

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
March 8, 2016**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, Fargo, and Lyle. Commissioners Czyzewski and McNall were absent. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Cheryl Sutter were also present.

Minutes: Glover moved, Lyle seconded to approve the minutes of the February 9, 2016 meeting, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Fargo moved, Lyle seconded to approve the vouchers for January and February and bank account information as presented, carried by voice vote.

Wastewater Treatment Plant Facilities Plan: Randy Langer and Troy Stinson from Strand Associates were present to review the draft of the Wastewater Treatment Plant Facilities Plan. The year 2040 was used as the planning year for the facilities. A 2040 population estimate of 8,945 was used for this plan, following population statistics developed by Wisconsin Department of Administration and adopted by CARPC. Langer reviewed the potential rate impact of this project. He questioned the method that should be used for the debt coverage. The Commission members generally agreed Strand should use a 1.25 debt coverage ratio. It was decided to hold the public hearing at 6:30pm on April 12. Langer stated that he planned to submit the draft plan to the WDNR as soon as possible for preliminary approval.

Electric/Water Superintendent Report: Herfel reviewed his monthly report. Sutter reported that the water rate case public hearing was scheduled for 10am on April 13. A notice will be mailed to all customers with their March utility bill.

Wastewater Superintendent Report: Klein reviewed his monthly report.

Adjournment: There being no further business before the Commission, Scott moved, Lyle seconded to adjourn the meeting at 8:43 pm, carried by voice vote.

Minutes by Cheryl J Sutter, Finance Director/Treasurer