

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PUBLIC SAFETY COMMITTEE MONDAY, MARCH 5, 2012

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider November 28, 2011 meeting minutes.
- 3) Public Comments
- 4) Audience with Steve Munson regarding bicycle concerns.
- 5) Chief of Police report.
- 6) Set next meeting date and agenda.
- 7) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

PUBLIC SAFETY COMMITTEE

March 5, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order with Steve Grindle, Mark Rooney and Steve Holum present. Also present were Police Chief Jeff Velloff and Village Administrator Dave Ross. Mike McNall and Greg Steiner were absent.

MINUTES: Grindle moved, Holum seconded to approve the minutes from November 28, 2011. Motion carried.

PUBLIC COMMENTS: None.

AUDIENCE WITH STEVE MUNSON REGARDING BICYCLE CONCERNS: Steve Munson brought up several bicycle safety issues including cars driving too close to bicycles and attitudes of bicycles and motorists. In addition, he had concerns of having some signage in the village that would educate motor vehicle drivers about the rights of bicycle riders. Rooney recommended that Munson contact the Mt. Horeb Mail to see if there was an interest in writing a public interest story related to bicyclists on the roadway. Rooney also mentioned to Munson that he may benefit from hosting a community meeting where people could get together to discuss concerns from the perspective of motorists and bicyclists and also to contact the Mt. Horeb Area Chamber of Commerce to see if there was interest on their part in addressing the issue.

Munson also had a document displaying options for signage in the roadway. Chief Velloff recommended a sign that stated by State Law motor vehicles must be at least three feet away from bicyclists. Holum recommended that signage containing this language should be placed at all four entrances into the village.

Holum moved and Grindle seconded. Motion carried. Administrator Ross stated he would take care of the ordering and placements of the signs.

Munson also discussed his concern for having a stop sign at the intersection of Tvedt Drive, Grieve Circle and Marshall Court. Rooney suggested a yield sign at the bottom of the hill on Tvedt Drive. Chief Velloff stated that he felt the best option was to have a traffic engineer come into the village and do a comprehensive survey of the entire village to determine where stop signs and yield signs should be located. Administrator Ross also commented he was interested in having a traffic engineer examine stop and yield signage within the village and he would explore options in finding out what a survey would cost.

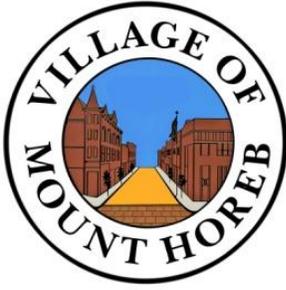
POLICE CHIEF REPORT: Chief Velloff went over the reports for the months of November, December and January and explained in detail some questions from the committee regarding specific calls.

NEXT MEETING: The next Public Safety Meeting was set for April 2, 2012, at 5:30 p.m.

ADJOURNED: Grindle moved, Holum seconded to adjourn. Motion carried at approximately 6:40 p.m.

Respectfully submitted,

Jeff J. Velloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY JUNE 4, 2012 REVISED 05-28-12

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider March 5, 2012 meeting minutes.
- 3) Public Comments
- 4) Consider quotes from traffic engineers for stop/yield sign study.
- 5) Consider med drop box
- 6) Consider resident request for a speed bump
- 7) Consider resident request for white lines to be repainted in the roundabouts
- 8) Heroin status report.
- 9) Chief of Police report.
- 10) Set next meeting date and agenda.
- 11) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE
June 4, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:32 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order with Steve Grindle, Mark Rooney, Mike McNall, and Steve Holum present. Also present were Police Chief Jeff Veloff and Village Administrator Dave Ross. Greg Steiner was absent.

MINUTES: Grindle moved, Rooney seconded to approve the minutes from March 5, 2012. Motion carried.

PUBLIC COMMENTS: None.

CONSIDERATION OF STOP/YIELD STUDY QUOTES: Ross briefed the committee on the quotes from three engineering firms for a comprehensive study of the locations of stop and yield signs within the village. It was determined that at this time the project was cost prohibitive. Ross advised that it was recommended that future requests for traffic control signage and devices be evaluated following the Wisconsin Manual On Traffic Control Devices. A recommendation was made to have Dave Ross, Laurel Grindle (public works director) and Jeff Veloff meet to discuss the manual and make a recommendation at a future meeting. Ross also mentioned that it may be possible to have a University of Wisconsin Engineering student complete a study of traffic signage in the village. The committee agreed to follow up on this at the July meeting.

RESIDENT REQUEST FOR SPEED BUMP: Resident Chris Thelen discussed his concerns about increased traffic and speeds near his residence on Eggum Rd. Thelen advised that he has seen an increase in traffic on his street over the past three years as it is used by drivers to travel to Hwy 92 from the East end of the village. Thelen was advised that the village is considering using the Wisconsin Manual On Traffic Control Devices to determine future placement of signage and devices. It was discussed that speed limit signs be placed in two locations on Lillehammer Drive and Eggum Rd to remind drivers what the speed limit is in a residential area. In addition, Veloff advised that the police department would be conducting special speed patrols in the area and provide results to the committee and Thelen. Rooney mentioned the police departments speed trailer which Veloff stated would also be deployed in the area.

MEDICATION DROP BOX: Veloff discussed some cost and safety concerns about having a medication collection box located within the police department. The Middleton and Fitchburg police departments accept medications as well as the Walgreens on Mineral Point Rd. in Madison. Veloff advised that the police department only receives 1-2 requests per year from residents wishing to dispose of medications. He also stated that officers are available to respond and dispose of drugs that may be found by parents who wish to turn them over for disposal. In these cases, assisting parents in getting help for their children is the goal, not enforcement of possession laws. Rooney asked that a letter be written to the Save Communities organization explaining that we will be making the public aware of alternative medication drop sites. Veloff will prepare that letter.

STRIPING OF ROUNDABOUT LANES: Addressing a resident request to have the lanes in the roundabouts repainted, Ross advised that he has been working with Laurel Grindle to get this done and it will be taken care of.

HEROIN STATUS REPORT: Veloff briefed the committee about the status of heroin use in Mount Horeb. Although it is impossible to determine exactly how many residents are using heroin, indications are that use is down in the Village of Mount Horeb. In 2012 the police have investigated two heroin incidents. One was an overdose where the heroin was reportedly used at one location and the subject went to another location where he suffered the effects of the overdose. EMS and paramedics responded and were able to revive the subject with Narcan. Property

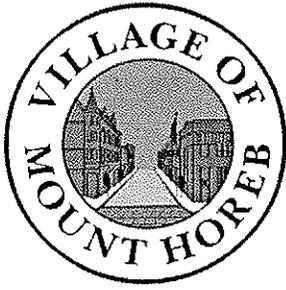
crimes are also down in the village, indicating that drug users are not committing as many property crimes to obtain money for the purchase of drugs. Veloff noted that in 2011 two local heroin dealers were arrested and since then there has been a drop in reported heroin activity within the village.

Chief of Police Report: Veloff advised that this year's frolic event just ended with no serious incidents. Although the beer tent was very busy on Saturday night, the vast majority of attendees were well behaved and showed good judgment by walking home after the event.

NEXT MEETING: The next Public Safety Meeting was set for July 9, 2012, at 5:30 p.m.

ADJOURNED: Holum moved, McNall seconded to adjourn. Motion carried at approximately 6:40 p.m.

Respectfully submitted,
Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY, JULY 9, 2012

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider June 4, 2012 meeting minutes.
- 3) Public Comments
- 4) Consider resident concern of early morning contractor noise (garbage collection)
- 5) Discussion of sections of the Manual on Uniform Traffic Control Devices.
- 6) Discussion of citizen complaint process.
- 7) Chief of Police report.
- 8) Set next meeting date and agenda.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

July 9, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order with Steve Grindle, Mark Rooney, Greg Steiner, and Steve Holum present. Also present were Police Chief Jeff Veloff and Village Administrator Dave Ross. Mike McNall was absent.

MINUTES: Grindle moved, Holum seconded to approve the minutes from June 4, 2012. Motion carried.

PUBLIC COMMENTS: Steiner mentioned some concerns about Lake Street speeders. Veloff advised that the speed trailer would be deployed to the area and special traffic details would take place in the area. Steiner also asked about the possibility of returning to a "right turn no stop" from Wilson St. on to Lake St. as had been in the past. DOT mandated the change a couple of years ago. Veloff advised he would check with DOT to see if it could be changed back. Steiner also asked about the possibility of changing a 3 way stop located at Wilson St. and Grove St. into a 1 way stop. That being on Grove as one would turn West onto Wilson St.

CONSIDER RESIDENT CONCERN OF EARLY MORNING CONTRACTOR NOISE (GARBAGE COLLECTION) Ross briefed the committee on a resident who has expressed concern on numerous occasions that commercial trash pickup is beginning in the village too early. Sometimes as early as 5:00am. Ross advised that he contacted all commercial trash companies in the fall of 2011 and the problem ceased for a while. The resident has since expressed concern again and Ross has contacted the companies again and requested that they not begin commercial pickup until after 7:00am.

DISCUSSION OF SECTIONS OF THE MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES. Veloff and Ross briefed the committee on the selected excerpts of the Manual On Uniform Traffic Control Devices. Specifically those related to where traffic control devices should be placed and the criteria that should be used in determining their placement. The committee agreed to use the Manual as a guide when considering future requests to install traffic control devices. It was also suggested that some intersections be evaluated, perhaps one per month, to determine if existing traffic control devices should remain in place. A protocol was adopted that would 1. Point out an intersection that appears to have unnecessary signage. 2. Have staff study the location and review the need, using the Manual On Uniform Traffic Control Devices. 3. Notify the effected residents by letter of a potential signage change and schedule considering the change at a future public safety committee meeting. It was determined that the first intersection to be considered would be the Grove St. and Wilson St. intersection.

DISCUSSION OF CITIZEN COMPLAINT PROCESS Veloff briefed the committee on the process used to address citizen concerns brought to his attention. He advised that in most cases, after some discussion and information exchange, the issue is resolved. In cases where the citizen is still unsatisfied, Veloff suggests that they complete a formal complaint that is then investigated. In the event that the citizen is not satisfied with the results of the investigation, they are advised to contact the Police Commission with their concerns. Ross also provided each member of the committee with a pamphlet available at the police department that is the "Guide to the citizen complaint process". It clearly explains the process involved in submitting a complaint and the steps that take place from receiving the complaint to a resolution. The committee agreed that the pamphlet was very beneficial.

CHIEF OF POLICE REPORT Veloff briefed the committee that the department received 77 applications for part-time officers. Of those, 11 had experience, were certified, and lived in Dane or an immediately surrounding county. Interviews will be held on Thursday, July 12. Extra speed patrols were conducted, and the speed trailer was deployed in the 1800 block of Eggum Rd. The results indicated an average speed of 28 mph based on 4744 vehicles passing the trailer. A total of 7 citations were issued, 3 were for speeding violations.

NEXT MEETING: The next Public Safety Meeting was set for July 30, 2012, at 5:30 p.m.

ADJOURNED: Holum moved, Steiner seconded to adjourn. Motion carried at approximately 6:25 p.m.

Respectfully submitted,

Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE TUESDAY, SEPTEMBER 4, 2012

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider July 9, 2012 meeting minutes.
- 3) Public Comments
- 4) Consider resident traffic concern on Lake St.
- 5) Consider traffic control at intersection of Grove St. and Wilson St.
- 6) Chief of Police report.
- 7) Set next meeting date and agenda.
- 8) Adjourn.

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PUBLIC SAFETY COMMITTEE

September 4, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:55 p.m. with, Mike McNall, Mark Rooney, and Greg Steiner present. Also present were Police Chief Jeff Veloff and Village Administrator Dave Ross. Steve Grindle and Steve Holum were absent.

MINUTES: McNall moved, Steiner seconded to approve the minutes from July 9, 2012. Motion carried.

PUBLIC COMMENTS/CONSIDER RESIDENT TRAFFIC CONCERN ON LAKE ST. Ms. Cheyenne Rathell expressed concerns of speeding on Lake St. Chief Veloff shared the results of the speed trailer report as well as recent officer enforcement in the area. Rathell advised that she would like to see two additional stop signs on Lake St. facing North and South at Tvedt Dr. Administrator Ross discussed the Committee recently decided to follow the Manual on Uniform Traffic Control Devices when deciding where to install traffic control signs. Additionally, that stop signs are not to be installed as a traffic "calming" device. McNall stated that he has also heard Village Engineer Rob Wright explain that stop signs should not be used as traffic calming device. Chair Rooney stated that he would be interested in adding the intersection to a pending engineering traffic study. Rathell stated that the speeding issue is worse from April through September. After some discussion, Veloff advised that officers would complete another special speed enforcement campaign on Lake St. and he would share the results with her and the committee.

CONSIDER TRAFFIC CONTROL AT INTERSECTION OF GROVE ST. AND WILSON ST. Ross had meeting minutes from when stop signs were installed at this intersection in 2005. Some area residents were in favor of the stop signs and some were opposed. The committee discussed options for traffic control signage at the intersection. It was decided that a public hearing would be held to obtain area resident input with respect to having a stop sign only on Grove St. traveling South from the dead end and removing the North bound stop sign on Grove St. and the East bound stop sign on Wilson St. The committee requested that letters be sent to residents on the dead end of Grove St., on Grove St. from Wilson St. to the senior center, and on Wilson St. from Grove St. to Washington St. advising them of the public hearing on October 1st. McNall moved, Steiner seconded. Motion carried.

CHIEF OF POLICE REPORT Veloff briefed the committee that he spoke with the Dane County Traffic Engineering Department in regards to replacing the stop sign at West bound Wilson St. at Lake St. with a Right Turn No Stop sign. Dane County no longer maintains part of those roads and the village would be able to change the sign. It was discussed that this item would be on the next public safety agenda. Veloff briefly went over some calls for service from July 2012.

NEXT MEETING: The next Public Safety Meeting was set for October 1, 2012, at 5:30 p.m.

ADJOURNED: Steiner moved, McNall seconded to adjourn. Motion carried at approximately 6:45 p.m.

Respectfully submitted,

Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY, OCTOBER 1, 2012 **UPDATED 09-24-12**

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider September 4, 2012 meeting minutes.
- 3) Public Comments
- 4) Public Hearing: Regarding removal of stop signs at intersection of Wilson/Grove Streets
- 5) Consider traffic control at intersection of Wilson St. and Lake St.
- 6) Consider resident concern of traffic issues on Oak St.
- 7) Chief of Police report.
- 8) Set next meeting date and agenda.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

October 1, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:35 p.m. with Mike McNall, Mark Rooney, Steve Grindle and Greg Steiner present. Also present were Police Chief Jeff Veloff and Village Administrator Dave Ross. Steve Holum was absent.

MINUTES: McNall moved, Steiner seconded to approve the minutes from September 4, 2012.

PUBLIC COMMENTS: None.

PUBLIC HEARING - REGARDING REMOVAL OF STOP SIGN AT WILSON/GROVE STREETS: Chair Rooney called the public hearing to order at 5:37 p.m. Residents John Humphries, Jeremy Kessenich, Greg Standal, Deb Laner and Phil Leavenworth of the Grove/Wilson Street neighborhood recommended and gave input to leave the stop sign situation as it was citing a variety of safety reasons. The public hearing ended at 5:54 p.m. Grindle moved and Steiner seconded to leave the intersection signed as it currently is. Motion carried.

CONSIDER TRAFFIC CONTROL AT INTERSECTION OF WILSON AND LAKE STREETS: There was some discussion about returning the language on the stop sign from westbound Wilson onto northbound Lake Street to a right-turn-no-stop as it was in the past from the current signage being a stop sign only. McNall moved, Grindle seconded to return right-turn-no-stop to westbound Wilson Street at northbound Lake Street. Motion carried.

CONSIDER RESIDENT CONCERN OF TRAFFIC ISSUES ON OAK STREET: The resident wishing to express concerns about traffic issues on Oak Street was not present at the meeting. Chair Rooney discussed the concerns that were brought to his attention. Specifically that traffic on weekdays is reportedly turning onto Thompson from Springdale Street and then westbound on Oak Street between the hours of 4:00 p.m. and 6:00 p.m. to avoid traffic control on Main St. Chief Veloff explained to the committee that currently there is only one side of Oak Street that allows parking and that it is already a very narrow road. The committee asked Chief Veloff to place the radar trailer on Oak Street for a period of time to conduct a traffic count of vehicles on Oak Street and the level of traffic at certain times of the day. Chief Veloff advised he would do that prior to the next meeting.

POLICE CHIEF REPORT: Chief Veloff went over his report with the committee and answered some questions regarding specific types of calls for service.

SET NEXT MEETING DATE AND AGENDA: The next Public Safety Meeting was set for November 5, 2012, at 5:30 p.m.

ADJOURNED: Grindle moved, McNall seconded to adjourn. Motion carried at 6:30 p.m.

Respectfully submitted,

Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY, DECEMBER 3, 2012

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order- Roll call.
- 2) Consider September 4, 2012 meeting minutes.
- 3) Public Comments
- 4) Consider resident concern of traffic issues in 400 block of Oak St.
- 5) Discuss Crossing Guard responsibilities/concerns (help wanted ad is in the paper)
- 6) Discuss hire of new officer.
- 7) Discuss community policing.
- 8) Chief of Police report.
- 9) Set next meeting date and agenda.
- 10) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

December 3, 2012

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:30 p.m. with Mark Rooney, Steve Grindle, Steve Holum, and Greg Steiner present. Also present were Police Chief Jeff Veloff and Village Administrator Dave Ross. Mike McNall was absent.

MINUTES:

Steiner moved, Grindle seconded to approve the minutes from October 1, 2012.

PUBLIC COMMENTS:

None.

CONSIDER RESIDENT CONCERN OF TRAFFIC ISSUES IN 400 BLOCK OF OAK ST:

Veloff briefed the committee on the results from the speed trailer generated report. The average speed in the 400 block of Oak St. was 12.4mph and, at the highest traffic point, traffic on the street was approximately two vehicles every minute. No further action taken.

DISCUSS CROSSING GUARD RESPONSIBILITIES/CONCERNS :

Veloff provided the committee with copies of statutes related to the duties of a crossing guard versus a traffic officer. Steiner advised that when busses leave the IC parking lot after school they travel both East and West on E. Garfield St. Steiner also expressed concern that traffic needs to be stopped on 8th St. at E. Garfield St. for school busses to safely cross 8th St both before and after school. Grindle mentioned that possibly bus routes could be changed so that several busses would not have to cross 8th St. at the same time. Rooney offered that the village should obtain an opinion from the village insurance company as to whether or not a crossing guard should stop traffic for busses to cross 8th St. Ross advised that he would check on that question with the village insurance company.

DISCUSS HIRE OF NEW OFFICER:

Veloff advised the committee that the police commission authorized him to promote an officer from the certified hiring list to full-time employment. Veloff said that Officer Tyler Stephens has been offered, and accepted, a full-time police officer position with the department and his start date is January 2, 2013.

DISCUSS COMMUNITY POLICING:

Veloff provided the committee with a list of community policing functions that the Mount Horeb Police Department engages in on a regular basis.

POLICE CHIEF REPORT:

Veloff went over his report with the committee and answered some questions regarding specific types of calls for service.

SET NEXT MEETING DATE AND AGENDA:

The next Public Safety Meeting was set for February 4, 2013, at 5:30 p.m.

ADJOURNED:

Grindle moved, Holum seconded to adjourn. Motion carried at 6:15 p.m.

Respectfully submitted,

Jeff J. Veloff, Chief of Police