

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
FEBRUARY 13, 2018**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, Czyzewski, and Lyle. Fargo and McNall were absent. Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Directors/Treasurers Cheryl Sutter and Amy Hall were also present.

Minutes: Glover moved, Lyle seconded to approve the minutes of the January 9, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Appoint Alternate Representative to WPPI's Board: A replacement for Cheryl Sutter who held this role is needed. Lyle moved, Czyzewski seconded to appoint Nic Owen as the new WPPI Alternate Representative, carried by voice vote.

Sewer Utility Revised Five-Year Financial Study and Rate Review: Aaron Worthman with Baker Tilly presented and reviewed the study and rate review. Czyzewski moved, Scott seconded to hold a public hearing at the March 13, 2018 Utility Commission meeting, carried by voice vote.

Community Funds Grant Application Process: Process was discussed. Scott moved, Czyzewski seconded to change the process to annual deadline of September 15th unless staff feels the date should be different, carried by voice vote.

MEUW Safety Manual Rule Change: Rule changes were presented by Dave Herfel. Glover moved, Czyzewski seconded to approve the adoption of the Addendum to the APPA Safety Section 407c, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Lyle moved, Czyzewski seconded to adjourn the meeting at 7:54 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer