



Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PUBLIC SAFETY COMMITTEE

Tuesday, May 31, 2016

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Agenda as follows:

1. Call to order- Roll call.
2. Consider November 30, 2015 meeting minutes.
3. Public Comments
4. Discuss Alcohol Server License Process
5. Consider reducing the speed limit from 55mph to 45mph on the village owned portion of Sand Rock Rd.
6. Chief of Police report.
7. Set next meeting date and agenda.
8. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

PUBLIC SAFETY COMMITTEE

May 31, 2016

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:30 p.m. All members were present with the exception of Steve Grindle. Also present were Police Chief Jeff Veloff, Village Clerk Alyssa Gross, and Wastewater Supervisor John Klein.

MINUTES:

Scott moved, McNall seconded, to approve the minutes from November 30, 2015. Motion carried.

PUBLIC COMMENTS:

None

CONSIDER REDUCING THE SPEED LIMIT FROM 55MPH TO 45MPH ON THE VILLAGE OWNED PORTION OF SAND ROCK RD.:

John Klein expressed concerns related to lowering the speed limit on Sand Rock Rd. in the area of the wastewater treatment facility. There will be construction this summer and the 55mph speed limit could create a hazard. Klein stated that he contacted the Dane County Highway Department and was advised that the Village of Mount Horeb has the ability to lower the speed limit in that area. Veloff said he supported the speed limit change.

Scott moved, McNall seconded, to approve lowering the speed limit on Sand Rock Rd. in the Village of Mount Horeb owned area to 45mph. Motion carried.

DISCUSS ALCOHOL SERVER LICENSE PROCESS:

Scott expressed concerns that some applicants for alcohol servers licenses had prior arrests and convictions that may not be acceptable to grant them a servers license. A discussion included that portions of state statutes related to the approval of these licenses are vague and others are clear. Gross advised that she had been in contact with other village clerks and obtained some information on what they use as criteria to approve or deny applicants. Rooney suggested that Gross continue to look into what other communities have done to clarify a protocol for applicants to be approved or denied for a license.

Veloff advised the committee about specific circumstances related to the operators licenses declined at the May 4th Village Board meeting. He reiterated that some statutory abilities to deny operators licenses are subject to interpretation and are vague.

Veloff advised that in the future he will automatically deny any operators license applications from persons with; an unpardoned felony conviction, a conviction for manufacturing or delivering a controlled substance, or a pending charge for either of these. Misdemeanors substantially related to the licensed activity will include a summary to the village board for consideration when deciding to grant or deny a license. In addition Veloff will verify, to the best of his ability, that information on operators license applications related to pending charges and convictions of

applicants are complete so that the village board is able to make an informed decision to approve or deny the application.

Holum moved, McNall seconded to have Gross further research what criteria other municipalities use in approving and denying alcohol servers license applications. This item to be discussed at a future meeting of the committee. Motion carried.

CHIEF OF POLICE REPORT:

Veloff also briefed the committee on recent events occurring in the village.

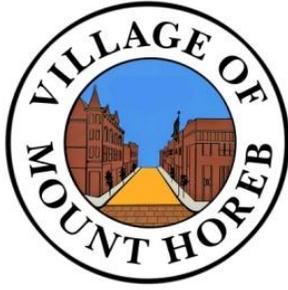
SET NEXT MEETING DATE AND AGENDA:

The next public safety committee meeting was set for TBD at 5:30pm.

ADJOURN:

Scott moved, Holum seconded, to adjourn at 6:35pm. Motion carried.

Respectfully submitted, Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY, August 1, 2016 AMENDED 07-27-16

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:00 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Agenda as follows:

1. Call to order- Roll call.
2. Consider May 31, 2016 meeting minutes.
3. Public Comments
4. Consider alcohol licensing procedure
5. Consider misuse of 911 ordinance
6. Chief of Police report.
7. Set next meeting date and agenda.
8. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

August 1, 2016

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:00 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:00 p.m. All members were present.

Also present were Village President Randy Littel, Trustee Brenda Monroe, Village Clerk Alyssa Gross, Village Attorney Bryan Kleinmaier, Police Chief Jeff Velloff, and Village Administrator Nic Owen.

MINUTES:

Grindle moved, McNall seconded to approve the minutes from May 31, 2016. Motion carried.

PUBLIC COMMENTS:

None

CONSIDER ALCOHOL LICENSING PROCEDURE:

Attorney Kleinmaier gave an overview of the alcohol server licensing law. He advised that the village cannot be held liable for conduct of operator's licensees. He mentioned that an applicant must be at least 18 years of age, not be convicted of an unpardoned felony, not have a conviction for manufacturing or delivering a controlled substance. Discretion can be exercised by the village when considering other pending charges and convictions substantially related to the licensed activity. Trustee Monroe raised a question about an OWI first offender and service to underage persons. Kleinmaier said that a person convicted of a first offense OWI or one conviction of service to an underage person could not be denied a license based on state statutes. Andy Fiene (Premier Coop) questioned the length of time to be considered between convictions. Kleinmaier advised that would be something the village would have to determine.

Rooney and Scott discussed the background screening process for applicants.

The committee directed Administrator Owen to work with Attorney Kleinmaier to come up with a preliminary code amendment and guidelines for licensee approval and denial.

CONSIDER MISUSE OF 911 ORDINANCE:

Firefighter/EMT Keith Johnson detailed an ongoing issue with a resident calling 911 for EMS transports where there is not an emergency. EMS has transported the subject to Madison hospitals 75 times within two years. On occasions, the subject has admitted that they did not have the emergency situation originally reported to the 911 center, but they just wanted a ride to Madison. Velloff advised that the subject has called the police department numerous times in the past asking for a ride to Madison also. Johnson advised that he has contacted social service agencies and the Madison Fire Department for input on this concern. Velloff and

Johnson stated that they encourage people to call 911 when services are needed and this ordinance would rarely be used except in extreme cases of clear abuse of resources.

McNall moved, Scott seconded, to recommend the ordinance to the village board. Motion carried.

CHIEF OF POLICE REPORT:

Chief Veloff briefed the committee on some recent events occurring in the village.

SET NEXT MEETING DATE AND AGENDA:

The next public safety committee meeting was set for August 29th at 5:00pm.

Items for the agenda include;

Consider alcohol licensing procedure

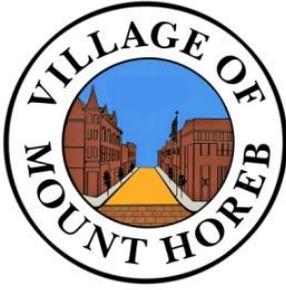
Consider a handicapped parking stall in front of 204 W. Main St.

Consider street crossing at Springdale and 8th St.

ADJOURN:

Grindle moved, Holum seconded, to adjourn at 7:00 pm. Motion carried.

Respectfully submitted, Jeff J. Veloff, Chief of Police



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PUBLIC SAFETY COMMITTEE MONDAY, August 29, 2016

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:00 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Agenda as follows:

1. Call to order- Roll call.
2. Consider August 1, 2016 meeting minutes.
3. Public Comments
4. Consider alcohol licensing procedure
5. Consider handicapped parking stall in front of 204 W. Main St.
6. Consider street crossing at Springdale and 8th St.
7. Consider misuse of 911 ordinance.
8. Chief of Police report.
9. Set next meeting date and agenda.
10. Adjourn.

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PUBLIC SAFETY COMMITTEE

August 29, 2016

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:00 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:00 p.m. All members were present.

Also present were Police Chief Jeff Velloff, Village Administrator Nic Owen, Village Attorney Bryan Kleinmaier, Village Clerk Alyssa Gross, Police Department Administrative Assistant Rachelle Rohe and citizen Fran Trainor.

MINUTES:

Grindle moved, Holum seconded, to approve the minutes from August 1, 2016. Motion carried.

PUBLIC COMMENTS:

None.

CONSIDER ALCOHOL LICENSING PROCEDURE:

Rooney began with an overview of the revised Alcohol Server Application. It was discussed to add the word "current" to the home address field and to correct some minor typos.

Gross confirmed that applicants generally obtain their certification via the online class before or at the time of submitting their Alcohol Server Application. When asked if she wanted to require employment status on the form, Gross stated she does not as it is not reflective of the decision process. It was discussed to add "if applicable" to the employment field on the Alcohol Server Application form.

Attorney Kleinmaier suggested all application forms incorporate the same language and to make Class A and Class B application forms consistent with the wording of the Alcohol Server Application.

Gross suggested that there be a tracking device regarding denial decisions where dates and reasons of denial are kept on file. It was also suggested that there be a stipulation regarding reapplication after denial and a one year timeframe was mentioned.

In regards to out-of-state background checks of applicants, it was decided that a more thorough out-of-state background check is warranted for applicants that provide previous addresses outside of Wisconsin. Any in-state applicants can be researched on CCAP. Chief Velloff advised that municipal offenses will not be accessible via CCAP or a third party criminal search entity and the data provided on a third party criminal search entity may not be 100% accurate. Chief Velloff further advised that there are many online options available with different fees and records limitations; this would require further research.

Increasing the application fee was also discussed. It was decided that all applicants will be treated the same and to cover the cost of the third party search access, the initial application fee should be

increased to \$50.00 with a renewal cost increased to \$20.00 for the 2-year certification. Gross stated that there is a cap on the 1-year application fee and she will research what that amount is. Rooney suggested a renewal fee of \$15.00 for 1-year certification and \$25.00 for a 2-year certification.

The application review process was also discussed. Rooney suggested a flowchart be created to assist the PSC members through the guidelines of the review process.

In summary, it was decided that a more thorough background check be required for any applicants with out-of-state addresses listed on the application form, raise the initial application fee to \$50.00 with Gross checking the cap on the 1-year application, Chief Veloff will research online out-of-state background check options, and Gross will implement a spreadsheet/database documenting denied applications. In addition, the language on all forms should be reviewed for consistency and typos on the revised application be corrected.

Eight Probationary Licenses are scheduled to be reviewed at the next PSC meeting.

Holum moved, Scott seconded. Motion carried.

CONSIDER HANDICAPPED PARKING STALL IN FRONT OF 204 W. MAIN STREET (FINK'S RESTAURANT):

Citizen Fran Trainor advised that there are parking issues in and around the 204 W. Main Street area. She asked that a handicap stall be created in front of the restaurant to accommodate patrons. She also advised that there is a 15-Minute Parking sign missing on Grove Street in front of the pharmacy (there is only one where there should be two) and asked Chief Veloff to look into this. Chief Veloff stated he could do so and that he could contact Public Works to add the handicapped stall sign in front of 204 W. Main Street.

McNall suggested looking at the state/DOT recommendations for handicap stalls in the downtown area to see if the Village should implement more handicap parking stalls.

McNall moved, Holum seconded adding a handicap sign and stall at that location. Motion carried.

CONSIDER STREET CROSSING AT SPRINGDALE AND EIGHTH STREET:

The safety issues regarding the Springdale/Eighth crosswalk were discussed with the major concern being that pedestrians crossing between the Realty office and the cemetery are not adequately visible to drivers/vehicles.

Chief Veloff advised that in speaking with a contact at DOT, when the roundabouts are engineered, crosswalk safety is always considered. DOT said the village could add an additional crosswalk but did not recommend it.

Grindle suggested adding orange flags to that intersection to increase pedestrian visibility. It was agreed by all that orange flags be added at Springdale and Eighth Street. Chief Veloff stated he would contact Public Works to request the flags be added.

McNall moved, Grindle seconded to add orange flags at that intersection. Motion carried.

CONSIDER MISUSE OF 911 ORDINANCE:

The ordinance has been drafted and is up for review by the Village Board. Chief Veloff was asked if there were any changes needed and he said no.

Holum moved, Grindle seconded. Motion carried.

CHIEF OF POLICE REPORT:

Chief Veloff briefed the committee on recent events occurring in the village. He further advised that the speed trailer readings at Eggum Road found that less than 1% of vehicles were exceeding 35 mph in a 25 mph zone.

SET NEXT MEETING DATE AND AGENDA:

The next Public Safety Committee Meeting was set for Monday, October 3, 2016, at 5:00 p.m.

Items for the agenda include:

- Consider alcohol licensing procedures and application.
- Review (8) probationary alcohol service applications.

ADJOURN:

Scott moved, McNall seconded, to adjourn at 6:38 p.m.. Motion carried.

Respectfully submitted, Rachelle M. Rohe, Mt. Horeb Police Department Administrative Assistant



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PUBLIC SAFETY COMMITTEE MONDAY, October 3, 2016

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:00 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Agenda as follows:

1. Call to order- Roll call.
2. Consider August 29, 2016 meeting minutes.
3. Public Comments
4. Consider stop signs on S. 2nd St. Northbound and Southbound at Valley View Rd.
5. Consider traffic issues in 1800 block of Eggum Rd. :
6. Review and consider alcohol license applications.
7. Chief of Police report.
8. Set next meeting date and agenda.
9. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

October 3, 2016

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:00 p.m. in the conference room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:00 p.m. All members were present with the exception of Cathy Scott.

Also present were Scott Pedersen, Donovan Ott, Hope Johnson, Chris Thelen, Ben McMullen, Jack O'Bryan, Bethany Gresock, Police Chief Jeff Veloff, Village Administrator Nic Owen, Village Engineer Rob Wright, and Police Department Administrative Assistant Rachelle Rohe.

MINUTES:

Grindle moved, Holum seconded, to approve the minutes from August 29, 2016. Motion carried.

PUBLIC COMMENTS: none

CONSIDER STOP SIGNS ON S. SECOND STREET NORTHBOUND AND VALLEY VIEW ROAD SOUTHBOUND:

Citizen Scott Pederson advised that due to excessive speeds and the slope of the road, drivers cannot see children playing in the street. Village Engineer Rob Wright advised that yield signage and speed humps more effective than stop signs. Further discussion resulted in Chief Veloff conducting a traffic study with the speed trailer and extra patrol to begin October 4, 2016, with results from trailer and traffic enforcement to be discussed at the next Public Safety Meeting.

CONSIDER TRAFFIC ISSUES IN 1800 BLOCK OF EGGUM ROAD:

Citizen Chris Thelen advised speed of traffic cutting through his subdivision is a safety hazard. Engineer Rob Wright advised that speed humps and splitting islands are most effective in slowing traffic. Further discussion resulted in Wright putting together cost of islands and Thelen asking neighbors to attend next Public Safety Meeting to discuss islands and concerns.

REVIEW AND CONSIDER ALCOHOL LICENSE APPLICATIONS:

The committee reviewed the following applications to submit to the Village Board:

Heather Oleston application. McNall moved, Holum seconded to recommend approval to the village board. Motion carried.

Stephanie Chellevoid application. Grindle moved, McNall seconded to recommend denial to the village board as she was no longer interested in receiving an operator's license. Motion carried.

Katherine Zander application. Grindle moved, Holum seconded to recommend approval to the village board. Motion carried.

Donovan Ott application. McNall moved, Holum seconded to recommend approval to the village board. Motion carried.

Jack O'Bryan application. McNall moved, Holum seconded to recommend approval to the village board. Motion carried.

Aaron Rains application. The committee requested that the village clerk notify Rains to appear at the October 24th Public Safety Committee meeting if he wishes to be considered for approval for an operator's license. Holum moved, McNall seconded. Motion carried.

CHIEF OF POLICE REPORT:

Chief of Police Jeff Velloff advised the committee regarding obtaining bids for a new squad, another successful Ironman event, Drug Take Back Day on October 22, obtaining an eligibility list of officer applications and a brief review of recent events in the village.

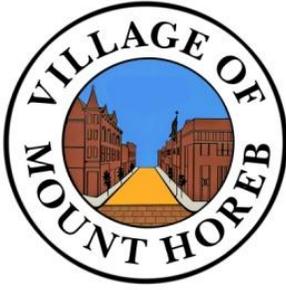
SET NEXT MEETING DATE AND AGENDA:

The next Public Safety Committee Meeting was set for Monday, October 24, 2016, at 5:00 p.m.

ADJOURN:

Grindle moved, Rooney seconded, to adjourn at 6:40 p.m. Motion carried.

Respectfully submitted, Rachelle M. Rohe, Mt. Horeb Police Department Administrative Assistant



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PUBLIC SAFETY COMMITTEE MONDAY, October 24, 2016

The Public Safety Committee of the Village of Mount Horeb will meet on the above date at 5:30 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Agenda as follows:

1. Call to order- Roll call.
2. Consider October 3, 2016 meeting minutes.
3. Public Comments
4. Consider traffic issues on S. 2nd St. Northbound and Southbound at Valley View Rd.
5. Consider traffic issues in 1800 block of Eggum Rd.
6. Review and consider alcohol license application(s).
7. Chief of Police report.
8. Set next meeting date and agenda.
9. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

October 24, 2016

The Public Safety Committee of the Village of Mt. Horeb met on the above date at 5:30 p.m. in the board room of the Municipal Building, 138 E. Main Street, Mt. Horeb, Wisconsin. Chair Mark Rooney called the meeting to order at 5:30 p.m. All members were present.

Also present were Police Chief Jeff Velloff, Village Engineer Robert Wright, Police Department Administrative Assistant Rachelle Rohe and thirteen citizens.

MINUTES:

McNall Moved, Holum seconded to approve the minutes from October 3, 2016. Motion carried.

PUBLIC COMMENTS: None

CONSIDER TRAFFIC ISSUES ON S. 2ND STREET NORTHBOUND AND SOUTHBOUND AT VALLEY VIEW ROAD:

Chief Velloff reviewed the speed trailer Traffic Survey Summary from data collected October 5, 2016, to October 19, 2016 and explained that officers had been conducting extra patrol. Out of approximately 7,000 vehicles during that time period, only 43 vehicles were driving 36 mph and over. Village Engineer Wright recommended islands, circles, speed humps and alternate signage over stop sign installation.

Scott Pederson stated the speed trailer's placement may have affected the data and again asked the committee to do something about the speeders. Bethany Gresock asked for the speed trailer data and Wright's ITE data to be published for the citizens to review. Velloff advised that the speed trailer reports would be available on the Mount Horeb Police Department website as soon as possible.

Options alternative to stop signs were discussed by the committee and the overall agreement was in adding "Children At Play" signage or something similar and extra police department patrol and traffic enforcement. This topic is to be added to the November 21st, 2016, agenda.

McNall moved, Grindle seconded. Motion carried.

CONSIDER TRAFFIC ISSUES IN 1800 BLOCK EGGUM ROAD:

Village Engineer Rob Wright discussed several different options to slow the speeders on Eggum Road; bump outs, a splitter island, a traffic circle, narrowing the intersection and speed humps, and the issues they create with snow plows. Mr. Wright explained that adding stop signs is not the recommended solution.

Chris Thelen stated that he believed traffic could be diverted to other more suitable traffic routes, such as Lucky Trail and Threewood, which are wider roads. Several citizens advised that Eggum Road at the top of the hill is a dangerous spot and vision is further impaired by the sun.

Mr. Wright advised that three to five speed humps on Eggum Road would be required to properly slow traffic to 25 mph. Locations for speed humps on Eggum Rd. would be advisable near; Rachel St., Little Fox, Green Valley and Raspberry. They also are not to interfere with residential driveways or intersections. Each speed hump costs approximately \$8,000.

The committee discussed and were in agreement that speed humps on Eggum Road would be an acceptable option to slowing traffic. It was decided that this topic would be referred to the Public Works Committee for discussion and input. This topic is to be added to the November 21st, 2016, agenda.

Holum moved, Scott seconded. Motion carried.

REVIEW & CONSIDER ALCOHOL LICENSE APPLICATIONS:

Aaron Rains spoke with committee members regarding approval for his license application. The committee recommended his license be approved and advised Mr. Rains to attend next week's Village Board meeting.

Scott moved, Holum seconded. Motion carried.

The formerly approved application for Jack O'Bryan was discussed due to another alcohol-related arrest in the Village of Mt. Horeb and there was discussion to rescind O'Bryan's license. Clerk Alyssa Gross

investigated 125.12(2)(ag) which states a complaint must be filed against O'Bryan prior to rescinding his license. It was decided to wait for the District Attorney's charging decision and to contact a Village Attorney regarding options before forwarding to the Village Board to make a final decision. This topic is to be added to the November 21st, 2016, agenda if Chief Veloff has an update.

McNall moved, Scott seconded. Motion carried.

SET NEXT MEETING DATE AND AGENDA:

The next Public Safety Committee Meeting was set for November 21, 2016, at 5:30 p.m.

ADJOURN:

Holum moved, McNall seconded, to adjourn at 7:15 p.m. Motion carried.

Respectfully submitted, Rachelle M. Rohe, Mt. Horeb Police Department Administrative Assistant