

**VILLAGE OF MOUNT HOREB  
FINANCE/PERSONNEL COMMITTEE  
MINUTES JULY 11, 2018**

The Finance/Personnel Committee met in regular session in the board room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Chair Scott called the meeting to order at 6:00pm. Present were Committee members Yauchler, Nortman, and Czyzewski. Committee member Hoffman was absent. Also present were Administrator Owen, Assistant Administrator Hagen, Finance Director/Treasurer Hall, and Clerk/Deputy Treasurer Gross.

**Consider June 6, 2018 minutes:** Czyzewski moved, Yauchler seconded to approve the June 6, 2018 minutes. Motion carried by unanimous voice vote.

**Review 2019 budget schedule:** Owen explained minor changes to the budget schedule.

**Staff Report:** Owen spoke about succession planning. Hall went over the April budget update and a review of the 2018 budget.

**Future agenda items:** Scott suggested that a discussion about special meeting fees be added to next month's agenda.

**Consider Village Administrator's Annual Performance Review. The Village Board may enter into closed session per Wis. Stat. §19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** Czyzewski moved, Nortman seconded to convene to closed session at 6:35pm. Motion carried by roll call vote.

**Return to open session for any action required as a result of closed session:** Czyzewski moved, Yauchler seconded to reconvene to open session at 6:57pm. No action was taken. Motion carried by unanimous voice vote.

**Adjourn:** There being no further business before the Committee, Nortman moved, Yauchler seconded to adjourn the meeting at 6:58pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer