



# Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: [mhinfo@mounthorebwi.info](mailto:mhinfo@mounthorebwi.info) Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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## **VILLAGE BOARD WEDNESDAY, JANUARY 7, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) December 3, 2014 Village Board minutes
  - b) Ordinance 2015-01 "AN ORDINANCE TO AMEND SECTION 9.17 OF THE CODE OF ORDINANCES RELATING TO USE OF TOBACCO PRODUCTS"
- 4) Set public hearing for 2014 street projects special assessments for February 4, 2015
- 5) PUBLIC HEARING: Proposed street name change for Business 18-151E to Springdale Street
- 6) Consider Ordinance 2015-02, "AN ORDINANCE RENAMING A STREET WITHIN THE VILLAGE OF MOUNT HOREB" regarding Springdale Street
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel

- j. Utility Commission
- k. Dane County Cities & Villages Association

- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JANUARY 7, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Littel, Rooney, and Czyzewski. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Czyzewski moved, Sievers seconded to approve the following consent agenda items: December 3, 2014 Village Board minutes and Ordinance 2015-01 "AN ORDINANCE TO AMEND SECTION 9.17 OF THE CODE OF ORDINANCES RELATING TO USE OF TOBACCO PRODUCTS". Motion carried by unanimous voice vote.

**Set public hearing for 2014 street projects special assessments for February 4, 2015:** Grindle moved, Scott seconded to set the public hearing for February 4, 2015.

**PUBLIC HEARING: Proposed street name change for Business 18-151E to Springdale Street:** The public hearing opened at 7:04pm. Rick Field, Marge Sutter and Don Neff spoke in favor of changing the name, but to Main Street instead of Springdale Street. Mark Johnson also spoke and was in favor of changing the name of Springdale Street. With no one else wishing to speak, the public hearing closed at 7:15pm.

**Consider Ordinance 2015-02, "AN ORDINANCE RENAMING A STREET WITHIN THE VILLAGE OF MOUNT HOREB" regarding Springdale Street:** Rooney moved, Czyzewski seconded to change the name of Business 18-151E to Springdale Street. Each member of the board weighed in on their opinion of the change. The board then took a voice vote. The motion carried by a vote of 5-2.

**Committee Reports:** The committee reports were heard with none requiring Village Board action.

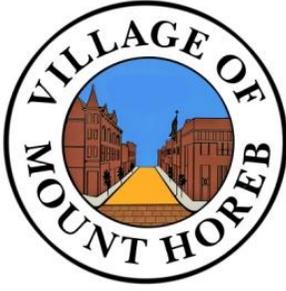
**Village President's Report:** Becker wished everyone a safe and healthy winter and also reminded everyone to keep their hydrants shoveled out.

**Village Administrator's Report:** Ross did not have anything to report.

**Village Clerk's Report:** Gross reported that the deadline for filing candidacy forms for the Spring Election was at 5:00pm last night. Only the incumbents turned in forms, so there will be no Spring Primary Election in February.

**Adjournment:** There being no further business before the Board, Grindle moved, Rooney seconded to adjourn the meeting at 7:50pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY, FEBRUARY 4, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm at the **Mount Horeb Community Center, 107 N Grove Street**, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) January 7, 2015 Village Board minutes
  - b) Ordinance 2015-03, AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM R-2 TWO FAMILY RESIDENTIAL TO MAIN STREET BUSINESS" for 311 W Main Street
  - c) Resolution 2015-05, "CONDITIONAL USE PERMIT TO ALLOW A COMMERCIAL APARTMENT 311 W MAIN STREET"
  - d) Five-Year Road Improvement Program 2015-2019
  - e) Operator's License: Aida Simental
- 4) **PUBLIC HEARING**: 2014 Street Project Special Assessments
  - a) Group A: Green Street, Oakridge Street, Highland Street, and Wilson Street
  - b) Group B: Norsk Ridge Trail, Viking Road, Nordic Trail, Blue View Drive, N Fourth Street, Academy Street, S Fifth Street
  - c) Group C: Valley Drive, Ridge Drive, Jefferson Street, and alley west of First Street
- 5) Consider Resolution 2015-01, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group A)
- 6) Consider Resolution 2015-02, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group B)

- 7) Consider Resolution 2015-03, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group C)
- 8) PUBLIC HEARING: To consider update of Village Comprehensive Outdoor Recreation Plan
- 9) Consider Ordinance 2015-04, "ADOPTING COMPREHENSIVE OUTDOOR RECREATION PLAN 2015-2020 FOR THE VILLAGE OF MOUNT HOREB, WISCONSIN"
- 10) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 11) Village President's report
- 12) Village Administrator's report
- 13) Village Clerk/Deputy Treasurer's report
- 14) Adjourn.

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
FEBRUARY 4, 2015**

The Village Board met in regular session at the Mount Horeb Community Center, 107 N Grove Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Littel, Rooney, and Czyzewski. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Rooney moved, Czyzewski seconded to approve the following consent agenda items: January 7, 2015 Village Board minutes; Ordinance 2015-03, AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM R-2 TWO FAMILY RESIDENTIAL TO MAIN STREET BUSINESS" for 311 W Main Street; Resolution 2015-05, "CONDITIONAL USE PERMIT TO ALLOW A COMMERCIAL APARTMENT 311 W MAIN STREET"; Five-Year Road Improvement Program 2015-2019; Operator's License: Aida Simental. Sievers asked for item (d) "Five-Year Road Improvement Program 2015-2019" to be removed from the consent agenda, as he would like more details. Rooney moved, Czyzewski seconded to approve the consent agenda as amended. Motion carried by unanimous voice vote. Village Engineer Rob Wright explained the details of the Five-Year Road Improvement Program. Sievers moved, Grindle seconded to approve the agenda item. Motion carried by unanimous voice vote.

**PUBLIC HEARING: 2014 Street Project Special Assessments**: The public hearing for "Group A" opened at 7:09pm. Wright explained the project and two residents, Karen Erickson and Casey Bingham, voiced their concerns. Wright addressed their concerns and the public hearing closed at 7:27pm. The public hearing for "Group B" opened at 7:27pm. Wright explained the project and resident Sandra Breunig voiced her concerns. Wright also addressed her concerns and the public hearing closed at 7:37pm. The public hearing for "Group C" opened at 7:37pm. Wright explained the project and with no one wishing to speak, the hearing closed at 7:39pm.

**Consider Resolution 2015-01, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group A)**: Rooney moved, Grindle seconded to approve the resolution. Motion carried by unanimous voice vote.

**Consider Resolution 2015-02, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group B):** Sievers moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

**Consider Resolution 2015-03, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2014 STREET IMPROVEMENT PROJECT" (Group C):** Scott moved, Grindle seconded to approve the resolution. Motion carried by unanimous voice vote.

**PUBLIC HEARING: To consider update of Village Comprehensive Outdoor Recreation Plan:** The public hearing opened at 7:42pm. Village Planner Mike Slavney spoke about the details of the plan. With no one wishing to speak, the hearing closed at 7:52pm. After lengthy discussion on the details of the impact fees, Sievers moved, Becker seconded to refer the plan back to the Parks and Recreation Committee. Motion carried by unanimous voice vote.

**Consider Ordinance 2015-04, "ADOPTING COMPREHENSIVE OUTDOOR RECREATION PLAN 2015-2020 FOR THE VILLAGE OF MOUNT HOREB, WISCONSIN":** This ordinance is now tabled due to the plan being referred back to the Parks and Recreation Committee.

**Committee Reports:** The committee reports were heard with none requiring Village Board action.

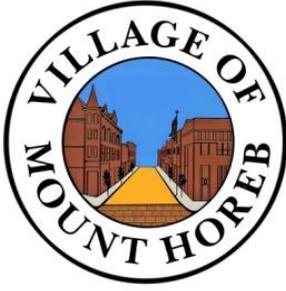
**Village President's Report:** Becker did not have anything to report.

**Village Administrator's Report:** Ross did not have anything to report.

**Village Clerk's Report:** Gross did not have anything to report.

**Adjournment:** There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 8:30pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY, MARCH 4, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) February 4, 2015 Village Board minutes
  - b) Operator's License: Brenda Miller
  - c) Borrow \$500,000 from Farmers Saving Bank (low bid) for 2015 stormwater reconstruction project
- 4) Consider Resolution 2015-07 - budget amendment
- 5) Consider DANECOM request for payment
- 6) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 7) Village President's report

- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Adjourn.

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
MARCH 4, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village Trustee Littel called the meeting to order at 7:00pm. Village President Becker and Trustee Rooney were absent. Present were Trustees Scott, Grindle, Sievers, and Czyzewski. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Sievers moved, Czyzewski seconded to approve the following consent agenda items: February 4, 2015 Village Board minutes; **Operator's License:** Brenda Miller; and Borrow \$500,000 from Farmers Saving Bank (low bid) for 2015 stormwater reconstruction project. Motion carried by unanimous voice vote.

**Consider Resolution 2015-07 – budget amendment:** Scott moved, Czyzewski seconded to approve the budget amendment. Motion carried by unanimous voice vote.

**Consider DANECOM request for payment:** Czyzewski moved, Grindle seconded to withhold payment until the county provides their plan of action. Motion carried by unanimous voice vote.

**Committee Reports:** The committee reports were heard with none requiring Village Board action.

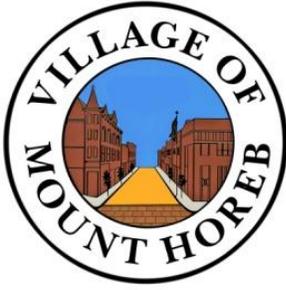
**Village President's Report:** Becker was absent.

**Village Administrator's Report:** Ross did not have anything to report.

**Village Clerk's Report:** Gross reported that the Spring Election is on April 7<sup>th</sup> and absentee/early voting in the Village office will be March 23<sup>rd</sup> through April 3<sup>rd</sup>.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Grindle seconded to adjourn the meeting at 7:17pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **JOINT VILLAGE BOARD/FINANCE & PERSONNEL COMMITTEE MONDAY MARCH 23, 2015 SPECIAL MEETING**

The Village Board and the Finance & Personnel Committee of the Village of Mount Horeb will meet on the above date at 5:30 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Village Board Call to order and roll call
- 2) Finance & Personnel Committee call to order and roll call
- 3) Closed session for "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Wis. Stat. § 19.85(1)(c) to discuss the Village Administrator's employment agreement
- 4) Re-enter open session
- 5) Consider Village Administrator separation of employment agreement
- 6) Consider recruitment process, authorization to advertise for the Village Administrator position, and creation of a search committee
- 7) Adjourn

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**VILLAGE OF MOUNT HOREB  
JOINT VILLAGE BOARD AND FINANCE/PERSONNEL COMMITTEE  
MEETING MINUTES  
March 23, 2015**

The Village Board and the Finance/Personnel Committee met in special joint session in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the Village Board to order at 5:30pm. Present were Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, Mark Rooney, Cathy Scott, and George Sievers. Chair Steve Grindle called the Finance/Personnel Committee to order with Dave Hoffman, Bill Kalscheur, and Trustees Littel and Sievers present. Also present were Village Administrator Dave Ross and Assistant Village Administrator Kathy Hagen.

**Closed session for "considering employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility." Wis. Stat. § 19.85(1)(c) to discuss the Village Administrator's employment agreement:**

Motion by Sievers, seconded by Scott to go into closed session at 5:31pm carried by unanimous roll call vote. Ross and Hagen were excused for a portion of the closed session.

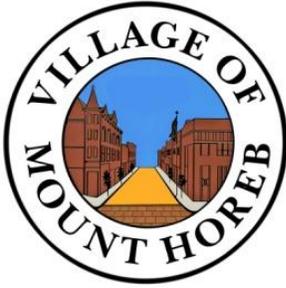
**Re-enter Open Session:** Motion by Rooney, seconded by Grindle to return to open session at 5:52pm carried by unanimous roll call vote.

**Consider Village Administrator Separation Of Employment Agreement:** Motion by Hoffman, seconded by Littel and carried unanimously to approve the "SEPARATION OF EMPLOYMENT AGREEMENT VILLAGE ADMINISTRATOR". Ross stated he would be available for continued assistance if needed after he leaves.

**Consider recruitment process, authorization to advertise for the Village Administrator position, and creation of a search committee:** Discussion was held regarding the recruitment process for the next Village Administrator. Ross handed out materials which outlined a suggested process and timeline to follow, and also handed out a suggested job ad. The ad was approved with minor changes and will be placed with professional organizations including ICMA, WCMA, League of Wisconsin Municipalities, and the local newspaper. The makeup of the search committee will be placed on the April 1 Village Board agenda.

**Adjournment:** There being no further business before the joint body, motion made by Rooney, seconded by Kalscheur and carried to adjourn at 6:30pm.

Minutes by Kathy Hagen, Assistant Village Administrator



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## **VILLAGE BOARD WEDNESDAY, APRIL 1, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) March 4, 2015 Village Board minutes and March 23, 2015 joint Village Board and Finance/Personnel minutes
  - b) Operator's License Applications: Katy Zweifel, Christine Rinabarger, Sophie Krone, Daniel Dickson, Gina Stack
  - c) Easement vacation between Lots 154/155 North Cape Commons
  - d) Resolution 2015-08, "CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT FOR A RESTAURANT AND PUB 1204 SPRINGDALE STREET"
  - e) Extraterritorial Jurisdiction Certified Survey Map for James Leuzinger, Section 13 Town of Blue Mounds
  - f) Letter of Credit modification for County ID LLC
- 4) 2014 Annual Library Report by Jessica Williams
- 5) 2015 Arbor Day Proclamation
- 6) Consider selection committee for Village Administrator hiring process
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission

- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association

- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn.

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
APRIL 1, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Littel, Rooney, and Czyzewski. Also present were Village Administrator Ross and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Czyzewski moved, Littel seconded to approve the following consent agenda items: March 4, 2015 Village Board minutes; March 23, 2015 joint Village Board and Finance/Personnel minutes; **Operator's License** Applications: Katy Zweifel, Christine Rinabarger, Sophie Krone, Daniel Dickson, and Gina Stack; Easement vacation between Lots 154/155 North Cape Commons; Resolution 2015-08, "**CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT FOR A RESTAURANT AND PUB 1204 SPRINGDALE STREET**"; **Extraterritorial Jurisdiction Certified Survey Map for James Leuzinger, Section 13 Town of Blue Mounds**; and Letter of Credit modification for County ID LLC. Motion carried by unanimous voice vote.

**2014 Annual Library Report by Jessica Williams**: Jessica presented the statistics from the Annual Library Report for 2014.

**2015 Arbor Day Proclamation**: President Becker read the proclamation, declaring April 19, 2015 through April 25, 2015 as Arbor Day Week in the Village of Mount Horeb.

**Consider selection committee for Village Administrator hiring process**: Becker named the committee members. Littel moved, Czyzewski seconded to approve the selection committee. Sievers pointed out that the group **is actually a "search"** committee and that the Village Board will be selecting the new Administrator. Littel amended the motion, Czyzewski seconded to approve the search committee. Motion carried by unanimous voice vote.

**Committee Reports**: The committee reports were heard with none requiring Village Board action.

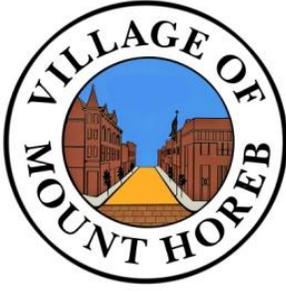
**Village President's Report**: Becker reported that the signs are up, and Business 18-151 is now officially Springdale Street.

**Village Administrator's Report:** Ross reported that this would be his last meeting thanked everyone for their support over the last few years.

**Village Clerk's Report:** Gross reported that the Spring Election is on Tuesday, April 7<sup>th</sup>. The polls will be open 7am through 8pm. Absentee/early voting in the Village office is currently taking place during business hours until 5pm on Friday, April 3<sup>rd</sup>.

**Adjournment:** There being no further business before the Board, Rooney moved, Scott seconded to adjourn the meeting at 7:39pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **AMENDED VILLAGE BOARD WEDNESDAY MAY 6, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) April 1, 2015 Village Board minutes
  - b) Operator's Licenses: Krista Turner and Stacy Dickson
  - c) Temporary Operator's Licenses: Ryan Peterson and Daniel Arntsen for Mount Horeb Volunteers Inc, Melissa Theisen for Mount Horeb Area Chamber of Commerce, and Wade Moder for Upper Sugar River Watershed Association
  - d) Alcohol Beverage Retail License Application: Elegant Bridal LLC, Marah Odgers, Agent
  - e) Resolution 2015-10, "TO ALLOW MINIMUM LOT SIZE OF LESS THAN 40,000 SQ FT IN PLANNED INDUSTRIAL ZONING FOR LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"
  - f) Certified Survey Map for First Addition to North Cape Commons Lots 154 and 155
  - g) Resolution 2015-11, "TO ALLOW INDOOR SALES AND SERVICE, RESTAURANT, AND IN-VEHICLE SALES AND SERVICE FOR PROPOSED BUILDING ON LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"
  - h) Street Use Permit Application from Chamber of Commerce for Annual Art Fair for Main Street closure from 4<sup>th</sup> Street to Grove Street 5:30am July 18 thru 6pm July 19
  - i) Street Use Permit Application from Mount Horeb Volunteers Inc for Fire Muster for Front Street closure between S First and Grove Street 3pm July 17 thru 5pm July 19
  - j) Preliminary Treatment Project for Clean Water Fund loan
  - k) Modification to Employee Handbook policy 500-2 "Vacation and other leaves"

- 4) Consider proposed refinancing of 2006 Waterworks and Sewerage System Revenue Bonds
- 5) PUBLIC HEARING: To consider update to Village Comprehensive Outdoor Recreation Plan
- 6) Consider Ordinance 2015-06, "ADOPTING COMPREHENSIVE OUTDOOR RECREATION PLAN 2015-2020 FOR THE VILLAGE OF MOUNT HOREB, WISCONSIN"
- 7) Consider authorizing the Village Engineer and Public Works Director to solicit bids for the 2015 storm sewer replacement project
- 8) Consider Ordinance 2015-05, "AN ORDINANCE TO AMEND SECTION 1.27 OF THE CODE OF ORDINANCES RELATING TO THE PARK, RECREATION, AND FORESTRY COMMISSION"
- 9) Consider committee/commission appointments
- 10) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 11) Village President's report
- 12) Village Administrator's report
- 13) Village Clerk/Deputy Treasurer's report
- 14) Adjourn.

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**VILLAGE OF MOUNT HOREB**  
**VILLAGE BOARD MEETING MINUTES**  
**May 6, 2015**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00 p.m. The Pledge of Allegiance was recited. Present were Trustees Scott, Grindle, Littel, Rooney, Sievers, and Czyzewski. Also present were Interim Village Administrator Hagen and Finance Director/Treasurer/Deputy Clerk Sutter.

**Public Comments**: None.

**Consent Agenda**: The following consent agenda items were reviewed:

- a) April 1, 2015 Village Board minutes
- b) Operator's Licenses: Krista Turner and Stacy Dickson
- c) Temporary Operator's Licenses: Ryan Peterson and Daniel Arntsen for Mount Horeb Volunteers Inc, Melissa Theisen for Mount Horeb Area Chamber of Commerce, and Wade Moder for Upper Sugar River Watershed Association
- d) Alcohol Beverage Retail License Application: Elegant Bridal LLC, Marah Odgers, Agent
- e) Resolution 2015-10, "TO ALLOW MINIMUM LOT SIZE OF LESS THAN 40,000 SQ FT IN PLANNED INDUSTRIAL ZONING FOR LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"
- f) Certified Survey Map for First Addition to North Cape Commons Lots 154 and 155
- g) Resolution 2015-11, "TO ALLOW INDOOR SALES AND SERVICE, RESTAURANT, AND IN-VEHICLE SALES AND SERVICE FOR PROPOSED BUILDING ON LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"
- h) Street Use Permit Application from Chamber of Commerce for Annual Art Fair for Main Street closure from 4<sup>th</sup> Street to Grove Street 5:30am July 18 thru 6pm July 19
- i) Street Use Permit Application from Mount Horeb Volunteers Inc for Fire Muster for Front Street closure between S First and Grove Street 3pm July 17 thru 5pm July 19
- j) Preliminary Treatment Project for Clean Water Fund loan
- k) Modification to Employee Handbook policy 500-2 "Vacation and other leaves"

Rooney moved, Scott seconded to remove items e, f, g, h, i. Motion was carried by voice vote.

Sievers moved, Rooney seconded to approve the remaining consent agenda items, carried by voice vote.

Rooney recused himself at this time due to a conflict.

- e) Resolution 2015-10, "TO ALLOW MINIMUM LOT SIZE OF LESS THAN 40,000 SQ FT IN PLANNED INDUSTRIAL ZONING FOR LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"

Czyzewski moved, Scott seconded to approve Resolution 2015-10, carried by voice vote.

- f) Certified Survey Map for First Addition to North Cape Commons Lots 154 and 155

Scott moved, Littel seconded to approve the CSM as presented, carried by voice vote.

- g) Resolution 2015-11, "TO ALLOW INDOOR SALES AND SERVICE, RESTAURANT, AND IN-VEHICLE SALES AND SERVICE FOR PROPOSED BUILDING ON LOT 155 FIRST ADDITION TO NORTH CAPE COMMONS"

Czyzewski moved, Sievers seconded to approve Resolution 2015-11, carried by voice vote.

Rooney returned to the table.

- h) Street Use Permit Application from Chamber of Commerce for Annual Art Fair for Main Street closure from 4<sup>th</sup> Street to Grove Street 5:30am July 18 thru 6pm July 19

Discussion concerned how traffic is rerouted. The concern was that citizens may have difficulty finding their way through the village from east to west. Additional signage may be needed to direct traffic. Czyzewski will discuss it with the Chamber at their next meeting. Sievers moved, Grindle seconded to approve the street use permit, carried by voice vote.

- i) Street Use Permit Application from Mount Horeb Volunteers Inc for Fire Muster for Front Street closure between S First and Grove Street 3pm July 17 thru 5pm July 19

The proposal is to hold the event in a large tent on Front Street instead of in the fire district building. Discussion concerned how moving the event outdoors would affect the neighborhood. Gerry Rick from Mount Horeb Volunteers explained the reason for the decision was safety concerns for fire district vehicles and equipment. He explained the event would be done by midnight. Czyzewski moved, Grindle seconded to approve the street use permit, carried by voice vote.

**Consider proposed refinancing of 2006 Waterworks and Sewerage System Revenue Bonds**: Kevin Mullen of HSE was present to review the proposed refinancing. He reviewed the information showing the savings to the Water Utility of approximately \$169,000. He explained rates have increased somewhat **since the report was prepared. The actual rates won't be known** until closer to the actual sale. The Utility Commission will review the information at their next meeting. There was discussion on the financing costs associated with this refinancing. Rooney moved, Grindle seconded to move forward with the process and refer to the Utility Commission for recommendation, carried by voice vote.

**Public Hearing**: The purpose of the public hearing was to consider an update to the Village Comprehensive Outdoor Recreation Plan (CORP). The hearing was called to order at 7:32pm. Village Planner, Mike Slavney briefly reviewed the purpose of the plan. Hearing no comments from the audience, the public hearing was closed at 7:37pm.

**Consider Ordinance 2015-06, "ADOPTING COMPREHENSIVE OUTDOOR RECREATION PLAN 2015-2020 FOR THE VILLAGE OF MOUNT HOREB, WISCONSIN"**: Littel moved, Rooney seconded to adopt Ordinance 2015-06, carried by voice vote.

**Consider authorizing the Village Engineer and Public Works Director to solicit bids for the 2015 storm sewer replacement project**: Hagen explained the purpose of the project. This project was included in the 2015 capital budget. Scott moved, Czyzewski seconded to authorize the bid solicitation, carried by voice vote.

**Consider Ordinance 2015-05, "AN ORDINANCE TO AMEND SECTION 1.27 OF THE CODE OF ORDINANCES RELATING TO THE PARK, RECREATION, AND FORESTRY COMMISSION"**: Discussion on whether the chair of the committee should be a Trustee. Sievers moved, Littel seconded to amend the proposed ordinance to have the Village President appoint one of the trustees as chairperson, carried by voice vote. Grindle moved, Scott seconded to adopt Ordinance 2015-05 as amended, carried by voice vote.

**Consider committee/commission appointments**: The list of proposed appointments was reviewed. Becker expressed his appreciation to the citizens that agreed to serve on the committees and commissions. He noted an error on the list for the Library Board. Those appointments expire in July. Sievers moved, Littel seconded to approve the appointments with the exception of the Library Board, carried by voice vote.

**Committee Reports:** The committee reports were heard with none requiring village board action.

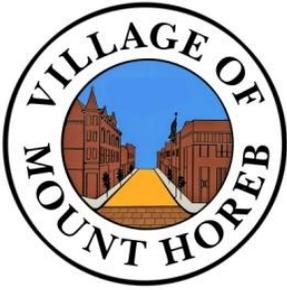
**Village President's Report:** Becker gave a brief update on Village Administrator search.

**Village Administrator's Report:** None.

**Village Clerk/Deputy Treasurer's Report:** None.

**Adjournment:** There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 7:59pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Finance Director/Treasurer/Deputy Clerk



# Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

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JOINT  
SPECIAL VILLAGE BOARD AND SEARCH COMMITTEE  
FRIDAY, MAY 8, 2015

The Village Board and Search Committee of the Village of Mount Horeb will meet in special session on the above date at **7:45am** in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call - Village Board  
Roll call - Search Committee
- 2) Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically for conducting interviews with four Village Administrator candidates.
- 3) The Village Board and Search Committee will adjourn at approximately 12 noon and reconvene in closed session at 2:00pm to continue consideration of Village Administrator candidates.
- 4) Adjourn to open session for any action regarding closed session.
- 5) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, VILLAGE CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
JOINT SPECIAL VILLAGE BOARD AND  
SEARCH COMMITTEE MEETING MINUTES  
May 8, 2015**

The Village Board and Search Committee met in special joint session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 7:45am. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, Mark Rooney, Cathy Scott, and George Sievers. Search Committee members present were Becker, Dave Hoffman, Bill Kalscheur, Scott, Grindle, Jack Temby, and Mark Johnson. Also present were Clerk/Deputy Treasurer Alyssa Gross and Assistant Administrator Kathy Hagen.

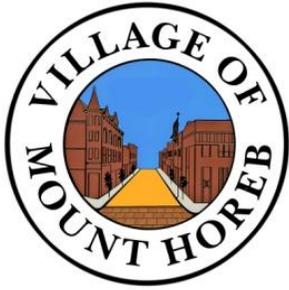
**Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically for conducting interviews with four Village Administrator candidates:** Czyzewski moved, Kalscheur seconded to enter into closed session at 7:47am. Motion carried by unanimous roll call vote. Gross was excused from the closed session. The board and committee conducted interviews with three of the candidates, as the fourth one had withdrawn.

**The Village Board and Search Committee will adjourn at approximately 12 noon and reconvene in closed session at 2:00pm to continue consideration of Village Administrator candidates:** The meeting adjourned at approximately 11:00am and reconvened in closed session at 2:00pm to meet with Village department heads and staff to receive their input on the candidates. After department heads and staff were excused the Village Board and Search Committee further discussed the candidates.

**Adjourn to open session for any action regarding closed session:** Hoffman moved, Johnson seconded to return to open session at 3:18pm. Motion carried by unanimous roll call vote. President Becker stated two candidates are being invited back on Saturday, May 9<sup>th</sup> for a second interview.

**Adjournment:** There being no further business, motion made by Johnson, seconded by Littel and carried by unanimous voice vote to adjourn at 3:20pm.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## SPECIAL VILLAGE BOARD SATURDAY, MAY 9, 2015

The Village Board of the Village of Mount Horeb will meet in special session on the above date at **8:45am** in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically to conduct interviews with Village Administrator finalists and consider employment offer.
- 3) Adjourn to open session for any action regarding closed session.
- 4) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, VILLAGE CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD  
MEETING MINUTES  
May 9, 2015**

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

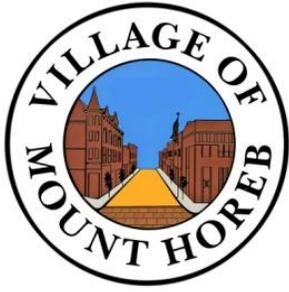
**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 8:45am. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, Mark Rooney, Cathy Scott, and George Sievers. Also present were Clerk/Deputy Treasurer Alyssa Gross and Assistant Administrator Kathy Hagen.

**Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically to conduct interviews with Village Administrator finalists and consider employment offer:** Grindle moved, Rooney seconded to enter into closed session at 8:47am. Motion carried by unanimous roll call vote. Gross was excused. The board conducted interviews with the two finalists.

**Adjourn to open session for any action regarding closed session:** Gross returned to the meeting. Grindle moved, Scott seconded to enter into open session at 11:58am. Motion carried by unanimous roll call vote. Sievers moved, Scott seconded to postpone making an offer for Village Administrator until May 18<sup>th</sup> at 5:30pm. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the board, Czyzewski moved, Rooney seconded to adjourn at 11:59am.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## SPECIAL VILLAGE BOARD MONDAY, MAY 18, 2015

The Village Board of the Village of Mount Horeb will meet in special session on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically to consider two Village Administrator finalists and consider employment offer.
- 3) Adjourn to open session for any action regarding closed session.
- 4) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, VILLAGE CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD  
MEETING MINUTES  
May 18, 2015**

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 5:30pm. Present were Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, Mark Rooney, Cathy Scott, and George Sievers. Also present was Assistant Village Administrator Kathy Hagen.

**Enter into closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility per Wis. Stat. § 19.85.1.C, specifically to consider two Village Administrator finalists and consider employment offer.** Motion by Rooney, seconded by Grindle to go into closed session at 5:31pm carried by unanimous roll call vote.

**Re-enter Open Session:** Motion by Grindle, seconded by Rooney to return to open session at 6:19pm carried by unanimous roll call vote.

**Adjourn to open session for any action regarding closed session:** Motion by Rooney, seconded by Grindle and carried by unanimous roll call vote to offer Nicholas Owen the position of Village Administrator with the employment contract to be worked out with the Village President and Finance & Personnel Committee.

**Adjournment:** There being no further business, motion made by Czyzewski, seconded by Scott and carried to adjourn at 6:35pm.

Minutes by Kathy Hagen, Assistant Village Administrator



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## **AMENDED VILLAGE BOARD WEDNESDAY JUNE 3, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) May 6, May 8, May 9, and May 18, 2015 Village Board minutes
  - b) Reappointment of Linda Bullette and Karla Ott to the Library Board for three year terms expiring July 1, 2018
  - c) Operator Licenses: Brenda Lynn Thurber, Donald George Hipwood, Edward McGinley, Kerry McGinley, Patti Alvarado, Marko W. Baxter, Patricia Ann Taylor, Denise Dayle Thorpe, Elizabeth A. Spangler, Jessica Anne Killingbeck, Jennifer Marie Hoffelder, Benjamin Cullen McMullan, Donovan Parker McMullan, William Keith Miller, Amy Leigh Miller, Eddie Gene Roberson Sr., John Arthur Gray, Leah Marie Wiseman, Jose Onate, Miguel A. Macias Lopez, Kellie Hein, Linda Harms, Gabriel Onate, Jesse Scott Singpiel, Sarah Danz, Bobby Jo Sutter, and Tabitha Olson
  - d) Temporary Operator Licenses: Mary Jane Ellis, Julie Bergey, Eric Brinkmann, Casey McClyman, Jacqueline Sale, Rob Boelkes, Alex Pfister, Jeff Gassman, Dave Koenig, Scott Klassy, Mark Webber, and Mark Bohl
  - e) New Beverage Retail License: Kwik Trip, LLC- **Class "A" Liquor**
  - f) Retail Beverage License Renewals: Norsk Golf Bowl Inc, **Longshot Investments LLC, Fink's Café LLC, Hoff Bistro 101 LLC**, Fisher King Winery LLC, Le cork Wine & Spirits, Kwik Trip LLC, Brenda Walter, **Marah's Elegant Bridal**, Grumpy Troll Brew Pub, Aztlan Mexican Grill, Main Street Pub & Grill, Walgreens, **Dick's Meat & Grocery**, Cenex Mini Mart , Cenex East C-Store, Firehouse Bar & Grill, Troll Inn, Spring Garden Restaurant, and Miller & Sons, Inc.

- 4) Consider Resolution 2015-12, "A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,700,000 WATERWORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2015 OF THE VILLAGE OF MOUNT HOREB, DANE COUNTY WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS"
- 5) Consider award of Contract 15-100 2015 Storm Sewer Improvements
- 6) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 7) Village President's report
- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JUNE 3, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Rooney, and Czyzewski. Also present were Interim Village Administrator Hagen and Clerk/Deputy Treasurer Gross. Trustee Littel was absent. The Pledge of Allegiance was recited.

**Public Comments**: Ron Trachtenberg was present and spoke on behalf of brothers Dennis and Ned McGinley regarding the Norsk Golf Bowl. Peter Strube also spoke about the youth survey that was conducted at the High School.

**Consent Agenda**: Rooney moved, Czyzewski seconded to remove Spring Garden from the Retail Beverage License Renewals. They did not turn in their renewal application. Motion carried by unanimous voice vote. Czyzewski moved, Grindle seconded to approve the remaining consent agenda items: May 6, May 8, May 9, and May 18, 2015 Village Board minutes; Reappointment of Linda Bullette and Karla Ott to the Library Board for three year terms expiring July 1, 2018; **Operator's License** Applications; Temporary Operator Licenses; New Beverage Retail License: Kwik Trip, LLC-"Class A" Liquor; and Retail Beverage License Renewals. Motion carried by unanimous voice vote.

**Consider Resolution 2015-12, "A RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF \$1,700,000 WATERWORKS SYSTEM REVENUE REFUNDING BONDS, SERIES 2015 OF THE VILLAGE OF MOUNT HOREB, DANE COUNTY WISCONSIN, AND PROVIDING FOR THE PAYMENT OF THE BONDS AND OTHER DETAILS WITH RESPECT TO THE BONDS"**: Kevin Mullen, financial advisor for the Village, was present to explain the details of the revenue refunding bonds. Becker stated that the resolution is now \$1,765,000 due to fluctuating rates. Grindle moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

**Consider award of Contract 15-100 2015 Storm Sewer Improvements**: Hagen stated that we received two bids, with Rule Construction coming in with the lower bid. Hagen contacted our Village Engineer Rob Wright, who recommended approval of the award to Rule Construction. Czyzewski moved, Scott seconded to award the bid to Rule Construction. Motion carried by unanimous voice vote.

**Committee Reports**: Committee reports were heard with none requiring Village Board action.

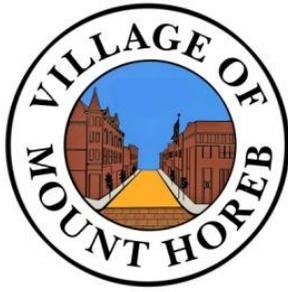
**Village President's Report:** Becker did not have anything to report.

**Village Administrator's Report:** Interim Administrator Hagen reported the new Administrator will start June 22.

**Village Clerk's Report:** Gross reported the details of no longer being able to issue Temporary Liquor Licenses for "wine walk" events.

**Adjournment:** There being no further business before the Board, Scott moved, Czyzewski seconded to adjourn the meeting at 7:51pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY JULY 1, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) June 3, 2015 Village Board minutes
  - b) Operator's Licenses: Hannah Moat, Austin Mcginley, Jesse Roberts, Megan Powers, Shannon McGinley, Lynn Johnson, Jennifer A. Neumaier, Randall Cartwright, Carla Moore, Melissa Brokaw-Rogers, Melissa Ryan, Scott Peterson, Sara Johnson, Nathaniel Gauger, Ethan Payne, Nicholas Teal, Savannah Thomas, Kiera Schubert
  - c) Alcohol Beverage Retail License Application: Hop's House Eatery & Pub LLC, 209 E Main Street
  - d) Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street and a portion of Blue Mounds Street between Parkway Drive and the Grundahl Park driveway for walkers July 24 and 25, 2014 for Relay for Life
  - e) Public Amusement and Shows Application from American Cancer Society for Relay for Life at Grundahl Park July 24 and 25
- 4) 2014 Village audit presentation by Baker Tilly
- 5) Consideration of Village purchase of property - Norsk Golf Bowl
- 6) The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.

- 7) Reconvene to open session and discuss and take action on the subject matter discussed in closed session.
- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JULY 1, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Rooney, Littel, and Czyzewski. Also present were Village Administrator Nic Owen and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Rooney requested to have the minutes pulled from the consent agenda. The minutes under Public Comments **should have read "Ron Trachtenberg was present and spoke on behalf of brothers Dennis and Ned McGinley regarding the Norsk Gold Bowl."** Rooney moved, Czyzewski seconded to approve the remaining consent agenda items: **Operator's Licenses-** Hannah Moat, Austin McGinley, Jesse Roberts, Megan Powers, Shannon McGinley, Lynn Johnson, Jennifer A. Neumaier, Randall Cartwright, Carla Moore, Melissa Brokaw-Rogers, Melissa Ryan, Scott Peterson, Sara Johnson, Nathaniel Gauger, Ethan Payne, Nicholas Teal, Savannah Thomas, and Kiera Schubert; Alcohol Beverage Retail License Application **for Hop's House Eatery & Pub, LLC** AT 209 E Main St.; Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street and a portion of Blue Mounds Street between Parkway Drive and the Grundahl Park driveway for walkers July 24 and 25, 2015 for Relay for Life; Public Amusement and Shows Application from American Cancer Society for Relay for Life at Grundahl Park July 24 and 25. Motion carried by unanimous voice vote. Scott moved, Czyzewski seconded to approve the minutes as amended. Motion carried by voice vote. Littel abstained, as he was absent from that meeting.

**2014 Village audit presentation by Baker Tilly:** Heather Acker of Baker Tilly presented the results of the 2014 Village Audit. She stated that it was a very good report.

**Consideration of Village purchase of property – Norsk Golf Bowl:** Becker gave a statement regarding the history of events leading up to this point regarding this agenda item.

**The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or**

**bargaining reasons require a closed session:** Becker moved, Rooney seconded to enter into closed session at 7:33pm. Motion carried by unanimous roll call vote.

**Reconvene to open session and discuss and take action on the subject matter discussed in closed session:** Grindle moved, Czyzewski seconded to return to open session at 8:38pm. Motion carried by unanimous roll call vote. There was no action taken.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

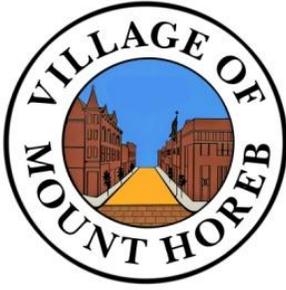
**Village President's Report:** Becker welcomed Nic Owen to his position as Village Administrator.

**Village Administrator's Report:** Owen reported that the staff has been very welcoming since he started two weeks ago. He also gave details on the power outage this morning.

**Village Clerk's Report:** Gross did not have anything to report.

**Adjournment:** There being no further business before the Board, Rooney moved, Scott seconded to adjourn the meeting at 8:43pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

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Email: [mhinfo@mounthorebwi.info](mailto:mhinfo@mounthorebwi.info) Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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## **VILLAGE BOARD WEDNESDAY AUGUST 5, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) July 1, 2015 Village Board minutes
  - b) Resolution 2015-14, "A RESOLUTION SETTING THE AMOUNT OF REQUIRED FEE IN LIEU OF LAND DEDICATION PURSUANT TO SECTIONS 18.14(4)(a) AND 18.14(5), AND THE AMOUNT OF THE PARK IMPROVEMENT FEE PURSUANT TO SECTION 18.14(4)(b) AND 18.14(4)(e)
  - c) Extraterritorial jurisdiction Certified Survey Map for Randall and Amy Thompson, Section 10, Town of Blue Mounds
  - d) Extraterritorial jurisdiction Certified Survey Map for Don Anderson, Section 6, Town of Springdale
  - e) Operator's Licenses: Dawn Haag, Robert Jacobsen, Judy Howe, Joseph Collins, Erica Ruppert, Danah Karnowski, Kristin Kadel, Kylie Hagen, Michael Cleary, Abigail Colby, Connie Swanson, Lacey Evanson, James Speilman, and Karen Weihert
  - f) Alcohol Beverage Retail License Application for Mount Horeb Hotel Partners LLC for Grandstay Hotel & Suites, 175 Lillehammer Lane
  - g) Street Use Permit for Leo Peterson/Firehouse Bar & Grill, 117 S First Street to close 82' of First Street from 12 noon August 15, 2015 thru 2:00am August 16, 2015 for benefit event
  - h) Amendment to Class B Alcohol License for Leo Peterson/Firehouse Bar & Grill, 117 S First Street from 12 noon August 15, 2015 thru 2:00am August 16, 2015 to include an 82' area of First Street of between the fire station and Firehouse Bar for consumption only, no sales

- 4) Consider Application For Comprehensive Plan Amendment from Norsk Golf Bowl, Inc.
- 5) Consider Confidentiality Agreement with Norsk Golf Bowl
- 6) Consider DANECOM request for payment
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 12) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 13) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
AUGUST 5, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Sievers, and Littel. Trustees Rooney and Grindle arrived later and Czyzewski was absent. Also present were Village Administrator Nic Owen and Clerk/Deputy Treasurer Gross. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Sievers requested to have Resolution 2015-14 removed from the consent agenda. Littel moved, Scott seconded to approve the remaining consent agenda items: July 1, 2015 Village Board minutes; Extraterritorial jurisdiction Certified Survey Map for Randall and Amy Thompson, Section 10, Town of Blue Mounds; Extraterritorial jurisdiction Certified Survey Map for Don Anderson, Section 6, Town of **Springdale**; **Operator's Licenses for Dawn Haag, Robert Jacobsen, Judy Howe, Joseph Collins, Erica Ruppert, Danah Karnowski, Kristin Kadel, Kylie Hagen, Michael Cleary, Abigail Colby, Connie Swanson, Lacey Evanson, James Speilman, and Karen Weihert**; Alcohol Beverage Retail License Application for Mount Horeb Hotel Partners LLC for Grandstay Hotel & Suites, 175 Lillehammer Lane; Street Use Permit for Leo Peterson/Firehouse Bar & Grill, 117 S First Street to close **82' of First Street from 12 noon August 15, 2015 thru 2:00am August 16, 2015** for benefit event; and Amendment to Class B Alcohol License for Leo Peterson/Firehouse Bar & Grill, 117 S First Street from 12 noon August 15, 2015 thru 2:00am August 16, 2015 to **include an 82' area of First Street between the fire station and Firehouse Bar for consumption only, no sales**. Motion carried by unanimous voice vote. Sievers asked for some clarification regarding the fees on Resolution 2015-14. Sievers moved, Littel seconded to approve Resolution 2015-14, **"A RESOLUTION SETTING THE AMOUNT OF REQUIRED FEE IN LIEU OF LAND DEDICATION PURSUANT TO SECTIONS 18.14(4)(a) AND 18.14(5), AND THE AMOUNT OF THE PARK IMPROVEMENT FEE PURSUANT TO SECTION 18.14(4)(b) AND 18.14(4)(e)**. Motion carried by unanimous voice vote.

**Consider Application for Comprehensive Plan Amendment from Norsk Golf Bowl, Inc**: Cindy Jenson, Leigh Ellingson, and John DeWitt spoke against considering the agenda item. Ron Trachtenberg, attorney for Norsk Golf Bowl, spoke in support. Attorney Bryan Kleinmaier explained the course of action if the application is, or is not considered. The board members had a lengthy discussion whether to consider, reject, or table the application. Becker read a statement from Czyzewski, who was absent. Sievers moved, Grindle seconded to table the item until the September Village Board

meeting. Motion carried by unanimous voice vote. Trustees Grindle and Rooney arrived during this agenda item.

**Consider Confidentiality Agreement with Norsk Golf Bowl:** Ron Trachtenberg explained the agreement. Kleinmaier stated that an agreement is very common in this type of situation. Scott moved, Rooney seconded to approve the agreement. Motion carried by unanimous voice vote.

**Consider DANECOM request for payment:** Littel moved, Becker seconded to approve the payment to DANECOM. After a brief discussion, Littel decided to withdraw his motion and Becker seconded. Littel moved, Becker seconded to table the item. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Becker stated that school will be starting on Tuesday, September 1<sup>st</sup>.

**Village Administrator's Report:** Owen congratulated Police Officer Tim Milas for 35 years of service to the village. He also thanked all the departments for their efforts regarding storm cleanup last month.

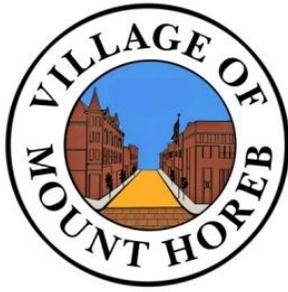
**Village Clerk's Report:** Gross did not have anything to report.

**Consideration of Village purchase of property- Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85(1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.** Grindle moved, Littel seconded to enter into closed session at 8:13pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session.** Scott moved, Rooney seconded to reconvene in open session at 8:52pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Scott moved, Littel seconded to adjourn the meeting at 8:53pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY SEPTEMBER 2, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) August 5, 2015 Village Board minutes
  - b) Operator's Licenses: Rebecca Perkins, Taylor Trummer, Christopher Beck, Christina Berry
  - c) Mount Horeb Area Chamber of Commerce Street Use Permit Application for Main Street from 4<sup>th</sup> Street to Grove Street for Fall Heritage Festival, 6am October 3 thru 6pm October 4
  - d) Resolution 2015-15 "CONDITIONAL USE PERMIT TO ALLOW A PERSONAL STORAGE FACILITY 430 W MAIN STREET"
  - e) Resolution 2015-16, "A RESOLUTION CELEBRATING 35 YEARS OF MUNICIPAL JOINT ACTION FOR PUBLIC POWER UTILITIES"
  - f) Resolution 2015-17 "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"
  - g) Resolution 2015-19 "ANNUAL BANK AUTHORIZATION RESOLUTION"
- 4) Annual report from the Mount Horeb Area Economic Development Corporation
- 5) Consider Application For Comprehensive Plan Amendment from Norsk Golf Bowl, Inc.:
  - a) Overview of request
  - b) Action on application

- c) Action on Resolution 2015-18, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT" for Norsk Golf Bowl Inc
- 6) Consider DANECOM request for payment
- 7) Consider moving forward with Joint Police/Public Safety Building
- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 13) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 14) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 2, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Sievers, Littel, Rooney, Grindle, and Czyzewski. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Sievers requested to have the Street Use Permit for the Fall Heritage Festival and Resolution 2015-15 removed from the consent agenda. Czyzewski moved, Littel seconded to approve the remaining consent agenda items: August 5, 2015 Village Board minutes; **Operator's Licenses: Rebecca Perkins, Taylor Trummer, Christopher Beck, Christina Berry**; Resolution 2015-16, "A RESOLUTION CELEBRATING 35 YEARS OF MUNICIPAL JOINT ACTION FOR PUBLIC POWER UTILITIES"; Resolution 2015-17 "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"; Resolution 2015-19 "ANNUAL BANK AUTHORIZATION RESOLUTION". Motion carried by unanimous voice vote. Sievers asked for some clarification on the two items he requested to be removed. After a brief discussion on both items, Sievers moved, Littel seconded to approve the Mount Horeb Area Chamber of Commerce Street Use Permit Application for Main Street from 4<sup>th</sup> Street to Grove Street for Fall Heritage Festival, 6am October 3 thru 6pm October 4. Motion carried by unanimous voice vote. Sievers moved, Rooney seconded to approve Resolution 2015-15 "CONDITIONAL USE PERMIT TO ALLOW A PERSONAL STORAGE FACILITY 430 W MAIN STREET". Motion carried by unanimous voice vote.

**Annual report from the Mount Horeb Area Economic Development Corporation**: President Mike McNall and Executive Director Brad Murphy, both of the MHAEDC, were in attendance at the meeting and presented their annual report.

**Consider Application for Comprehensive Plan Amendment from Norsk Golf Bowl, Inc**: Owen gave an overview of the request. Czyzewski moved, Becker seconded to approve the application. After a brief discussion, motion carried by majority vote, as Sievers opposed. Rooney moved, Grindle seconded to approve Resolution 2015-18, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT" for Norsk Golf Bowl Inc. Motion carried by voice vote.

**Consider DANECOM request for payment:** After a discussion on the progress of the DANECOM project, Grindle moved, Scott seconded to deny payment to DANECOM. Motion carried by unanimous voice vote.

**Consider moving forward with Joint Police/Public Safety Building:** Owen gave some details on estimated costs of the project. Czyzewski moved, Rooney seconded to move forward with the project. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Becker commended the utility office for notifying customers of high water usage.

**Village Administrator's Report:** Owen reported that the Ironman Triathlon will be coming through Mount Horeb on September 13th.

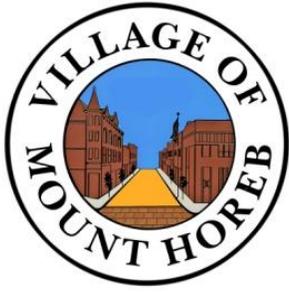
**Village Clerk's Report:** Gross did not have anything to report.

**Consideration of Village purchase of property- Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85(1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.** Czyzewski moved, Rooney seconded to enter into closed session at 8:11pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session.** Littel moved, Rooney seconded to reconvene in open session at 9:03pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Scott moved, Grindle seconded to adjourn the meeting at 9:04pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## SPECIAL VILLAGE BOARD SEPTEMBER 16, 2015

The Village Board of the Village of Mount Horeb will meet in special session on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order and roll call
- 2) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 3) Reconvene to open session for any discussion or action if necessary on the subject matter discussed in closed session.
- 4) Adjourn.

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 16, 2015**

The Village Board met in special session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

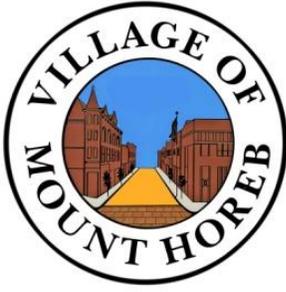
**Call to Order/Roll Call:** Village President Becker called the meeting to order at 5:30pm. Present were Trustees Scott, Littel, Rooney, and Czyzewski. Trustees Grindle and Sievers were absent. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Consideration of Village purchase of property- Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85(1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.** Littel moved, Czyzewski seconded to enter into closed session at 5:34pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session.** Littel moved, Rooney seconded to reconvene in open session at 6:20pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Littel seconded to adjourn the meeting at 6:21pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY OCTOBER 7, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a. September 2 and September 16, 2015 Village Board minutes
  - b. Operator's License: Jessie Bedward
  - c. Suggested Trick or Treat hours as 5-7pm on Saturday, October 31
- 4) Consider Resolution 2015-22 "BUDGET AMENDMENT"
- 5) Consider Gaye & Rob Fredrick Certified Survey Map application for a portion of Outlot 119:
  - a. Action on Certified Survey Map and Deed Restrictions
  - b. Action on repayment of recapture fees
- 6) Consider Resolution 2015-21, "MOUNT HOREB VILLAGE BOARD RESOLUTION TO APPROVE AMENDMENT NO 1 TO LONG TERM POWER SUPPLY CONTRACT FOR PARTICIPATING MEMBER" regarding WPPI contract
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works

- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association

- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 12) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 13) Adjourn

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**VILLAGE OF MOUNT HOREB**  
**VILLAGE BOARD MEETING MINUTES**  
**October 7, 2015**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00 p.m. Present were Trustees Scott, Grindle, Littel, Rooney, and Czyzewski. Absent: Sievers. Also present were Village Administrator Owen, Village Attorney Kleinmaier, and Finance Director/Treasurer Sutter. The Pledge of Allegiance was recited.

**Public Comments**: None

**Consent Agenda**: The consent agenda items were reviewed. Czyzewski requested item c be removed from the agenda. Little moved, Rooney seconded to approve all remaining consent agenda items as listed, carried by voice vote. The consent agenda items that were approved:

- a. September 2 and September 16, 2015 minutes
- b. Operator License: Jessie Bedward

Consent agenda item c Trick or Treat Hours: There was discussion on whether to change the recommended Trick or Treat hours since it falls on a weekend this year. Becker moved, Grindle seconded to set the recommended Trick or Treat hours on October 31 as 5-8p, carried by voice vote.

**Resolution 2015-22 "Budget Amendment"**: The budget amendment was reviewed. Scott moved, Czyzewski seconded to approve Resolution 2015-22, carried by voice vote.

**Fredrick CSM application**: The list of contingencies for approval of the CSM was reviewed. Owen stated that item#4 was no longer necessary. There was discussion on the recapture fees. Kleinmaier explained that amendments to the developer agreements would be needed to acknowledge the adjustment to the recapture fees. The allocated amount owed to the village will also be paid with the developer fees. Fredrick was questioned on whether there was a fence or cover for the pool. That is a requirement under village ordinances. Fredrick stated he had a cover on the pool that meets the standards allowed in the village ordinance. Rooney moved, Czyzewski seconded to conditionally approve the CSM, subject to the following list of contingencies (as modified):

- 1. The property owners executing and recording a Deed Restriction in a form approved by the Village Administrator and the Village Attorney, which primary purpose of the Deed Restriction is to require Outlot 1 of the CSM to remain in

common ownership with the main parcel of land located immediately adjacent to the east within the Town.

2. The Village and affected Developers executing amendments to development agreements approved by the Village Administrator and Village Attorney to address recapture fees associated with the property contained within the CSM.

3. The property owners paying all recapture fees that are not the subject of the amendments to development agreements identified in condition number 2.

5. The property owners paying all Village fees associated with review and conditional approval of the CSM, including any fees incurred by the Village pursuant to the conditions of approval.

6. The property owners receive all necessary approvals by the Town of Springdale and/or Dane County related to the CSM, or provide the Village with proof, in writing, from both the Town and the County that no approvals are necessary.

The motion carried by voice vote.

**Resolution 2015-21 "MOUNT HOREB VILLAGE BOARD RESOLUTION TO APPROVE AMENDMENT NO 1 TO LONG TERM POWER SUPPLY CONTRACT FOR PARTICIPATING MEMBER" regarding WPPI contract:**

The proposed contract amendment was reviewed. The Utility Commission recommended approval of the contract extension with WPPI. Kleinmaier explained the purpose of the contract extension. Scott moved, Rooney seconded to approve Resolution 2015-21, carried by voice vote.

**Committee Reports:** The Committee reports were heard with none requiring village board action.

**Village President's Report:** None

**Village Administrator's Report:** Owen recognize Police Chief Jeff Veloff for 15 years of service with the village.

**Village Clerk/Treasurer's Report:** Sutter reported the Utilities were holding the annual customer appreciation day on Thursday, October 8 from 8a-4:30p.

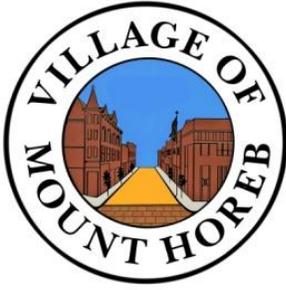
**Executive Closed Session:** There being no further business before the open meeting, Becker moved, Czyzewski seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) for the purpose of deliberating or

negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session, carried by roll call vote. Aye: Becker, Scott, Grindle, Littel, Rooney, Czyzewski. Nay: None. The meeting adjourned into Executive Session at 7:38pm.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session.** Littel moved, Czyzewski seconded to reconvene in open session at 8:24pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Rooney moved, Scott seconded to adjourn the meeting at 8:24pm. Motion carried by unanimous voice vote.

Minutes by Cheryl J. Sutter, Finance Director/Treasurer and Kathy Hagen, Assistant Administrator



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY NOVEMBER 4, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm at the Mount Horeb Community Center, 107 N Grove Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) October 7, 2015 Village Board minutes
  - b) Operator's License: Dianne Haskins
  - c) Temporary Operator's License: Cheryl Schloesser
  - d) Alcohol Beverage Retail License-Reserve Class B Liquor Application for Board and Brush Creative Studio, 113 E Main Street
  - e) Mid-term appointment of Neal Fargo to Utility Commission thru October 1, 2020
- 4) Consider Comprehensive Plan Amendment for proposed Southwest Business Park:
  - a) Overview of request
  - b) Action on Resolution 2015-26, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT" for the proposed Southwest Business Park which includes a December 2 public hearing date
- 5) Consider tabling of Comprehensive Plan Amendment for Norsk Golf Bowl
- 6) 2016 budget presentation
- 7) Set date of December 2, 2015 at 7:00pm for public hearing on 2016 budget and 2016-2020 capital improvement plan

- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 13) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 14) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
November 4, 2015**

The Village Board met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Littel, Rooney, and Czyzewski. Trustee Sievers was absent. Also present were Village Administrator Owen and Finance Director/Treasurer Sutter. The Pledge of Allegiance was recited.

**Public Comments**: None

**Consent Agenda**: The consent agenda items were reviewed. Czyzewski moved, Rooney seconded to approve all consent agenda items as listed, carried by voice vote. The consent agenda items were: October 7, 2015 Village Board minutes; Operator's License - Dianne Haskins; Temporary Operator's License - Cheryl Schloesser; Alcohol Beverage Retail License-Reserve Class B Liquor Application for Board and Brush Creative Studio, 113 E Main Street; and mid-term appointment of Neal Fargo to Utility Commission thru October 1, 2020

**Consider Comprehensive Plan Amendment for proposed Southwest Business Park**: Becker reviewed the proposed changes in the Village's Comprehensive Plan that would include an area southwest of the village limits in the Town of Blue Mounds. Becker explained the purpose for this change was to be prepared for possible future development. The plan is to also submit an application to extend the Urban Service Area to allow utility services to be expanded to that area when the need is present. Scott moved, Grindle seconded to approve **Resolution 2015-26 "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT"** for the proposed Southwest Business Park which includes a December 2 public hearing date, carried by voice vote.

**Consider tabling of Comprehensive Plan Amendment for Norsk Golf Bowl**: Becker explained that the owners of Norsk Golf Bowl had agreed to table their request for a Comprehensive Plan amendment to allow the village to continue the discussions on the possible purchase of the property. Littel moved, Rooney seconded to table the Comprehensive Plan Amendment for Norsk Golf Bowl, carried by voice vote.

**2016 budget presentation**: Owen reviewed the highlights of the 2016 budget. There was discussion on various future plans that may affect future budgets and debt limit.

**Set date of December 2, 2015 at 7:00pm for public hearing on 2016 budget and 2016-2020 capital improvement plan:** Czyzewski moved, Rooney seconded to set public hearing on 2016 budget and CIP for December 2, 2015, carried by voice vote.

**Committee Reports:** The Committee reports were heard with none requiring village board action.

**Village President's Report:** None.

**Village Administrator's Report:** Owen reported that Public Works employee Duane Haag had been a village employee for 25 years.

**Village Clerk/Deputy Treasurer's Report:** None

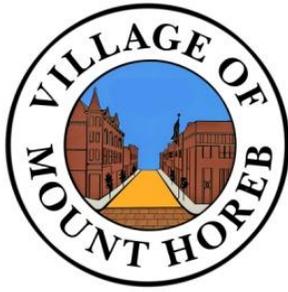
**Executive Closed Session:** There being no further business before the open meeting, Grindle moved, Rooney seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session (for the consideration of village purchase of property - Norsk Golf Bowl), carried by roll call vote. Aye: Becker, Scott, Grindle, Littel, Rooney, Czyzewski. Nay: None. The meeting adjourned into Executive Session at 7:45pm.

Rooney moved, Czyzewski seconded to reconvene into open session at 8:14pm, carried by voice vote.

Becker reported that no action was taken during the closed session.

**Adjournment:** There being no further business before the Board, Littel moved, Grindle seconded to adjourn the meeting at 8:15pm, carried by voice vote.

Minutes by Cheryl J. Sutter, Finance Director/Treasurer



# Village of Mount Horeb

138 E Main St

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## **VILLAGE BOARD WEDNESDAY DECEMBER 2, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) November 4, 2015 Village Board minutes
  - b) Operator's Licenses: Mindy Lemanske, Bryan Ludwikoski, Kaitlynn Jones, Anthony Boehnen, Taylor Zander, Trent Zander, Kathryn McMahon
  - c) Temporary Operator's License: Mary Jane Ellis for Moonhill Mercantile, Julie Bergey for Bergey Jewelry, and Rebecca Santi for Cat & Crow for December events
  - d) Appointment of 2016-2017 Election Officials
  - e) Ordinance 2015-07, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM PB PLANNED BUSINESS TO MAIN STREET BUSINESS FOR 316 W MAIN STREET"
  - f) Resolution 2015-29, "RE-APPROVAL OF PLAT OF WESTVIEW HEIGHTS"
- 4) PUBLIC HEARING: 2016 Operating Budget and 2016-2020 Capital Improvement Plan
- 5) Consider Resolution 2015-24, A RESOLUTION ADOPTING THE 2016-2020 CAPITAL IMPROVEMENT PLAN
- 6) Consider Resolution 2015-25, A RESOLUTION ADOPTING THE 2016 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY

- 7) PUBLIC HEARING: Proposed amendment to Village of Mount Horeb Comprehensive Plan to change the land use designation for properties located outside the southwest Village limits from Agriculture/vacant and Planned Industrial/Business Park to Planned Business Park
- 8) Consider Ordinance 2015-08, "AN ORDINANCE TO ADOPT AN AMENDMENT TO THE COMPREHENSIVE PLAN OF THE VILLAGE OF MOUNT HOREB, WISCONSIN" for Planned Business Park designation
- 9) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 14) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 15) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
DECEMBER 2, 2015**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Sievers, Rooney, Littel, and Czyzewski. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Gross, and Village Planner Mike Slavney. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Czyzewski moved, Littel seconded to approve the consent agenda items: **Operator's Licenses**- Mindy Lemanske, Bryan Ludwikoski, Kaitlynn Jones, Anthony Boehnen, Taylor Zander, Trent Zander, Kathryn McMahon; **Temporary Operator's Licenses**- Mary Jane Ellis for Moonhill Mercantile, Julie Bergey for Bergey Jewelry, and Rebecca Santi for Cat & Crow for December events; Appointment of 2016-2017 Election Officials; Ordinance 2015-07, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM PB PLANNED BUSINESS TO MAIN STREET BUSINESS FOR 316 W MAIN STREET". Resolution 2015-29, "RE-APPROVAL OF PLAT OF WESTVIEW HEIGHTS". Motion carried by unanimous voice vote.

**PUBLIC HEARING: 2016 Operating Budget and 2016-2020 Capital Improvement Plan**: The public hearing opened at 7:01pm. With no one wishing to speak, the public hearing closed at 7:02pm.

**Consider Resolution 2015-24, A RESOLUTION ADOPTING THE 2016-2020 CAPITAL IMPROVEMENT PLAN**: Scott moved, Czyzewski seconded to approve the 2016-2020 capital improvement plan. Motion carried by unanimous voice vote.

**Consider Resolution 2015-25, A RESOLUTION ADOPTING THE 2016 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY**: Littel moved, Grindle seconded to approve the resolution. Motion carried by unanimous voice vote.

**PUBLIC HEARING: Proposed amendment to Village of Mount Horeb Comprehensive Plan to change the land use designation for properties located outside the southwest Village limits from Agriculture/vacant and Planned Industrial/Business Park to Planned Business Park**: The public hearing opened at 7:04pm. Dennis Jelle and Bret Fink spoke in opposition of the amendment. Brad Murphy spoke in favor. Sandra Cannon provided a letter in opposition due to not being able to attend the meeting. The public hearing closed at 7:20pm.

**Consider Ordinance 2015-08, "AN ORDINANCE TO ADOPT AN AMENDMENT TO THE COMPREHENSIVE PLAN OF THE VILLAGE OF MOUNT HOREB, WISCONSIN" for Planned Business Park designation:** Slavney addressed comments and concerns. Czyzewski moved, Grindle seconded to approve a change to the designation of the proposed Planned Industrial area to Planned Business Park as discussed. Motion carried by voice vote. Sievers did not vote on the motion as he left the meeting at approximately 7:50pm. Littel moved, Czyzewski seconded to approve the ordinance. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Becker announced his intent to resign as Village President effective March 31, 2016. He thanked everyone for their support during his last 6 ½ years of tenure in village government.

**Village Administrator's Report:** Owen thanked everyone for their help during the budget process.

**Village Clerk's Report:** Gross stated that election workers are needed, and also Candidacy papers are available for three trustee seats and joint Municipal Judge.

**Consideration of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Scott moved, Grindle seconded to enter into closed session at 8:07pm. Motion carried by unanimous roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Littel moved, Rooney seconded to reconvene to open session at 8:57pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Rooney seconded to adjourn the meeting at 8:58pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **SPECIAL VILLAGE BOARD THURSDAY, DECEMBER 10, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 3) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 4) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
DECEMBER 10, 2015**

The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 6:00pm. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, Mark Rooney, and Cathy Scott. Trustee George Sievers was absent. Also present were Village Administrator Nic Owen, Assistant Village Administrator Kathy Hagen, and Village Attorney Bryan Kleinmaier.

**Consideration of Village purchase of property - Norsk Golf Bowl:** Grindle moved, Scott seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Motion carried by roll call vote. Aye: Becker, Scott, Grindle, Littel, Rooney, Czyzewski. Nay: None. The meeting adjourned into Executive Session at 6:02pm.

Czyzewski moved, Scott seconded to reconvene into open session at 6:45pm, carried by voice vote.

**Adjournment:** There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 6:45pm, carried by voice vote.

Minutes by Kathy L Hagen, Assistant Village Administrator



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## **SPECIAL VILLAGE BOARD MONDAY, DECEMBER 28, 2015**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 3) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 4) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
DECEMBER 28, 2015**

The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 6:00pm. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, and Cathy Scott. Trustees George Sievers and Mark Rooney were absent. Also present was Village Administrator Nic Owen. Village Attorney Bryan Kleinmaier attended telephonically.

**Consideration of Village purchase of property - Norsk Golf Bowl:** Grindle moved, Littel seconded to adjourn into executive closed session as allowed by WI Statute 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. Motion carried by roll call vote. Aye: Becker, Scott, Grindle, Littel, Czyzewski. Nay: None. The meeting adjourned into Executive Session at 6:04pm.

Scott moved, Czyzewski seconded to reconvene into open session at 7:07pm, carried by voice vote.

**Adjournment:** There being no further business before the Board, Littel moved, Grindle seconded to adjourn the meeting at 7:08pm, carried by voice vote.

Minutes by Nicholas W Owen, Village Administrator