
- 4) Audience with the Landmarks Foundation regarding Offer to Purchase for the School House.
- 5) Consider 26 acre School District annexation request.
- 6) Consider Resolution 2009-19, "RELOCATION ORDER AND DETERMINATION OF NECESSITY FOR STORM WATER MANAGEMENT FACILITY".
- 7) Consider Ordinance 2009-10, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM R-1 SINGLE FAMILY TO PB PLANNED BUSINESS – OUTLOT 2 ADJACENT TO NESHEIM TRAIL".
- 8) Consider CSM Application from Mount Horeb Mini Storage, LLC.
- 9) Consider Resolution 2009-26, "ACCRUED TIME OFF DONOR PROGRAM".
- 10) Consider Plan Commission Appointment.
- 11) Consider Gator Swim Team Board Appointment.
- 12) Consider Utility Commission Appointment.

- 13) Consider and Discuss Purchase of Email Server.
- 14) Village President's report.
- 15) Village Attorney's report.
- 16) Village Administrator's report.
- 17) Village Clerk/Treasurer's report.
- 18) Executive Closed Session pursuant to 19.85(1)(e) Competitive or Bargaining Reasons. Deliberation of or negotiation for purchase of public properties, investment of public funds, or conduct of other specific public business. To negotiate terms for the awarding of a revolving loan fund loan, to negotiate and discuss Landmarks Foundation Offer to Purchase, and to strategize on the purchase of property for a detention basin.
- 19) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 2, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Haroldson and Becker. Also present were Village Administrator Bierke and Deputy Clerk/Treasurer Danz. The Pledge of Allegiance was recited.

Public Comments: A resident was present to voice concern regarding the condition of the property located at 325 N 8th Street. Bierke indicated that the property owner has been sent a letter stating that the building must be maintained to a certain level or it will be condemned.

Consent Agenda: The consent agenda items were reviewed. Haroldson moved Becker seconded to approve the consent agenda items, carried by voice vote.

Audience with the Landmarks Foundation regarding Offer to Purchase for the School House: Attorney Mark Rooney came forward representing the Landmarks Foundation. Rooney indicated that the Foundation is withdrawing their first offer to purchase. Several Landmarks Foundation members spoke in regard to the history of school house project. Past communications between the Foundation and the Village Board were also discussed. Landmarks treasurer, Betty Drape, provided information on donors and donations thus far. Rooney then verbally presented a revised offer to purchase. Board members and the village attorney indicated that they would like a financial statement, budget, and a completion estimate. This item will be discussed further in closed session and no motion was made at this time.

Consider 26 acre School District annexation request: The School District has decided to withdraw the annexation request. The Plan Commission feels it is in the School District best interest to withdraw the request and re-file with the Department of Administration.

Consider Resolution 2009-19, "RELOCATION ORDER AND DETERMINATION OF NECESSITY FOR STORM WATER MANAGEMENT FACILITY": A lengthy property appraisal was reviewed. Discussion concerned the appraised value of the property. Discussion also included the need for the retention basin, CARPC involvement and the urban service area, and grants. Bierke distributed a spreadsheet showing all costs associated with the Northeast Neighborhood. Some of the costs may be recoverable with future development.

Becker moved, McNall seconded to adopt **Resolution 2009-19, Relocation Order and Determination of Necessity for Storm Water Management Facility**, carried by voice vote.

Consider Ordinance 2009-10, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM R-1 SINGLE FAMILY TO PB PLANNED BUSINESS-OUTLOT 2 ADJACENT TO NESHEIM TRAIL": Property owner Rollie Schraepfer came forward and withdrew his rezone petition.

Consider CSM Application from Mount Horeb Mini Storage, LLC: Property owner Rollie Schraepfer presented the Board with several maps including a revised CSM. The maps indicated that Outlot B would be divided in two with one portion being added to Lot 1 and the other to Lot 2. The zoning of Outlot B already corresponds with the zoning of the lot it is being added to. Dewitt moved, Grindle seconded to approve the CSM that was presented to the board at the meeting, carried by voice vote.

Consider Resolution 2009-26, "ACCRUED TIME OFF DONOR PROGRAM": Board members had questions regarding some of the details of the proposed resolution and if the program should be a resolution rather than an employee handbook item. The Board also recognized that the village currently does not have a formal employee handbook. Haroldson moved, Becker seconded to have Bierke and Dewitt work on the resolution and present it to the board at a later date, carried by voice vote.

Consider Plan Commission Appointment: Plan Commission member Jim Sauter has resigned before the end of his term. Steinhauer made the recommendation of Greg Steiner to complete the remaining one and a half years of Sauter's term. After discussion, Steinhauer moved, Becker seconded to appoint Greg Steiner to the Plan Commission to fulfill the term of Jim Sauter, carried by voice vote.

Consider Gator Swim Team Board Appointment: Mary Seidl, member of the swim team board, made a recommendation to the Village Board that Darin Smith replace the appointment vacated by Kris Sutter-Parent. Haroldson moved, McNall seconded to appoint Darin Smith to the Gator Swim Team Board, carried by voice vote.

Consider Utility Commission Appointment: The 7 year term of commission member Jack Temby has expired. Steinhauer spoke with Temby and he has agreed to serve another term on the commission. Steinhauer moved, McNall seconded to appoint Jack Temby to the utility commission for a 7 year term, carried by voice vote.

Consider and Discuss Purchase of Email Server: Bierke reported that as a government agency the village needs to maintain all emails in a searchable data base and acquiring an email server would make this possible. This item will need to be considered for the 2010 budget. No motion was made at this time

Village President's Report: Steinhauer recognized Dave Herfel for his 35 years of service to the village. Steinhauer also reported attending a Dane County Cities and Villages meeting where a new radio communication systems was discussed. Many people spoke at the meeting in opposition of the system, citing increased cost being pushed on to local municipalities. The Federal government is mandating a change to a new radio system by 2013.

Village Attorney's Report: Dregne indicated to the board that he had prepared a report for the Village of Stoughton regarding meeting laws and offered to revise the document for Mount Horeb. He would also give a presentation to the board if they were interested. The board indicated that they would like Dregne to distribute the document to members and let them review it. The board requested that Dregne be available at the next meeting to answer any questions.

Village Administrator's Report: None.

Village Clerk/Treasurer's Report: None.

Executive Closed Session: There being no further business before the open meeting, Becker moved, Grindle seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) Competitive or Bargaining Reasons. Deliberation of or negotiation for purchase of public properties, investment of public funds, or conduct of other specific public business. To negotiate terms for the awarding of a revolving loan fund loan, to negotiate and discuss Landmarks Foundation Offer to Purchase, and to strategize on the purchase of property for a detention basin, carried by roll call vote. Aye: Haroldson, Becker, Grindle, Dewitt, Steinhauer, and McNall. Nay: None. The meeting adjourned into Executive Session at 9:08 p.m.

Minutes by Sarah Danz, Deputy Clerk/Treasurer

CLOSED SESSION

Return to Open Session: McNall moved, DeWitt seconded to return to open session. Motion carried at 11:07 pm.

Adjournment: Haroldson moved, Becker seconded to adjourn. Motion carried at 11:08 pm.

Minutes by Larry Bierke, Village Administrator

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

AMENDED

SPECIAL VILLAGE BOARD
WEDNESDAY, SEPTEMBER 9, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 4:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) PUBLIC HEARING: To consider proposed revision to 17.175 Industrial Signage of the Code of Ordinances.
- 3) Consider Ordinance 2009-26, "AN ORDINANCE TO AMEND SECTION 17.175 INDUSTRIAL SIGNAGE".
- 4) Consider Ordinance 2009-23 **"A SEWER RATE INCREASE"**.
- 5) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
SEPTEMBER 9, 2009**

The Village Board met in special session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at approximately 4:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Haroldson, and Becker. Trustee Hoffman was absent. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter.

Public Hearing - Industrial Signage: The public hearing was called to order at 4:05pm. The language of the proposed ordinance was reviewed. Some modification to Section (3)(b) (6)(a) were suggested for clarification. There were no comments from the public. The public hearing was closed at 4:10pm.

Ordinance Amendment - Industrial Signage: Haroldson moved, McNall seconded to adopt **ORDINANCE 2009-26 "AN ORDINANCE TO AMEND SECTION 17.175 INDUSTRIAL SIGNAGE"** with the language changes as discussed, carried by voice vote.

Sewer Rate Increase: The proposed sewer rates were reviewed. Bierke noted that even with this increase there was a projected operating loss for 2010 and a cash flow deficit. Another increase would be necessary in 2010. Haroldson moved, McNall seconded to adopt **ORDINANCE 2009-23 "AN ORDINANCE TO AMEND 13.38 SEWER UTILITY RATES"**, carried by voice vote. Nay: DeWitt.

Adjournment: Becker moved, Grindle seconded to adjourn the meeting at approximately 4:15pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

SPECIAL VILLAGE BOARD
MONDAY, SEPTEMBER 21, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 4:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) **Consider purchasing twelve portable and six mobile radio's for an amount not to exceed \$12,000 after Homeland Security Grant of \$22,000.**
- 3) Consider acceptance of a \$91,463 grant to create a Revolving Loan Fund.
- 4) Consider creating a second Revolving Loan Fund of \$59,000.
- 5) Discuss and consider Hoff Mall Associates proposal for use of Revolving Loan Fund.
- 6) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
SEPTEMBER 21, 2009**

The Village Board met in special session in the Conference Room of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 4:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter.

Police Department Radios: Discussion concerned the purchase of twelve portable and six mobile radios in 2009 for a net cost not to exceed \$12,000 after a Homeland Security Grant of \$22,000. Haroldson moved, Hoffman seconded to approve the purchase of the radios, carried by voice vote.

Revolving Loan Fund: Discussion concerned accepting an ARRA Grant for \$91,463 that would be used to create a revolving loan fund to assist with business development. McNall moved, Hoffman seconded to accept the \$91,463 ARRA grant, carried by voice vote.

Second Revolving Loan Fund: Discussion concerned setting up a second revolving loan fund using village funds that would also be used to assist with business development. Discussion included possibly setting up different requirements than the first fund since it would involve village funds. McNall moved, Becker seconded to create a second revolving loan fund for a minimum of \$59,000, carried by voice vote. Possible funding options will be included in upcoming budget discussions.

Hoff Mall Associates Proposal: Discussion concerned how to proceed with the proposal from Hoff Mall Associates for use of the revolving loan funds. The Board also reviewed a letter from another potential business that may be interested in the revolving loan fund. A manual will need to be developed with the requirements for both funds. Hoffman moved, Becker seconded to communicate to Hoff Mall Associates that the Board will seriously consider their proposal and will give a response no later than 60 days, carried by voice vote.

Adjournment: There being no further business before the Board, Becker moved, Haroldson seconded to adjourn the special meeting at 5:02pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net

SPECIAL VILLAGE BOARD MEETING
WEDNESDAY, SEPTEMBER 23, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at **7:30pm at the Fire Station, 120 S First Street**, Mount Horeb, WI. Agenda as follows:

- 1) Meet with Mount Horeb Fire District to consider the 2009 budget.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
SEPTEMBER 23, 2009**

The Village Board met in special session in the garage at the Fire Station, 120 South First Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 8:06pm. Present were Trustees Grindle, McNall, DeWitt, and Haroldson. Trustee Hoffman and Becker were absent. Also present was Village Administrator Bierke.

2010 Fire District Budget: The Village Board discussed the 2010 Fire District Budget. Haroldson moved, McNall seconded to approve the budget. Motion carried.

Adjournment: Grindle moved, DeWitt seconded to adjourn the meeting at approximately 8:16pm, carried by voice vote.

Minutes by Larry Bierke, Village Administrator

Village of Mount Horeb

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Website: www.mounthorebwi.info

AMENDED

VILLAGE BOARD

WEDNESDAY, OCTOBER 7, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board September 2, September 9, September 21, September 23 meeting minutes
 - B) Resolution 2009-28 Budget Amendment
 - C) Committee Reports
 - D) Impact Projectile Policy
- 4) Consider Corporate Membership Opportunity from Energy Center Fitness Club.
- 5) Consider Preferred Customer Package with State Bank of Cross Plains.
- 6) **Consider Miller and Son's Proposal for Schroeder Farm.**
- 7) Consider Gator Swim Team Board appointments.
- 8) Consider Youth Activity and Resource Center Committee appointment.
- 9) Consider suggested Halloween Trick or Treat hours for Saturday, October 31, 2009.
- 10) Village President's report.
- 11) Village Administrator's report.
- 12) Village Clerk/Treasurer's report.
- 13) **Items for Future Agenda's.**
- 14) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
OCTOBER 7, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: The consent agenda items were reviewed. Haroldson moved, Hoffman seconded to approve all consent agenda items as listed, carried by voice vote. The consent items were: Village Board Minutes for 9/02, 9/09, 9/21, and 9/23; Budget Amendment Resolution 2009-28; Committee Reports; and the Impact Projectile Policy.

Fitness Club Membership: Bierke noted the owner of Energy Fitness Center was not present at this time. Hoffman moved, Becker seconded to table this discussion until later on the agenda, carried by voice vote.

State Bank of Cross Plains Preferred Customer Package: Casey McClyman and Deana Burke from the State Bank of Cross Plains were present to review their proposal to offer a preferred customer package to village employees. The request is to provide information to village employees in their payroll. Board members requested copies of the proposal for their review. Hoffman moved, Becker seconded to have it under consideration for the Committee of the Whole Meeting in October and for Village Board action in November, carried by voice vote.

Fitness Club Membership: Shawn Bollig of the Energy Fitness Center was present to review her proposal to offer a corporate membership opportunity to village employees and their families. The cost of the membership would be reduced depending on the number of people who join. The Fire District employees, volunteers, and their families were also included in the membership drive. Bollig explained the benefits of having healthy employees. Board members reviewed the proposal as presented. Haroldson moved, Becker seconded to support this proposal and to have Shawn Bollig work out the details with staff, carried by voice vote. Nay: DeWitt.

Miller & Sons Proposal for the Schroeder Farm: Bierke explained the initial proposal from Miller & Sons is to develop 10 acres for commercial use to build a new grocery store. The remaining 30 acres would be sold to a developer for residential development. The initial questions that need to be decided by the Village Board are whether to go forward with building the Schlapbach Creek stormwater basin and whether to require Miller & Sons to contribute towards the basin. Bierke explained this development will not use that basin but will instead use the CTH ID stormwater basin. The Schlapbach basin was required by CARPC during the request to expand the Urban Service Area to the Schroeder farm. Discussion also included how to handle the park development fees collected on this development. It was questioned whether any of the park development fees could be allocated towards the stormwater basin construction costs. Haroldson moved, Hoffman seconded to support the development of the ten acre commercial lot; not to require contribution for the Schlapbach stormwater basin; require that the normal development fees be paid by the developer; and ask for assurance of the ten acre commercial development before the village will commit to building the stormwater basin, carried by voice vote.

Gator Swim Team Appointment: A current listing of the Swim Team Committee members was not available at this time. Haroldson moved, Becker seconded to table until the November meeting, carried by voice vote.

Youth Activity and Resource Center Committee Appointment: Steinhauer moved, Becker seconded to appoint Christine Swiggum to replace Deb McGuire on the YARC committee, carried by voice vote.

Halloween Hours: Discussion concerned whether to allow extended hours since the holiday falls on a Saturday this year. In 2008 the hours were 5-7pm. Haroldson moved, Becker seconded to set the hours as 5-8pm for the 2009 Trick or Treat hours, carried by voice vote.

Village President's Report: Steinhauer reported that Youth Center Director Annie Hampel was leaving for a different job. A new director has been hired and will start next week. Hampel was thanked for her efforts at the Youth Center. Steinhauer reported that Gallina Cos. would be submitting a new proposal for Hoff Mall & Associates for the November meeting. Steinhauer requested that the Committee of the Whole meeting scheduled for October 14 be rescheduled. The Dane County Cities & Villages Committee scheduled a meeting that evening also. It was agreed to hold the Committee of the Whole meeting at 4pm on October 15.

Village Administrator's Report: Bierke reported that Vandewalle & Associates had offered to reduce their rates by 25% to continue to work with the village.

Bierke also reviewed the agenda items for the joint meeting with the School District scheduled for October 26. No additional agenda items were requested.

Village Clerk/Treasurer's Report: Sutter reported that WPPI & the Mount Horeb Utilities were holding their Customer Appreciation Day on October 8.

Adjournment: There being no further business before the Board, Becker moved, McNall seconded to adjourn the meeting at 8:25pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

AGENDA

**SPECIAL MEETING OF THE BOARD OF EDUCATION
MOUNT HOREB AREA SCHOOL DISTRICT
and VILLAGE BOARD
MOUNT HOREB HIGH SCHOOL LIBRARY
(305 SOUTH 8TH STREET)
MONDAY, OCTOBER 26, 2009
7:00 P.M.**

- I. Call to Order, Roll Call and Meeting Notice Certification
- II. Approval of (presented/revised) Agenda
- III. Introductions
- IV. Discuss Annexation of School District's 26 Acres to the Village
- V. Discuss Cooperation Between the Village Recreation Department and School District
- VI. Viking Park Agreement
- VII. Other Items of Mutual Interest and Benefit
- VIII. Next Meeting Date
- IX. Adjourn

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD SPECIAL MEETING MINUTES
OCTOBER 26, 2009**

The Village Board met in special session in the Library at the Mount Horeb Area high School, 305 South 8th Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:04pm. Present were Trustees Grindle, McNall, Becker, and Haroldson. Trustee Hoffman and DeWitt were absent. Also present was Village Administrator Bierke.

Village President Don Steinhauer and School Board President Ken Cole agreed to take turns running the joint meetings. It was decided that Ken Cole would run this joint meeting.

Approval of Agenda: Sue Brice moved, Dave Becker seconded to approve the agenda. Motion carried.

Introductions: Introductions were skipped.

Annexation of School Districts 26 Acres: The Village Board and School Board discussed the October 5th letter received from the Department of Administration regarding the proposed school site. The School Board reported that they were no longer in favor of annexing their 26 acres to the Village.

Recreation Department: Cole mentioned that the Village Recreation Department uses school facilities more than any other group. Information was distributed with spreadsheets and charts explaining the use of School District facilities. Cole requested information about insurance coverage for organizations who use school facilities. Bierke noted that if the Recreation Department uses school facilities, that the Village was adequately covered for those events and offered to provide a certificate of insurance.

Viking Park Agreement: Becker moved, McNall seconded to approve the Viking Park Agreement. Motion carried.

There were no other items for discussion and the next meeting date was set for March 29th at 7:00 pm at the School Library.

Adjournment: Haroldson moved, McNall seconded to adjourn the meeting at approximately 7:51pm, carried by voice vote.

Minutes by Larry Bierke, Village Administrator

Village of Mount Horeb

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AMENDED

VILLAGE BOARD

WEDNESDAY, NOVEMBER 4, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board October 7 and October 26, 2009 meeting minutes
 - B) Committee Reports
 - C) Resolution 2009-19 Relocation Order
 - D) Ordinance 2009-25 Recreational Business District
 - E) Ordinance 2009-26 Industrial Sign Code
 - F) Ordinance 2009-27 Commercial Sign Code
 - G) Ordinance 2009-30 Wind Energy Moratorium Extension
 - H) Resolution 2009-29 Private Sector Offers
- 4) Audience with Landmarks Foundation regarding Historic School House Project.
- 5) Consider SIP Amendment for Trail View Heights Planned Unit Development Erosion Control Plan Amendment.
- 6) Consider Ordinance 2009-21, "AN ORDINANCE TO AMEND SECTIONS 11.04, 13.32 AND 13.33 RELATED TO THE REQUIREMENT TO CONNECT TO AVAILABLE PUBLIC SEWERS".
- 7) Consider updating fees by resolution.
- 8) Consider Ordinance 2009-29, "AN ORDINANCE TO CREATE SECTION 1.28 OF THE CODE OF ORDINANCES RELATING TO THE REVOLVING LOAN FUND COMMITTEE".
- 9) Consider appointments to Revolving Loan Fund Committee.

- 10) Consider Revolving Loan Fund Manual.
- 11) Audience with Joe Gallina regarding Hoff Associates Revolving Loan Fund proposal.
- 12) Village President's report.
- 13) Village Attorney's report.
- 14) Village Administrator's report.
- 15) Village Clerk/Treasurer's report.
- 16) Closed Session. The Village Board may go into closed session pursuant to 19.85(1)(e) for the deliberation of or negotiation for the investment of public funds. The Board will be considering and deliberating over proposals from the Landmarks Foundation and from Hoff Mall Associates in an effort to establish a strategy for further negotiations.
- 17) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
NOVEMBER 4, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke, Clerk/Treasurer Sutter, and Village Attorney Dregne. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: The consent agenda items were reviewed. Haroldson moved, Becker seconded to approve all consent agenda items as listed, carried by voice vote. The consent agenda items were: Village Board October 7 and October 26, 2009 minutes, Committee Reports, **Resolution 2009-19 Relocation Order, Ordinance 2009-25 Recreational Business District, Ordinance 2009-26 Industrial Sign Code, Ordinance 2009-27 Commercial Sign Code, Ordinance 2009-30 Wind Energy Moratorium Extension, and Resolution 2009-29 Private Sector Offers.**

Landmarks Foundation: Several members of the Landmarks Foundation were there to speak about the Historical School House project. The history of the project was reviewed. Jackie Sale reviewed the "Business Plan" dated November 2009 regarding plans for the next three years. Mark Rooney reviewed the "Letter of Intent" concerning their proposal to take ownership of the building. Discussion also concerned current and future plans for the building. The Village Board discussed the proposal in closed session later in the meeting.

Trail View Heights: An amendment to the SIP for the Trail View Heights Planned Unit Development Erosion Control Plan Amendment was reviewed. Bierke noted the application for the amendment was filed jointly by the condo association and the developer. The amendment was approved by the Plan Commission after review and approval by the Village Engineer. A property owner questioned whether this amendment would take care of the stormwater problem that affected her property. The Village Engineer was contacted by telephone during the meeting and answered several questions concerning this project. Wayne Haskins was present to represent the condo association. He stated that the condo association approved the plan as submitted. Hoffman moved, Haroldson seconded to approve the SIP using the grading & erosion plan version

that had final revisions and approval dated August 26, 2009, carried by voice vote.

Ordinance Amendment - Connection to Public Sewers: The proposed ordinance regarding the requirement to connect to public sewers was reviewed. The ordinance affects less than a dozen properties that are not currently connected to the public sewer system. Becker moved, Haroldson seconded to approve **ORDINANCE 2009-21 "AN ORDINANCE TO AMEND SECTIONS 11.04, 13.32 AND 13.33 RELATED TO THE REQUIREMENT TO CONNECT TO AVAILABLE PUBLIC SEWERS"**, carried by voice vote.

Fees Resolution: Bierke explained how it would save time and money if all fees were removed from village ordinances. The fees then could be reviewed and modified periodically, with any changes approved by resolution. It would be easier to find the fee amounts since they would all be in one place. It would also save money since publication would not be required. There was general consensus to go forward with this change.

Revolving Loan Fund Committee: The proposed ordinance establishing the RLF committee was reviewed. Discussion concerned whether the Village Administrator should be a voting member of the committee. Several other wording changes were also discussed. Haroldson moved, Hoffman seconded to approve **ORDINANCE 2009-29 "AN ORDINANCE TO CREATE SECTION 1.28 OF THE CODE OF ORDINANCES RELATING TO THE REVOLVING LOAN FUND COMMITTEE"** with the following revisions: delete Section (4) Conflicts completely; delete the last sentence in Section (3) Powers and Duties; and modify Section (1) How Constituted to change the Village Administrator as an ex-officio non-voting member, change the wording to require three members to be citizen members **and remove the end of that sentence that stated "all of whom may vote"**, carried by voice vote.

Revolving Loan Fund Committee Appointments: Steinhauer recommended the following appointments to the committee: citizen members Mark Nortman, Larry Hefty, and Brian Durtschi; and Trustee Janice DeWitt. Steinhauer moved, Haroldson seconded to approve the appointments to the Revolving Loan Fund Committee, carried by voice vote.

Revolving Loan Fund Manual: Discussion concerned who should review the draft manual. The general consensus was to have the RLF Committee review and make recommendations to the Village Board for approval at the November 18 Village Board meeting.

Hoff Associates Proposal: Joe Gallina was present to discuss the proposal for a loan from the Revolving Loan Fund to complete remodeling at Hoff Mall. The

remodeling would be completed to accommodate the Gallina Companies' move to Mount Horeb. A proposed agreement from Gallina was reviewed. The agreement requested approval of \$91,000 from RLF #1, approval to apply for RLF #2 for up to \$59,000, and approval to apply for other grant money that may be found. Gallina indicated the need for approval by the end of the year. There was general consensus to go forward with review of the proposal, with a final decision by the Village Board as soon as possible. Further discussion was held in closed session later in the meeting.

Village President's Report: Steinhauer noted that volunteers were needed to complete the census early next year. Some training dates have been scheduled by the Census Bureau. He also noted there were two meetings the following week concerning the WDOT plan for limited access to US 18-151.

Village Attorney's Report: Dregne briefly reviewed the Open Records and Open Meetings laws specifically concerning the use of the laptop computers recently purchased for Village Board use. He also briefly updated the Board on the question of whether fees could be charged to property owners for the Schlapbach Creek stormwater basin. He stated that fees could be charged to property owners as part of the annexation process.

Village Administrator's Report: Bierke questioned whether the Board members wanted copies of the final budget detail. There was general consensus that it was not necessary. He also noted the Dane County Cities and Villages Association was meeting on the same day as the December Village Board meeting. He questioned whether the Board wanted to change the meeting date. It was decided to change the time of the meeting if possible but not the date. **There was also a brief update on the Fire Department's request for the village to finance the new ambulance purchase.** Additional information will be provided at a future meeting.

Village Clerk/Treasurer's Report: Sutter noted the Mt Horeb Utilities were providing energy saving kits to utility customers on a first come, first served basis. This was planned as part of customer appreciation week in October but the kits were not received in time. It is funded through the Public Benefits fund.

There was a ten minute break before going into closed session.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Executive Closed Session: There being no further business before the open meeting, Hoffman moved, Grindle seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) for the deliberation of or negotiation for the investment of public funds, carried by roll call vote. Aye:

Steinhauer, Grindle, Hoffman, DeWitt, Haroldson, Becker and McNall. Nay: None. The meeting adjourned into Executive Session at 9:51 p.m.

Landmarks Foundation Offer to Purchase: Haroldson moved, Becker seconded to counter the Landmarks proposal with terms of Letter of Intent with the following changes: 1) That the Village have a first right of refusal if Landmarks Foundation ever decides to sell; 2) That the lease agreement terminates at the time the Landmarks Foundation sells the building; 3) That no additional funding will be provided by the Village for this project; 4) That the public has a right to use the easement that is granted for maintenance of the building.

Grindle moved, DeWitt seconded to add an amendment to the motion that any default on the Village loan amount would provide the Village with authority to terminate the lease. Motion carried.

President Steinhauer called the motion. Motion carried.

Open Session: Hoffman moved, Becker seconded to return to open session. Motion carried at 11:10 p.m.

Adjourn: Hoffman moved, Becker seconded to adjourn. Motion carried at 11:12 p.m.

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

AMENDED

SPECIAL VILLAGE BOARD

NOVEMBER 18, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) PUBLIC HEARING – The purpose of the public hearing is to consider the proposed 2010 budget.
- 3) Consider Resolution 2009-30, "A RESOLUTION ADOPTING THE 2010 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY".
- 4) Consider Resolution 2009-31 "RELATING TO NON-UNION EMPLOYEE WAGES".
- 5) Consider request for exception to Community Center Use Policy to permit the use of alcohol for the Mount Horeb Education Endowment Committee, Marc Brody, Chair, and Keith Bakken, School Board Liaison.
- 6) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
NOVEMBER 18, 2009**

The Village Board met in special session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke and Clerk/Treasurer Sutter.

Public Hearing - 2010 Budget: The public hearing was opened at 7:00pm. There was a question concerning whether Lake Street was included in the Dane County Budget approved the previous night. Information was not available at this time. No other public comments were heard. The hearing was closed at 7:02pm.

2010 Budget: Bierke reported the street sweeper lease included an interest rate of 6.7%. He questioned whether the Board wanted to borrow the money instead of leasing to purchase. The village could borrow money at 3-4%. The \$10,000 down payment would still be paid from the 2009 budget. This change would not change the proposed levy amount.

Bierke reported the State recently approved an insurance dividend payment next year of approximately \$13,000. He questioned whether the Board wanted to increase the Cable coordinator position to full time. The insurance dividend revenue would cover only part of the cost. Bierke noted that there had been discussions previously about increasing the information on the cable channel and updating the website quicker. Discussion concerned whether it was appropriate at this time to increase employee hours.

Harold moved, Grindle seconded to adopt **RESOLUTION 2009-30 "A RESOLUTION ADOPTING THE 2010 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY"**, with the modification to purchase the street sweeper instead of leasing it, carried by voice vote.

Non-union Employee Wages-2010: Bierke explained that the village share of the health insurance premiums was changed to 90% of the premium. The village share is currently up to 105% of the lowest cost premium available. As decided at the Committee of the Whole budget discussions, the proposed resolution increases the wages for non-union employees by the amount of the health insurance premium increase. Discussion concerned how the remaining 2010 wage increase amount would be distributed. It was decided to discuss it

further at the next Committee of the Whole meeting. Becker moved, Hoffman seconded to approve **RESOLUTION 2009-31 "RELATING TO NON-UNION EMPLOYEE WAGES"**, carried by voice vote.

Community Center Use Policy: Bierke explained that the current policy does not allow use of alcohol at community center functions. There was a request from the Mount Horeb Education Endowment Committee to allow wine to be served at a fundraising event. Hoffman moved, Becker seconded to approve the request and to review the policy for possible changes, carried by voice vote.

Adjournment: There being no further business before the Board, Haroldson moved, Hoffman seconded to adjourn the meeting at 7:36pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer

Village of Mount Horeb

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VILLAGE BOARD
WEDNESDAY, DECEMBER 2, 2009

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments
- 3) Consent Agenda:
 - A) Village Board November 4 and November 18, 2009 meeting minutes
 - B) Committee Reports
 - C) Resolution 2009-32 "REGARDING 2010 CENSUS"
 - D) Resolution 2009-33 "WISCONSIN ENERGY INDEPENDENT COMMUNITY"
 - E) Ordinance 2009-31, "AN ORDINANCE TO AMEND SECTION 10.03(6) PUBLIC NUISANCES AFFECTING HEALTH"
 - F) Amended Ordinance 2009-29, "AN ORDINANCE TO CREATE SECTION 1.28 OF THE CODE OF ORDINANCES RELATING TO THE REVOLVING LOAN FUND COMMITTEE"
 - G) 2008 Street Reconstruction Project \$5,000 release of retainer
 - H) 2010-2014 Five Year Road Improvement Program
 - I) Agreement for Inspection Services
- 4) Audience with Jim Welsh of the National Historic Land Trust, regarding the Elmer Baker farm.
- 5) Presentation by Kevin Mullen regarding status of Village Tax Incremental Financing Districts.
- 6) Audience with Norsk Golf Bowl Property Owners or Representatives.
- 7) PUBLIC HEARING: To gather public input on amendments to update the *Village of Mount Horeb Comprehensive Plan*.
- 8) Consider Ordinance 2009-37, "AN ORDINANCE TO ADOPT AMENDMENTS TO THE COMPREHENSIVE PLAN OF THE VILLAGE OF MOUNT HOREB".

- 9) Consider Ordinance 2009-35, "AN ORDINANCE TO AMEND SECTION 7.07 RELATING TO THE MUNICIPAL TRAFFIC CODE" regarding Winter Parking on East Main Street.
- 10) Consider election officials for 2010-2011.
- 11) Consider Youth Activity and Resource Center Committee appointment.
- 12) Authorize the Village Engineer to obtain bids for the 2010 Street Project – S. First Street.
- 13) Village President's report.
- 14) Village Attorney's report.
- 15) Village Administrator's report.
- 16) Village Clerk/Treasurer's report.
- 17) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
DECEMBER 2, 2009**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mt. Horeb, WI.

Call to Order/Roll Call: Village President Steinhauer called the meeting to order at 7:00 p.m. Present were Trustees Grindle, McNall, DeWitt, Hoffman, Haroldson and Becker. Also present were Village Administrator Bierke, Clerk/Treasurer Sutter, and Village Attorney Dregne. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: The consent agenda items were reviewed. Becker moved, Hoffman seconded to approve all consent agenda items as listed, carried by voice vote. The consent agenda items were: Village Board November 4 and November 18, 2009 minutes, Committee Reports, **RESOLUTION 2009-32 "REGARDING 2010 CENSUS"**, **RESOLUTION 2009-33 "WISCONSIN ENERGY INDEPENDENT COMMUNITY"**, **ORDINANCE 2009-31 "AN ORDINANCE TO AMEND SECTION 10.03(6) PUBLIC NUISANCES AFFECTING HEALTH"**, **AMENDED ORDINANCE 2009-29 "AN ORDINANCE TO CREATE SECTION 1.28 OF THE CODE OF ORDINANCES RELATING TO THE REVOLVING LOAN FUND COMMITTEE"**, 2008 Street Reconstruction Project \$5,000 release of retainer, 2010-2014 Five Year Road Improvement Program, and Agreement for Inspection Services.

Elmer Baker Farm: Jim Welsh from Natural Heritage Land Trust was present to review the concept for a Community Supported Agricultural farm on the Elmer Baker farm east of the village limits. Baker expressed his interest in maintaining his land in agricultural use. Discussion concerned possible use of the land south of STH 18-151 for commercial or industrial use. No action was taken.

Tax Incremental Finance District: Kevin Mullen reviewed updated projections for TID #3. The projections show a shortfall for 2011 & 2012. The developers will be liable for 76% of that shortfall. The village holds a letter of credit for the developer that can be used if the developer does not make the payment.

Norsk Golf Bowl: Ronald Trachtenberg, representative of the Norsk Golf Bowl property owners, was present to review their request for reconsideration of the designation of Recreational Business in the proposed amendment to the comprehensive plan. Trachtenberg requested that Steve Haroldson and David

Becker step down from the Board during this discussion because they own property next to the golf course. Haroldson and Becker both chose to participate in the discussion as Board members. Trachtenberg explained the owners of the Norsk Golf Bowl are requesting the comprehensive plan designate their property as development property that includes residential and commercial development. They also suggested the Board consider purchasing the property if they want to keep it as a golf course. Haroldson noted that the Plan Commission recommended the property be designated as Recreational Business.

Public Hearing-Amendment to Comprehensive Plan: The public hearing was opened at 8:35pm. Village Planner Mike Slavney reviewed the issues that brought about this amendment. Ron Trachtenberg spoke in favor of changing the uses for Norsk Golf Bowl to include commercial and residential uses as previously requested. Mark Webber spoke in agreement with the proposed amendment as it was approved by the Plan Commission. No other public comments were heard. The public hearing was closed at 8:45pm.

Amendment to Comprehensive Plan: A memorandum from Springdale Township was reviewed. Discussion concerned updating some of the pictures that were used in the comprehensive plan. Haroldson moved, Hoffman seconded to approve **ORDINANCE 2009-37 "AN ORDINANCE TO ADOPT AMENDMENTS TO THE COMPREHENSIVE PLAN OF THE VILLAGE OF MOUNT HOREB"** and to modify the pictures to include only properties in the village, carried by voice vote.

Winter Parking Ordinance Amendment: Discussion concerned enforcement of this amendment and future review to determine if it is working. DeWitt moved, Haroldson seconded to amend the ordinance to add the requirement for snow removal within 24 hours, carried by voice vote. Becker moved, Haroldson seconded to adopt **ORDINANCE 2009-35 "AN ORDINANCE TO AMEND SECTION 7.07 RELATING TO THE MUNICIPAL TRAFFIC CODE"** as amended, carried by voice vote.

Election Officials 2010-2011: The list of current election officials was reviewed. McNall moved, Grindle seconded to approve the list as presented, carried by voice vote.

Youth Activity and Resource Center Committee Appointment: Not available at this time.

2010 Street Project Bids - S First Street: Discussion concerned the recommendation of the Village Engineer to put out bids now to receive better bids. Hoffman moved, Grindle seconded to authorize the Village Engineer to prepare bid documents and to obtain bids, carried by voice vote.

Village President's Report: Steinhauer noted that a meeting is scheduled next week in Verona on the proposed county-wide radio system. Steinhauer questioned whether the Committee of the Whole meeting could start early so that Board members could attend the Verona meeting. He also questioned how the Board felt about the proposed county-wide radio system. General consensus was to oppose having the radio system costs distributed to municipalities. There was also consensus to move the C.O.W. meeting one hour earlier. It is the intention of the Board to complete the Committee meeting by 5pm so that Board members could attend the Verona meeting. Steinhauer also announced he was officially running for the County Supervisor seat next year.

Village Attorney's Report: None.

Village Administrator's Report: Bierke noted that the question on how to handle personal property taxes for rental properties was left off the agenda in error. Bierke questioned whether to hold a special village board meeting or to include it with the C.O.W. agenda next week. It was decided to include on C.O.W. agenda for final action of the Village Board.

Village Clerk/Treasurer's Report: Sutter noted that anyone interested in running for Village Board can now circulate nomination papers. Interested parties should contact the Village Clerk.

Adjournment: There being no further business before the Board, Becker moved, Grindle seconded to adjourn the meeting at 9:26 p.m., carried by voice vote.

Minutes by Cheryl J. Sutter, Clerk/Treasurer