

VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
April 12, 2016

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chair Temby called the meeting to order at 6:30pm. Present were Scott, Glover, McNall, Czyzewski, and Lyle. Neal Fargo was absent. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Cheryl Sutter were also present.

Public Hearing-Wastewater Treatment Plant Facilities Plan: Randy Langer and Troy Stinson from Strand Associates were present for a public review of the plan. Langer explained that one of the DNR requirements was a 30 day period for public comments on the plan. The public notice on 3/24 and 3/31 started the 30 day comment period. The public comment period will end on April 25. Langer reviewed the history of the current plant and the reason for the upgrade. He also reviewed the proposed facilities for the new plant. The preliminary projection is that a 6% rate increase will be necessary to cover costs for the project. Langer reviewed the construction schedule with expected completion in July 2019. Temby asked for public input. After hearing no questions from the public, the public hearing was closed at 6:55pm.

Minutes: Glover moved, Lyle seconded to approve the minutes of the March 8, 2016 meeting, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Lyle moved, McNall seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Wastewater Treatment Plant Facilities Plan: Czyzewski moved, Scott seconded to approve the plan as presented, carried by voice vote. The agreement with Strand Associates for design services was reviewed. McNall moved, Czyzewski seconded to approve the design services agreement, carried by voice vote.

Underground Electric Service in downtown area: Herfel reported that the Historical Society had request underground electric service for their new building on South Second Street. The current electric pole will interfere with the building construction. Herfel commented that making that change will involve more than just removing that pole. A study was done several years ago for putting the electrical service underground in that entire area but that project was not completed at that time. Bruce Beth from Forster Electrical Engineering provided three options to accomplish the Historical Society's request and possibly make improvements to that entire area. The cost of the options range from \$45,000 for the area in front of proposed Historical building to \$167,000 for several blocks of underground service in that area. Discussion concerned whether to look at the long range plan and go forward with removing the overhead poles in the S 2nd Street for two blocks and several

blocks east/west on Front Street. The Electric Utility would pay the cost of the entire project. Glover moved, Czyzewski seconded to authorize the third option to remove the overhead poles in the entire area at an estimated cost of \$167,000, carried by voice vote.

Utility Refund Request: Not available at this time.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report.

Finance Director Report: Sutter reminded everyone of the water rate case public hearing scheduled for April 13. She also reported on the upcoming WPPI regional power dinners. Commissioners interested in attending the dinner should contact her. Sutter also informed the Commissioners the 2015 audit reports were available if they wanted a chance to review before the auditor's report in June.

Adjournment: There being no further business before the Commission, Scott moved, Lyle seconded to adjourn the meeting at 7:53pm, carried by voice vote.

Minutes by Cheryl J Sutter, Finance Director/Treasurer