

1. Agenda

Documents:

[UTIL-COMM-01-11-22 \(AGENDA\).PDF](#)

2. Meeting Materials

Documents:

[1.-1-11-22-UTILITY-COMMISSION-INFORMATIONAL-PACKET-MEETING-CANCELLED \(MEETING PACKET\).PDF](#)



VILLAGE OF MOUNT HOREB  
E. Main Street  
Mount Horeb, WI 53572  
Phone: (608) 437-6884 Fax: (608) 437-3190  
Email: mhinfo@mounthorebwi.info Web: mounthorebwi.info



THE UTILITY COMMISSION MEETING WILL BE HELD IN-PERSON, WITH A VIRTUAL OPTION. YOU CAN VIEW THE MEETING LIVE BY CLICKING THE "WATCH LIVE" LINK UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE OF THE VILLAGE WEBSITE AT [WWW.MOUNTHOREBWI.INFO](http://WWW.MOUNTHOREBWI.INFO). THE MEETING IS ALSO BROADCAST LIVE ON MHTG CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING THE FOLLOWING:

**Join meeting from your computer, tablet or smartphone:**

<https://global.gotomeeting.com/join/481241005>

**Join the meeting using your phone:**

United States: 1 (872) 240-3212 **Access Code:** 481-241-005

UTILITY COMMISSION  
TUESDAY, JANUARY 11, 2022

The Utility Commission of the Village of Mount Horeb will meet at **7:00 pm** on the above date in the **Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI**. Agenda as follows:

- 1) Call to order; roll call
- 2) Public Comments – non-agenda items
- 3) Consider minutes of the December 14, 2021 meeting
- 4) Consider vouchers and bank account information for December 2021
- 5) Electric report
- 6) Water Superintendent report
- 7) Wastewater Superintendent report
  - Monthly Report
  - DNR monthly report
- 8) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

UPON REASONABLE NOTICE EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS OR SERVICES. TO REQUEST THIS SERVICE CONTACT ALYSSA GAFFNEY, CLERK, AT (608) 437-9404.



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**VILLAGE OF MOUNT HOREB  
UTILITY COMMISSION MEETING MINUTES  
DECEMBER 14, 2021**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Czyzewski, McNall, Vierima and Lyle. Monroe was absent. Village Administrator Nic Owen, Electric Interim Foreman Chris Hook, Water Superintendent Josh Hyndman, Wastewater Superintendent John Klein, and Treasurer/Deputy Administrator Amy Hall were also present.

**Public Comments:** None

**Minutes:** McNall moved, Glover seconded to approve the minutes of the November 9, 2021 meeting as presented, carried by voice vote.

**Voucher and bank account information:** The voucher check report and bank account information were reviewed. Glover moved, Lyle seconded to approve the vouchers and bank account information for November, as presented, carried by voice vote.

**Consider electric substation issues resolutions:** Owen reviewed the issues with the Wally Road substation and indicated more information would be shared next month.

**Consider transformer purchase:** Owen reviewed the bids received for the substation transformer. McNall moved, Czyzewski seconded to recommend approval of the purchase of the recommended Virginia Transformer for \$475,300.00, carried by unanimous voice vote.

**Consider Ordinance 2022-01, "AN ORDINANCE TO ADD SECTION 15.08 LEAD WATER SERVICE LINE REPLACEMENT TO PLUMBING CODE OF THE CODE OF ORDINANCES":** Owen explained the need to replace lead service lines. Czyzewski moved, Vierima seconded to recommend Ordinance 2022-01 for approval to the Village Board. Motion carried by unanimous voice vote.

**Consider Resolution 2022-01, "A RESOLUTION AUTHORIZING EXECUTION OF THE DEPARTMENT OF NATURAL RESOURCES PRINCIPAL FORGIVEN FINANCIAL ASSISTANCE AGREEMENT":** Owen explained the agreement. Czyzewski moved, Lyle seconded to recommend Resolution 2022-01 for approval to the Village Board. Motion carried by unanimous voice vote.

**Discuss bidding for Brookwood Pump Station improvements:** Troy Larson with Strand Associates was present to discuss the bidding process.

**Consider award of Brookwood Pump Station improvements bid:** Troy Larson with Strand Associates was present and reviewed the bids received for the pump station improvements. McNall moved, Glover seconded to recommend award of the Brookwood Pump Station improvements to MZ Construction, Inc. for \$313,750.00, carried by unanimous voice vote.

**Discuss adaptive management in regards to upcoming phosphorus limits:** Troy Larson with Strand Associates was present to discuss the Phosphorus compliance update.

**Electric Report:** Hook reviewed the monthly report.

**Water Superintendent Report:** Hyndman reviewed the monthly report.

**Wastewater Superintendent Report:** Klein reviewed the monthly report.

**Utility Manager Report:** Hall reviewed the monthly report.

**Adjournment:** There being no further business before the Commission, Czyzewski moved, McNall seconded to adjourn the meeting at 7:46 pm, carried by voice vote.

Minutes by Amy Hall, Treasurer/Deputy Administrator

**MOUNT HOREB UTILITIES  
FOR THE MONTH ENDING 12/31/21**

**Checking Account Information**

**Transfers In/(Out):**

Sales Tax Payment	\$ (21,979.73)
Transfer from Village - sales tax	\$ 99.84
WPPI Monthly Payment	\$ (371,531.74)
Transfer to Village - Vouchers	\$ (51,266.16)
Transfer to Village - Payroll	\$ (134,483.48)
Transfer to Village - Garb/Recyc, Ins, PILOT, Other	\$ (323,951.47)
Transfer to Special Funds	\$ (1,000,000.00)
WDOR License fee assessment	\$ -

**Checking Account Balance\***

Electric Utility	688,947.84
Water Utility	582,042.71
Sewer Utility	626,779.47
<b>Total Checking Account Balance</b>	<u><u>1,897,770.02</u></u>

**Special Funds Account Information**

**Special Funds Account Balance\***

Electric Utility-General	48,358.91
Electric Utility-Special Redemption Fund	-
Electric Utility-Depreciation Reserve Fund	2,022,001.08
Electric Utility-Debt Service Reserve Fund	-
<b>Electric Utility Balance</b>	<u><u>\$ 2,070,359.99</u></u>

Water Utility-General	727,429.61
Water Utility-Special Redemption Fund	111,313.28
Water Utility-Verizon Security Deposit	13,025.90
Water Utility-Depreciation Reserve Fund	228,150.14
Water Utility-Debt Service Reserve Fund	164,340.41
<b>Water Utility Balance</b>	<u><u>\$ 1,244,259.34</u></u>

Sewer Utility-General	645,941.89
Sewer Utility-Special Redemption Fund	606,382.45
Sewer Utility-Replacement Fund	834,429.04
Sewer Utility-Depreciation Reserve Fund	747,195.14
<b>Sewer Utility Balance</b>	<u><u>\$ 2,833,948.52</u></u>

**Total Special Funds Investment Account** \$ 6,148,567.85

W/T Bond payments	\$ -
Transfer to Village-PILOT/WWTP/Other	\$ -
Transfer from Checking	\$ 1,000,000.00

\*Preliminary

Report Criteria:

Report type: GL detail  
 Vendor.Vendor number = {<->} 2461  
 Check.Type = {<->} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>132633</b>										
12/21	12/09/2021	132633	948	GS SYSTEMS INC	INV23998	1	920-562300-30	.00	805.00	805.00
Total 132633:								.00		805.00
<b>132634</b>										
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	1	930-582100-20	.00	27.54	27.54
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	2	910-556200-30	.00	326.03	326.03
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	3	920-564100-30	.00	26.58	26.58
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	4	930-582100-20	.00	50.77	50.77
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	5	930-582100-20	.00	377.98	377.98
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	6	920-564100-30	.00	25.76	25.76
12/21	12/09/2021	132634	31220	MADISON GAS & ELECTRIC	8405581227	7	920-564100-30	.00	86.94	86.94
Total 132634:								.00		921.60
<b>132638</b>										
12/21	12/16/2021	132638	2256	ANDERSON LAWN SERVICE LL	7775	1	920-562300-30	.00	675.00	675.00
12/21	12/16/2021	132638	2256	ANDERSON LAWN SERVICE LL	7775	2	910-556200-30	.00	450.00	450.00
Total 132638:								.00		1,125.00
<b>132639</b>										
12/21	12/16/2021	132639	2588	ASHLEY PFISTER	20211216	1	910-223200-00	.00	2,093.10	2,093.10
Total 132639:								.00		2,093.10
<b>132640</b>										
12/21	12/16/2021	132640	5651	CENEX FLEETCARD-(UTILITIES	225020CL	1	920-593300-30	.00	171.87	171.87
12/21	12/16/2021	132640	5651	CENEX FLEETCARD-(UTILITIES	225020CL	2	910-593300-30	.00	954.17	954.17
Total 132640:								.00		1,126.04

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>132641</b>										
12/21	12/16/2021	132641	5652	CENEX FLEETCARD-(WASTE	225021CL	1	930-582800-30	.00	690.21	690.21
Total 132641:								.00	690.21	690.21
<b>132644</b>										
12/21	12/16/2021	132644	6641	COMPUTER & NETWORKING S	7395	2	910-592300-20	.00	96.99	96.99
12/21	12/16/2021	132644	6641	COMPUTER & NETWORKING S	7395	3	920-592300-20	.00	97.00	97.00
Total 132644:								.00	193.99	193.99
<b>132649</b>										
12/21	12/16/2021	132649	95979	SHARI VIGLIATARO	20211216	1	910-223200-00	.00	2.41	2.41
Total 132649:								.00	2.41	2.41
<b>132650</b>										
12/21	12/16/2021	132650	484	STATEWIDE ENERGY EFFICIEN	112021	1	910-225300-00	.00	2,975.98	2,975.98
Total 132650:								.00	2,975.98	2,975.98
<b>132651</b>										
12/21	12/16/2021	132651	261	STUART C IRBY CO	S012699759.	1	910-557200-30	.00	2,525.00	2,525.00
Total 132651:								.00	2,525.00	2,525.00
<b>132655</b>										
12/21	12/30/2021	132655	95980	A C ENGINEERING COMPANY	312831213	1	910-592300-20	.00	1,251.80	1,251.80
Total 132655:								.00	1,251.80	1,251.80
<b>132656</b>										
12/21	12/30/2021	132656	2256	ANDERSON LAWN SERVICE LL	7776	1	920-562300-30	.00	375.00	375.00
12/21	12/30/2021	132656	2256	ANDERSON LAWN SERVICE LL	7776	2	910-556200-30	.00	250.00	250.00
Total 132656:								.00	625.00	625.00
<b>132660</b>										
12/21	12/30/2021	132660	1293	FEHR-GRAHAM & ASSOCIATES	104098	2	920-592610-30	.00	272.32	272.32



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
12/21	12/30/2021	132660	1293	FEHR-GRAHAM & ASSOCIATES	104098	3	910-592610-33	.00	565.61	565.61
12/21	12/30/2021	132660	1293	FEHR-GRAHAM & ASSOCIATES	104098	4	930-585430-30	.00	418.96	418.96
Total 132660:								.00		1,256.89
<b>132663</b>										
12/21	12/30/2021	132663	33130	MOUNT HOREB UTILITIES	NOV2021	1	910-556200-30	.00	158.30	158.30
12/21	12/30/2021	132663	33130	MOUNT HOREB UTILITIES	NOV2021	2	920-562200-20	.00	8,497.37	8,497.37
12/21	12/30/2021	132663	33130	MOUNT HOREB UTILITIES	NOV2021	3	930-582100-20	.00	10,661.02	10,661.02
Total 132663:								.00		19,316.69
<b>900203</b>										
12/21	12/16/2021	900203	3099	CLASSY CLEANERS	1180	6	910-593000-30	.00	138.40	138.40
12/21	12/16/2021	900203	3099	CLASSY CLEANERS	1180	7	920-593000-30	.00	34.60	34.60
Total 900203:								.00		173.00
<b>900204</b>										
12/21	12/16/2021	900204	8640	DIGGERS HOTLINE INC	211 1 23201	1	910-593000-30	.00	59.52	59.52
12/21	12/16/2021	900204	8640	DIGGERS HOTLINE INC	211 1 23201	2	920-593000-30	.00	44.64	44.64
12/21	12/16/2021	900204	8640	DIGGERS HOTLINE INC	211 1 23201	3	930-585600-30	.00	44.64	44.64
Total 900204:								.00		148.80
<b>900206</b>										
12/21	12/16/2021	900206	1137	INFOSEND INC	203222	1	910-592300-20	.00	721.34	721.34
12/21	12/16/2021	900206	1137	INFOSEND INC	203222	2	920-592300-20	.00	541.01	541.01
12/21	12/16/2021	900206	1137	INFOSEND INC	203222	3	930-585200-20	.00	541.01	541.01
Total 900206:								.00		1,803.36
<b>900207</b>										
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120072610	1	910-592100-30	.00	109.27	109.27
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120072610	2	920-592100-30	.00	81.96	81.96
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120072610	3	930-585100-30	.00	81.96	81.96
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120082710	1	910-592100-30	.00	115.01	115.01
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120082710	2	920-592100-30	.00	86.25	86.25
12/21	12/16/2021	900207	31623	INTEGRATED COMMUNICATION	21120082710	3	930-585100-30	.00	86.25	86.25

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total 900207:								.00		560.70
<b>900209</b>										
12/21	12/16/2021	900209	44670	RESCO	844785-00	1	910-136800-00	.00	3,726.00	3,726.00
12/21	12/16/2021	900209	44670	RESCO	845435-00	1	910-115400-000	.00	3,510.00	3,510.00
12/21	12/16/2021	900209	44670	RESCO	845482-00	1	910-115400-000	.00	4,138.26-	4,138.26-
12/21	12/16/2021	900209	44670	RESCO	845734-00	1	910-115400-000	.00	341.40	341.40
Total 900209:								.00		3,439.14
<b>900215</b>										
12/21	12/20/2021	900215	58071	WI DEPT OF REVENUE	20211210	1	910-224100-00	.00	21,979.73	21,979.73
Total 900215:								.00		21,979.73
<b>900221</b>										
12/21	12/30/2021	900221	95949	SJ ELECTRIC SYSTEMS LLC	110267	1	930-583300-30	.00	6,474.10	6,474.10
12/21	12/30/2021	900221	95949	SJ ELECTRIC SYSTEMS LLC	110288	1	930-583300-30	.00	625.14	625.14
Total 900221:								.00		7,099.24
<b>900223</b>										
12/21	12/30/2021	900223	48768	STRAND ASSOCIATES INC	0178488	1	930-583300-30	.00	316.00	316.00
12/21	12/30/2021	900223	48768	STRAND ASSOCIATES INC	0178489	1	930-585500-20	.00	7,254.18	7,254.18
Total 900223:								.00		7,570.18
Grand Totals:								.00		77,682.86

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-115400-000	3,851.40	4,138.26-	286.86-
910-136800-000	3,726.00	.00	3,726.00
910-211100-000	4,138.26	42,350.06-	38,211.80-

GL Account	Debit	Credit	Proof
910-223200-000	2,095.51	.00	2,095.51
910-224100-000	21,979.73	.00	21,979.73
910-225300-000	2,975.98	.00	2,975.98
910-556200-300	1,184.33	.00	1,184.33
910-557200-300	2,525.00	.00	2,525.00
910-592100-300	224.28	.00	224.28
910-592300-200	2,070.13	.00	2,070.13
910-592610-335	565.61	.00	565.61
910-593000-300	197.92	.00	197.92
910-593300-300	954.17	.00	954.17
920-211100-000	.00	11,821.30-	11,821.30-
920-562200-200	8,497.37	.00	8,497.37
920-562300-300	1,855.00	.00	1,855.00
920-564100-300	139.28	.00	139.28
920-592100-300	168.21	.00	168.21
920-592300-200	638.01	.00	638.01
920-592610-300	272.32	.00	272.32
920-593000-300	79.24	.00	79.24
920-593300-300	171.87	.00	171.87
930-211100-000	.00	27,649.76-	27,649.76-
930-582100-200	11,117.31	.00	11,117.31
930-582800-300	690.21	.00	690.21
930-583300-300	7,415.24	.00	7,415.24
930-585100-300	168.21	.00	168.21
930-585200-200	541.01	.00	541.01
930-585430-300	418.96	.00	418.96
930-585500-200	7,254.18	.00	7,254.18
930-585600-300	44.64	.00	44.64
Grand Totals:	<u>85,959.38</u>	<u>85,959.38-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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\_\_\_\_\_

City Recorder: \_\_\_\_\_

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Report Criteria:

Report type: GL detail

Vendor.Vendor number = {<>} 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

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Report Criteria:

Only merchant vendors included  
 Report type: GL detail  
 Vendor.Vendor number = 2461  
 Check.Type = {<->} "Adjustment"  
 Invoice Detail.GL account (3 Characters) = "910","920","930"

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>900213</b>										
<b>AIRGAS INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6161-911947	1	930-583300-30	.00	41.53	41.53
Total AIRGAS INC:								.00		41.53
<b>ARAMARK UNIFORM &amp; CAREER APPAREL LLC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6917-164143	1	910-593000-30	.00	306.39	306.39
12/21	12/17/2021	900213	2461	U.S. BANK	6917-164143	2	920-593000-30	.00	105.44	105.44
12/21	12/17/2021	900213	2461	U.S. BANK	6917-164143	1	930-585600-30	.00	104.63	104.63
Total ARAMARK UNIFORM & CAREER APPAREL LLC:								.00		516.46
<b>AUTO VALUE - MOUNT HOREB</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	7559-704005	1	930-583400-30	.00	20.96	20.96
12/21	12/17/2021	900213	2461	U.S. BANK	7559-704005	1	930-582800-30	.00	17.59	17.59
12/21	12/17/2021	900213	2461	U.S. BANK	7559-704005	1	930-582800-30	.00	93.00	93.00
Total AUTO VALUE - MOUNT HOREB:								.00		131.55
<b>C&amp;M HYDRAULIC TOOL SUPPLY INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	3519-017323	1	910-556200-30	.00	870.00	870.00
Total C&M HYDRAULIC TOOL SUPPLY INC:								.00		870.00
<b>COMPLETE OFFICE OF WISCONSIN INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6917-229109	2	920-592100-30	.00	21.78	21.78
12/21	12/17/2021	900213	2461	U.S. BANK	6917-234013	1	910-592100-30	.00	14.40	14.40
12/21	12/17/2021	900213	2461	U.S. BANK	6917-234013	2	920-592100-30	.00	10.79	10.79
12/21	12/17/2021	900213	2461	U.S. BANK	6917-234013	3	930-585100-30	.00	10.79	10.79

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total COMPLETE OFFICE OF WISCONSIN INC:								.00		57.76
<b>CORE &amp; MAIN LP</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-P84437	1	920-565400-30	.00	185.22	185.22
12/21	12/17/2021	900213	2461	U.S. BANK	P493057	1	920-115400-000	.00	538.28	538.28
Total CORE & MAIN LP:								.00		723.50
<b>CRESCENT ELECTRIC SUPPLY COMPANY</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	3519-S50950	1	910-115400-000	.00	3,345.00	3,345.00
12/21	12/17/2021	900213	2461	U.S. BANK	3519-S50965	1	910-556600-30	.00	741.17	741.17
Total CRESCENT ELECTRIC SUPPLY COMPANY:								.00		4,086.17
<b>FABICK POWER SYSTEMS</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6161-SIMS0	1	930-583200-30	.00	1,880.37	1,880.37
12/21	12/17/2021	900213	2461	U.S. BANK	6161-SIMS0	1	930-583200-30	.00	1,395.88	1,395.88
12/21	12/17/2021	900213	2461	U.S. BANK	8251-PIMS0	1	910-593300-30	.00	340.90	340.90
12/21	12/17/2021	900213	2461	U.S. BANK	8251-PIMS0	2	920-593300-30	.00	227.26	227.26
Total FABICK POWER SYSTEMS:								.00		3,844.41
<b>FINK'S PAVING &amp; EXCAVATING INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-3446	1	920-565100-30	.00	4,800.00	4,800.00
Total FINK'S PAVING & EXCAVATING INC:								.00		4,800.00
<b>GEMPLER'S - DIV OF GHC SPECIALTY BRANDS</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	7559-SO447	1	930-585610-30	.00	315.69	315.69
Total GEMPLER'S - DIV OF GHC SPECIALTY BRANDS:								.00		315.69
<b>KALAHARI RESORT</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	9037-TJO2N	1	910-592610-33	.00	129.00	129.00
12/21	12/17/2021	900213	2461	U.S. BANK	9037-TYWAZ	1	910-592610-33	.00	129.00	129.00
Total KALAHARI RESORT:								.00		258.00

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>KIMBALL MIDWEST</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	2527-939723	1	910-556200-30	.00	144.86	144.86
12/21	12/17/2021	900213	2461	U.S. BANK	2527-939723	2	920-563200-30	.00	36.22	36.22
Total KIMBALL MIDWEST:								.00		181.08
<b>L F GEORGE INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	9533-RC471	2	910-556200-30	.00	123.91	123.91
Total L F GEORGE INC:								.00		123.91
<b>LV LABORATORIES LLC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6161-17887	1	930-582710-30	.00	669.75	669.75
12/21	12/17/2021	900213	2461	U.S. BANK	6161-18005	1	930-582710-30	.00	401.50	401.50
Total LV LABORATORIES LLC:								.00		1,071.25
<b>MACQUEEN EQUIPMENT LLC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6161-W0470	1	930-583100-30	.00	2,872.12	2,872.12
Total MACQUEEN EQUIPMENT LLC:								.00		2,872.12
<b>MARTELLE WATER TREATMENT INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-22490	1	920-563200-30	.00	487.91	487.91
Total MARTELLE WATER TREATMENT INC:								.00		487.91
<b>MITEL NETWORKS INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6161-380299	1	930-585100-30	.00	345.08	345.08
12/21	12/17/2021	900213	2461	U.S. BANK	6161-380299	1	930-585100-30	.00	345.08	345.08
Total MITEL NETWORKS INC:								.00		690.16
<b>MOUNT HOREB AUTO SUPPLY INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6417-541261	1	930-583300-30	.00	109.00	109.00
12/21	12/17/2021	900213	2461	U.S. BANK	7232-540258	1	930-583400-30	.00	29.40	29.40
Total MOUNT HOREB AUTO SUPPLY INC:								.00		138.40

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>MOUNT HOREB TELEPHONE CO</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104099	3	910-592100-30	.00	155.44	155.44
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104099	4	920-592100-30	.00	116.58	116.58
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104099	5	930-585100-30	.00	116.58	116.58
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104119	1	910-556200-30	.00	174.50	174.50
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104119	2	920-592100-30	.00	116.33	116.33
12/21	12/17/2021	900213	2461	U.S. BANK	6917-104129	1	930-585100-30	.00	209.29	209.29
Total MOUNT HOREB TELEPHONE CO:								.00		888.72
<b>MUNICIPAL ELECTRIC UTILITIES OF WI</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	1609-112220	1	910-556200-30	.00	680.00	680.00
Total MUNICIPAL ELECTRIC UTILITIES OF WI:								.00		680.00
<b>PREMIER COOPERATIVE</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	7232-259796	1	930-582710-30	.00	24.27	24.27
12/21	12/17/2021	900213	2461	U.S. BANK	7232-259855	1	930-583300-30	.00	47.52	47.52
12/21	12/17/2021	900213	2461	U.S. BANK	7559-259759	1	930-583300-30	.00	9.29	9.29
12/21	12/17/2021	900213	2461	U.S. BANK	7559-262000	1	930-585100-30	.00	23.84	23.84
12/21	12/17/2021	900213	2461	U.S. BANK	8251-259560	1	920-562300-30	.00	21.39	21.39
Total PREMIER COOPERATIVE:								.00		126.31
<b>SLOAN IMPLEMENT COMPANY INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	1609-257574	1	910-556200-30	.00	36.18	36.18
Total SLOAN IMPLEMENT COMPANY INC:								.00		36.18
<b>SPRING GARDEN RESTAURANT LLC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	4881-090578	1	910-593000-30	.00	57.00	57.00
Total SPRING GARDEN RESTAURANT LLC:								.00		57.00
<b>THE GRUMPY TROLL BREW PUB</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	4881-112021	1	910-593000-30	.00	78.40	78.40
Total THE GRUMPY TROLL BREW PUB:								.00		78.40



GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
<b>UNITED STATES CELLULAR CORPORATION</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-046987	1	920-110790-000	.00	60.63	60.63
12/21	12/17/2021	900213	2461	U.S. BANK	8251-046987	2	910-110790-000	.00	181.89	181.89
12/21	12/17/2021	900213	2461	U.S. BANK	8251-046987	3	930-583100-30	.00	60.63	60.63
12/21	12/17/2021	900213	2461	U.S. BANK	8251-047607	1	920-592100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		343.15
<b>USA BLUE BOOK</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-733071	1	920-565400-30	.00	333.48	333.48
Total USA BLUE BOOK:								.00		333.48
<b>VIKING HARDWARE INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-027434	1	920-563200-30	.00	14.34	14.34
Total VIKING HARDWARE INC:								.00		14.34
<b>W W GRAINGER INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-912194	1	920-562300-30	.00	78.18	78.18
12/21	12/17/2021	900213	2461	U.S. BANK	8251-912194	2	910-556200-30	.00	312.71	312.71
Total W W GRAINGER INC:								.00		390.89
<b>WESCO DISTRIBUTION INC</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	3519-915284	1	910-115400-000	.00	8,424.00	8,424.00
Total WESCO DISTRIBUTION INC:								.00		8,424.00
<b>WISCONSIN STATE LABORATORY OF HYGIENE</b>										
12/21	12/17/2021	900213	2461	U.S. BANK	8251-694276	1	920-564100-30	.00	26.00	26.00
Total WISCONSIN STATE LABORATORY OF HYGIENE:								.00		26.00
Total 900213:								.00		32,608.37
<b>900214</b>										
<b>PREMIER COOPERATIVE</b>										
12/21	12/17/2021	900214	2461	U.S. BANK	6218-259725	1	920-563200-30	.00	7.99	7.99

GL Period	Check Issue Date	Check Number	Vendor Number	Payee	Invoice Number	Invoice Sequence	Invoice GL Account	Discount Taken	Invoice Amount	Check Amount
Total PREMIER COOPERATIVE:								.00		7.99
<b>UNITED STATES CELLULAR CORPORATION</b>										
12/21	12/17/2021	900214	2461	U.S. BANK	6161-047013	1	930-583100-30	.00	26.49	26.49
12/21	12/17/2021	900214	2461	U.S. BANK	6161-047013	2	930-585100-30	.00	40.00	40.00
Total UNITED STATES CELLULAR CORPORATION:								.00		66.49
Total 900214:								.00		74.48
Grand Totals:								.00		32,682.85

Summary by General Ledger Account Number

GL Account	Debit	Credit	Proof
910-110790-000	181.89	.00	181.89
910-115400-000	11,769.00	.00	11,769.00
910-211100-000	.00	16,244.75-	16,244.75-
910-556200-300	2,342.16	.00	2,342.16
910-556600-300	741.17	.00	741.17
910-592100-300	169.84	.00	169.84
910-592610-335	258.00	.00	258.00
910-593000-300	441.79	.00	441.79
910-593300-300	340.90	.00	340.90
920-110790-000	60.63	.00	60.63
920-115400-000	538.28	.00	538.28
920-211100-000	.00	7,227.82-	7,227.82-
920-562300-300	99.57	.00	99.57
920-563200-300	546.46	.00	546.46
920-564100-300	26.00	.00	26.00
920-565100-300	4,800.00	.00	4,800.00
920-565400-300	518.70	.00	518.70
920-592100-300	305.48	.00	305.48
920-593000-300	105.44	.00	105.44
920-593300-300	227.26	.00	227.26

GL Account	Debit	Credit	Proof
930-211100-000	.00	9,210.28-	9,210.28-
930-582710-300	1,095.52	.00	1,095.52
930-582800-300	110.59	.00	110.59
930-583100-300	2,959.24	.00	2,959.24
930-583200-300	3,276.25	.00	3,276.25
930-583300-300	207.34	.00	207.34
930-583400-300	50.36	.00	50.36
930-585100-300	1,090.66	.00	1,090.66
930-585600-300	104.63	.00	104.63
930-585610-300	315.69	.00	315.69
Grand Totals:	<u>32,682.85</u>	<u>32,682.85-</u>	<u>.00</u>

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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City Recorder: \_\_\_\_\_

<u>GL Account</u>	<u>Debit</u>	<u>Credit</u>	<u>Proof</u>
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Report Criteria:

Only merchant vendors included

Report type: GL detail

Vendor.Vendor number = 2461

Check.Type = {<>} "Adjustment"

Invoice Detail.GL account (3 Characters) = "910","920","930"

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We are Publicly Owned and Operated

## Mount Horeb Utilities

301 Blue Mounds. Mt. Horeb, WI 53572  
(608) 437-3300 or (608) 437-3084

In the month of December, the electric utility did tree trimming, inventory for the year, and a primary extension for the Mount Horeb Cottages on the East side of town. Quite a few LED street lights were put up retiring some older HPS heads. This is an annual job that we do. We had 4 outages and most of them were due to high winds during a storm.

January's plans are to finish up the Mount Horeb Cottages extension and possibly another primary extension on the North side of town. Get some more GIS work done and tree trimming.



We are Publicly Owned and Operated

## Mount Horeb Water Utility

Josh Hyndman

Water Superintendent

301 Blue Mounds St. Mt. Horeb, WI 53572

(608) 437-9437 or (608) 437-3084

Direct (608) 437-9431

Cell (262) 215-8723

In the month of December, we finished up getting our curb boxes on the GIS map. We now have curb stop locations, water main valves, and fire hydrants on the GIS system. When the snow leaves and we slow down with water meter testing we will go and trace out the lead services lines and add them to the GIS system for lead line replacements.

We talked to Dan Carpiaux at Strand and we added a few more layers for the GIS system. We now have a water only page that we are able to pull up the hydrants, water main valves and curb boxes. The water main pops up and shows the size of the water mains, without needing to touch the water main to show it by size. We will be working with Dan more in the future to add more layers so when we start doing hydrant flushing, or water main valve exercising we will be able to add a report to that. This should be able to let us print out work orders and see where we need to do service work, in the future. We also added a layer for just lead services. This will allow us to add pictures and information just for lead services. When we are finished with the lead line replacements, we will be able to remove that layer.

We finished up water inventory for the water utility. We were not missing anything for the inventory count, so that was nice to see.

We have our water meter testing list put together for water meter testing for the 2022 season. As you may know the PSC requires us to test 10% of our water meters annually. We have at this time 261 homes on the water meter testing list. There are a lot of irrigation meters on this list so we can count them for meter testing towards our 10%.

Our Flexnet boxes that we are going to be changing out with water meter testing are still out in limbo. We are going to start testing all the water meters that are already flexnet. I am hoping that we will get our flexnet boxes before we get to the homes, we need to upgrade. I do not want to return to the houses, and trouble the customers to get back to the water meters in the event that something isn't reading correctly, I would like to do it all in one shot.

Bryan worked most of the month with the electric guys working on getting year end projects wrapped up. Once we get water meter testing, I will have Bryan and Shane working together on water meter testing. I would like Bryan to know how to set and pull water meters, along with the paper work. Then we will have a few people that will be able to do this. This will help with time off or any sickness that may come up.



# Mount Horeb Wastewater

## Monthly Report for December

Submitted to the Commission 1/6/2022

We recently received our response from the DNR for the 2020 CMAR. Most comments on the response were positive. We received a C grade in 2020 for phosphorus removal due to working on bio P and exceeding limits with the DNR's permission. Grade of an A on every other of the 9 categories for a GPA of 3.84. In 2021 we have not exceeded our phosphorus limit and will have an A grade.

Our new Vactor has been ordered. Our 2008 Vactor will be sold to Dodgeville when the new one arrives.

The recent high winds took shingles off of the ridge vent on our administration building (90) and removed fascia on our preliminary building (10). Our staff was able to make repairs for well under our insurance deductible.

We spent a day in the lab jar testing with Strand looking into feeding nutrients to help reduce phosphorus. This also created many samples which were mostly ran in-house. The findings will be in our phosphorus report to the DNR.

We were able to help the Water Utility with cleaning water valves with our Vactor.

Finished up Fall maintenance. All outdoor oil changes around the facility etc.

The facility is running well. Biological phosphorus removal is doing great with very low total phosphorus results without ferric chloride being fed.

2021 Emergency call-outs- 9 for the collection system, 7 for the lift stations, and 7 for the WPCF. The number of call-outs for the lift stations and WPCF increase slightly, partly because of power outages. The number of callouts for the collection system stayed low mainly due to a good collection system maintenance program.



# Monthly Wastewater Utility Operations Report

December 2021

Submitted to the Utility Commission January 6, 2022

The facility is running well and giving very good results. We have not needed ferric chloride to achieve low effluent phosphorus.

**Monthly average influent flow: 402,000 gpd**    Design average flow: 790,000 gpd (2019)

## Biological Oxygen Demand (5 day)

**BOD5** Influent: **411 mg/l** mo. average                      Daily maximum: **575 mg/l**

Effluent: **3 mg/l** mo. average                      Daily maximum: **6 mg/l**

**Permit limit: 22 mg/l mo. average**    Times exceeded **0**

Effluent mo. average lbs/day: **11**

**Permit limit: 112 lbs/day monthly average**    Times exceeded **0**

## Total Suspended Solids

**TSS-** Influent: **460 mg/l** mo. average                      Daily maximum: **848 mg/l**

Effluent: **3 mg/l** mo. average                      Daily maximum: **8 mg/l**

**Permit limit: 22 mg/l mo. average**    Times exceeded **0**

Effluent mo. average lb/day: **10.0**

**Permit limit: 112 lbs/day mo. average**    Times exceeded **0**

**Ammonia Nitrogen-** Effluent monthly average: **.32 mg/l**

**Permit limit: 4 mg/l monthly average**    Times exceeded **0**

**Total Phosphorus-** Effluent monthly average: **.12 mg/l**

**Permit limit: 1.0 mg/l monthly average**    Times exceeded **0**

**Chloride-** Effluent weekly average: **391 mg/l** (now 4 samples for the week)

**Permit limit: 625 mg/l weekly average**    Times exceeded **0**

**Dissolved Oxygen-** Effluent daily minimum: **7.76 mg/l**

**Permit limit: 6 mg/l daily minimum**    Times exceeded **0**

**Effluent Temperature deg F**    Daily Max **53.1**    Daily Min **49.5**