

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net
Website: www.mounthorebwi.info

CABLE TV COMMITTEE
TUESDAY, JANUARY 19, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order - Roll Call.
- 2) Consider November 4, 2009 meeting minutes.
- 3) Consider capital equipment purchases.
- 4) Consider calendar submissions.
- 5) Consider equipment checkout forms.
- 6) Update on MHTC.
- 7) Cable Coordinator's Report.
- 8) New programming plans.
- 9) Next meeting date.
- 10) Agenda items for next meeting.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE

January 19, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt, Steve Sopcak, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski was also present.

MINUTES: Sopcak moved, Wendt seconded to approve the November 3rd meeting minutes.

CAPITAL EQUIPMENT: Podgorski said that she had purchased a few new things at the end of last year including new parts for the automation program, and an external 2T hard drive. The Committee suggested that the external hard drive should be stored off site.

The Committee decided that instead of buying a full microphone conference system right now, just new microphones should be purchased right now. The idea of control of the board chair and a switcher to allow control will be discussed at a later date.

COMMUNITY CALENDAR SUBMISSION FORMS: The Committee reviewed a calendar submission form created by Podgorski [attached]. They suggested that a .pdf should be put up on the village website, and paper forms should be located at the front desk of the municipal building. The possibility of putting forms at the library and the welcome center were also discussed.

EQUIPMENT CHECK-OUT FORMS: The Committee reviewed an equipment check-out form created by Podgorski [attached]. They suggested adding a check-in portion, and increasing the time limit to two weeks. The Committee would like for the ladies at the front desk to take the returned equipment and put it in the Cable Office if Podgorski is not available. The Committee would like to charge people for tapes if they need them. The possibility of requesting a deposit for the equipment was also discussed, pending a discussion with the Village Administrator and/or an attorney.

UPDATE ON MHTC: MHTC has not acknowledged whether or not they will pay the franchise fee. Podgorski had talked with Village Administrator, Larry Bierke, prior to the meeting who said that he does not expect to hear anything from MHTC until spring.

CABLE COORDINATOR REPORT: Cable Coordinator, Nicole Podgorski, submitted a report to the Committee. Suggestions were made to add seasonal pictures to the community calendar slideshow, airing Dane County Board Meetings, and to address the audio issues that have been happening during meetings. Steinhauer suggested Bryan in McFarland to contact as he has experience in these areas.

Sopcak moved to pay a consultant no more than \$200 to review our station and help it run effectively, and an additional \$200 for miscellaneous supplies. Steinhauer seconded this motion. Motion passed.

NEW PROGRAMMING PLANS: The Committee discussed the idea to expand the Village Report that was created last month with Village President, Don Steinhauer, to other departments. The Chamber of Commerce has scheduled debates for the Village Board openings, and the Cable Department has invited them to have the debates in the village board room so that we can air it live. The Committee would also like to see more meetings being filmed including, fire department meetings, and extra village informational meetings. There was also a request from viewers to change the slideshow colors, and post the schedule on the Cable Department website.

OTHER TOPICS: Wendt suggested that the Committee have control of the revenue that is brought in from Charter and MHTC for the Cable Department until the last quarter of the year. Wendt moved to have a conversation with the Village Board regarding revenue streams of the cable department. Steinhauer seconded. Motion carried.

NEXT MEETING DATE: The next meeting is scheduled for February 9th at 5:30pm.

FUTURE AJENDA ITEMS: Future agenda items include goals for the year, an MHTC update, list of meetings and priorities, and a budget update.

ADJOURNMENT: Wendt moved, and Sopcak seconded to adjourn. Motion carried at 7:02pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator

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CABLE TV COMMITTEE TUESDAY, FEBRUARY 9, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order - Roll Call
- 2) Consider January 19, 2010 meeting minutes
- 3) Cable Coordinator report
- 4) Consider resolution to support AB 606
- 5) Consider capital equipment purchases
- 6) Meeting priority and coverage schedule
- 7) Programming
- 8) Part-time Cable Assistant
- 9) Develop budget and revenue plan
- 10) Budget update
- 11) MHTC update
- 12) Consider 2010 goals
- 13) Consider attendance at WAPC Spring Cable Conference
- 14) Next meeting date
- 15) Agenda items for next meeting
- 16) Adjourn

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CABLE TV COMMITTEE

February 9, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

There was no quorum present.

Minutes submitted by Nicole Podgorski, Cable Coordinator

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CABLE TV COMMITTEE TUESDAY, FEBRUARY 23, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the lower level meeting room of the Community Center, 105 N Grove Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order - Roll Call
- 2) Consider January 19, 2010 meeting minutes
- 3) Cable Coordinator report
- 4) Consider resolution to support AB 606
- 5) Consider capital equipment purchases
- 6) Meeting priority and coverage schedule
- 7) Programming
- 8) Part-time Cable Assistant
- 9) Develop budget and revenue plan
- 10) Budget update
- 11) MHTC update
- 12) Consider 2010 goals
- 13) Consider attendance at WAPC Spring Cable Conference
- 14) Next meeting date
- 15) Agenda items for next meeting
- 16) Adjourn

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CABLE TV COMMITTEE

February 23, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt, and Steve Sopcak present. Cable Coordinator Nicole Podgorski was also present. Cyril Rach arrived at 5:32pm.

MINUTES: Sopcak moved, Wendt seconded to approve the January 19th meeting minutes. Motion carried.

COORDINATOR REPORT: Cable Coordinator, Podgorski, brought forth a written report of what she has been doing in the department for the past month. Podgorski announced that the cable department did receive the extra \$1,000 to be carried over from last year. It was discussed that equipment check-out forms should have a check in and out status for all cables and equipment included in the camera bag. Whoever is checking the equipment back in should also turn on and off the camera to make sure it works before they sign off on it.

Issues brought forth by the committee included lines running along the MHTC feed, and uses for the old microphones when we introduce the new ones. These options include use in the conference room for meetings there as well as using them for on-location shoots.

SUPPORT OF AB606: Chair Brosamle provided information regarding Assembly Bill 606 that is currently up in the State Assembly. He encouraged the Committee to support this bill, and offered a letter from the Committee to send to the Assembly. Rach moved to approve the resolution and send our support to the Assembly. Sopcak seconded, and the motion carried.

CAPITAL EQUIPMENT: Podgorski stated that she has not had time in the past month to purchase new microphones. She will report back at the next meeting. It was also suggested that the new back-up system of an external hard drive be stored wherever the Village stores their back-up system. The question of an Elmo machine or similar was brought up as well. Podgorski stated that she did not feel comfortable buying one at this time as the cable department does not have a sufficient video switcher to accommodate another video source. A capable video switcher is on the equipment list that was sent to MHTC.

MEETING PRIORITY AND COVERAGE: The addition of the Fire District meetings will be on the schedule for the foreseeable future. The possibility was discussed of re-visiting meeting priorities at each meeting so as to film what's most important to the community at that time.

PROGRAMMING: Programming that is currently being worked on includes a Village Board Candidate Forum put on by the Chamber of Commerce, a Dane County Board Candidate Forum put on by the Rotary Club, and interviews with the candidates for Municipal Judge being filmed by Chair Brosamle and edited by Cable Coordinator Podgorski.

Distribution of filmed videos was also discussed. The Committee decided that DVD copies of village meetings should be made available to the public at a price of \$10. All other special events will be available as well; however, their price will be determined by the type of event and the amount of DVDs that need to be made.

PART-TIME CABLE ASSISTANT: Rach suggested that the cable department hire a high school student to work part-time to assist the Cable Department. Podgorski will contact Bart Leibfried at the high school to see what his interest might be. Wages and other regulations needed to hire another person will be discussed at the next meeting.

BUDGET AND REVENUE PLAN: Wendt presented the idea that future revenue might be down due to cable rates and subscriptions being lost to satellite. He wonders if the cable department can keep up with the lower revenue. The cable department's current revenue source is through Charter and MHTC subscriptions. We currently have access to about 1/3 of the revenue we bring in. It was suggested that the Department should have access to 100% of the revenue it brings in.

The Committee will develop a plan for the need of the cable department to have access to all of its revenue, and what we would do with the revenue since it is more than we currently have. Sopcak will make a draft plan for the next meeting of what has been done in the past at the cable department, what changes are being made now, and what future goals are. The Committee will do an introduction of cable TV and how things are run when the new board is put in place.

BUDGET UPDATE: We have only paid WAPC dues so far this year. Podgorski will bring an updated budget to the next meeting.

MHTC UPDATE: We have no update at this time.

CONSIDER 2010 GOALS: These will be included in Sopcak's draft plan as stated in the "Budget and Revenue Plan" section.

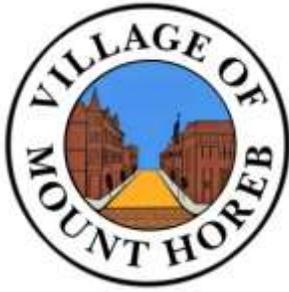
WAPC CONFERENCE ATTENDANCE: Podgorski can probably go depending on the final dates which are sometime at the end of April. The conference will be an opportunity to ask questions of other PEG channels.

NEXT MEETING DATE: The next meeting is scheduled for March 16th at 5:30pm.

FUTURE AGENDA ITEMS: Future agenda items include goals for the year, an MHTC update, list of meetings and priorities, part time help, capital equipment, and a budget update.

ADJOURNMENT: Sopcak moved, and Wendt seconded to adjourn. Motion carried at 7:14pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE TUESDAY, MARCH 16, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order - Roll Call
- 2) Consider February 23, 2010 meeting minutes
- 3) Cable Coordinator report
- 4) 2010 goals
- 5) Consider capital equipment purchases
- 6) Programming
- 7) Part-time cable assistant
- 8) Year-to-date budget update
- 9) Consider budget and revenue plan
- 10) MHTC update
- 11) Consider attendance at WAPC Spring Cable Conference
- 12) Next meeting date
- 13) Agenda items for next meeting
- 14) Adjourn

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CABLE TV COMMITTEE

March 16, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:38pm with members Jim Wendt, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski was also present.

MINUTES: Steinhauer moved, Wendt seconded to approve the February 23rd meeting minutes. Motion carried.

COORDINATOR REPORT: Cable Coordinator, Podgorski, brought forth a written report of what she has been doing in the department for the past month. Podgorski announced that she did buy new microphones, and they were installed that day.

2010 GOALS: The Committee decided that, in addition to continuing last year's goals, there should be a regular programming schedule, more community events, and church recordings.

CAPITAL EQUIPMENT: There is no immediate need for capital equipment.

PART-TIME CABLE ASSISTANT: Podgorski contacted Bart Leibfried at the high school and he said that he would help out by announcing and suggesting the opportunity to his students. Angie also suggested posting in the newspaper. It was decided that no hours will be guaranteed, and the position will be on an as-needed basis. Samples of former newspaper ads will be brought to the next meeting for review.

BUDGET UPDATE: The only big expenses made this year were the microphones and membership dues for WAPC. There are also charges for utilities, and the question was presented as to how we pay for utilities.

BUDGET AND REVENUE PLAN: As Sopcak was going to create an initial plan, and he was not present at the meeting, the Committee had nothing to go over. It was discussed that the more programming the department comes up with, the more need we have for funds (staffing, programming, etc.). The thought is not to request any sort of monetary support from the village for these, and we will not go over budget based on our total revenue. The idea is also to become more visible to the community for this purpose.

MHTC UPDATE: We have no update at this time.

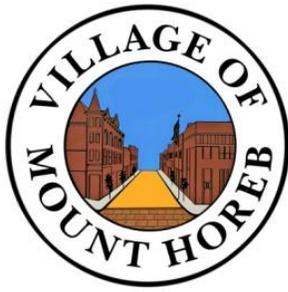
WAPC CONFERENCE ATTENDANCE: The conference is on April 30th at Ho-Chunk Resort and Podgorski can go. Steinhauer moved and Wendt seconded to authorize Podgorski to attend the conference and represent Mt. Horeb Cable. The department will pay for registration, mileage, wages, and pay for one night in a hotel.

NEXT MEETING DATE: The next meeting is scheduled for April 13th at 5:30pm.

FUTURE AGENDA ITEMS: Future agenda items include equipment check out, Dane County Board Meetings, and what else we can use from that feed.

ADJOURNMENT: Wendt moved, and Steinhauer seconded to adjourn. Motion carried at 6:27pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE TUESDAY, APRIL 13, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to Order - Roll Call
- 2) Consider March 16, 2010 meeting minutes
- 3) Cable Coordinator report
- 4) Part-time cable assistant
- 5) Programming
- 6) Year-to-date budget
- 7) Consider budget and revenue plan
- 8) The Committee may meet in closed session pursuant to Wis. Stat. sec. 19.85(1)(e) relating to negotiating an agreement between the Village and MHTC **regarding MHTC's \$20,000 capital contribution** to the Village Cable Department.
- 9) Consider senior discount letter
- 10) Dane County Board on cable
- 11) Camera checkout policy
- 12) Next meeting date
- 13) Agenda items for next meeting
- 14) Adjourn

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CABLE TV COMMITTEE

April 13, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt, Angie Steinhauer, and Cyril Rach present. Cable Coordinator Nicole Podgorski was also present.

MINUTES: Steinhauer moved, Rach seconded to approve the March 13th meeting minutes as amended. Motion carried.

COORDINATOR REPORT: Cable Coordinator, Podgorski, brought forth a written report of what she has been doing in the department for the past month. Podgorski announced that the new microphones are working well.

PART-TIME CABLE ASSISTANT: The Village Board needs to approve the job description before it is advertised. The Committee will meet on May 4th to discuss the job description so that it is ready for the Village Board's May 5th meeting.

PROGRAMMING: The Committee has decided that one new goal for the year is to add one new summer piece of programming to the line-up in addition to the current goals of the Wednesday Night Live Concert Series and the Frolic Parade. Brosamle said that he is meeting with department heads next month to discuss possible collaboration and programming opportunities. The topics of Dane County Board Meetings and airing Church Services were also brought up.

BUDGET UPDATE: The latest budget list Podgorski had was not up to date. The only major things on the budget so far is the new microphones.

BUDGET AND REVENUE PLAN: As Sopack was going to create an initial plan, and he was not present at the meeting, the Committee had nothing to go over.

MHTC UPDATE: Steinhauer moved, and Rach seconded to enter into closed session to discuss the MHTC Franchise Agreement. The Cable TV Committee entered into closed session at 6:08pm. Steinhauer moved, and Wendt seconded to enter back into open session. The meeting re-opened at 6:26pm.

SENIOR DISCOUNT LETTER: Wendt presented the idea send a letter to Charter and MHTC to encourage a Senior Discount Program.

DANE COUNTY BOARD MEETINGS: This item was discussed under the programming section.

CAMERA CHECK-OUT POLICY: The Committee decided to buy a cheaper camera (around \$300) to use for equipment check-out purposes in order to reduce the possibility of damage to the more expensive GL1s that we have. Podgorski will present ideas on the new camera at the next meeting.

NEXT MEETING DATE: The next meeting is scheduled for May 4th at 5:30pm.

FUTURE AGENDA ITEMS: Future agenda items include an AB721 update, a presentation on the WAPC Spring Conference, programming updates, and new camera ideas.

ADJOURNMENT: Rach moved, and Wendt seconded to adjourn. Motion carried at 6:35pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE TUESDAY, MAY 4, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider April 13, 2010 meeting minutes.
- 2) Cable Coordinator Report.
- 3) Part-time cable assistant.
- 4) Programming.
- 5) Year-to-date budget.
- 6) Consider budget and revenue plan.
- 7) The Cable TV Committee will adjourn to executive closed session as allowed by WI State Statute 19.85(1)(g) to confer with legal council who either orally or in writing will advise on strategy to be adopted with respect to current or likely litigation. The MHTC franchise agreement will be discussed.
- 8) Return to open session.
- 9) Consider any action as a result of the closed session.
- 10) Consider senior discount letter.
- 11) Dane County Board on cable.
- 12) Next meeting date.
- 13) Agenda items for next meeting.
- 14) Adjourn.

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CABLE TV COMMITTEE

May 4, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt, and Cyril Rach present. Angie Steinhauer and Steve Sopcak arrived at 5:34pm. Cable Coordinator Nicole Podgorski, Village Administrator Larry Bierke, and Attorney Anita Galluci were also present.

MINUTES: Wendt moved, Rach seconded to approve the March 13th meeting minutes as amended. Motion carried.

CLOSED SESSION: Rach moved, Wendt seconded to move into closed session to discuss the MHTC franchise agreement. Motion carried. The Cable TV Committee entered into closed session at 5:32pm.

OPEN SESSION: Rach moved, Sopcak seconded to re-enter open session. Steinhauer abstained. Motion carried, and session re-opened at 6:37pm.

ACTIONS CONSIDERED AS A RESULT OF CLOSED SESSION: Sopcak moved to appoint two representatives from the Committee to represent the entire Committee in MHTC discussions. Steinhauer seconded. Steinhauer abstained. Motion carried. It was decided that chair Brosamle and Rach along with Mr. Bierke would be the ones to represent the Cable TV Committee. They offered the dates May 24th, June 1st, and June 24th for the discussions.

CLOSED SESSION: Sopcak moved, Wendt seconded to move into closed session to discuss the pending discussions. Steinhauer abstained. Motion carried, and the Committee entered closed session at 6:46pm.

OPEN SESSION: Sopcak moved, Rach seconded to return to open session. Steinhauer abstained. Motion carried, and session re-opened at 7:02pm.

COORDINATOR REPORT: Cable Coordinator, Podgorski, brought forth a written report of what she has been doing in the department for the past month. Podgorski announced that one of the portable GL1 cameras is not functioning properly and requested a solution. Steinhauer moved to spend \$250 to repair the broken camera. Sopcak seconded. Motion carried.

PART-TIME CABLE ASSISTANT: The Village Board needs to approve the job description before it is advertised, and it needs to be brought to the Committee of the Whole before it is sent to the Village Board. Rach moved to accept the job description and send it to the Committee of the Whole. Sopcak seconded. Motion carried.

NEXT MEETING DATE: The next meeting is scheduled for June 7th at 5:30pm.

ADJOURNMENT: Rach moved, and Sopcak seconded to adjourn. Motion carried at 7:35pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE MONDAY, MAY 24, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider May 4, 2010 meeting minutes.
- 2) The Cable TV Committee will adjourn to executive closed session as allowed by WI State Statute 19.85(1)(e) for Competitive or Bargaining Reasons. For the deliberation of or negotiation for investment of public funds. The MHTC franchise agreement will be discussed.
- 3) Return to open session.
- 4) Consider any action as a result of the closed session.
- 5) MHTC Franchise Agreement Proposal.
- 6) Year to date budget.
- 7) Consider budget and revenue plan.
- 8) Cable Coordinator Report.
- 9) Part-time cable assistant.
- 10) Agenda items for next meeting and set meeting date.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE
May 24, 2010 (amended)

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 6:55pm with members Jim Wendt, Steve Sopcak, and Cyril Rach present. Cable Coordinator Nicole Podgorski and Village Administrator Larry Bierke were also present.

MINUTES: Sopcak moved, Wendt seconded to approve the May 4th meeting minutes. Motion carried.

CLOSED SESSION: Sopcak moved, Rach seconded to move into closed session to discuss the MHTC franchise agreement. Sopcak, Rach, and Brosamle agreed, Wendt said nay. Motion carried. The Cable TV Committee entered into closed session at 7:00pm.

OPEN SESSION: Sopcak moved, Rach seconded to re-enter open session. Sopcak, Rach, and Brosamle agreed, Wendt said nay. Motion carried, and session re-opened at 7:15pm.

ACTIONS CONSIDERED AS A RESULT OF CLOSED SESSION: Sopcak moved to accept MHTC's agreement of \$10,000, and Rach seconded. Sopcak, Rach, and Brosamle agreed, Wendt said nay. Motion carried.

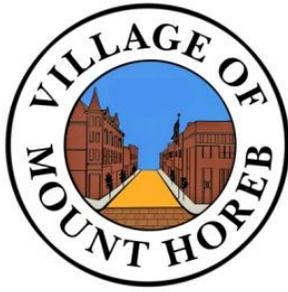
COORDINATOR REPORT: Cable Coordinator, Podgorski, bought a new camera for equipment check out, and had one of the GL1's fixed.

PART-TIME CABLE ASSISTANT: The description should be approved at the June Village Board meeting. The position can be posted any time at this point.

NEXT MEETING DATE: The next meeting is scheduled for June 21th at 5:30pm.

ADJOURNMENT: Rach moved, and Sopcak seconded to adjourn. Motion carried at 7:30pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



Village of Mount Horeb

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CABLE TV COMMITTEE MONDAY, JUNE 21, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider May 24, 2010 meeting minutes.
- 2) Consider MHTC agreement.
- 3) Cable Coordinator Report.
- 4) Part-time cable assistant.
- 5) Year to date budget.
- 6) Consider budget and revenue plan.
- 7) Consider senior discount letter.
- 8) Dane County Board on cable.
- 9) Set next meeting date.
- 10) Agenda items for next meeting.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

CABLE TV COMMITTEE

June 21, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt and Steve Sopcak present. Cable Coordinator Nicole Podgorski and Village Administrator Larry Bierke were also present. Angie Steinhauer arrived at 5:50pm.

MINUTES: Sopcak moved, Brosamle seconded to approve the May 24th meeting minutes as amended. Motion carried.

CONSIDER MHTC AGREEMENT: Village Administrator, Larry Bierke, stated that we have not gotten an agreement to look over from MHTC, and we should have it by next meeting.

CABLE COORDINATOR REPORT: Podgorski brought forth a report for the committee to look over. She is working on editing the Frolic Parade and a talk that Tammy Baldwin gave in which Brosamle filmed. They are expected to air next weekend. It was also suggested that a list of equipment that we have should be made up.

PART-TIME CABLE ASSISTANT: The discussion was centered on what the assistant would do. Podgorski stated that she would see the most important part of the job to be able to take over and film meetings when she couldn't be there. She also would like to have the position be open to interpretation as to what skills the assistant possesses and how we can use them.

YEAR TO DATE BUDGET: There was not a recent budget list, however, there shouldn't be too many surprises on it. The only new things would be income from the Himsel funeral and selling the storage rack.

BUDGET AND REVENUE PLAN: Sopcak brought forth a brochure that details the goals of Mount Horeb Villagecable and what services we provide to the community as something that could be handed out at events to let people know who we are and why we are here. He would like to create a 5-year plan with goals and sources of income to show how the money would come into the Cable Department, and how it would be dispersed.

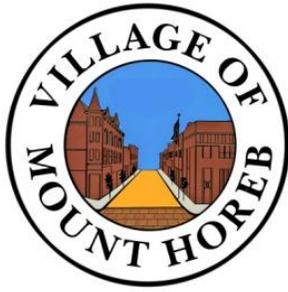
SENIOR DISCOUNT LETTER: Wendt has not made contacts yet with the cable distributors. He would like to go in and talk with them face-to-face rather than draft a letter.

DANE COUNTY BOARD MEETINGS: The committee would like to see these on air by next meeting.

NEXT MEETING DATE: The next meeting is scheduled for July 12th at 5:30pm.

ADJOURNMENT: Sopcak moved, and Wendt seconded to adjourn. Motion carried at 6:24pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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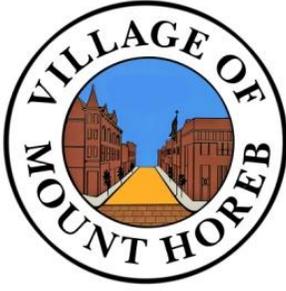
CABLE TV COMMITTEE MONDAY, JULY 12, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider June 21, 2010 minutes and amended May 24, 2010 minutes.
- 2) Consider MHTC agreement.
- 3) Cable Coordinator Report.
- 4) Part-time cable assistant.
- 5) Year to date budget.
- 6) Consider budget and revenue plan.
- 7) Consider senior discount letter.
- 8) Dane County Board on cable.
- 9) Set next meeting date.
- 10) Agenda items for next meeting.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE THURSDAY, JULY 29, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider June 21, 2010 minutes and amended May 24, 2010 minutes.
- 2) Consider MHTC agreement.
- 3) Cable Coordinator Report.
- 4) Part-time cable assistant.
- 5) Year to date budget.
- 6) Consider budget and revenue plan.
- 7) Consider senior discount letter.
- 8) Dane County Board on cable.
- 9) Set next meeting date.
- 10) Agenda items for next meeting.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**AMENDED
CABLE TV COMMITTEE**

July 29, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 6:02pm with members Jim Wendt, Angie Steinhauer and Cyril Rach present. Cable Coordinator Nicole Podgorski and Attorney Anita Gallucci were also present.

MINUTES: Steinhauer moved, Wendt seconded to approve the May 24th and June 21st meeting minutes. Motion carried.

CONSIDER MHTC AGREEMENT: The Committee Reviewed a draft of an agreement presented by MHTC. Attorney Gallucci suggested a few changes, and the Committee agreed that several changes need to be made including a request for the agreement to be limited to only this franchise fee, and is less broad. The Committee agreed to have Gallucci draft a new agreement that satisfies these changes.

CABLE COORDINATOR REPORT: Podgorski has filmed and is in the process of editing Wednesday Night Live Concerts. These should be on air by next weekend. Podgorski will contact the Library regarding programming.

PART-TIME CABLE ASSISTANT: Podgorski had not received any resumes or applications for the cable assistant. The Committee agreed to raise the wages to \$10/hour. Podgorski also will forward the job description and announcement to MHTC and the High School.

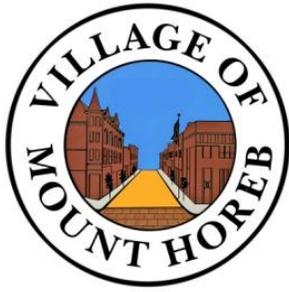
YEAR TO DATE BUDGET: The recent budget list shows that there is no income indicated for the rack that we sold previously.

DANE COUNTY BOARD MEETINGS: Podgorski has found that everything in the room is set up to air these, and is in the process of getting Charter cable re-connected to the Cable Office so that Dane County Board meetings can be aired.

NEXT MEETING DATE: The next meeting is scheduled for August 16th at 5:30pm.

ADJOURNMENT: Steinhauer moved, and Rach seconded to adjourn. Motion carried at 6:34pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE MONDAY, AUGUST 16, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider July 29, 2010 minutes.
- 2) Consider MHTC agreement.
- 3) Cable Coordinator Report.
- 4) Part-time Cable Assistant.
- 5) Consider budget and revenue plan.
- 6) Consider senior discount.
- 7) Set next meeting date.
- 8) Agenda items for next meeting.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE

August 16, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:33pm with members Jim Wendt, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski and Village Administrator Larry Bierke were also present.

MINUTES: Steinhauer moved to approve the minutes of the July 29th meeting with an amendment that under the Coordinator Report, it states that Podgorski was to make contact with the Library regarding programming, and under the Dane County board section, that it should state that Charter is to be re-connected, Brosamle seconded to approve the July 29th meeting minutes as amended. Motion carried.

CONSIDER MHTC AGREEMENT: Steinhauer suggested that the Committee have attorney Gallucci remove the second part of the sentence under section #4 Reservations of Claims. The Committee will then send the agreement to the Village Board's September 1st meeting to be approved.

Steinhauer moved to accept the agreement with revision to item #4, placing the period after the word "agreement" and removing the rest of the sentence, and forwarding it to the Village Board for approval and execution of the agreement. Brosamle seconded. In a roll call vote, Brosamle and Steinhauer voted aye and Wendt voted nay.

CABLE COORDINATOR REPORT: Podgorski brought forth a written report to the Committee for review. Wendt questioned priorities of programming with the new addition of the Dane County Board Meetings. A review of the Cable TV Rules and Regulations states that live community programming is always first priority.

Podgorski is still trying to get the Charter feed re-connected in the Cable Office so that Dane County Board Meetings can be aired. Charter quoted a rate of \$4.99/month for fees. Podgorski will look into this further as the Franchise Agreement states that it should be free.

Brosamle requested events to be added to the filming schedule including Santa at the Library and the Fire Department Tree Lighting. Steinhauer also requested a slideshow of Fire Muster Photos to be aired.

PART-TIME CABLE ASSISTANT: There was nothing new to report. The idea is to wait until school starts to contact teachers at both the High School and MATC.

BUDGET AND REVENUE PLAN: No update from Sopcak. Podgorski brought forth the planning sheet for the 2011 budget. The Committee looked it over and offered a proposed 2011 budget to be sent to the Village Board for approval. Steinhauer moved to recommend the budget as discussed for \$43,200 for 2011. Brosamle seconded, and motion passed.

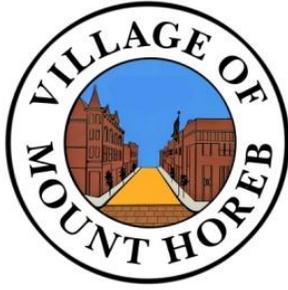
SENIOR DISCOUNT: Wendt would like to set an October meeting date to meet with representatives from Charter and MHTC to discuss a senior discount. He would also like to have the \$10,000 agreement ready before we enter the meeting. The meeting will be held on October 18, 2010 at 5:30pm, and this will be the first item on the agenda.

FUTURE AGENDA ITEMS: Review priorities for programming, and Review the equipment list.

NEXT MEETING DATE: The next meeting is scheduled for September 20th at 5:30pm.

ADJOURNMENT: Steinhauer moved, and Wendt seconded to adjourn. Motion carried at 6:33pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE MONDAY, SEPTEMBER 20, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Consider August 16, 2010 minutes.
- 2) Consider MHTC Agreement.
- 3) Cable Coordinator report.
- 4) Consider senior discount.
- 5) Review capital equipment purchase plan.
- 6) Consider budget and revenue plan.
- 7) Review priority order for programming.
- 8) Next meeting date: Monday, October 18, 5:30pm.
- 9) Agenda items for next meeting.
- 10) Adjourn.

CABLE TV COMMITTEE

September 20, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:35pm with members Jim Wendt, Steve Sopcak, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski was also present.

MINUTES: Sopcak moved and Wendt seconded to approve the minutes of the August 16th. Motion carried.

CONSIDER MHTC AGREEMENT: We have not heard anything back from MHTC. Podgorski will check into it and see where we are at.

CABLE COORDINATOR REPORT: Podgorski brought forth a written report to the Committee for review. Podgorski is still trying to get the Charter feed re-connected in the Cable Office so that Dane County Board Meetings can be aired. Charter quoted a rate of \$4.99/month for fees and \$99 for installation. The Committee decided that this would be a worthwhile investment to be able to review technical issues. Sopcak moved and Brosamle seconded to approve the installation of the Charter cable feed. Wendt and Steinhauer abstained. Motion carried.

Sopcak requested that an addition be made to the written report to include how much content we provide in a 24hr period and the current state of equipment. He also would like to submit pictures to be aired in the community slideshow.

Steinhauer brought up the fact that the audio sounds horrible on her TV at home. She suggested that Podgorski train board members on how to use the microphones and to be more attentive to them.

SENIOR DISCOUNT: Wendt has confirmed the attendance of representatives from Charter and MHTC to our meeting on October 18. He would like to create a flyer to hand out to seniors to spread the word that this meeting will be taking place.

CAPITAL EQUIPMENT: There was some dispute over where money for legal fees will be coming from, whether it be from the Cable Budget or from the Village's General Fund. Podgorski will double check on how much money will be applied to the capital equipment fund from the MHTC agreement so we know what we have to work with. The number one priority is a video server. Podgorski will get quotes from Tightrope and Leightronix.

BUDGET AND REVENUE PLAN: Steinhauer moved, and Sopcak seconded to table this item. Motion carried.

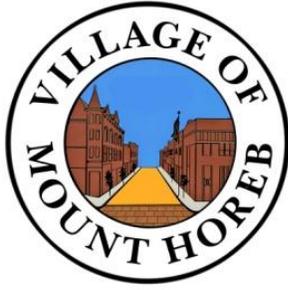
PROGRAMMING PRIORITIES: It was discussed that the guidelines work right now as they are written. We will revisit this if the Cable Department becomes overwhelmed with programming, or new programming becomes available that is not listed in the guidelines.

FUTURE AGENDA ITEMS: Senior Discount will be number one on the agenda, and also to revisit the considering of a budget and revenue plan, and reviewing priorities for programming.

NEXT MEETING DATE: The next meeting is scheduled for October 18th at 5:30pm.

ADJOURNMENT: Sopcak moved, and Steinhauer seconded to adjourn. Motion carried at 6:30pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE MONDAY, OCTOBER 18, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Discuss discounts for Senior cable subscribers with Charter and MHTC representatives.
- 2) Consider September 20, 2010 minutes.
- 3) Cable Coordinator report.
- 4) Consider MHTC Agreement.
- 5) Review capital equipment purchase plan.
- 6) Consider budget and revenue plan.
- 7) Review priority order for programming.
- 8) Set next meeting date.
- 9) Agenda items for next meeting.
- 10) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE

October 18, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:34pm with members Jim Wendt, Cyril Rach, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski was also present. Charter Communications representative Tim Vowell, and MHTC representative Jon Dunbar attended for the first agenda item.

SENIOR DISCOUNT: Both Mr. Vowell and Mr. Dunbar discussed that their respective companies offer cable packages at various prices that are readily available to a wide variety of income levels including seniors. They also cited programming costs and channel negotiations as reasons for cable prices.

MINUTES: Steinhauer moved and Rach seconded to approve the minutes of the September 20th meeting. Motion carried.

CABLE COORDINATOR REPORT: Podgorski brought forth a written report to the Committee for review. Podgorski will contact the school again regarding the request for a part time assistant.

The Committee would like to have future budget meetings filmed. Steinhauer moved to request the filming of all Village Board and Committee of the Whole meetings. Wendt seconded. Motion carried.

CONSIDER MHTC AGREEMENT: MHTC was not willing to sign the Village Board approved agreement that was sent to them. They offered their own version for approval. Steinhauer moved to send MHTC's agreement to the Village Board without a recommendation from the Cable TV Committee. Rach seconded and the motion carried. The Committee will send draft minutes of this meeting along with the agreement form to the Village Board.

CAPITAL EQUIPMENT: There will be money left over from the wages section of the budget that can be applied to capital equipment. This will give us around \$9,000-\$11,000 to use by the end of the year. Podgorski will make a recommendation at the November meeting as to what to spend it on.

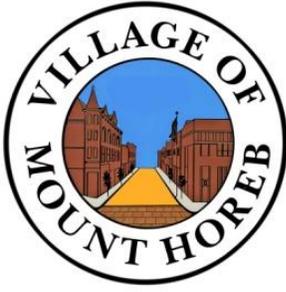
BUDGET AND REVENUE PLAN & PROGRAMMING PRIORITIES: Steinhauer moved, and Wendt seconded to table these items until the November meeting.

NEXT MEETING DATE: The next meeting is scheduled for November 15, 2010 at 5:30pm

FUTURE AGENDA ITEMS: Considering the budget and revenue plan, capital equipment, programming priorities, and a follow up of the November 1st Village Board meeting.

ADJOURNMENT: Steinhauer moved, and Rach seconded to adjourn. Motion carried at 6:52pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE MONDAY, NOVEMBER 15, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call
- 2) Consider October 18, 2010, minutes.
- 3) Cable Coordinator report.
- 4) Consider Records Management Policy.
- 5) Update on MHTC Agreement.
- 6) Review status of 2010 cable budget.
- 7) Update on 2011 cable budget.
- 8) Consider capital budget equipment purchases.
- 9) Consider budget and revenue plan.
- 10) Review priority order for programming.
- 11) Set next meeting date.
- 12) Agenda items for next meeting.
- 13) Adjourn.

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CABLE TV COMMITTEE

November 15, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:30pm with members Jim Wendt, Cyril Rach, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski and Village Administrator Larry Bierke were also present.

MINUTES: Steinhauer moved and Wendt seconded to approve the minutes of the October 18th meeting. Motion carried.

CABLE COORDINATOR REPORT: Podgorski discussed the meetings she had filmed and aired for the previous month. The topic of camera check outs was also discussed, including the 2 week check out period and whether or not it is too long. It was decided that it was not too long to have a camera checked out for the time being. The Committee will re-evaluate if this becomes a problem.

CONSIDER RECORDS MANAGEMENT POLICY: Podgorski suggested that the Committee create a records management policy since we have tapes in storage dating back to 2001 and we may not need them. Steinhauer stated that according to the Attorney General, these are considered open records and should be treated as such meaning that they need to be kept for a minimum of seven years and we are allowed to charge for them.

CONSIDER MHTC AGREEMENT: Attorney Gallucci will draft an amended agreement to be approved at the next village board meeting and be sent to MHTC to sign.

2010 CABLE BUDGET: Equipment and DVDs that are sold from the Cable Department go into a general fund. The Cable Department has about \$10,000-11,000 to spend by the end of the year.

2010 CABLE BUDGET: The budget as set has \$43,000 for next year for the Cable Department. The Village Board will vote on a finalized budget at their meeting on December 1, 2010.

CAPITAL EQUIPMENT: Podgorski brought forth two quotes from Roscor for a Tightrope video server and a Leightronix server. The Committee requested quotes from more vendors, preferably from some place local.

BUDGET AND REVENUE PLAN: There was no discussion on this topic.

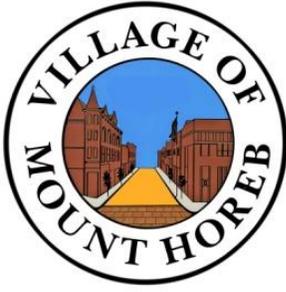
PROGRAMMING PRIORITIES: The Committee decided to defer this topic to next meeting. In the mean time, Podgorski will create a playback list of meetings that were aired for the previous month.

FUTURE AGENDA ITEMS: Priority of Programming, Budget, MHTC Agreement, Fee Schedule as related to cable, Part-Time Staff, Programming Goals, and Playback Schedule.

NEXT MEETING DATE: The next meeting is scheduled for December 13th at 5:30pm.

ADJOURNMENT: Rach moved, and Steinhauer seconded to adjourn. Motion carried at 6:31pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator



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CABLE TV COMMITTEE DECEMBER 13, 2010

The Cable TV Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider November 15, 2010 minutes.
- 3) Cable Coordinator Report.
- 4) Part-time Cable Assistant position.
- 5) Update on MHTC Agreement.
- 6) Review status of 2010 and 2011 cable budgets.
- 7) Consider capital budget equipment purchases.
- 8) Cable customer discount.
- 9) Village fee schedule.
- 10) Review previous month programming schedule.
- 11) Consider programming goals for 2011.
- 12) Set next meeting date.
- 13) Agenda items for next meeting.
- 14) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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CABLE TV COMMITTEE

December 13, 2010

The Cable TV Committee of the Village of Mount Horeb met on the above date in the Conference Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Bryan Brosamle called the meeting to order at 5:42pm with members Jim Wendt, and Angie Steinhauer present. Cable Coordinator Nicole Podgorski and Village Administrator Larry Bierke were also present.

MINUTES: Steinhauer moved and Wendt seconded to amend the November 15th meeting minutes to reflect that Podgorski will figure what other communities in Dane County are using for their video servers under the Capital Equipment section. Motion carried.

Steinhauer moved and Wendt seconded to amend the November 15th meeting minutes to reflect under the Coordinator Report that there was no written report available for that meeting. Motion carried.

Wendt moved and Steinhauer seconded to approve the November 15th meeting minutes as amended. Motion carried.

CABLE COORDINATOR REPORT: Cable Coordinator Podgorski presented a written report for the Committee to review. She also discussed issues with public records that were brought up at the previous meetings. It was decided that videos of meetings are considered open records and therefore fall under the open records laws. This means that tapes need to be maintained for at least seven years, and we are allowed to charge for them, however, we are not able to make a profit on these.

The Village is currently putting together a records management policy. Videos of meetings would fall under these policies when they are created. Community events would not be included in open records.

CONSIDER RECORDS MANAGEMENT POLICY: Podgorski suggested that the Committee create a records management policy since we have tapes in storage dating back to 2001 and we may not need them. Steinhauer stated that according to the Attorney General, these are considered open records and should be treated as such meaning that they need to be kept for a minimum of seven years and we are allowed to charge for them.

PART-TIME CABLE ASSISTANT: Podgorski revised and placed an ad in the local papers for the position. The deadline for applying is December 20th. She will also contact the Mount Horeb Chamber of Commerce to see if they can send an email to their members, and will contact who applied for the position last time to see if they'd still like to work a few hours a week.

UPDATE ON MHTC AGREEMENT: The Village Board approved the agreement, and MHTC signed it and paid the \$10,000. All of the money went towards legal fees.

2010 CABLE BUDGET: We have \$13,730 for the rest of 2010 to spend on capital equipment, and \$33,000 total in the budget for 2011.

CAPITAL EQUIPMENT: Podgorski brought forth further quotes from AVI out of Madison for a Leightronix Server and a Tighrope Server as well as one from Camera Corner in Green Bay for a Leightronix Server.

The recommendation was made by Podgorski to purchase the Leightronix system from Roscor as it was the least expensive option. This option also includes a free 2TB hard drive and free online/phone tech support. Steinhauer moved and Wendt seconded to spend \$8500 and not pay COD charges for a Leightronix System from Roscor. Motion carried.

Steinhauer also moved and Wendt seconded to request from the Village Board for the Cable Department to carry over all unspent funds to be used next year on capital equipment. Motion carried. Chair Brosamle will attend the January 5th Village Board meeting on the Committee's behalf.

CABLE CUSTOMER DISCOUNT, VILLAGE FEE SCHEDULE, REVIEW PREVIOUS MONTH PROGRAMMING SCHEDULE, CONSIDER PROGRAMMING GOALS FOR 2011: Steinhauer moved and Wendt seconded to table items 8-11 until the next meeting. Motion carried.

NEXT MEETING DATE: The next meeting is scheduled for January 10th, 2011 at 5:30pm.

FUTURE AGENDA ITEMS: Everything that was tabled.

ADJOURNMENT: Steinhauer moved, and Wendt seconded to adjourn. Motion carried at 6:44pm.

Minutes submitted by Nicole Podgorski, Cable Coordinator