

VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
OCTOBER 5, 2016

The Finance/Personnel Committee met in regular session in the conference room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chair Grindle called the meeting to order at 4:00pm. Present were Committee members Kalscheur and Czyzewski. Hoffman and Scott were absent. Also present were Administrator Owen, Assistant Administrator Hagen, and Finance Director/Treasurer Sutter.

Approval of Minutes: Minutes from the September 7, 2016 Finance/Personnel Committee meeting were reviewed. Kalscheur moved, Czyzewski seconded to approve the minutes as presented, carried by voice vote.

Consider 2017 operating and 2017-2021 capital budgets: Owen provided a brief review of the budget proposal. Several department heads reviewed their individual budgets and any changes they were requesting. Mike Pharo was present to review the Mount Horeb Youth Center funding. He requested the funding stay consistent with the last two years. The budget will be reviewed again at the next scheduled meeting at 4pm on October 12.

Consider Ordinance 2016-05 Creating a Room Tax: The proposed ordinance, as amended, was reviewed. There was discussion on the room tax rate. The proposal was to use a rate of 5% of the room fees. Melissa Theisen was present to represent the Mount Horeb Area Chamber of Commerce. She reviewed the room tax rates of other communities in the area. There was also discussion on what percentage the village would retain for the amount of the tax collected. Owen reported that state law allows the municipality to retain up to 30% of the tax. The current proposal was for the village to retain 12%. There was discussion on how the additional revenue would help with the village's budget. Kalscheur moved, Czyzewski seconded to leave the proposed village percentage at 12%, carried by voice vote. Kalscheur moved, Czyzewski seconded to recommend approval of Ordinance 2016-05 as amended, carried by voice vote. There was additional discussion on the definition of hotel and whether it would include B&B businesses, especially small ones with only a few rooms available. Owen will provide additional information at the next meeting.

Adjournment: There being no further business before the Committee, Czyzewski moved, Kalscheur seconded to adjourn the meeting at 6:09pm., carried by voice vote.

Minutes by Cheryl J Sutter, Finance Director/Treasurer