

# Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572/(608) 437-6884/Fax (608) 437-3190/vilmth@mhtc.net  
Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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## **RESCHEDULED AMENDED**

PUBLIC WORKS COMMITTEE  
THURSDAY, JANUARY 29, 2009

The Public Works Committee of the Village of Mount Horeb will meet on the above date at 10:00am in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Review minutes of the November 25, 2008 meeting.
- 3) Discuss legal review of Trail View Heights stormwater issue.
- 4) Consider street repair agreement with Parisi Construction.
- 5) The Public Works Committee may adjourn to executive closed session as allowed by WI State Statute 19.85(1)(e) to meet with legal council to discuss the street repair agreement with Parisi Construction.
- 6) Return to open session.
- 7) Consider public parking at 504 E Main Street (former Yapp property).
- 8) Consider setting public hearing for 2008 Street Projects Final Street Assessments.
- 9) Consider and discuss garbage dumpster ordinances.
- 10) Public Works Director's report.
- 11) Next meeting date.
- 12) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**PUBLIC WORKS COMMITTEE**  
JANUARY 29, 2009

The Public Works Committee of the Village of Mount Horeb was called to order on the above date at 10:04am in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Members present were Chair Don Steinhauer, Steve Haroldson, and Georgia Post. Also present were Public Works Director Laurel Grindle, Village Attorney Matt Dregne, Mark Fisher from Strand and Associates, and Village Administrator Larry Bierke.

**Minutes:** Haroldson moved, Post seconded to approve the minutes of the November 25, 2008 meeting. Motion carried.

**Trail View Heights Stormwater:** The Village Attorney and the Building Inspector went over the information that would be needed for the Village Attorney to complete his review of the stormwater situation. They asked the Committee about the scope of the problem and how in depth the research was to be to determine if the Village had a stormwater problem. Dill would research to see if there was an erosion control plan. If he was unable to find one, there would be nothing that the Village could do to help the Trail View Heights stormwater problem. Dregne will send the Public Works Committee a copy of Waunakee's ordinance on regulating housing elevations for new construction. Dregne was expected to use between three and five billable hours before reporting back to the Committee next month.

The Committee decided to skip down to number seven on the agenda.

**Public Parking at 504 E. Main Street:** Property owner Tim Sutter was present to explain the parking changes he was requesting. Haroldson moved, Post seconded to approve the plan as submitted with the understanding that the property owner will maintain the south side public parking area including snow removal and maintenance, and that the Public Safety Committee exempt these stalls from the alternate side winter parking requirements. Motion carried.

Bierke will put together an ordinance before next winter for the Public Safety Committee to recommend to the Village Board.

**Parisi Construction Contract for County ID:** Dregne updated the Committee on the progress Parisi has made since the Village Board approved the road repair agreement last fall. There were a couple of problems with the repair work.

**Closed Session:** Haroldson moved, Post seconded to go into closed session pursuant to 19.85(1)(e) to meet with legal council to discuss the street repair agreement with Parisi Construction. Motion carried at 11:29 AM.

**Open Session:** Haroldson moved, Post seconded to return to open session. Motion carried at 11:41 AM.

**2008 Street Project Final Street Assessments:** Post moved, Haroldson seconded to set the public hearing for the 2008 Streets Project for 7:00pm on February 24<sup>th</sup>, 2009. Motion carried.

**Consider Garbage Dumpsters:** Steinhauer moved, Haroldson seconded to table for a month. Motion carried.

**Public Works Director's Report:** Grindle gave his Public Works Director's Report.

Haroldson moved, Post seconded to authorize Grindle hiring a temporary full-time employee until Duane Haag returns to full time, or for up to six months. Motion carried.

**Next Meeting:** The next meeting was set for 7:00pm on February 24<sup>th</sup>.

**Adjourn:** Post moved, Haroldson seconded to adjourn at 11:55am. Motion carried.

Minutes by Lawrence F. Bierke, Village Administrator

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## PUBLIC WORKS COMMITTEE TUESDAY, FEBRUARY 24, 2009

The Public Works Committee of the Village of Mount Horeb will meet on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Review minutes of the January 29, 2009 meeting.
- 3) PUBLIC HEARING: To consider the "Final Report of the Village Engineer on Roadway, Sewer, Water, Sidewalk Improvement, and Special Assessments" for the 2008 Street and Sidewalk Project.
- 4) Consider proposed Resolution 2009-06, "2008 STREET AND SIDEWALK IMPROVEMENTS FINAL RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY".
- 5) Discuss legal review of Trail View Heights stormwater issue.
- 6) Discuss Schlapbach Detention Basin.
- 7) Consider creating a Stormwater Utility.
- 8) Consider Lake Street construction update.
- 9) Consider and discuss garbage dumpster ordinances.
- 10) Public Works Director's report.
- 11) Next meeting date.
- 12) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**PUBLIC WORKS COMMITTEE**  
FEBRUARY 24, 2009

The Public Works Committee of the Village of Mount Horeb was called to order on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Members present were Chair Don Steinhauer, Steve Haroldson, and Georgia Post. Also present were Public Works Director Laurel Grindle, Village Engineer Rob Wright, Village Attorney Matt Dregne (8:00pm), and Village Administrator Larry Bierke.

**Minutes:** Post moved, Haroldson seconded to approve the minutes of the January 29, 2009 meeting. Motion carried.

**Public Hearing on 2008 Street Projects Special Assessments:** Chair Steinhauer opened the public hearing at 7:01pm. Marc Powell of 311 Park Street, Bill McInnes of 303 Forest, and Wayne Foy of 300 N Third Street spoke about their concerns with the street projects. Chair Steinhauer closed the public hearing at 7:21pm.

**Resolution 2009-06:** Haroldson moved, Post seconded to approve Resolution 2009-06 levying special assessments for the 2008 street projects. Motion carried.

**Lake Street Construction:** Bierke updated the Committee on Dane County's plans to delay the reconstruction of Lake Street from 2010 to 2012. Bierke suggested that the committee members who are most concerned begin to let their County elected officials know how important this street reconstruction is. Steinhauer offered to meet with Mount Horeb's Dane County Supervisor.

Mike Karas of 400 West Main Street presented the Committee with a letter outlining his concerns with the snow removal and plowing practices.

**Trail View Heights Stormwater:** Village Attorney Matt Dregne updated the Committee on his research progress. He will be contacting Nortman to discuss a voluntary solution.

**Schlapbach Detention Basin:** Bierke and Wright went over their progress on the creation of a detention basin. Haroldson moved, Post seconded to recommend up to \$4,000 for an appraisal to establish a price for purchasing property for the creation of a detention basin on Schlapbach Creek. Motion carried.

The Committee also expressed an interest in creating an ordinance that regulates building elevations for future home construction. Dregne and Wright will bring back a draft ordinance.

**Stormwater Utility:** Haroldson moved, Post seconded to recommend adoption by the full Village Board a resolution authorizing application for an Urban Non-Point Source Grant. Motion carried.

**Consider Garbage Dumpsters:** Steinhauer moved, Haroldson seconded to table for a month. Motion carried.

**Public Works Director's Report:** Grindle gave his Public Works Director's Report.

**Next Meeting:** The next meeting was set for 10:00am on March 23<sup>th</sup>.

**Adjourn:** Post moved, Haroldson seconded to adjourn at 10:10pm. Motion carried.

Minutes by Lawrence F. Bierke, Village Administrator

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## **AMENDED**

PUBLIC WORKS COMMITTEE  
MONDAY, MARCH 23, 2009

The Public Works Committee of the Village of Mount Horeb will meet on the above date at 10:00am in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Review minutes of the February 24, 2009 meeting.
- 3) Consider selling parcel of property on Nesheim Trail.
- 4) Discuss funding options for Schlapbach Detention Basin.
- 5) Revisit draft Resolution 2009-08, "A RESOLUTION AUTHORIZING THE SUBMITTAL OF A STATE GRANT APPLICATION BY THE VILLAGE OF MOUNT HOREB".
- 6) Consider creating a Stormwater Utility.
- 7) Consider proposed revision to Chapter 18 Subdivision and Platting regarding lot grading.
- 8) Consider request to install television at Community Center.
- 9) Consider Lake Street construction update from Chair Steinhauer.
- 10) Consider and discuss garbage dumpster ordinances.
- 11) Discuss and consider change of day for residential garbage/recycling pickup.
- 12) Public Works Director's report.
- 13) Next meeting date.
- 14) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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## PUBLIC WORKS COMMITTEE

MARCH 23, 2009

The Public Works Committee of the Village of Mount Horeb was called to order on the above date at 10:04am in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Members present were Chair Don Steinhauer and Georgia Post. Also present were Public Works Director Laurel Grindle, Village Engineer Rob Wright, and Village Administrator Larry Bierke.

**Minutes:** Post moved, Steinhauer seconded to approve the minutes of the February 24, 2009 meeting. Motion carried.

**Consider Selling Property on Nesheim Trail to Mount Horeb Mini Storage:** Post moved, Steinhauer seconded to give the property to Schraepfer. Motion carried.

Chair Steinhauer moved up agenda item #8.

**Request for Television at the Community Center:** Post moved, Steinhauer seconded to accept the generous donation of a flat screen television from the Senior Club to the Senior Center. Motion carried.

**Schlapbach Creek Detention Basin Funding Options:** Steinhauer moved, Post seconded to table the Schlapbach Creek Funding Options discussion and the Stormwater Utility discussion. Motion carried.

**Resolution 2009-08 regarding Submittal of a State Grant:** Post moved, Steinhauer seconded to approve resolution 2009-08. Motion carried.

**Chapter 18 Subdivision and Platting Revisions:** Post moved, Steinhauer seconded to set a public hearing for the next meeting to consider an ordinance enacting amended code and with attorneys review of draft ordinance. Motion carried.

**Lake Street Update:** Chair Steinhauer spoke to the Village's county representative about Lake Street. He is aware of our situation and suggested that the Village may want to take ownership of the highway. Steinhauer will be discussing the issue with County Supervisor Downing again.

**Garbage Dumpsters:** Steinhauer moved, Post seconded to table the issue until next meeting. Motion carried.

Bierke gave the committee an update on Waste Management's decision to change the garbage pick-up date to Fridays.

**Public Works Director's Report:** Grindle gave his Public Works Director's Report and went over the season's snow removal expenses with the Committee.

**Next Meeting:** The next meeting was set for 7:00pm on April 20<sup>th</sup>.

**Adjourn:** Post moved, Steinhauer seconded to adjourn at 11:00 am. Motion carried.

Minutes by Lawrence F. Bierke, Village Administrator

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## PUBLIC WORKS COMMITTEE MONDAY, APRIL 20, 2009

The Public Works Committee of the Village of Mount Horeb will meet on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Review minutes of the March 23, 2009 meeting.
- 3) Consider driveway concern at 300 N Third Street.
- 4) PUBLIC HEARING: To consider proposed revisions to Chapter 14 Building Code and Chapter 18 Subdivision and Platting regarding lot grading.
- 5) Consider Ordinance 2009-08, "AN ORDINANCE TO AMEND CHAPTER 14 BUILDING CODE AND CHAPTER 18 SUBDIVISION AND PLATTING OF THE MOUNT HOREB MUNICIPAL CODE" regarding lot grading.
- 6) Consider Lake Street construction update from Chair Steinhauer.
- 7) Consider and discuss garbage dumpster ordinances.
- 8) Discuss funding options for Schlapbach Detention Basin.
- 9) Public Works Director's report.
- 10) Next meeting date.
- 11) Adjourn.

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## PUBLIC WORKS COMMITTEE

APRIL 20, 2009

The Public Works Committee of the Village of Mount Horeb was called to order on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Members present were Chair Don Steinhauer, Georgia Post, and Steve Haroldson. Also present were Public Works Director Laurel Grindle, Village Engineer Rob Wright, and Village Administrator Larry Bierke.

**Minutes:** Haroldson moved, Post seconded to approve the minutes of the March 23, 2009 meeting. Motion carried.

**Driveway at 300 N. 3<sup>rd</sup> Street:** Village Engineer Rob Wright reviewed the driveway with Chair Steinhauer and reported their findings to the Committee. The work recently completed did need another site visit from the contractor. Wright will have the contractor reseed the grass and remove a piece of cracked curbing. The Committee also discussed the resident's concerns about stormwater flowing over the driveway and onto their lawn. The owner and the committee agreed that an additional two-inch curb would be added to the driveway apron and be wrapped/blended into the existing street curb.

**Public Hearing on Chapter 14 Building Code and Chapter 18 Subdivision Code revisions:** Chair Steinhauer opened the public hearing at 7:26pm. Engineer, Rob Wright went over the proposed ordinance for the Committee and the public. There were no comments from the public. The public hearing was closed at 7:29pm.

**Ordinance 2009-08 regarding an Amendment to Chapter 14 and Chapter 18 of the Municipal Code:** Haroldson moved, Post seconded to approve Ordinance 2009-08 on lot grading. Motion carried.

**Lake Street Update:** Chair Steinhauer updated and reviewed the situation with the Committee. It was decided that Assistant Commissioner Pamela Dunphy would be invited to the May Village Board meeting.

**Garbage Dumpsters Ordinance Amendment:** Haroldson moved, Post seconded to set a public hearing for the dumpster ordinance amendment for the next meeting. Motion carried.

**Schlapbach Creek Detention Basin:** The Committee briefly discussed the idea of using the funding from the Monson Development to purchase the property for the future detention basin. Bierke will pull the information requested for next month's meeting.

**Public Works Director's Report:** Grindle gave his Public Works Director's Report.

**Next Meeting:** The next meeting was set for 7:00pm on May 18<sup>th</sup>.

**Adjourn:** Post moved, Haroldson seconded to adjourn at 8:10pm. Motion carried.

Minutes by Lawrence F. Bierke, Village Administrator

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## **REVISED**

PUBLIC WORKS COMMITTEE  
MONDAY, MAY 18, 2009

The Public Works Committee of the Village of Mount Horeb will meet on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Review minutes of the April 20, 2009 meeting.
- 3) Consider driveway variance at 103 Oak Ridge Street.
- 4) Consider letter from Steve Books regarding bike lanes.
- 5) Consider 2009 Street Project.
- 6) PUBLIC HEARING: The purpose of the hearing is to consider a proposed ordinance amendment regarding refuse containers.
- 7) Consider proposed Ordinance 2009-15, "AN ORDINANCE TO AMEND CHAPTER 11 RELATING TO IMPROPER REFUSE DISPOSAL".
- 8) Discuss funding options for Schlapbach Detention Basin.
- 9) Public Works Director's report.
- 10) Next meeting date.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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## PUBLIC WORKS COMMITTEE

MAY 18, 2009

The Public Works Committee of the Village of Mount Horeb was called to order on the above date at 7:01pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Members present were Chair Dave Becker, and Dave Hoffman. Also present were Public Works Director Laurel Grindle, Village Engineer Rob Wright, and Village Administrator Larry Bierke.

**Minutes:** Hoffman moved, Becker seconded to approve the minutes of the April 20, 2009 meeting. Motion carried.

**103 Oak Ridge Street Driveway Variance:** Hoffman moved, Becker seconded to approve the Driveway Variance for 103 Oak Ridge Street. Motion carried.

**Bike Lanes:** Resident Steve Books was present to discuss the bike lanes on County ID. Village Engineer Rob Wright explained how the bike lanes were decided on and explained how the Village followed the guidelines established for highway markings.

**2009 Street Project:** The Committee discussed having legal council approach Dane County about Lake Street improvements. Hoffman moved, Becker seconded to place a Lake Street discussion on to the Village Board Agenda. Motion carried.

Bierke will discuss the 2<sup>nd</sup> Street project with the Fire Chief. There will be an informational meeting on the Committee of the Whole agenda. Bierke will alert residents impacted by the street construction project and invite them to the meeting. Hoffman moved, Becker seconded to recommend that the Village Engineer request bids on the 2009 Street Project. Motion carried.

**Public Hearing Regarding Refuse Containers:** Chair Becker opened the public hearing at 7:46pm. Steve Books was present to speak on the issue. Chair Becker closed the public hearing at 7:52pm.

**Ordinance 2009-15 Regarding Refuse Containers:** Hoffman moved, Becker seconded to table the Ordinance for the Committee of the Whole meeting on June 10<sup>th</sup>. Motion carried.

**Schlapbach Creek Detention Basin:** Bierke updated the Committee on the status of the grant cycles and project funding. Hoffman requested that this issue go to the Committee of the Whole for discussion.

**Public Works Director's Report:** Grindle gave his Public Works Director's Report. He is planning to meet with Parisi on Wednesday morning to discuss

County ID repairs. His crew is replacing the shrubs and trees that died and are being replaced under warranty.

**Next Meeting:** The next meeting was set for 4:00pm on June 10 as a part of the Committee of the Whole meeting.

**Adjourn:** Hoffman moved, Becker seconded to adjourn at 8:14pm. Motion carried.

Minutes by Lawrence F. Bierke  
Village Administrator