

# Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net  
Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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PUBLIC SAFETY COMMITTEE  
WEDNESDAY, JANUARY 28, 2009

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider November 19, 2008 meeting minutes.
- 3) Chief of Police report.
- 4) Discuss snowmobile speed ordinance.
- 5) Consider proposed amendment to Police Department policy 52.1 a "Policy on Complaints Against Department or Personnel".
- 6) **Discussion regarding law enforcement's policy** on issuing citations for failure to remove snow.
- 7) Discuss Police Department Records Software.
- 8) Consider parking/traffic concerns on Alaska Street and S 7<sup>th</sup> Street.
- 9) Set next meeting date and agenda.
- 10) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**PUBLIC SAFETY COMMITTEE  
JANUARY 28, 2009**

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Steve Haroldson called the meeting to order with Michael McNall and Jim Buechner present, as well as Village Administrator Lawrence Bierke, and Police Chief Jeff Veloff.

**MINUTES:** McNall moved, Buechner seconded to approve the minutes of November 19, 2008. Motion carried.

**CHIEF OF POLICE REPORT:** Chief Veloff went over his monthly report noting that he expected to end the fiscal year \$120,000 under budget for his department. He also noted that he had hired Dennis Jenks as the new Police Lieutenant. Chief Veloff also asked that an update on Skatepark Cameras be on the next agenda.

**SNOWMOBILE SPEED ORDINANCE:** Veloff discussed with the committee the idea of setting speed limits for snowmobile use on Military Ridge Bike Trail. Bierke will contact the DNR for their input. Buechner moved, McNall seconded to set a public hearing for the next Committee meeting. Motion carried.

**POLICY 52.1 ON "COMPLAINTS AGAINST DEPARTMENT OR PERSONNEL":** Buechner moved, McNall seconded to approve the policy. Motion carried.

**SNOW REMOVAL CITATION POLICY:** Chief Veloff explained to the Committee how decisions are made to issue citations for failure to remove snow.

**POLICE DEPARTMENT SOFTWARE:** Chief Veloff informed the Committee that the department was transitioning away from the current software program to a cheaper program that is more dependable. Motion carried.

**PARKING CONCERNS ON ALASKA STREET AND 7<sup>th</sup> STREET:** Chief Veloff raised the issue of these two streets being narrower than most and that the Committee may want to propose making them parking on one side of the street only. Chief Veloff will discuss with Chief Himsel and come back with a recommendation.

**NEXT MEETING AGENDA:** The next meeting will be on Wednesday, February 18<sup>th</sup> at 6:00pm.

**ADJOURN:** Buechner moved, McNall seconded to adjourn. Motion carried at 6:54pm.

Respectfully submitted,  
Lawrence F. Bierke, Village Administrator

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PUBLIC SAFETY COMMITTEE  
WEDNESDAY, MARCH 18, 2009

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider January 28, 2009 meeting minutes.
- 3) Chief of Police report.
- 4) Consider speed bumps request for North 2<sup>nd</sup> Street.
- 5) Consider parking/traffic concerns on Alaska Street and S 7<sup>th</sup> Street.
- 6) Consider request from Chamber of Commerce for security at upcoming event.
- 7) Consider application for a COPS Grant.
- 8) Consider snowmobile speeds within Village limits.
- 9) Consider draft Ordinance 2009-04, "AN ORDINANCE TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE" regarding Village parking lots.
- 10) Consider proposed address changes for Bergum Road.
- 11) Consider revised Police Department Policy 12.2.1 "Rules of Conduct".
- 12) Discuss Police Department records software.
- 13) Set next meeting date and agenda.
- 14) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**PUBLIC SAFETY COMMITTEE**  
**MARCH 18, 2009**

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Steve Haroldson called the meeting to order with Jim Buechner present, as well as Village Administrator Lawrence Bierke and Police Chief Jeff Veloff.

**MINUTES:** Buechner moved, Haroldson seconded to approve the minutes of January 28, 2009. Motion carried.

**CHIEF OF POLICE REPORT:** Chief Veloff went over his monthly report that was distributed. In addition to his memo he reviewed the uses for clothing allowance and went over the need for new department radios.

**SPEED BUMPS:** The Committee heard from Randy Littel about his request for speed bumps on North Second Street. Chief Veloff will conduct speeding surveillance and report on the speeding problem next month.

**NEXT MEETING:** The Committee decided to set the next meeting date to ensure Mr. Littel could be present. The date selected was April 22, 2009 at 6pm.

**PARKING ON ALASKA AND S. 7<sup>th</sup> STREETS:** The Committee discussed the narrowness of both streets and decided to pursue an ordinance that would limit parking to only the North side on Alaska Street. Buechner moved, Haroldson seconded to have a draft ordinance created and to set a public hearing for the April 22, 2009 meeting. Motion carried.

**CHAMBER OF COMMERCE EVENT SECURITY:** Audrey Roberts from the Mount Horeb Area Chamber of Commerce was present to request the use of Village Police Officers for an upcoming event scheduled for August 1<sup>st</sup>, 2009. Haroldson moved, Buechner seconded to approve the use of Village officers with the Village being reimbursed by the Chamber for the officer's time. Motion carried.

**COPS GRANT:** Buechner moved, Haroldson seconded to apply for a COPS grant for two additional officers. Motion carried.

**SNOWMOBILE SPEED ORDINANCE:** The Committee discussed the information that was provided at the January meeting. It was requested that staff bring to the next meeting information about what signs are posted on the Military Ridge Bike Trail and information about where the signs are posted. Staff should also find out who is responsible for setting the speed limit and if the Village has the authority to set different speed limits.

**ORDINANCE 2009-04 PARKING LOTS:** Ordinance adds two parking lots to the

Village Code. Buechner moved, Haroldson seconded to approve the proposed ordinance. Motion carried.

**ADDRESS CHANGES ON BERGUM ROAD:** The Committee discussed the need to change addresses on Bergum Road to rectify a safety concern. Discussion led to simply changing Bergum Road to Green Street and renumbering the houses on what was formerly Bergum Road. Haroldson moved, Buechner seconded to approve the creation of an ordinance changing Bergum Road to Green Street and to set the ordinance for public hearing at next months meeting. Motion carried.

**POLICY 12.2.1 ON "RULES OF CONDUCT":** Haroldson moved, Buechner seconded to approve the policy. Motion carried.

**POLICE DEPARTMENT SOFTWARE:** Chief Veloff informed the Committee that the department was transitioning away from the current software program to a cheaper program that is more dependable.

**NEXT MEETING AGENDA:** On the next agenda will be the two public hearings that were set.

**ADJOURN:** Buechner moved, Haroldson seconded to adjourn. Motion carried at 7:30pm.

Respectfully submitted,  
Lawrence F. Bierke, Village Administrator

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## PUBLIC SAFETY COMMITTEE WEDNESDAY, APRIL 22, 2009

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider March 18, 2009 meeting minutes.
- 3) Chief of Police report.
- 4) Consider speed bumps request for North Second Street.
- 5) Public Hearing: To consider prohibiting parking on the south side of Alaska Avenue.
- 6) Consider Ordinance 2009-11, "AN ORDINANCE TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE".
- 7) Public Hearing: To consider proposed name change from Bergum Road to Green Street and change address numbers.
- 8) Consider Resolution 2009-12, "RESOLUTION APPROVING THE RENAMING OF THE 500-800 BLOCKS OF BERGUM ROAD TO GREEN STREET".
- 9) Consider snowmobile speeds within Village limits.
- 10) Set next meeting date and agenda.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**PUBLIC SAFETY COMMITTEE**  
**APRIL 22, 2009**

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Steve Haroldson called the meeting to order with Don Steinhauer and Michael McNall present, as well as Village Administrator Lawrence Bierke and Police Chief Jeff Velloff.

**MINUTES:** McNall moved, Steinhauer seconded to approve the minutes of March 18, 2009. Motion carried.

Chair Haroldson moved the Public Hearings up on the agenda.

**PUBLIC HEARING REGARDING ALASKA STREET PARKING:** Chair Haroldson opened the public hearing at 6:00 PM. Craig Arneson and Audrey Roberts spoke for and against the proposal. Chair Haroldson closed the public hearing at 6:07 PM.

**ORDINANCE 2009-11 TO AMEND CHAPTER 7 OF THE MUNICIPAL TRAFFIC CODE REGARDING ALASKA STREET PARKING:** The Ordinance failed to receive a motion for or against.

**PUBLIC HEARING REGARDING CHANGING THE NAME OF BERGUM ROAD TO GREEN STREET:** Chair Haroldson opened the public hearing at 6:17 PM. Herb Jabs 517 Bergum, Chuck Igle 601 Bergum, and Shannon Paprocki 500 Bergum all spoke regarding the proposal. Chair Haroldson closed the public hearing at 6:36 PM.

**ORDINANCE 2009-12 TO RENAME THE 500-800 BLOCKS OF BERGUM ROAD TO GREEN STREET:** The Committee discussed the alternative ideas that were raised during the public hearing. McNall moved, Steinhauer seconded to change the street signage to include arrows with the condition that it be on a trial basis. Motion carried.

**SNOWMOBILE SPEEDS:** Chief Velloff reported that the speeds on the Military Ridge Trail would be reduced from 15 mph to 10 mph.

**CHIEF OF POLICE REPORT:** Chief Velloff went over his monthly report that was distributed. He also requested that the Taxi Cab Ordinance be on the next Village Board Agenda.

**SPEED BUMPS ON NORTH SECOND STREET:** The Police Chief and the Committee discussed the speeds of vehicles traveling on North 2<sup>nd</sup> Street. Ms. Littel inquired about adding a stop sign to the intersection near her home.

**ADJOURN:** Steinhauer moved, McNall seconded to adjourn. Motion carried at 7:00pm.

Respectfully submitted,  
Lawrence F. Bierke, Village Administrator

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PUBLIC SAFETY COMMITTEE  
WEDNESDAY, MAY 20, 2009

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 3:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider April 22, 2009 meeting minutes.
- 3) Chief of Police report.
- 4) Discuss crossing guard concerns.
- 5) Consider speed bumps request for North Second Street.
- 6) Consider resident concern regarding skateboarding on sidewalks.
- 7) Consider First Street/Garfield Street intersection signage.
- 8) Consider Police Department K-9 program.
- 9) Set next meeting date and agenda.
- 10) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**PUBLIC SAFETY COMMITTEE**  
**MAY 20, 2009**

The Public Safety Committee of the Village of Mount Horeb met on the above date at 3:01pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Chair Steve Grindle called the meeting to order with Don Steinhauer and Dave Becker present, as well as Village Administrator Lawrence Bierke and Police Chief Jeff Veloff.

**MINUTES**: Steinhauer moved, Becker seconded to approve the minutes of April 22, 2009. Motion carried.

**CHIEF OF POLICE REPORT**: Chief Veloff handed out information regarding a couple of traffic studies his staff completed. For the month he reported 296 calls.

**CROSSING GUARDS**: Veloff went over the history of crossing guards in the Village. The Committee discussed the concern that there was only one crossing guard position and that there had been several close calls. Veloff will contact the PTA to inquire about parent volunteers and will move the speed trailer to County Road JG. Bierke will have this issue on the August Committee of the Whole Agenda.

**SPEEDING ON NORTH SECOND STREET**: Veloff reported on his speed surveys conducted during high traffic times. The committee discussed and decided that speed bumps were not needed.

**SKATEBOARDING ON SIDEWALKS**: Steinhauer moved, Becker seconded to draft an ordinance to amend the traffic code relative to skate boarding. Motion carried.

**FIRST STREET AND GARFIELD STREET INTERSECTION**: Bierke went over the history on this intersection and the stop sign changes that occurred. The Committee decided not to take any action at this time.

**K-9 PROGRAM**: Chief Veloff handed out a memo that was requested regarding the costs associated with equipment that was purchased to equip the new squad with K-9 capabilities. He also distributed paperwork for all K-9 calls from October of 2000 to December of 2005 (234 calls).

Officer Hall was present to discuss the history and use of the K-9 program and to answer questions from the Committee.

**NEXT MEETING**: The next meeting was set for June 10<sup>th</sup> at 4 PM.

**ADJOURN**: Becker moved, Steinhauer seconded to adjourn. Motion carried at 4:43pm.

Respectfully submitted,  
Lawrence F. Bierke, Village Administrator