

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE
MINUTES AUGUST 8, 2018**

The Finance/Personnel Committee met in regular session in the board room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Yauchler, Nortman, Hoffman, and Czyzewski. Also present were Administrator Owen, Assistant Administrator Hagen, Finance Director/Treasurer Hall, and Clerk/Deputy Treasurer Gross.

Consider July 11, 2018 minutes: Czyzewski moved, Yauchler seconded to approve the July 11, 2018 minutes. Motion carried by unanimous voice vote.

Consider fee for requesting special meeting: Scott explained this item. The committee discussed the fees that similar municipalities charge for special meetings. Hoffman moved, Yauchler seconded to implement a \$300 fee to those who request a special meeting be held by the Village Board or Plan Commission. Motion carried by unanimous voice vote.

Update on projected financial implications for 2019/20 Fire District obligation: Scott updated the committee on staff changes and the Fire District's future plans.

Staff Report: Hall went over the May budget update and a review of the 2018 budget. The committee asked questions on the information that Hall provided. Owen suggested a discussion on the Expenditure Restraint Payment (ERP). Owen explained the payment.

Future agenda items: None.

Consider Village Administrator's Annual Performance Review. The Village Board may enter into closed session per Wis. Stat. §19.85(1) (c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Czyzewski moved, Hoffman seconded to convene to closed session at 6:25pm. Motion carried by roll call vote.

Return to open session for any action required as a result of closed session: Hoffman moved, Yauchler seconded to reconvene to open session at 7:15pm. No action was taken. Motion carried by unanimous voice vote.

Adjourn: There being no further business before the Committee, Czyzewski moved, Hoffman seconded to adjourn the meeting at 7:16pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer