

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

February 27, 2018, 6:00 PM, Municipal Building Board Room

PRESENT: Pakkala, Shay, Smith, Webber

ABSENT: Goltz

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb

Pakkala called the meeting to order at 6:00 pm.

Consider minutes of the January 23, 2018 meeting.

Webber moved, Shay seconded to approve the minutes of the January 23, 2018 meeting.
Motion carried.

Consider Mount Horeb Area Community Garden Board's Gardener's Agreement

Carolyn White from the Mt. Horeb Area Community Garden (MHACG) group was present to answer any questions regarding the MHACG Gardener's Agreement. Lynn Messinger, also from MHACG, arrived at 6:10. Gorman said he had met with Carolyn and Lynn last week and he asked if the Commission would allow parking along the south side of Spellman Street, west of Harvest Circle to allow gardeners to load and unload vehicles without crossing the street. Originally, the Commission discussed only allowing parking on the north side of Spellman. The Commission agreed to allow parking on the south side and stressed the importance of gardeners not turning around in private driveways.

Hagen said the Village Board had passed a Memorandum of Understanding to allow MHACG to use Himsel Park for a community garden and the Village's insurance company is requiring a certificate of insurance from MHACG. White said they are working on the insurance.

White requested allowing the MHACG to put a locked storage box at the park to put tools and supplies in. These boxes would be similar to the ball boxes that the Parks Dept. and Rec. Dept. use at various parks. Hagen stated that there should not be any tools left lying around due to liability reasons. Messinger said to reduce insurance costs, MHACG may not allow any motorized tillers in the garden.

Pakkala said that no action was necessary and the Commission agreed that the Gardener's Agreement addressed all of their concerns.

Discuss and consider shelter fees for daycare groups.

Dudley reviewed the request from Little Vikings daycare to rent the Sunrise Park shelter for 10 weeks this summer. The item was tabled at the January Commission meeting. Dudley said she had checked with other communities in South Central Wisconsin to see if they had similar requests. Most had not. The City of Madison gives a \$30 per day discount to daycare groups renting a shelter. Richland Center allows a \$15/day discount. Dudley said, at the current rates, the charge would be just under \$3,000 to reserve the shelter for the summer. If the Village did give a discount of 1 day/week, that fee would be \$2,400.

Shay asked what time soccer, baseball and other evening activities usually start and Dudley thought around 5:00 is when the park usually starts getting very busy. Webber suggested cutting off the reservation at 5:00 pm daily and Smith agreed to allow a 1 day/week discount. The Commission agreed to give the Little Vikings and any other group looking for a long-term rental a discount of 1 day/week, therefore charging \$50/day for 10 weeks, or \$2,000. The

Commission stressed that this was for 2018 and Little Vikings would have to re-apply each year if interested. Dudley will inform Little Vikings of the fee and report back at the next meeting.

Discuss and consider Aquatic Center dates and hours of operation

Dudley reviewed the 2017 hours of operation and the proposed 2018 hours. For budgetary and staffing reasons, she is proposing reducing the daily open swim from 1:00-7:45pm to 1:00-6:45pm. She said many patrons leave by 6:45pm anyway. Dudley is proposing three sessions of swimming lessons over the summer. Those lessons would start at 11:00am and 7:00 pm. Webber moved to adopt the 2018 dates and hours as presented. Smith seconded. Motion carried.

Recreation Director's Report

Dudley reviewed her report and stated that Cassie Handrick will be returning as her summer office assistant.

Parks and Urban Forestry Director's Report

Gorman reviewed his written report

Next Meeting

The next meeting was set for Tuesday, March 27, 2018 at 5:30pm.

Adjourn

Shay moved, Smith seconded to adjourn at 6:43 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.