

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

VILLAGE BOARD WEDNESDAY, JANUARY 8, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - A) December 4, 2013 Village Board minutes
 - B) Operator licenses: Shonna Whitt
Melissa Ryan
 - C) Liquor Licenses: Bob's BBQ Emporium
Fink's Café LLC
- 4) Consider Resolution 2014-02, "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$2,875,000 GENERAL OBLIGATION PROMISSORY NOTES".
- 5) 2013 Street Project Special Assessments Final Report
 - a) Overview of 2013 Street Project by Village Engineer Rob Wright
 - b) Public Hearing: 2013 Street Project Special Assessments Final Report
- 6) Consider Resolution 2014-01, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2013 STREET IMPROVEMENT PROJECT".
- 7) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department

- c. Library Board
- d. School Liaison
- e. Parks, Recreation, and Forestry Commission
- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission

- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JANUARY 8, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Sievers, Littel, Steiner, Czyzewski, and Grindle. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Rooney moved, Grindle seconded to approve all noticed consent agenda items: December 4, 2013 Village Board Minutes; Operator Licenses for Shonna Whitt and Melissa Ryan; and Liquor Licenses for **Bob's BBQ Emporium and Finks Café** LLC. Motion carried by unanimous voice vote.

Consider Resolution 2014-02, "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$2,875,000 GENERAL OBLIGATION PROMISSORY NOTES":

Kevin Mullen spoke about the notes. Grindle moved, Littel seconded to approve the resolution. Motion carried by unanimous voice vote.

2013 Street Project Special Assessments Final Report-Overview and Public

Hearing: Village Engineer, Rob Wright gave a final overview of the 2013 Street Project completion. The public hearing opened at 7:25pm. Bernadette Edseth and Lenny Haglund both inquired about their special assessment. The public hearing closed at 7:33pm.

Consider Resolution 2014-01, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2013 STREET IMPROVEMENT PROJECT":

Czyzewski moved, Steiner seconded to approve the resolution, subject to the removal of the assessments for 120 and 122 Valley Dr. Motion carried by unanimous voice vote.

Committee Reports: The Committee reports were heard with none requiring Village Board action.

Village President's Report: Becker thanked everyone for their continued support for his family and also congratulated the snow plow crew for their hard work.

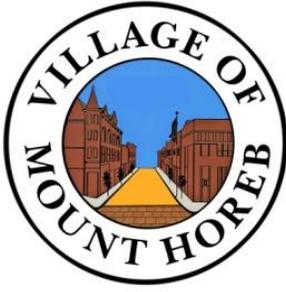
Village Administrator's Report: Ross informed everyone that garbage and recycling would be picked up tomorrow. Waste Management is a day behind because of the cold

weather on Monday. He also said things are looking good so far with the 2013 budget, although the final numbers will not be in for a while yet. The preliminary audit is also underway.

Village Clerk's Report: Gross reported there would be no Spring Primary election in February.

Adjournment: There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 7:40pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, FEBRUARY 5, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) January 8, 2014 Village Board minutes
- 4) Consider and take action on Dane County Housing Authority resolutions:
 - a) Resolution 2014-03, "A RESOLUTION REGARDING PRIOR VILLAGE ACTION ON COUNTY HOUSING AUTHORITY HOUSING PROJECTS IN THE VILLAGE OF MOUNT HOREB"
 - b) Resolution 2014-04, "A RESOLUTION REGARDING A HOUSING PROJECT OF THE DANE COUNTY HOUSING AUTHORITY"
- 5) Consider and take action on Resolution 2014-05 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS".
- 6) Committee reports:
 - a) Mount Horeb Area Chamber of Commerce
 - b) Mount Horeb Area Joint Fire Department
 - c) Library Board
 - d) School Liaison
 - e) Parks, Recreation, and Forestry Commission
 - f) Plan Commission
 - g) Public Works
 - h) Public Safety
 - i) Finance/Personnel
 - j) Utility Commission

- 7) Village President's report
- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
FEBRUARY 5, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Littel, Czyzewski, Steiner, and Grindle. Trustee Sievers was absent. Also present were Village Assistant Administrator Hagen, Village Attorney Bryan Kleinmaier and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Czyzewski seconded to approve the noticed consent agenda item: January 8, 2014 Village Board minutes. Motion carried by unanimous voice vote.

Consider and take action on Dane County Housing Authority resolutions:

- a) Resolution 2014-03, "A RESOLUTION REGARDING PRIOR VILLAGE ACTION ON COUNTY HOUSING AUTHORITY HOUSING PROJECTS IN THE VILLAGE OF MOUNT HOREB". Rob Dicke, executive director of the Dane County Housing Authority spoke about future plans and projects within the village. Village Attorney Bryan Kleinmaier stated it would be in the best interest of the village to adopt the resolution. Rooney moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.
- b) Resolution 2014-04, "A RESOLUTION REGARDING A HOUSING PROJECT OF THE DANE COUNTY HOUSING AUTHORITY". Steiner moved, Grindle seconded to table this resolution. The board would like to gather more information before moving on. Motion carried by unanimous voice vote.

Consider Resolution 2014-05 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS": Hagen explained the resolution creates the assessment district for properties in the 2014 street project to be levied. This year's project is divided in phases due to the large number of streets involved, and this is the initial assessment district. Czyzewski moved, Steiner seconded to approve the resolution. Motion carried by unanimous voice vote.

Committee Reports: The Committee reports were heard with none requiring Village Board action.

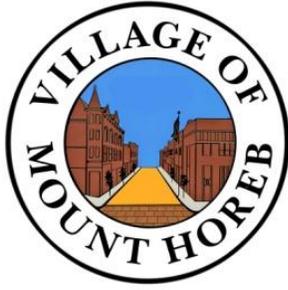
Village President's Report: Becker did not have anything to report.

Village Administrator's Report: Hagen, in Administrator Ross' place, did not have anything to report.

Village Clerk's Report: Gross did not have anything to report.

Adjournment: There being no further business before the Board, Rooney moved, Steiner seconded to adjourn the meeting at 7:29pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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JOINT VILLAGE BOARD AND
MOUNT HOREB AREA SCHOOL DISTRICT BOARD OF EDUCATION
WEDNESDAY, FEBRUARY 12, 2014

The Village Board and Mount Horeb Area School District Board of Education will meet in joint session on the above date at 7:00pm in the Step Room of the intermediate Center, 200 Hanneman Boulevard, Mount Horeb, Wisconsin. Agenda as follows:

- 1) Call to Order, Roll Call and Meeting Notice Certification
- 2) Approval of (presented/revised) agenda
- 3) Introductions
- 4) Indoor pool/recreational facility work group presentation
- 5) Village Bullying Law update
- 6) Discussion regarding vehicle and pedestrian traffic at the Intermediate Center
- 7) Discussion regarding crossing guards on 8th Street and Lincoln Street
- 8) Discussion regarding a School Resource Officer position
- 9) Next meeting date and future agenda items
- 10) Citizens comments
- 11) Adjourn

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**VILLAGE OF MOUNT HOREB
JOINT VILLAGE BOARD AND MOUNT HOREB AREA SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
February 12, 2014**

The Village Board and School Board met at 7:00pm in joint session in the step room of the Immediate Center, 200 Hanneman Blvd, Mount Horeb, WI.

Call to Order, Roll Call, and Meeting Notice Certification: School Board President Dan Ketterer called the meeting to order. School Board members present were Bakken, Lipska, Hanna, Strube, Seidl, and Rothamer. Village Board members present were President Becker and Trustees Grindle, Czyzewski, Rooney, Sievers, and Littel. Trustee Steiner was absent. Also present were Village Assistant Administrator Hagen, Village Clerk/Deputy Treasurer Gross, School Superintendent Klein, and School Secretary Brager.

Approval of (presented/revised) Agenda: Strube moved, Rothamer seconded to approve the agenda as presented. Motion carried by unanimous voice vote.

Introductions: Both boards introduced themselves.

Indoor pool/recreational facility work group presentation: Seidl gave a presentation on behalf of the Recreational Facility Work Group. This group is comprised of Seidl, Strube, Littel, and Sievers. The presentation included findings on various research that was done by the group and recommendations on the next steps to take. They enlisted the help of Bray Architects to gather information. No action was taken.

Village Bullying Law update: Rooney went over the details of the bullying ordinance the village recently passed.

Discussion regarding vehicle and pedestrian traffic at the Intermediate Center: Klein gave an update on ideas they are trying out to reduce traffic congestion and make it safer for pedestrians. A discussion ensued on other possible solutions. No action was taken.

Discussion regarding crossing guards on 8th Street and Lincoln Street: The boards discussed possible fill-ins as a crossing guard before and after school in case the primary person is not able to. Seidl suggested implementing a plan to communicate the immediate need of a person to fill-in. No action was taken.

Discussion regarding a School Resource Officer position: Ketterer updated the boards on the plan of having a resource officer at the school. He noted that the police officer who is currently at the school on a limited schedule

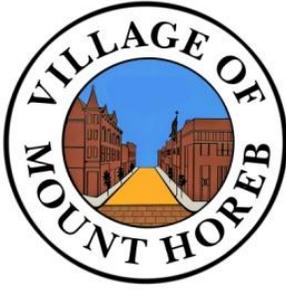
has been a huge benefit. The benefits of having someone there full time, was discussed. No action was taken.

Next Meeting Date and Future Agenda Items: The next meeting date was tentatively set for June 30, 2014. Updates on the recreation facility, crossing guards, and school resource officer were suggested as future agenda items. Ketterer also suggested there be a discussion on the streamlining of the school and village recreation department plans and ideas.

Citizens Comments: None.

Adjourn: There being no further business before the joint body, Rooney moved, Ketterer seconded to adjourn the meeting at 8:50pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, MARCH 5, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) February 5, 2014 Village Board minutes
 - b) Operator license for Melissa A Brokaw-Rogers
 - c) Alcohol Beverage Retail License Application for Longshot Investments LLC 504 W Main Street
- 4) Consider 2014 street project:
 - a) Presentation by Village Engineer Rob Wright
 - b) Authorize Village Engineer to advertise for bids
 - c) Set public hearing date for the Public Works Committee for March 24, 2014 at 6:00pm for 2014 preliminary special assessments
- 5) Consider release of an easement at Miller & Sons Grocery, 1845 Bus.018-151E
- 6) Consider awarding 2014 Sunrise Park ball field construction project
- 7) Consider approval of Emerald Ash Borer plan
- 8) Consider housing needs study
- 9) Consider highway directional signage policy
- 10) Consider revision to employee policy 200-6: Residency Requirements and Call Outs

- 11) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
- 12) Village President's report
- 13) Village Administrator's report
- 14) Village Clerk/Deputy Treasurer's report
- 15) Adjourn

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
March 5, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00 p.m. Present were Trustees Grindle, Littel, Czyzewski, Rooney, Sievers, and Steiner. Also present were Village Administrator Ross and Finance Director/Treasurer Sutter. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: The consent agenda items were reviewed. Littel moved, Czyzewski seconded to approve the noticed consent agenda items, carried by voice vote. The noticed consent agenda items were: February 5, 2014 Village Board minutes; Operator license for Melissa A Brokaw-Rogers; and the Alcohol Beverage Retail License Application for Longshot Investments LLC, 504 W Main Street.

Consider 2014 street project: Village Engineer Rob Wright reviewed the specifics of the street improvement project that included Green, Oak Ridge, Wilson, and Highland streets. Rooney moved, Grindle seconded to authorize the Village Engineer to advertise for bids, carried by voice vote. Steiner moved, Czyzewski seconded to set the public hearing date for the Public Works Committee meeting on March 24, 2014 at 6:00pm for the 2014 preliminary special assessments on this project, carried by voice vote.

Consider release of an easement at Miller & Sons Grocery, 1845 Bus. 18-151E: Rob Wright reviewed the background on the water main installed during the Miller & Sons construction project. During the construction the water main was placed in an area outside the approved and recorded easement. To correct this problem the current easement needs to be vacated. Then a new easement will be recorded for the area where the main was actually located. Currently the village holds a construction deposit. This deposit will be released once the corrected easement is recorded. Rooney moved, Grindle seconded to approve the release of the current easement, carried by voice vote.

Consider awarding 2014 Sunrise Park ball field construction project: Jeff Gorman, Parks & Urban Forestry Director, was present to review the bids for the project. The low bid was from a company that Gorman was familiar with and they have previously done work for the village. Littel moved, Sievers seconded

to approve the low bid from Ball Diamond Fine Sports Turf for \$61,850, carried by voice vote.

Consider approval of Emerald Ash Borer plan: Jeff Gorman reviewed information on the potential insect infestation and the anticipated costs associated with handling it. He reviewed the proposed plan that was recommended by the Parks & Urban Forestry Commission. Littel moved, Sievers seconded to approve the EAB plan as approved by the Parks & Urban Forestry Commission, carried by voice vote.

Consider housing needs study: Two village residents requested to speak on the need for lower income housing. Rob Dicke of Dane County Housing Authority requested to speak and provided additional statistics for affordable housing needs in the village.

Becker read his personal statement on the purpose of obtaining an independent study and the process that would be followed for that study. Ross recommended the village contract for the study with Wisconsin Partnership for Housing Development Inc for a cost not to exceed \$3,500. Czyzewski moved, Grindle seconded to approve an independent study for the **village's** housing needs, carried by voice vote.

Consider highway directional signage policy: Rooney reviewed the proposed Destination Directional Signs policy recommended for approval by the Public Works Committee. Littel moved, Ryan seconded to approve the policy as presented, carried by voice vote.

Consider revision to employee policy 200-6: Residency Requirements and Call Outs: Ross reviewed the proposed policy change that was recommended for approval by the Finance & Personnel Committee. The reason for the change in the policy is due to a recent change in state law. Grindle moved, Rooney seconded to approve the policy change as written, carried by voice vote.

Committee Reports: The Committee reports were heard with none requiring village board action.

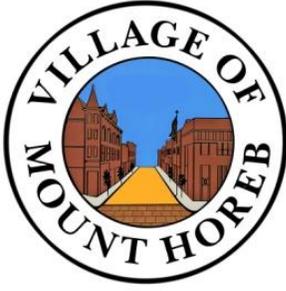
Village President's Report: Becker stated that he was not against subsidized public housing but was in favor of local control.

Village Administrator's Report: Ross publicly thanked all of the Public Works and Utility staff for the plowing and other work done this winter.

Village Clerk/Treasurer's Report: Sutter stated that staff was busy preparing for the annual village audit.

Adjournment: There being no further business before the Board, Littel moved, Grindle seconded to adjourn the meeting at 9:02pm, carried by voice vote.

Minutes by Cheryl J Sutter, Finance Director/Treasurer



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VILLAGE BOARD WEDNESDAY, APRIL 2, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) February 12, 2014 and March 5, 2014 Village Board minutes
 - b) Operator's License – James Eberhardt
 - c) Street Use Permit Application: Mount Horeb Area Chamber of Commerce Main Street detour 4th Street to Grove Street for Annual Art Fair 6am July 19 to 6pm July 20, 2014
- 4) Presentation of 2013 Library Report by Jessica Williams
- 5) Consider request from Historical Society to remove a regular parking space from business area of South 2nd Street and replace with a handicap parking space at approximate cost of \$2,500
- 6) Consider WEDC grant application and developer agreement for Schlecht Retail Ventures, LLC
- 7) Consider community Shred-It event
- 8) Recognition of service for Trustee Greg Steiner
- 9) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison

- e. Parks, Recreation, and Forestry Commission
- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission

- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
APRIL 2, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Littel, Czyzewski, Steiner, and Sievers. Trustee Grindle was absent. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Czyzewski seconded to approve the noticed consent agenda items: February 12, 2014 and March 5, 2014 Village Board minutes; **Operator's License**-James Eberhardt; Street Use Permit Application: Mount Horeb Chamber of Commerce Main Street detour 4th Street to Grove Street for Annual Art Fair 6am July 19 to 6pm July 20, 2014. Motion carried by unanimous voice vote.

Presentation of 2013 Library Report by Jessica Williams: Library Director Williams gave her annual report with comparisons from past year's statistics.

Consider request from Historical Society to remove a regular parking space from business area of South 2nd Street and replace with a handicap parking space at approximate cost of \$2,500: Rooney explained the plans from the Historical Society. Sievers moved, Littel seconded to refer the agenda item back to the Public Works Committee. Motion carried by unanimous voice vote.

Consider WEDC grant application and developer agreement for Schlecht Retail Ventures, LLC: Ross went over the details of the application for the new owner to do some renovations of the former BMO Harris Bank. Sievers moved, Rooney seconded to authorize the submission of the grant application. Motion carried by unanimous voice vote.

Consider community Shred-It event: Rooney explained plans for a Shred-It event to take place at Mound City Bank, and to possibly coincide with a scheduled Village clean-up and recycling event. Rooney moved, Steiner seconded to approve the event. Motion carried by unanimous voice vote.

Recognition of service for Trustee Greg Steiner: President Becker recognized Steiner for his service on the Board.

Committee Reports: The committee reports were heard with none requiring Village Board action.

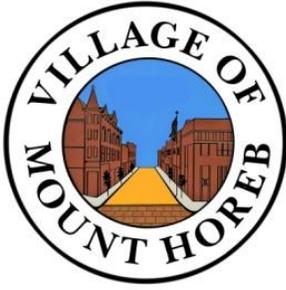
Village President's Report: Becker thanked Brad Murphy at WEDC for his hard work. He also said a report on the Senior Housing will be coming soon.

Village Administrator's Report: Ross did not have anything to report.

Village Clerk's Report: Gross reported the election went smoothly with a slightly higher turnout than was expected. Both Gross and Becker congratulated Sievers and Littel on being re-elected to the Village Board and Cathy Scott for being newly elected.

Adjournment: There being no further business before the Board, Littel moved, Czyzewski seconded to adjourn the meeting at 8:00pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, MAY 7, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) April 2, 2014 Village Board minutes
 - b) Operator's Licenses: Travis Sumnicht, Samantha Jenson, and Shelly Olson
 - c) Frolic Parade detour request
 - d) Meylor CSM
- 4) Consider committee/commission appointments
- 5) Dane County Breakfast on the Farm presentation
- 6) Award bid for the 2014 streets project - Group A
- 7) 2014 street project Group B:
 - a) Presentation by Village Engineer Rob Wright
 - b) Consider Resolution 2014-06 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS"
 - c) Authorize Village Engineer to advertise for bids
 - d) Set public hearing date for the Public Works Committee for May 28, 2014 at 5:00pm for 2014 preliminary special assessments
- 8) Consider preliminary plat of proposed Westview Heights of Mount Horeb Subdivision

- 9) Consider Ordinance 2014-01 "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL TO PD-1 PLANNED DEVELOPMENT, PB PLANNED BUSINESS, R-3 MULTI-FAMILY, and CONSERVANCY" for proposed Westview Heights of Mount Horeb Subdivision
 - a) Lot P-1 to PB Planned Business
 - b) Lot P-2 to Planned Development, General Development Plan, Specific Implementation Plan
 - c) Outlot 1 to Conservancy for storm-water control
 - d) Outlot 2 to Conservancy for public park
 - e) Lots P-3, P-5, and P-8 thru P-12 R-3 for Multi-family
 - f) Lot P-4 to R-2 Two-Family
 - g) Lots P-6 and P-7 to Planned Development, General Development Plan
- 10) Consider parkland dedication and fees for proposed Westview Heights of Mount Horeb Subdivision including the area of existing southern-most sports field (3.46 acres), announcer stand, three goal posts, and \$36,484.00
- 11) Discussion regarding housing study
- 12) Consider Resolution 2014-04, "A RESOLUTION REGARDING A HOUSING PROJECT OF THE DANE COUNTY HOUSING AUTHORITY"
- 13) Consider PILOT agreement with Dane County Housing Authority
- 14) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
- 15) Village President's report
- 16) Village Administrator's report
- 17) Village Clerk/Deputy Treasurer's report

18) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MAY 7, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Littel, Czyzewski, Grindle, Sievers, and Scott. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Rooney seconded to approve the noticed consent agenda items: April 2, 2014 Village Board minutes; **Operator's Licenses**-Travis Sumnicht, Samantha Jenson, and Shelly Olson; Frolic Parade detour request; and Meylor CSM. Motion carried by unanimous voice vote.

Consider committee/commission appointments: Becker welcomed Cathy Scott to the board and stated all the appointments have been made. Grindle moved, Sievers seconded to approve appointments. Motion carried by unanimous voice vote.

Dane County Breakfast on the Farm presentation: Katie Varney, one of the coordinators for the event, was present to speak. The breakfast will be June 14th at Zander's Dairy Farm on Windy Lane just outside of Mount Horeb.

Award bid for the 2014 streets project-Group A: Engineer Rob Wright stated there were two bids received for the project. Rule Construction came in with the lowest at \$834,182. Czyzewski moved, Littel seconded to award the bid to Rule Construction. Motion carried by unanimous voice vote.

2014 street project Group B: Wright presented the details of the street project for Group B. Rooney moved, Czyzewski seconded to approve Resolution 2014-06 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS". Rooney moved, Czyzewski seconded to authorize Wright to advertise for bids. Grindle moved, Littel seconded to set the public hearing for May 28th at 5:00pm. All three motions carried by unanimous voice vote.

Consider preliminary plat of proposed Westview Heights of Mount Horeb Subdivision: Ross stated the Plan Commission reviewed the preliminary plat at their last meeting and unanimously recommended the Village Board approve in accordance with the **Engineer's comments**. Ron Trachtenburg, representing TownLand Company introduced himself stating he is present to answer any questions on the matter. Sievers moved, Czyzewski seconded to approve the preliminary plat based on the recommendation by the Plan Commission.

Consider Ordinance 2014-01 "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL TO PD-1 PLANNED DEVELOPMENT, PB PLANNED BUSINESS, R-3 MULTI-FAMILY, and CONSERVANCY" for proposed Westview Heights of Mount Horeb Subdivision: Ross explained the details of the zoning changes for the subdivision. The Plan Commission recommended approval to the Village Board based on the comments of the Village Engineer and Planner, which in turn changed a couple things with the ordinance. Scott moved, Grindle seconded to approve the ordinance as amended. Motion carried by unanimous voice vote.

Consider parkland dedication and fees for proposed Westview Heights of Mount Horeb Subdivision including the area of existing southern-most sports field (3.46 acres), announcer stand, three goal posts, and \$36,484.00: Littel moved, Czyzewski seconded to approve the fees. Littel presented the details of the fees for the proposed subdivision. Motion carried by unanimous voice vote.

Discussion regarding housing study: Kathy Kamp and Adam Levine from the Wisconsin Partnership for Housing Development presented the details of the housing study they conducted for the Village of Mount Horeb.

Consider Resolution 2014-04, "A RESOLUTION REGARDING A HOUSING PROJECT OF THE DANE COUNTY HOUSING AUTHORITY": Dan O'Callaghan, a real estate lawyer with Michael Best and member of the Board of Commissioners of Dane County Housing Authority, was present to speak about the background of the Housing Authority. Rooney moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

Consider PILOT agreement with Dane County Housing Authority: Becker moved, Sievers seconded to approve the agreement. Motion carried by unanimous voice vote.

Committee Reports: The committee reports were heard with none requiring Village Board action.

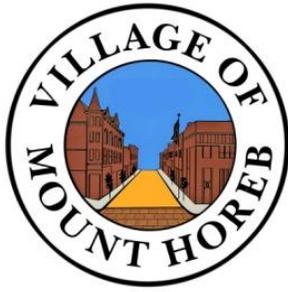
Village President's Report: Becker stated the League of Wisconsin Municipalities is working on some legislation and there will be a meeting tomorrow night to introduce a new executive.

Village Administrator's Report: Ross did not have anything to report.

Village Clerk's Report: Gross had nothing to report.

Adjournment: There being no further business before the Board, Rooney moved, Grindle seconded to adjourn the meeting at 9:09pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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REVISED VILLAGE BOARD WEDNESDAY, JUNE 4, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) May 7, 2014 Village Board minutes
 - b) Operator License Applications: Heather Oleston, Katharine Zander, Elizabeth Lorenz, Joan Hendrickson, Branden Hardy, Emily Sawle, Robin Thompson, Heather Mckee, Arielle Dupee, Danielle Fitzsimons, Audri Haglund, Tyler Kahl, Kathleen Murphy, Trisha Schulenberg, Caitlin Jordee, Jessica Killingbeck, Mark Fisk, Benjamin Pilla, Danielle Blake, Kelsey Kroger, Lucas Farrell, Alissa Schlimgen
 - c) Liquor License Renewals
 - d) Appointment of Linda Bullette to Library Board to fill vacated term ending 7/1/2015
 - e) Certified Survey Map Application from Trollnote LLC for Lot 1 North Cape Commons per May 22, 2014 Village Planner and Village Engineer memorandums
- 4) Presentation **by "Back Road Kruizers"** for upcoming Village Corvette show/parade event
- 5) Award bid for the 2014 streets project - Group B
- 6) Consider approval to spend up to \$4,500 on an indoor pool feasibility study

- 7) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JUNE 4, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Littel, Czyzewski, Sievers, and Scott. Trustee Grindle was absent. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Czyzewski seconded to approve the noticed consent agenda items: May 7, 2014 Village Board minutes; **Operator's Licenses**; Liquor License Renewals; Appointment of Linda Bullette to Library Board to fill vacated term ending 07/01/2015; and Certified Survey Map Application from Trollnote LLC for Lot 1 North Cape Commons per May 22, 2014 Village Planner and Village Engineer Memorandums. Motion carried by unanimous voice vote.

Presentation by "Back Road Kruizers" for upcoming Village Corvette show/parade event: Doug and Sue Kiry were present to give the details on the event. The parade is a 1st annual cruise around Mount Horeb and Blue Mounds on Saturday June 28th, where they will visit multiple businesses.

Award bid for the 2014 streets project-Group B: The only bid received was from Iverson Construction, which came in \$72,143 under budget. Sievers moved, Rooney seconded to award the bid to Iverson Construction. Motion carried by unanimous voice vote.

Consider approval to spend up to \$4,500 on an indoor pool feasibility study: Littel gave some background on the feasibility study. The study would determine options for funding, land, cost, and location. Littel moved, Rooney seconded to approve spending \$4,500 on the study. Motion carried by unanimous voice vote.

Committee Reports: The committee reports were heard with none requiring Village Board action.

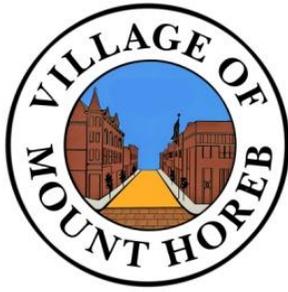
Village President's Report: Becker stated that we received the grant from WEDC for Schlecht Retail Ventures, LLC to refurbish their newly purchased building, which was formerly the BMO Harris Bank.

Village Administrator's Report: Ross informed everyone that the water utility is currently doing maintenance on the North Second Street water tower. The tower then will be getting painted starting Monday for the next couple weeks. The parking lot below the tower will be closed during the time.

Village Clerk's Report: Gross had nothing to report.

Adjournment: There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 7:36pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, JULY 2, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) June 4, 2014 Village Board minutes
 - b) Appointment of Nathan Lockwood to Board of Review to fill vacated term ending May 1, 2015
 - c) Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street July 25 and 26, 2014 for Relay for Life
 - d) Public Amusement and Shows Application from American Cancer Society for Relay for Life at Grundahl Park July 25 and 26
 - e) Operator License Applications: Jack O'Bryan, Nathan Faust, Jaymee Lee Hornby, Chris Frye, LuAnn Wild, Marissa Walsh, Joseph Collins, Heather Kolb, Michael Rasmussen, Rene Walters, Sarah Meyers, Leah Hrubes, Linda Strong, and Janie Burnheimer
- 4) Presentation by Village auditor for the 2013 audit
- 5) Consider advanced refunding of TID #3 bond debt
- 6) 2014 Street Project Group C:
 - a) Presentation by Village Engineer
 - b) Consider Resolution 2014-08 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS"
 - c) Authorize Village Engineer to advertise for bids
 - d) Set public hearing date for the Public Works Committee for July 28, 2014 at 6:00pm for 2014 preliminary special assessments

- 7) Consider contract with Scott Construction, Inc. for seal coat work along Business 18/151 from Highway 78/8th Street to Highway 18/151
- 8) Consider HVAC bid for the Municipal Building
- 9) Consider land lease agreement with Town Land Company LLC for the use of property at 918 S. Blue Mounds Street from August 15, 2014 through December 31, 2014
- 10) **Consider revision of personnel policy "100-8 Credit Card Usage" and the employee "Credit Card User Agreement"**
- 11) **Consider revision of personnel policy "100-10 Financial Investments"**
- 12) **Consider revision to Ordinance 1.18 "Joint Municipal Court" to take out the specific language of the fee to collect for any default judgment, guilty plea, or plea of no contest and replace it with a statement that we will collect the fee as authorized by Wisconsin law – including making other minor revisions**
- 13) Presentation by Village Cable: Trollway TV -- an overview and communication strategies
- 14) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
- 15) Village President's report
- 16) Village Administrator's report
- 17) Village Clerk/Deputy Treasurer's report
- 18) Board training – I-pad app to be able to view board packets more efficiently
- 19) Adjourn

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JULY 2, 2014**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Grindle, Czyzewski, Sievers, and Scott. Trustee Littel was absent. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Rooney moved, Grindle seconded to approve the noticed consent agenda items: June 4, 2014 Village Board minutes; Appointment of Nathan Lockwood to Board of Review to fill vacated term ending May 1, 2015; Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street July 25 and 26, 2014 for Relay for Life; Public Amusement and Shows Application from American Cancer Society for Relay for Life at Grundahl Park July 25 and 26; **Operator License Applications: Jack O'Bryan, Nathan Faust, Jaymee Lee Hornby, Chris Frye, LuAnn Wild, Marissa Walsh, Joseph Collins, Heather Colb, Michael Rasmussen, Rene Walters, Sarah Meyers, Leah Hrubes, Linda Strong, and Janie Burnheimer.** Motion carried by unanimous voice vote.

Presentation by Village auditor for the 2013 audit: Heather Acker from Baker Tilly presented the results of the 2013 audit.

Consider advanced refunding of TID #3 bond debt: The details of the TID #3 bond debt were presented by Kevin Mullen of Hutchinson, Shockey, Erley & Co. Scott moved, Rooney seconded to move on with the advanced refunding process. Motion carried by unanimous voice vote.

2014 Street Project Group C: Village Engineer Rob Wright presented the details of the Group C Street Project. Czyzewski moved, Grindle seconded to approve Resolution 2014-08 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS" and authorize Wright to advertise for bids. Motion carried by unanimous voice vote. Sievers moved, Scott seconded to hold the public hearing on July 28, 2014 at 6:00pm. Motion carried by unanimous voice vote.

Consider contract with Scott Construction, Inc. for seal coat work along Business 18/151 from Highway 78/8th Street to Highway 18/151: Rooney moved, Czyzewski seconded to approve the contract. Motion carried by unanimous voice vote.

Consider HVAC bid for the Municipal Building: Sievers moved, Czyzewski seconded to authorize Village Administrator Ross to award the low bid contingent upon approval by the mechanical engineer of the liability of the system. Motion carried by unanimous voice vote.

Consider land lease agreement with Town Land Company LLC for the use of property at 918 S. Blue Mounds Street from August 15, 2014 through December 31, 2014: Rooney moved, Czyzewski seconded to approve the lease agreement. Motion carried by unanimous voice vote.

Consider revision of personnel policy "100-8 Credit Card Usage" and the employee "Credit Card User Agreement": Rooney moved, Scott seconded to approve the revision to the policy. Motion carried by unanimous voice vote.

Consider revision of personnel policy "100-10 Financial Investments": Sievers moved, Grindle seconded to approve the revision to the policy. Motion carried by unanimous voice vote.

Consider revision to Ordinance 1.18 "Joint Municipal Court" to take out the specific language of the fee to collect for any default judgment, guilty plea, or plea of no contest and replace it with a statement that we will collect the fee as authorized by Wisconsin law- including making other minor revisions: Grindle moved, Czyzewski seconded to approve the revision. Motion carried by unanimous voice vote.

Presentation by Village Cable: Trollway TV- an overview and communication strategies: Mark Schilling and Robert Chappel presented details of their plans for the Village Cable channel-Trollway TV.

Committee Reports: The committee reports were heard with none requiring Village Board action.

Village President's Report: Becker stated we are a member of the Dane County, Cities, and Villages Association, and will be hosting their next meeting in the Municipal Building Board Room on July 23, 2014 at 7:00am.

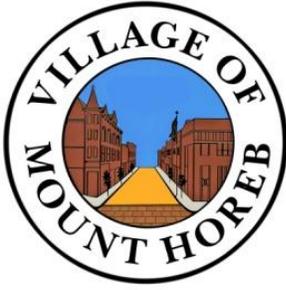
Village Administrator's Report: Ross did not have anything to report.

Village Clerk's Report: Gross announced the details of the upcoming election on August 12, 2014 and absentee voting starting in the office on July 28, 2014.

Board training on iPad app for viewing board packets more efficiently: The board reviewed using an app on their iPad with Assistant Administrator Hagen.

Adjournment: There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 9:11pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, AUGUST 6, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) July 2, 2014 Village Board minutes
 - b) Operator License Applications
- 4) Update on advanced refunding of TIF debt
- 5) Consider special Village Board meeting regarding the issuance and sale of refunding bonds for TID 3
- 6) Consider award of bid for 2014 streets project Group C
- 7) Consider Resolution 2014-09, "CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL LODGING, NORTH CAPE COMMONS SUBDIVISION, LOT 160"
- 8) Consider vacating utility easements near lots 26 and 160 in North Cape Commons
- 9) Consider easement for the westerly 20 feet and southerly 75 feet of Outlot 56, to the property owners of 301 N. Second Street
- 10) Consider HVAC re-bid for the Municipal Building
- 11) Consider Resolution 2014-10, 'BUDGET AMENDMENT RESOLUTION"

- 12) Annual report from the Mount Horeb Area Economic Development Corporation
- 13) Consider Monday September 29, 2014 at 7:00pm for joint meeting with MHASD Board
- 14) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
- 15) Village President's report
- 16) Village Administrator's report
- 17) Village Clerk/Deputy Treasurer's report
- 18) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
AUGUST 6, 2014**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Grindle, Czyzewski, Sievers, and Littel. Trustee Scott was absent. Also present were Village Administrator Ross, Village Attorney Bryan Kleinmaier, and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: July 2, 2014 Village Board minutes and Operator License Applications. Becker requested the minutes be removed from the consent agenda because they need to be amended. Czyzewski moved, Littel seconded to approve the Operator License Applications. Motion carried by unanimous voice vote. Becker stated the minutes need to be **amended to say "we are a member of the Dane County Cities and Villages Association" instead of "we are now part of the Dane County..."** as part of **the Village President's Report. The Village of Mount Horeb has been a member** of the association for years, and the statement was incorrectly recorded at the meeting. Rooney moved, Czyzewski seconded to approve the minutes as amended. Littel abstained since he was absent at the July meeting. Motion carried by voice vote.

Update on advanced refunding of TIF debt: Ross gave the board an update on the bond rates. After talking to Financial Advisor Kevin Mullen, Ross thought it would be best to hold off for now. He suggested holding a special meeting next week.

Consider special Village Board meeting regarding the issuance and sale of refunding bonds for TID 3: Ross suggested holding the meeting on Thursday, August 14th since the sale is set for Wednesday the 13th. The time was set at 5:30pm with this topic being the only agenda item. Sievers moved, Littel seconded to approve the meeting date and time. Motion carried by unanimous voice vote.

Consider award of bid for 2014 streets project Group C: We received three bids with the lowest bid coming in at \$406,495 from Raymond P. Cattell, Inc. Ross stated that they have turned in all the necessary paperwork and are highly recommended by the Village Engineer. Grindle moved, Czyzewski seconded to award the bid to Raymond P. Cattell, Inc. Motion carried by unanimous voice vote.

Consider Resolution 2014-09, "CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL LODGING, NORTH CAPE COMMONS SUBDIVISION, LOT 160":

Rooney excused himself from discussion for the next three agenda items. Becker and Ross gave some background of the project. Sievers moved, Littel seconded to approve the recommendation by the Plan Commission. Motion carried by unanimous voice vote.

Consider vacating utility easements near lots 26 and 160 in North Cape Commons:

Ross explained the process of vacating the easements. Czyzewski moved, Grindle seconded to vacate the easements. Motion carried by unanimous voice vote.

Consider easement for the westerly 20 feet and southerly 75 feet of Outlot 56, to the property owners of 301 N. Second Street:

Ross explained the location of the easement and its purpose. Kleinmaier explained that language was added to make sure the utility's rights are protected. Becker moved, Czyzewski seconded to approve the easement. Motion carried by unanimous voice vote.

Consider HVAC re-bid for the Municipal Building:

Rooney re-joined the board. Ross went through the three original bids from June. Not feeling comfortable with awarding the bid due to the large difference in bid amounts, the project was re-bid. Two bids were received with Modern Heating and Cooling being the lowest, coming in at \$72,950. Littel moved, Czyzewski seconded to award the bid to Modern Heating and Cooling. Motion carried by unanimous voice vote.

Consider Resolution 2014-10, "BUDGET AMENDMENT RESOLUTION":

Ross explained the amendments and why a budget amendment is done. Grindle moved, Sievers seconded to approve the resolution. Motion carried by unanimous voice vote.

Annual report from the Mount Horeb Area Economic Development Corporation:

Mike McNall, President of the MHAEDC gave his report on the past years activities and current projects underway.

Consider Monday September 29, 2014 at 7:00pm for joint meeting with MHASD Board:

Sievers moved, Rooney seconded to set the joint meeting with MHASD for September 29, 2014 at 7:00pm. Motion carried by unanimous voice vote.

Committee Reports:

The committee reports were heard with none requiring Village Board action.

Village President's Report:

Becker reminded everyone that school will be back in session soon and to be cautious while driving.

Village Administrator's Report: Ross stated that the brush pickup will be extended through next week due to storm damage.

Village Clerk's Report: Gross reminded everyone of the Partisan Primary Election on Tuesday, August 12th.

Adjournment: There being no further business before the Board, Sievers moved, Rooney seconded to adjourn the meeting at 7:45pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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SPECIAL VILLAGE BOARD THURSDAY, AUGUST 14, 2014

The Village Board of the Village of Mount Horeb will meet in special session on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Consider Resolution 2014-11, "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,140,000 GENERAL OBLIGATION REFUNDING BONDS" pertaining to advanced refunding of TID 3 bond debt
- 3) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
AUGUST 14, 2014**

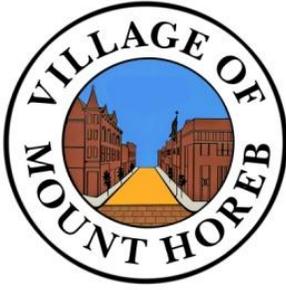
The Village Board met in special session on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 5:30pm. Present were Trustees Czyzewski, Sievers, and Littel. Trustees Scott, Grindle, and Rooney were absent. Also present were Village Administrator Ross and Office Assistant Kahl.

Consider Resolution 2014-11, "RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$3,140,000 GENERAL OBLIGATION REFUNDING BONDS" pertaining to advanced refunding of TID 3 bond debt: The details of the TID #3 bond debt were presented by Kevin Mullen of Hutchinson, Shockey, Erley & Co. Some of the bonds have been sold, adjusting the amount to \$3,035,000. The rating stayed the same at Aa3. This will lower the amount owed each year, with the majority of savings in years 2016 through 2019. Sievers moved, Czyzewski seconded to approve Resolution 2014-11 which authorizes the issuance and sale of \$3,035,000 general obligation refunding bonds. Motion carried by unanimous voice vote.

Adjournment: There being no further business before the Board, Littel moved, Czyzewski seconded to adjourn the meeting at 5:43pm, carried by unanimous voice vote.

Minutes by Chrissy Kahl, Office Assistant



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AMENDED VILLAGE BOARD WEDNESDAY, SEPTEMBER 3, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) August 6 and August 14, 2014 Village Board minutes
 - b) Alcohol Beverage Retail License Application for PubLife LLC, 120 E Main Street
 - c) Operator License Applications: Linda Harms, Kellie Hein, Anna Fenrich, Amanda Krause, Monica Solchenberger
 - d) Resolution 2014-12, ANNUAL BANK AUTHORIZATION RESOLUTION"
 - e) Extraterritorial Jurisdiction Certified Survey Map App from Matt and Kelly Ginther, Section 20 Town of Springdale
 - f) Consider Certified Survey Map application for Town Land Company LLC for a portion of parcel 0606-141-9440-1 containing mini warehouse units adjacent to Blue Mounds Street
 - g) Street Use Permit to close Main Street from Grove Street to Fourth Street from 6am Oct 4 thru 6pm Oct 5 for Fall Heritage Festival
- 4) Mary McDonough-Sutter recognition for service on the Parks, Recreation, & Forestry Commission
- 5) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission

- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission

- 6) Village President's report
- 7) Village Administrator's report
- 8) Village Clerk/Deputy Treasurer's report
- 9) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 3, 2014**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Rooney, Grindle, Czyzewski, Sievers, Scott, and Littel. Also present were Village Assistant Administrator Hagen and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Czyzewski seconded to approve the following consent agenda items: August 6 and August 14, 2014 Village Board minutes; Resolution 2014-12, "ANNUAL BANK AUTHORIZATION RESOLUTION"; Extraterritorial Jurisdiction Certified Survey Map App from Matt and Kelly Ginther, Section 20 Town of Springdale; Consider Certified Survey Map application for Town Land Company LLC for a portion of parcel 0606-141-9440-1 containing mini warehouse units adjacent to Blue Mounds Street; Street Use Permit to close Main Street from Grove Street to Fourth Street from 6am Oct 4 thru 6pm Oct 5 for Fall Heritage Festival. Motion carried by unanimous voice vote. Sievers moved, Scott seconded to approve the Alcohol Beverage License Application for PubLife LLC, 120 E Main Street and Operator Licenses Applications for Linda Harms, Kellie Hein, Anna Fenrich, Amanda Krause, and Monica Solchenberger. Rooney abstained from voting on these two items. Motion carried by voice vote.

Mary McDonough-Sutter recognition for service on the Parks, Recreation, & Forestry Commission: Becker made a presentation, recognizing Mary for her service. She served on the commission for 22 years. A tree will be planted at Sunrise Park in her honor.

Committee Reports: The committee reports were heard with none requiring Village Board action.

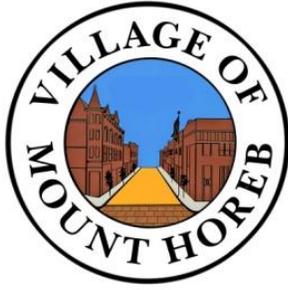
Village President's Report: Becker did not have anything to report.

Village Administrator's Report: Assistant Administrator Hagen reported that garbage pickup will be tomorrow because of the Labor Day holiday. There is a shred-it event at Mound City Bank on Saturday, September 13th from 10am-noon. There will be a limit of 5 copy paper size boxes or 5 grocery bags and is free of charge. A fall cleanup event will also be held on September 13th. This event will be held at the Village Garage from 8am-noon. A recycling event will be held on September 20th at Sunrise Park from 8am-noon.

Village Clerk's Report: Gross did not have anything to report.

Adjournment: There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 7:20pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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JOINT VILLAGE BOARD AND MOUNT HOREB AREA
SCHOOL DISTRICT BOARD OF EDUCATION
MONDAY, SEPTEMBER 29, 2014

The Village Board of the Village of Mount Horeb and the Mount Horeb Area School District Board of Education will meet jointly on the above date at 7:00pm in the step room of the Middle School, 900 East Garfield Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order, Roll Call and Meeting Notice Certification
- 2) Approval of (presented/revised) Agenda
- 3) Introductions
- 4) Update on Study for Indoor Recreational Facility
- 5) Intersection of 8th and Garfield Streets – Traffic Study, Light or 4-Way Stop
- 6) School Board Request in Proposal Format
- 7) Purpose of Joint Village and School Board Meetings
- 8) Future Meeting Dates and Future Agenda Items
- 9) Citizens Comments
- 10) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
JOINT VILLAGE BOARD AND MOUNT HOREB AREA SCHOOL DISTRICT
BOARD OF EDUCATION MINUTES
Monday, September 29, 2014**

The Village Board and School Board met at 7:00pm in joint session in the step room of the Middle School, 900 East Garfield Street, Mount Horeb, WI.

Call to Order, Roll Call, and Meeting Notice Certification: School Board President Dan Ketterer called the meeting to order. School Board members present were Bakken, Brenda Monroe (Interim for Strube), Seidl, and Rothamer. Hanna arrived at 7:10pm and Lipska was absent. Village Board members present were President Becker and Trustees Grindle, Czyzewski, Rooney, and Littel. Trustee Scott was absent and Trustee Sievers arrived at 7:15pm. Also present were Village Assistant Administrator Hagen, Village Clerk/Deputy Treasurer Gross, School Superintendent Klein, and School Secretary Brager.

Approval of (presented/revised) Agenda: It was requested to move agenda items 3) Introductions and 9) Citizens Comments to become 1a and 1b respectively. Littel moved, Grindle seconded the revision to the agenda. Motion carried by unanimous voice vote.

Introductions: The two boards and staff introduced themselves.

Citizens Comments: None

Study for Indoor Recreational Facility: Bray Architects presented details on the study to date. They went through the details of three possible locations for a facility. The indoor recreation facility group will be meeting again on October 20th at 5:00pm.

Intersection of 8th and Garfield Streets- Traffic Study, Light or 4-Way Stop: The Department of Transportation will be conducting a traffic study at this intersection in early October to determine if and what kind of signal/sign is needed.

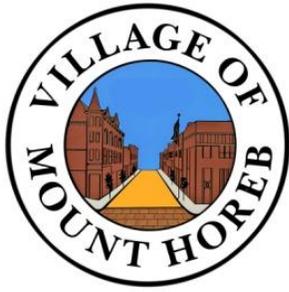
School Board Request in Proposal Format: The boards discussed how proposals or requests need to be presented.

Purpose of Joint Village and School Board Meetings: The boards discussed what type of things should or should not cause a joint meeting. Also discussed were the types of issues that could be solved at the staff level.

Future Meeting Dates and Future Agenda Items: Next meeting date and agenda items to be determined.

Adjourn: There being no further business before the joint body, Rooney moved, Rothamer seconded to adjourn the meeting at 9:00pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, OCTOBER 1, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) September 3, 2014 Village Board minutes
 - b) Operator License Applications: Julie Rohowetz, Jennifer Milas, Kyle Hanna, Dawn Graber, and Ryan Brumm
 - c) Reso 2014-13 "CONDITIONAL USE PERMIT TO ALLOW A GROUP DAYCARE CENTER LOT 159 NORTH CAPE COMMONS SUBDIVISION"
 - d) Reso 2014-14 "RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"
 - e) Appointment of Mike McNall to Utility Commission
- 4) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Dane County Cities and Villages Association
- 5) Village President's report

- 6) Village Administrator's report
- 7) Village Clerk/Deputy Treasurer's report
- 8) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
OCTOBER 1, 2014**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village Trustee Czyzewski called the meeting to order at 7:00pm. Present were Trustees Rooney, Grindle, Sievers, and Littel. President Becker and Trustee Scott were absent. Also present were Village Assistant Administrator Hagen and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Rooney requested that line d) Resolution 2014-14 "RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX" be removed from the consent agenda to be considered separately. Sievers moved, Rooney seconded to approve the following consent agenda items: September 3, 2014 Village Board minutes; Operator Licenses Applications for Julie Rohowetz, Jennifer Milas, Kyle Hanna, Dawn Graber, and Ryan Brumm; Resolution 2014-13 "CONDITIONAL USE PERMIT TO ALLOW A GROUP DAYCARE CENTER LOT 159 NORTH CAPE COMMONS SUBDIVISION"; and appointment of Mike McNall to Utility Commission. Motion carried by unanimous voice vote.

Rooney recited Resolution 2014-14 and explained the details regarding the exemption from the county library tax. Rooney moved, Littel seconded to approve the resolution. Motion carried by unanimous voice vote.

Committee Reports: The committee reports were heard with none requiring Village Board action.

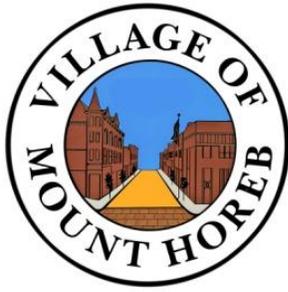
Village President's Report: Becker was absent.

Village Administrator's Report: Administrator Ross was absent.

Village Clerk's Report: Gross gave details for the November 4th Election and absentee voting.

Adjournment: There being no further business before the Board, Rooney moved, Grindle seconded to adjourn the meeting at 7:35pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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AMENDED VILLAGE BOARD WEDNESDAY, NOVEMBER 5, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) Sept 29, 2014 Joint Village Board/MHASD and October 1, 2014 Village Board minutes
 - b) Operator License Applications: Amanda Tautges and Lindsay Gratz
- 4) 2015 budget presentation
- 5) Set date of December 3, 2014 at 7:00pm for a public hearing on the 2015 budget and the 2015-2019 capital improvement plan
- 6) Consider sale of Village owned building to the Friends of the Mount Horeb Welcome Center
- 7) Consider Resolution 2014-15, "APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE" for a cable programming special revenue fund
- 8) Consider Resolution 2014-18, "BUDGET AMENDMENT" approving 2014 budget amendments
- 9) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison

- e. Parks, Recreation, and Forestry Commission
- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association

- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
NOVEMBER 5, 2014**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, and Littel. Trustees Rooney and Czyzewski were absent. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Littel moved, Grindle seconded to approve the following consent agenda items: September 29, 2014 Joint Village Board/MHASD and October 1, 2014 Village Board minutes; and Operator License Applications for Amanda Tautges and Lindsay Gratz. Motion carried by unanimous voice vote.

2015 Budget Presentation: Administrator Ross went into some detail on the 2015 budget. More information is available on the village website.

Set date of December 3, 2014 at 7:00pm for a public hearing on the 2015 budget and the 2015-2019 capital improvement plan: Grindle moved, Scott seconded to approve the date of the public hearing to be December 3, 2014 at 7:00pm. Motion carried by unanimous voice vote.

Consider sale of Village owned building to the Friends of the Mount Horeb Welcome Center: Ross presented a letter written by Trustee Czyzewski, expressing his support for the sale of the building. Ross also explained the background of the sale. Scott moved, Grindle seconded to approve the sale of the building to the Friends of the Welcome Center for \$1.00. Motion carried by unanimous voice vote.

Consider Resolution 2014-15, "APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE" for a cable programming special revenue fund: Ross gave some details on the resolution. Littel moved, Becker seconded to approve the resolution. Motion carried by unanimous voice vote.

Consider Resolution 2014-18, "BUDGET AMENDMENT" approving 2014 budget amendments: Ross explained the details of the budget amendment. Sievers moved, Littel seconded to approve the resolution, contingent upon getting clarification from the Department of Revenue on the expenditure restraint. Motion carried by unanimous voice vote.

Committee Reports: The committee reports were heard with none requiring Village Board action.

Village President's Report: Becker thanked Administrator Ross, all the department heads, and the Finance/Personnel committee for all their hard work on the budget.

Village Administrator's Report: Ross did not have anything to report.

Village Clerk's Report: Gross gave the turnout details of the November 4th election, which was very high with a turnout of approximately 70%. She thanked everyone who was able to get out and vote and thanked all the election workers as well.

Adjournment: There being no further business before the Board, Sievers moved, Scott seconded to adjourn the meeting at 7:44pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD WEDNESDAY, DECEMBER 3, 2014

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
 - a) November 5, 2014 Village Board minutes
 - b) Extraterritorial jurisdiction Certified Survey Map application in Town of Blue Mounds for Chad and Lynn Kitsemble
 - c) Resolution 2014-19, "ANNUAL BANK AUTHORIZATION RESOLUTION"
 - d) Resolution 2014-22, "APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE" for special revenue funds
 - e) Resolution 2014-23, "BUDGET AMENDMENT" approving 2014 budget amendments
 - f) Additional Election Workers
 - g) Operator's License Applications: Sheryl Ann Salzbrenner, Hailey Endres, and Chelsey Trost
- 4) Public Hearing: 2015 Operating Budget and 2015-2019 Capital Improvement Plan
- 5) Consider Resolution 2014-16, "A RESOLUTION ADOPTING THE 2015 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY"
- 6) Consider Resolution 2014-17, "A RESOLUTION ADOPTING THE 2015-2019 VILLAGE CAPITAL IMPROVEMENT PLAN"
- 7) Consider amendment to the Pre-Annexation Agreement dated October 4, 2012 between Town Land Company, LLC and the Village of Mount Horeb

- 8) Consider Resolution 2014-21, "Resolution Conditionally Approving Plat of Westview Heights"
- 9) Set date of January 7, 2015 at 7:00pm for a public hearing regarding street name change for Business 18-151
- 10) Consider future committee reports
- 11) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works
 - h. Public Safety
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Dane County City & Villages Association
- 12) Village President's report
- 13) Village Administrator's report
- 14) Village Clerk/Deputy Treasurer's report
- 15) Adjourn.

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**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
DECEMBER 3, 2014**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Littel, Rooney, and Czyzewski. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

Public Comments: None.

Consent Agenda: Czyzewski moved, Littel seconded to move agenda items 7 & 8 to the consent agenda. Motion carried by unanimous voice vote. Rooney moved, Grindle seconded to approve the following consent agenda items: November 5, 2014 Village Board minutes; Extraterritorial jurisdiction Certified Survey Map application in the Town of Blue Mounds for Chad and Lynn Kitsemble; Resolution 2014-19, "ANNUAL BANK AUTHORIZATION RESOLUTION"; Resolution 2014-22, "APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE" for special revenue funds; Resolution 2014-23, "BUDGET AMENDMENT" approving 2014 budget amendments; Additional Election Workers; Operator License Applications for Sheryl Ann Salzbrenner, Hailey Endres, and Chelsey Trost; Consider amendment to the Pre-Annexation Agreement dated October 4, 2012 between Town Land Company, LLC and the Village of Mount Horeb; and Consider Resolution 2014-21, "RESOLUTION CONDITIONALLY APPROVING PLAT OF WESTVIEW HEIGHTS". Motion carried by unanimous voice vote.

Public Hearing- 2015 Operating Budget and 2015-2019 Capital Improvement Plan: The public hearing opened at 7:03pm. With no one wishing to speak, the public hearing closed at 7:04pm.

Consider Resolution 2014-16, "A RESOLUTION ADOPTING THE 2015 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY": Sievers moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

Consider Resolution 2014-17, "A RESOLUTION ADOPTING THE 2015-2019 VILLAGE CAPITAL IMPROVEMENT PLAN": Rooney moved, Scott seconded to approve the resolution. Motion carried by unanimous voice vote.

Set date of January 7, 2015 at 7:00pm for a public hearing regarding street name change for Business 18-151: Sievers moved, Grindle seconded to set the public hearing date for January 7, 2015 at 7:00pm. Motion carried by unanimous voice.

Consider future committee reports: Dave Ross explained potential issues that could arise by discussing committee reports. The board decided to keep the item on future agendas.

Committee Reports: The committee reports were heard with none requiring Village Board action.

Village President's Report: Becker thanked the staff, board, and community members for keeping the village up and running for another year, and he also stated the village is in great shape.

Village Administrator's Report: Ross thanked the staff for all their hard work.

Village Clerk's Report: Gross gave details on the Village Board seats up for re-election in April 2015 and also information on nomination and candidacy papers for anyone who is interested in running for one of those seats.

Adjournment: There being no further business before the Board, Czyzewski moved, Rooney seconded to adjourn the meeting at 7:25pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer