

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
January 12, 2016**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, McNall, Fargo, and Lyle. Czyzewski was absent. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Cheryl Sutter were also present.

Minutes: McNall moved, Glover seconded to approve the minutes of the December 8, 2015 meeting, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Lyle moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Sewer Refund Request-302 Tvedt Drive: Mary Meives was present to discuss her request for a refund of sewer charges after watering a lot in early summer. A second meter was installed approximately three weeks after the watering started. She is requesting \$81.40 for the estimated amount of water that did not enter the sewer system. Scott moved, Fargo seconded to approve the refund of \$81.40 for the sewer charges, carried by voice vote. There was discussion the information that is provided to customers on the use of second meters and developing a policy for major leaks. This will be put on the agenda for February.

Approval of pickup truck purchase for Electric & Water Utilities: Herfel reviewed the bids he received for the truck purchase. He recommended approval of the Bergstrom bid. Glover moved, Lyle seconded to accept the Bergstrom Chevrolet bid for \$24,310, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. Discussion on plant project planning.

Adjournment: There being no further business before the Commission, Fargo moved, Lyle seconded to adjourn the meeting at 7:40pm, carried by voice vote.

Minutes by Cheryl J Sutter, Finance Director/Treasurer