

**VILLAGE OF MOUNT HOREB  
UTILITY COMMISSION MEETING MINUTES  
JUNE 12, 2018**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, Hill, and Lyle. Village Administrator Nic Owen, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

**Minutes**: McNall moved, Czyzewski seconded to approve the minutes of the May 8, 2018 meeting as presented, carried by voice vote.

**Voucher and bank account information**: The voucher check report and bank account information were reviewed. Glover moved, Lyle seconded to approve the vouchers and bank account information as presented, carried by voice vote.

**Mount Horeb Economic Development Corporation update**: Commissioner McNall stepped down temporarily to represent the Mount Horeb Area Economic Development Corporation (MHAEDC) in their request for additional funding in 2019. McNall thanked the Commissioners for the previous contributions made by the Electric Utility. Carol Johnson and Dennis Cooley were present to review the activities of the MHAEDC, which include bringing in new businesses and assisting current businesses in expanding. The request was for \$40,000 in funding for the 2019 fiscal year. Czyzewski moved, Lyle seconded to recommend the \$40,000 contribution be included in the 2019 budget process, carried by voice vote. Abstain: McNall and Vierima.

**Excess Water Policy Discussion**: The proposed amended excess water policy was reviewed. Hill moved, Glover seconded to approve the excess water usage policy as amended, carried by voice vote.

**2017 Compliance Maintenance Annual Report (CMAR)**: Klein reviewed the annual report. The staff was commended for their work in obtaining high marks despite the aging plant. Glover moved, Czyzewski seconded to approve **Resolution 2018-13 "Adopting the Compliance Maintenance Annual Report"**, carried by voice vote.

**Electric & Water Utility Five Year Capital Projects**: Owen reviewed the five-year capital budget proposed for the Electric & Water Utilities. McNall moved, Lyle seconded to recommend the five-year plan be included with the 2019 budget process, carried by voice vote.

**Sewer Utility Five Year Capital Projects**: Klein reviewed the proposed five-year capital budget projects proposed for the sewer utility. Czyzewski moved, McNall seconded to recommend the five-year plan be included with the 2019 budget process, carried by voice vote.

**Electric/Water Superintendent Report**: Owen reviewed Herfel's monthly report.

**Wastewater Superintendent Report**: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

**Adjournment**: There being no further business before the Commission, Czyzewski moved, Hill seconded to adjourn the meeting at 8:00 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer