

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
NOVEMBER 7, 2018**

The Finance/Personnel Committee met in regular session in the board room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Nortman, Yauchler, Hoffman, and Czyzewski. Also present were Administrator Owen, Assistant Administrator Hagen, Finance Director/Treasurer Hall, and Clerk/Deputy Treasurer Gross.

Consider October 17, 2018 minutes: Czyzewski moved, Nortman seconded to approve the October 17, 2018 minutes. Motion carried by unanimous voice vote.

Consider recommendation for Resolution 2018-29, "BUDGET AMENDMENT": Hall explained the details of amendment to the 2018 budget. Czyzewski moved, Hoffman seconded to recommend approval to the Village Board. Motion carried by unanimous voice vote.

Staff Report: The August financials were in the packet distributed to members. Hall did not have anything new to report. There were no questions from the committee. Owen gave an update on the proposed office remodel. He also spoke about an additional fraud protection plan the village is looking into. Hall asked for input on training the committee would like in the future.

Update on purchase of Fire District property at 120 S First Street. The Finance & Personnel Committee may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds: Czyzewski moved, Yauchler seconded to convene to closed session at 5:47pm. Motion carried by roll call vote.

The Finance & Personnel Committee may reconvene to open session for any discussion or action on the subject matter discussed in closed session: Czyzewski moved, Hoffman seconded to reconvene to open session at 6:37pm. Motion carried by unanimous voice vote. No action was taken.

Future agenda items: Come up with a sick leave payout policy and also to look into getting a facilitator.

Adjourn: There being no further business before the Committee, Czyzewski moved, Nortman seconded to adjourn the meeting at 6:39pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer