

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
JANUARY 9, 2018**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, Czyzewski, Lyle, and McNall. Fargo was absent. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Deputy Clerk Chrissy Kahl were also present.

Minutes: McNall moved, Czyzewski seconded to approve the minutes of the November 14, 2017 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Consider request from Marion Murvine for billing reduction for excess water usage: Murvine was in attendance to explain the excess water usage and answer questions. The board followed the Excess Water Usage Policy which was calculated by Village Clerk, Alyssa Gross, as a refund of \$73.38 to Murvine's utility account. No motion was made since Gross's refund offer stands.

Wastewater Facility Construction project update from Strand: Randy Langer from Strand presented and reviewed the project progress.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project and the DNR monthly report. Glover suggested that Herfel and Klein email monthly reports if there is no meeting that month.

Adjournment: There being no further business before the Commission, Glover moved, Czyzewski seconded to adjourn the meeting at 7:52pm, carried by voice vote.

Minutes by Chrissy Kahl, Deputy Clerk