

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PUBLIC WORKS COMMITTEE

Monday April 24, 2017

The PUBLIC WORKS COMMITTEE of the Village of Mount Horeb will meet on the above date at 5:00pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll Call.
- 2) Consider November 26, 2016 minutes.
- 3) Consider 2017 streets seal coating.
- 4) Consider Five-Year Road Improvement Program.
- 5) Update on painting DNR bike trail bridge on Springdale Street.
- 6) Review Yearly Snow/Ice Control Report
- 6) Public Works Report.
- 7) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES**

Monday, April 24, 2017

The Public Works Committee was called to order on the above date at 5:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Cathy Scott, Vaughn Pakkala and Dean Stange. Absent were Paul Manchester and Village Administrator Nic Owen. Also present were Public Works Director Laurel Grindle and Office Assistant Melody Severson.

Consider November 28, 2016 Minutes: Motion by Stange, seconded by Scott to approve November 28, 2016 minutes. Motion carried.

Consider 2017 Streets Seal Coating: Budget is \$100,000. \$18,000 is needed for the Hwy 78 project. List of streets provided with the agenda. An ad is going to the paper the week of 5/8 to start taking bids. Streets will need to be done before school starts in September.

Consider Five-Year Road Improvement Program: List of streets by year provided. There is a possibility of change due to the downtown new construction coming. Grindle also mentioned that he might be able to get some grant money for next year. 5 year budget approved pending adjustments.

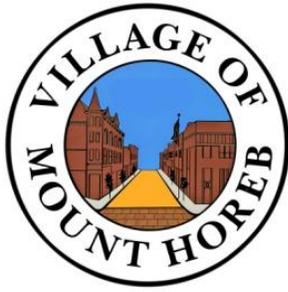
Update on painting DNR bike trail bridge on Springdale Street: Grindle reported that the bids all came in higher than what it was budgeted for. DNR will have it rebid in the fall. It will not be painted this year.

Review Yearly Snow/Ice Control Report: Grindle went through his report. He noted that prices were up this year from last year due to the 2 major ice storms. Discussion was also made regarding the snowy sidewalks downtown and who is responsible for keeping them clear.

Public Works Report: Grindle went through his monthly report.

Adjourn: Motion by Pakkala, seconded by Stange to adjourn the meeting at 5:50pm. Motion carried.

Minutes by Melody Severson, Office Assistant II



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REVISED #2

PUBLIC WORKS COMMITTEE

Monday June 26, 2017

The PUBLIC WORKS COMMITTEE of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order - Roll Call.
- 2) Consider April 24, 2017 minutes.
- 3) Consider storm sewer issue at 314 N. 8th Street.
- 4) Consider Capital Improvement Request for 2018 - 2022.
- 5) Discussion on Brush pickup/Grass clipping cleanup policies.
- 6) Discussion on Downtown parking signs.
- 7) Discussion on Construction hours in the Village.
- 8) Public Works Report.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES
Monday, June 26, 2017

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Cathy Scott, Vaughn Pakkala, Brent Yauchler and Village Administrator Nic Owen. Absent was Dean Stange. Also present were Public Works Director Laurel Grindle and Office Assistant Melody Severson.

Consider April 24, 2017 Minutes: Motion by Pakkala, seconded by Scott to approve April 24, 2017 minutes. Motion carried.

Consider Storm Sewer Issue at 314 N 8th St: John Zimmel addressed the board regarding the storm sewer issue on his property. Trees were cut down when the storm sewer between his property and 316 N 8th St was filled in to prevent further erosion. He provided pictures to show the damage done and asked for compensation for the black walnut trees. Steve Borcharding at 316 N 8th St was not present, but an email he sent regarding this issue was also read and documented for the record. Mark Argue (312 N 8th St) was also present. Motion made by Yauchler and second by Czyzewski to forward the issue to the Village Board for further review.

Consider Capital Improvement Request for 2018-2022: Grindle went over the list of requests. He also mentioned that the library roof will need to be added to the list for 2023.

Discussion on Brush Pickup/Grass clipping cleanup policies: Scott addressed the issue of grass clippings in the street and the effects on the storm sewer drain system. Grindle responded that they do leave door hangers letting **residents know that we don't** pick up grass clippings and they should be taken to the compost site or compost on their own property. Also discussed were other options on how to let residents know to not leave grass in the street.

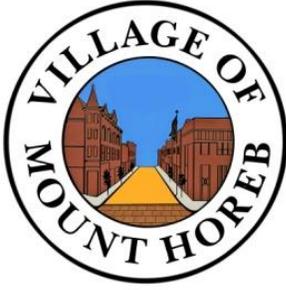
Discussion on Downtown Parking Signs: Grindle updated the status on parking sign and the signs for the free parking areas. Owen also discussed a meeting he had with the downtown retailers regarding short term and long term parking options.

Discussion on Construction hours in the Village: Village ordinance shows noise regulation time frame is 6:30am to 8:00pm Mon-Sat. Suggestion was made to have a public hearing at the Village Board level. Scott will ask Randy Littel about the public hearing. Czyzewski will second the request with him if needed.

Public Works Report: Grindle went through his monthly report.

Adjourn: Motion by Pakkala, seconded by Scott to adjourn the meeting at 7:12pm. Motion carried.

Minutes by Melody Severson, Office Assistant II



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PUBLIC SAFETY COMMITTEE AND PUBLIC WORKS COMMITTEE MONDAY, October 30, 2017

The Public Safety Committee and Public Works Committee of the Village of Mount Horeb will have a joint meeting on the above date at 5:30 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order- Roll call.
2. Consider August 28, 2017 Public Safety Committee meeting minutes.
3. Consider June 26, 2017 Public Works Committee meeting minutes.
4. Public Comments
5. Consider Downtown Parking.
6. Consider stop light timing at 2nd and Main St.
7. Consider condition of the Military Ridge Trail
8. Consider snow removal downtown
9. Chief of Police report.
10. Public Works report.
11. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
Joint PUBLIC SAFETY & PUBLIC WORKS COMMITTEE MINUTES
Monday, October 30, 2017

The Public Works Committee was called to order on the above date at 5:30 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Ryan Czyzewski called the meeting to order at 5:30pm. All Public Works members were present except Vaughn Pakkala. Also present were Village Administrator Nic Owen, Public Works Director Laurel Grindle and Office Assistant Melody Severson.

Consider June 26, 2017 Minutes: Motion by Stange, seconded by Yauchler to approve June 26, 2017 minutes. Motion carried.

Public comments: Resident Steve Books addressed the condition of the Military Ridge Trail. 6th St bridge washout & add a buffer zone at 2nd St at the construction area.

Consider downtown parking: Recommendations were provided from Engineer Rob Wright regarding parking stalls. Committee agreed safety is the most issue while considering options for new parking spots. Representatives from Mt Horeb Dental voiced their concerns regarding business expansion and the lack of parking available to their customers. Committee members discussed options for immediate remedy to this issue. It was suggested to eventually make some streets one-way with parallel parking on both sides. Also, the village is working on acquiring the FDMH building for parking spot. 80 spots can be attained by doing this.

Consider stop light timing at 2nd St & Main St: Cathy Scott requested changing the stop light to begin flashing earlier than the current 10pm due to sensor not working for changing the north/south light turning green. Chief Veloff advised engineering does not recommend the lights to flash earlier than 8pm. A change in the time set to flashing was agreed upon. Sunday thru Thursday, the lights will flash from 8pm thru 5am. Friday & Saturday, the lights will flash from 10pm thru 5am. Chief will advise when this has been updated. Also discussed having the sensors checked for repairs and ask about additional loops. Motion made by Scott, seconded by Stange.

Consider condition of the Military Ridge Trail: Grindle responded to the public comments. Erosion issues have been cleared up. DNR does own the trail, but it is still within the village and safety is still an issue to address. Any further enhancements will wait until the Duluth Trading construction is complete. Possible grant and TIF money is available for the enhancements.

Consider snow removal downtown: Notification was sent to the MH Mail from the MHPD reminding residents of alternate side parking and the consequences of snow ordinance violations. First offense is a warning, thereafter they will be fined. Businesses are responsible to clear sidewalks. MHPD will also cite any businesses for snow ordinance violations. Grindle requested an increase in fine amounts for parking violations. Chief agreed.

Public Works Report: Grindle went through his report.

Adjourn: Motion by Yauchler seconded by Stange to adjourn the meeting at 6:53pm. Motion carried.

Minutes by Melody Severson, Office Assistant II