

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JANUARY 27, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the December 16, 2014 meeting.
- 3) Consider Ball Diamond Fees.
- 4) Consider bleacher purchase for Sunrise Park.
- 5) Discuss and consider shelter fees for nonprofit organizations.
- 6) Recreation Director's report.
- 7) Park and Urban Forestry Director's report.
- 8) Set next meeting date and time.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

January 27, 2015, 5:30 PM, Municipal Building Conference Room

PRESENT: Sievers, Recknor, Littel, Webber, Seidl

ABSENT: Hadac, Shay,

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb

Littel called the meeting to order at 5:30 pm.

Minutes of the 12/16/2014 meeting

- Webber moved, Sievers seconded to approve the minutes of the December 16, 2014 meeting. Seidl abstained because she was not at that meeting. Motion carried.

Consider Ball Diamond Fees

- Gorman recommended establishing a fee to non-Village organizations or individuals for preparing baseball and softball fields for games. Currently, the Village does not charge a fee. Gorman provided a memo with background information and a handout listing what other area communities charge for reserving or preparing fields for games. Gorman recommended charging a fee of \$20 to prepare a field during the week and \$30 on weekends to cover the labor costs of Parks Dept. staff. Recknor moved, Webber seconded to approve the recommended fee. Motion carried.

Consider bleacher purchase for Sunrise Park

- Gorman provided cost estimates for bleachers of different sizes and ADA configurations to be purchased for the new baseball/softball field at Sunrise Park. Gorman recommended purchasing a 7-row, 21' wide bleacher with cutouts in the first row to accommodate wheel chairs. This bleacher is \$6,003, which is more expensive than the originally budgeted 5-row bleacher costing \$4,163. Gorman recommended using Park Development funds to cover the additional cost. Webber moved, Recknor seconded to approve the purchase of the 7-row ADA bleachers and use up to \$2000 from the Park Development Fund. Motion carried.

Consider park shelter fees for nonprofit organizations

- Dudley had a request from Immanuel Lutheran Church to waive the shelter reservation fee for their fundraising event held on May 2. The Recreation Dept. has also been asked by other groups with fundraising events to waive the rental fee. Currently, nonprofit organizations are allowed to reserve park shelters at no charge during the week, but are charged a "half price" reservation fee on weekends when there is more demand for shelters. Dudley handed out a memo with background information and a nonprofit park and shelter reservation form which is currently being used by the Recreation Department. Dudley asked the Commission if the policy should be changed for organizations that are holding fundraising events at the Village park shelters.

Littel asked how often these requests occur and Dudley stated that it is not often, maybe a few times per year. Recknor stated that he doesn't want to see the Village get into a position where it must determine what is a "good" or "bad" charity or fundraising event. Recknor also thought that the current rate of \$25-\$35 for a nonprofit to reserve a shelter is very reasonable. The Commission agreed to keep the current policy for nonprofit groups reserving shelters.

Recreation Director's Report

- Dudley informed the Commission that the Recreation Department 2015 Spring/Summer Activity Guide will go out as an insert in the Town and Country newspaper on February 18. New programs include It's Olaf Time, Pajama Party at the Movies, Clay & Play and Youth Track. The Recreation Department is looking to hold two or three movie nights this summer at Grundahl Park. These will be free events and will be held at the stage where the Wednesday Night Live is. She is currently looking for sponsors to help with the cost of renting the movies and for any equipment that may be needed. Dudley also stated that the ice skating rink has been well-attended and that there are many donated skates available for people to use for free.

Parks and Forestry Director's Report

- Gorman reported the following:
 1. Badger Swimpools finished installing the new pool heater for the wading pool and made repairs to all seven sand filters.
 2. The Parks and Forestry Dept. has pruned over 500 trees so far this winter and just completed four tree removals.
 3. Gorman will be attending the Wisconsin Arborist Association/Wisconsin DNR annual urban forestry conference January 25-27 in Lacrosse.
 4. The Mount Horeb High School FFA will be ordering trees and shrubs to be planted at the Hofstetter Conservation Park this spring. The trees are free from the state nursery and students in the FFA and Ecology classes will be performing the planting.
 5. Gorman will be hosting a forestry networking meeting on February 17 at the water and electric utility shop.
 6. Gorman has ordered 53 trees for this spring's tree planting program. 21 of the trees will be planted at Sunrise Park.
- Hagen gave the Commission an update on the status of the Monson property on Blue Mounds St.

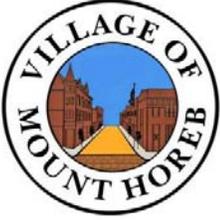
Next Meeting

- The next meeting was set for February 24, 2015 at 5:30 pm.

Adjourn

- Webber moved, Recknor seconded to adjourn at 6:10 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, FEBRUARY 24, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the January 27, 2015 meeting.
- 3) Consider revisions to draft 2015-2020 Comprehensive Outdoor Recreation Plan.
- 4) Discuss June Aquatic Center Hours.
- 5) Recreation Director's report.
- 6) Park and Urban Forestry Director's report.
- 7) Set next meeting date and time.
- 8) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

February 24, 2015, 5:30 PM, Municipal Building Conference Room

PRESENT: Littel, Seidl, Recknor, Webber

ABSENT: Hadac, Shay, Sievers

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb

Littel called the meeting to order at 5:30 pm.

Minutes of the 1/27/2015 meeting

- Seidl moved, Webber seconded to approve the minutes of the January 27, 2015 meeting. Motion carried.

Consider Revisions to draft 2015-2020 Comprehensive Outdoor Recreation Plan.

- Recknor moved, Seidl seconded to table the agenda item until the March meeting due to the fact that Sievers could not attend tonight's meeting and he had several questions related to the park impact fees outlined in the plan. Motion carried.

Discuss June Aquatic Center Hours

- The Aquatic Center will be open to the public Saturday and Sunday, June 6 and 7. It will not be open June 8-11 because school will be in session, but will re-open to the public on Friday, June 12. The Gators Swim Team would like to use the pool in the evenings from June 8-11. Recknor moved, Webber seconded to allow the Gators to use the facility on those dates. Motion carried.

Recreation Director's Report

- Dudley informed the Commission that the Spring/Summer Activity Guide was sent out on February 18th as an insert in the Town and Country newspaper. The Recreation Dept. is now allowing pool passes to be purchased online. Dudley thinks this will help eliminate some of the congestion at the Aquatic Center admissions counter when the pool opens. Dudley has hired all management staff for the Aquatic Center and is currently interviewing for other summer positions. The new volleyball program, which started in early February, is going well as is the Garfield skating rink.

Parks and Forestry Director's Report

- Gorman drafted thank you letters on behalf of the Commission to Duane and Patsy Hofstetter and the Mound Vue Garden Club for their recent donations. Littel signed the letters. Gorman hosted a forestry networking meeting on February 17. Gorman sent out Request for Proposals for the 2015 EAB treatments. Bids are due March 5 and the Village has budgeted \$7,000 in the Terrace Tree Fund for this year. Gorman will also be requesting bids next month for stump grinding in the spring. There are 14 stumps to be removed.

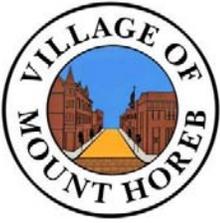
Next Meeting

- The next meeting was set for March 24, 2015 at 5:30 pm.

Adjourn

- Webber moved, Seidl seconded to adjourn at 5:50 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, MARCH 24, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the February 24, 2015 meeting.
- 3) Consider revisions to draft Comprehensive Outdoor Recreation Plan 2015-2020.
- 4) Consider Resolution 2015-06, "APPROVING THE COMPREHENSIVE OUTDOOR RECREATION PLAN 2015-2020".
- 5) Discussion with Dave Kunkle regarding winter hockey.
- 6) Recreation Director's report.
- 7) Park and Urban Forestry Director's report.
- 8) Set next meeting date and time.
- 9) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

March 24, 2015, 5:30 PM, Municipal Building Conference Room

PRESENT: Littel, Webber, Seidl, Shay

ABSENT: Hadac, Recknor, Sievers

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb

Littel called the meeting to order at 5:45 pm.

Minutes of the 2/24/2015 meeting

- Webber moved, Shay seconded to approve the minutes of the February 24, 2015 meeting. Motion carried.

Consider Revisions to draft Comprehensive Outdoor Recreation Plan 2015-2020

- Mike Slavney from Vandewalle and Associates provided a handout comparing the impact fee calculations of the 2006 CORP to the 2015 draft CORP. Slavney pointed out that the major changes in calculations were due to the fact that the DNR now required different methods for calculating park impact fees and the DOA lowered their population growth estimates and reduced the number of persons per dwelling unit. This resulted in more dwelling units per 1000 residents thereby reducing the cost per new dwelling unit. Slavney provided a second handout showing corrected typos and calculations on pages 54 and 55 of the draft. Slavney also handed out an Executive Summary of the CORP with an explanation of each chapter in the plan.

Consider Resolution 2015-16, "Approving the Comprehensive Outdoor Recreation Plan 2015-2020"

- Webber moved, Shay seconded to recommend approval of the 2015-2020 CORP to the Village Board for final approval. Motion carried.

Discussion with Dave Kunkle regarding winter hockey

- Mount Horeb resident Dave Kunkle expressed his gratitude to the Village for providing the skating rink at Garfield Park which he said provides a great source of outdoor recreation during the winter months when opportunities are limited. He is a hockey player and was concerned about safety as non-hockey skaters were using the rink on Wednesday nights during the time set aside for hockey. He also asked about the possibility of expanding the time available for hockey at the Garfield rink, such as Saturday or Sunday mornings or establishing a hockey rink again at Grundahl Park. Gorman stated that having the one rink allows the Parks Dept. to maintain better ice at Garfield due to time constraints and allows them more time in the winter for other tasks such as tree pruning. Gorman also reseeded the grass where the Grundahl hockey rink used to be to create better turf for the soccer and flag football programs and he is afraid that having the ice there would kill the grass again. Dudley suggested that there could probably be additional times set aside for hockey at the Garfield rink and additional signage could be put up to notify the public. Her rink staff would also have to make sure they enforce the rules and times closely.

Gorman said he is aware of some other communities that have rinks on asphalt parking lots and he said he will look into the possibility of establishing a sheet of ice on the Grundahl parking lot. The Commission will re-examine the issue at a future meeting.

Recreation Director's Report

Dudley reviewed the current Recreation programs and the programs coming up this spring. The department has sold 23 pool passes online so far. This is the first year offering online purchases. All spring gymnastics staff has been hired. The department has been updating the web site and Dudley has received three donations so far for this summer's movie night but she still needs \$275 to cover the costs. Dudley attended a recent school board meeting because one of the agenda items was a review of the fees paid by the Recreation Department to the school district for use of facilities.

Parks and Forestry Director's Report

- Gorman reported that he has awarded the bid for Emerald Ash Borer treatments to Boley Tree and Landscape care for \$4,995. The Village had budgeted \$7,000 this year for treating 123 ash trees. Gorman is also accepting bids for removing 14 stumps this spring. Gorman reported that there is a broken water line that feeds the water fountain at the Sunrise Park shelter. The line runs inside the concrete block walls. If it's not possible to repair the line, a new one will have to be installed. The department completed safety inspections on all playgrounds last week and we received a donated 4-person see-saw from Gerber Leisure Products. The Parks Dept. will install it at Waltz Park. The department also received \$355 in donations for Grundahl Park in memorials to Henry Grundahl.

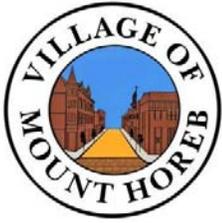
Next Meeting

- The next meeting was set for April 28, 2015 at 5:30 pm.

Adjourn

- Webber moved, Shay seconded to adjourn at 6:45 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, APRIL 28, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the March 24, 2015 meeting.
- 3) Discuss 2015 pool hours.
- 4) Recreation Director's report.
- 5) Park and Urban Forestry Director's report.
- 6) Set next meeting date and time.
- 7) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

April 28, 2015, 5:30 PM, Municipal Building Conference Room

PRESENT: Littel, Webber, Seidl, Shay, Recknor

OTHERS PRESENT: Dudley, Hagen – Village of Mount Horeb

Littel called the meeting to order at 5:30 pm.

George Sievers arrived at 5:35 pm.

Minutes of the 3/24/2015 meeting

- Shay moved, Webber seconded to approve the minutes of the March 24, 2015 meeting. Motion carried.

Discuss 2015 Pool Hours

- Discussion was held regarding a noise concern at the pool. The following people who live near the pool were in attendance: Leah Schumann, 313 N. 2nd Street and Larry Kruckman, 308 N. 2nd Street. The following MOHO Gators/Master Swim members were in attendance: Darin Smith, 817 Brookview Trail, Tim Scott, 110 N. 3rd Street and Kris Sutter-Parent, 8542 Bakken Road. It was decided that Darin Smith would give his cell number, along with MOHO Gators head coach Mike Hruska's cell number, to Leah and Larry. This way they can contact someone right away if they are disturbed by the noise. If noise is still an issue after June, the Park and Recreation Commission will need to take further action.

Recreation Director's Report

- Dudley stated that they have close to 50 pool passes purchased online. They believe they will get close to 75 by the time the pool opens. The department has 120 youth in their spring gymnastics program, 12 in their spring babysitting class (full class), and 38 in the boys basketball 3 on 3 camp. Dudley attended a Badger Aquatic Professionals meeting on Tuesday, April 21st at MSCR. She obtained some great ideas for summer staff in-services and was able to spread the word that we have some lifeguard openings.

Parks and Forestry Director's Report

- Gorman was absent from the meeting, but sent a typed report which was given out to commission members.

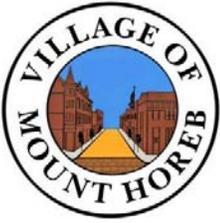
Next Meeting

- The next meeting was set for May 26, 2015 at 5:30 pm.

Adjourn

- Seidl moved, Recknor seconded to adjourn at 6:26 pm.

Minutes prepared by Jill Dudley, Recreation Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, SEPTEMBER 22, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the April 28, 2015 meeting.
- 3) Consider Tylerann Norby's Girl Scout Gold Award Project at Sunrise Park.
- 4) Discuss 2015 Pool Report.
- 5) Recreation Director's report.
- 6) Park and Urban Forestry Director's report.
- 7) Set next meeting date and time.
- 8) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

September 22, 2015, 5:30 PM, Municipal Building Conference Room

PRESENT: Littel, Recknor, Webber

ABSENT: Shay, Sievers

OTHERS PRESENT: Dudley, Gorman, Hagen, Owen – Village of Mount Horeb

Littel called the meeting to order at 5:40 pm.

Minutes of the 4/28/2015 meeting

- Webber moved, Recknor seconded to approve the minutes of the April 28, 2015 meeting. Motion carried.

Consider Tylerann Norby's Girl Scout Project at Sunrise Park

- Tylerann Norby proposed her Gold Award Project of installing exercise equipment for a "fitness trail" at Sunrise Park. The equipment is manufactured by Playworld Systems and is sold through Lee Recreation in Cambridge, WI. It consists of five exercise stations which can be installed over surfaces such as wood chips or concrete. Norby said the estimated cost of the equipment and installation using wood chips is \$20,000. She is hoping to raise a portion of the funds needed and asked if the Village would also be willing to contribute to the project. She is hoping to install the equipment in 2016. Gorman stated that if the equipment was installed over a concrete slab, the cost of the concrete installation would be \$10,000-\$11,000. Gorman said there is currently nothing in the 2016 budget for the project, but it may be possible to use some park development funds. Webber stated that the Summer Frolic Committee may be able to help with some funding, but the Committee needed to honor its' current obligations first. Webber also suggested contacting other organizations such as the Rotary or Optimist's Club. Gorman talked to the park directors at DeForest and Monroe where similar equipment had been installed recently. Both said the equipment is well built and should be low-maintenance. DeForest was a little disappointed so far with the use of their facility, but thought it may be related to the location of the equipment. Monroe said their equipment is being used, especially in the mornings and evenings. Both installed all five stations in one location on a concrete pad.

Discuss 2015 Pool Report

- Dudley reviewed the 2015 Pool Report submitted by Admission/Concessions Manager Amy Grindle and Lifeguard Manager Ava Janssen. Gorman also addressed some of the maintenance items that were mentioned in the report. Dudley reviewed the summary of revenues for June, July and August. Recknor asked if the Commission could see a report of the expenditures at a future meeting when all expenses are in. Dudley will follow up with that information when it is available.

Recreation Director's Report

- Dudley stated that the format of the Recreation Department's Activity Guide will be changing. Instead of a "Spring/Summer" and "Fall/Winter" Guide, the department is moving to "Winter/Spring" and "Summer/Fall" Guides. Dudley reported that the adult fitness classes

have increased to 71 participants and that there are 40 seniors enrolled in the Fit for Life program. Dudley discussed the 2016 department budget. Due to the fact that Megan Hornby is required to take comp. time instead of overtime, there are times throughout the week that no staff is available at the Recreation Department office. Dudley is discussing the possibility of increasing the overtime budget for Hornby or trying to add a seasonal office position.

Parks and Forestry Director's Report

- Gorman reviewed his written report with the Commission and reviewed the highlights of the proposed 2016 operating and capital budgets.

Next Meeting

- The next meeting was set for Tuesday, October 27, 2015 at 5:30 pm.

Adjourn

- Webber moved, Recknor seconded to adjourn at 6:45 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, OCTOBER 27, 2015

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll call.
- 2) Consider minutes of the September 22, 2015 meeting.
- 3) Consider new location for the Brew Fest.
- 4) Consider installation of a barrier net at the Garfield ice rink.
- 5) Consider constructing a gravel bed for growing bare root trees.
- 6) Recreation Director's report.
- 7) Park and Urban Forestry Director's report.
- 8) Set next meeting date and time.
- 9) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

October 27, 2015, 5:30 PM, Municipal Building Board Room

PRESENT: Littel, Recknor, Webber

ABSENT: Shay, Sievers

OTHERS PRESENT: Dudley, Gorman, Owen – Village of Mount Horeb

Littel called the meeting to order at 5:30 pm.

Minutes of the 9/22/2015 meeting

- Webber moved, Recknor seconded to approve the minutes of the September 22, 2015 meeting. Motion carried.

Consider new location for Brewfest

- Dudley and Gorman requested that the Brewfest move from their current location on the Grundahl baseball field to the area at Grundahl Park where the Summer Frolic has their beer tent. Dudley is concerned because her flag football program is forced to move games on the weekend of the Brewfest and Grundahl Park is her main game field for this program. Dudley has also heard several complaints from her flag football coaches regarding the poor conditions of the field following the Brewfest.

Gorman suggested that the event move to the top of the hill where the Summer Frolic has their beer tent because that area is set up for large events and has dedicated electric outlets and an asphalt driveway for vehicles and large trucks. Gorman also stated that if there is any rain during the event or during the set up or tear down, that the field takes a real beating and the Parks Dept. is required to reseed the outfield. There was also a problem this year with food vendors dumping hot coals on the outfield grass resulting in several circles of dead grass. Webber felt that the concerns do not justify moving the location of the Brewfest and suggested that the Commission table the discussion until representatives from the Brewfest can be present at a future meeting.

Consider installing a net for the Garfield Ice Rink

- Gorman followed up on the March Commission meeting in which there was discussion about the possibility of making a hockey rink on the Grundahl Park parking lot. After talking with other park directors that have tried to have rinks on parking lots, Gorman determined that that would not be a good solution. Therefore, the Recreation Department is planning to expand the hockey times at the Garfield Park rink.

In order to protect the house to the south of Garfield Park, Gorman suggested installing a 12' high by 60' wide net to catch hockey pucks that fly above the boards. The net would be set between two utility poles set by the Mount Horeb Utilities. The total cost for the project would be approximately \$1,000 and Gorman recommended using Park Development funds. Webber moved, Recknor seconded to approve the project using money from the Park Development Fund. Motion carried.

Consider constructing a "gravel bed" for growing bare-root trees

- Gorman explained what a gravel bed consists of and the advantages of using them to grow trees. He would like to build one next to their shop on Blue Mounds Street. Bare root trees are delivered in the spring, grown in the gravel bed for about three months, and then planted in the fall. Costs for bare root trees are about a quarter to a third of what a balled and burlapped tree costs. The total estimated cost for the project is \$7,890 and he suggested using

Terrace Tree Funds to fund it. Recknor moved, Webber seconded to approve building a gravel bed and using the Terrace Tree Fund. Motion carried.

Recreation Director's Report

- Dudley said the Creepy Crawl went well despite the weather. They had 275 participants, which was down from over 600 last year, but the rain and the fact that there was a home football game definitely affected attendance. Tri-County girls basketball games are under way and the Boy's Developmental Basketball League practices will be starting in November. The 3rd/4th grade Big Ten League will also be starting in November and we have two boys' and two girls' teams. Upcoming programs include Engineering for Kids, Floor Hockey and Kids Painting. Megan Hornby is currently working on securing staff for the Garfield Park rink.
Minutes revised at Jan 26, 2016 meeting to add: Dudley reported that the Summer Frolic Committee donated \$2,000 to the Recreation Dept. for needed equipment.

Parks and Forestry Director's Report

- Gorman reported that the Village had received \$22,000 from the Summer Frolic Committee to go towards the new baseball field and asphalt path at Sunrise Park. The asphalt path was completed last week and the Parks Dept. is working on the grading and seeding along the path. Gorman reported that he had found invasive/exotic "Jumping Worms" in a wood chip pile at the Village compost site and he was working with DNR and UW staff to treat the area with a urea solution. Stump removals were completed this month, park shelters are being winterized and trees for the fall planting program are being delivered this week.

Next Meeting

- The next meeting was set for Tuesday, November 17, 2015 at 5:30 pm.

Adjourn

- Webber moved, Recknor seconded to adjourn at 6:00 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.