

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
JANUARY 8, 2019**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, Hill, and Lyle. Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Czyzewski moved, McNall seconded to approve the minutes of the December 11, 2018 meeting as presented, carried by voice vote.

Voucher information: The voucher check report was reviewed. Glover moved, Hill seconded to approve the vouchers as presented, carried by voice vote.

Consider budget amendment to Strand Construction Administration Contract: Randy Langer with Strand Associates was present and reviewed the proposed budget amendment to the Strand Construction Administration contract. McNall moved, Czyzewski seconded to approve Amendment No. 1 to the February 14, 2017, Agreement for Bidding and Construction-Related Services contract 1-2017, Water Pollution Control Facility Improvements, carried by voice vote.

Consider Utility bill insert policy: The current Utility bill insert policy was reviewed. After discussion Glover moved, Vierima seconded to rescind the current Utility bill insert policy and create a new Utility bill insert policy that only allows inserts from Mount Horeb Utilities and the Village of Mount Horeb, carried by unanimous voice vote.

Electric/Water Superintendent Report: Herfel was out on a work call and unable to attend the meeting to review his monthly report that was included in the packet.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Lyle moved, Hill seconded to adjourn the meeting at 7:42 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer