

**VILLAGE OF MOUNT HOREB  
FINANCE/PERSONNEL COMMITTEE  
MINUTES JUNE 6, 2018**

The Finance/Personnel Committee met in regular session in the board room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Chair Scott called the meeting to order at 6:00pm. Present were Committee members Yauchler, Nortman, Czyzewski, and Hoffman. Also present were Administrator Owen, Assistant Administrator Hagen, Finance Director/Treasurer Hall, and Clerk/Deputy Treasurer Gross.

**Consider May 2, 2018 minutes:** Hoffman moved, Nortman seconded to approve the May 2, 2018 minutes. All voted aye with the exception of Czyzewski who abstained as he was not present at the May 2 meeting. Motion carried by voice vote.

**Consider Mission Statement for Finance & Personnel Committee:** The members of the committee commented that the statement looked great. Czyzewski moved, Yauchler seconded to recommend approval of the Mission Statement to the Village Board. Motion carried by unanimous voice vote.

**Consider recommendation for Resolution 2018-18, "BUDGET AMENDMENT":** Owen and Hall explained each fund included in the amendment. Czyzewski moved, Hoffman seconded to recommend approval of the Budget Amendment to the Village Board. Motion carried by unanimous voice vote.

**Staff Report:** Hall gave her Finance Director/Treasurer's report.

**Future agenda items:** Upcoming items include budget discussions and the Administrator's evaluation. The July Finance & Personnel committee meeting will be July 11<sup>th</sup> due to the holiday. The August Finance & Personnel committee meeting will be August 8<sup>th</sup>.

**Adjourn:** There being no further business before the Committee, Czyzewski moved, Yauchler seconded to adjourn the meeting at 6:44pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer