

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

February 7, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Goltz, Hill, Shay, Smith.

ABSENT: Webber

OTHERS PRESENT: Dudley, Gorman – Village of Mount Horeb. Declan Smith – Mt. Horeb High School

Hill called the meeting to order at 5:30 pm.

Consider minutes of the September 25, 2018 meeting.

Goltz moved, Shay seconded to approve the minutes of the September 25, 2018 meeting. Motion carried.

Consider vending machine contract for parks

Due to a considerable reduction in vending machine commissions, Gorman recommended removing the five Dr. Pepper/7-up machines serviced by Madison Coffee and Vending. Gorman recommended working with Pepsi Cola who is offering a 25% commission. The Village is not locked into a contract and Gorman will evaluate the results at the end of 2019. The Commission agreed to work with Pepsi in 2019.

Consider UTV purchase

The Village has budgeted \$11,000 to replace the Toro Workman utility vehicle in 2019. Gorman received quotes from Toro, John Deere and Kubota. Gorman recommended purchasing the Kubota for \$8,995 since it was the lowest bid and had four-wheel drive which the others did not. Gorman would try to sell the old Toro at Wisconsin Surplus Auction. Shay moved, Smith seconded to approve the purchase using \$1,000 from the Park Development Fund and the balance from the capital budget. Motion carried.

Consider Mount Horeb Station dragon head replacement

Gorman is looking to replace the three 20+ year-old dragon heads on the roof of the Mount Horeb Station because they are starting to rot/crack. He was able to obtain two bids, Bachman Construction - \$15,000 and Super G Carpentry - \$8,100. Gorman also is seeking donations from the Friends of the Military Ridge Trail and Sons of Norway. Both said they are interested in contributing but have not given an amount. Gorman recommended moving ahead with Super G Carpentry. Hill was concerned about the cost for replacement and if the heads are really necessary. Goltz moved, Shay seconded to approve the bid from Super G using funds from the Park Development Fund. Any donations received would go back into the Park Development Fund. Motion carried with Hill voting against.

Consider aquatic center fence

The \$93,000 in the capital budget for aquatic center improvements includes money to replace the fence between the big pool and wading pool and bring it into code compliance. Gorman reviewed a bid and fencing options from DRH Fencing. Smith moved, Shay seconded to approve the Fairhaven fence in chestnut brown for \$7,800. Motion carried.

Pool Update

Gorman reviewed the aquatic center capital project plans for 2019. Contracts have been signed for Badger Swimpools to replace the main drain lines, install new VGBA drains, excavate and install new pool valves and install a new 1/3 meter diving board. Natara has also been hired to install a new pool liner in 2020.

Succession Plan Update

Gorman updated the Commission on the merging of the Public Works Dept. and Parks and Forestry Dept. and the timeline for the hiring of two new staff.

Discuss 2019 aquatic center dates and hours

Dudley reviewed her proposed dates and hours of operation for the aquatic center. Shay moved, Goltz seconded to approve the dates and hours. Motion carried.

Discuss 2019 aquatic center pass fees

Dudley stated that it has been several years since pool fees have seen an increase. She reviewed her proposed fees along with a simplification to the patron age breakdown. Smith moved, Shay seconded to approve the proposed fees and age structure. Motion carried.

Update on pool sandbox survey

Dudley sent out a survey to pool patrons to get their thoughts on eliminating the sandbox play area at the aquatic center and developing it into another use. She received 39 responses. The majority (25) wanted to see a small scale splash pad. Seven wanted to keep the sand box and seven wanted to see a concrete slab with furniture. There has been no money budgeted at this time for improvements and staff will continue to explore the idea.

Recreation Director's Report

Dudley reviewed her written report and suggested that the Village Board consider a 10-year replacement policy for Village vehicles.

Parks and Urban Forestry Director's Report

Gorman reviewed his written report.

Next Meeting

The next meeting was set for Tuesday, February 26, 2018 at 5:30pm.

Adjourn

Goltz moved, Shay seconded to adjourn at 6:30 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.