

# Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: [mhinfo@mounthorebwi.info](mailto:mhinfo@mounthorebwi.info) Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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## **VILLAGE BOARD WEDNESDAY JANUARY 6, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) Dec 2, Dec 10, Dec 28, 2015 Village Board minutes
  - b) Operator's License: Annessa Louise MacTaggart
  - c) Resolution 2016-01, APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE for Outreach Special Projects Fund
  - d) Resolution 2015-28, CONDITIONAL USE PERMIT FOR GROUP DEVELOPMENT FOR 1804 SPRINGDALE STREET"
- 4) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
- 5) Village President's report
- 6) Village Administrator's report

- 7) Village Clerk/Deputy Treasurer's report
- 8) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 9) Consideration of Village financial role in possible downtown development. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 10) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 11) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JANUARY 6, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Rooney, Littel, and Czyzewski. Sievers was absent. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Czyzewski moved, Rooney seconded to approve the consent agenda items: Dec 2, Dec 10, Dec 28, 2015 Village Board Minutes; Operator's License: Annessa MacTaggart; Resolution 2016-01, APPROVE COMMITMENT AND ASSIGNMENT OF FUND BALANCE for Outreach Special Projects Fund; Resolution 2015-28, CONDITIONAL USE PERMIT FOR GROUP DEVELOPMENT FOR 1804 SPRINGDALE STREET". Motion carried by unanimous voice vote.

**Committee Reports**: Committee reports were heard with none requiring Village Board action.

**Village President's Report**: Becker wished everyone a Happy New Year and also thanked everyone for their hard work in 2015. He congratulated the Chamber of Commerce as well on all the events they held in 2015.

**Village Administrator's Report**: Owen stated that he, Alyssa, and Kathy met with the fire district earlier this week to discuss the timeline and referendum for the joint public safety building.

**Village Clerk's Report**: Gross informed everyone of the date of the Spring Primary election and stated that there will not be any Municipal offices on the February ballot. The village is also in need of more poll workers.

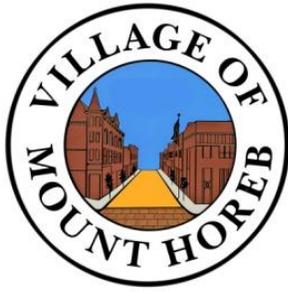
**Consideration of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session**: Rooney moved, Grindle seconded to enter into closed session at 7:09pm. Motion carried by unanimous roll call vote.

**Consideration of Village financial role in possible downtown development. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberation or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Rooney moved, Littel seconded to enter into closed session at 7:10pm. Motion carried by unanimous roll call vote.

**Reconvene to open session for any discussion or action on the subject matters discussed in closed session:** Littel moved, Rooney seconded to reconvene in open session at 8:24pm. No action was taken. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Becker seconded to adjourn the meeting at 8:25pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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**SPECIAL  
VILLAGE BOARD  
WEDNESDAY, JANUARY 20, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00 pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Approval of members participating by electronic media
- 3) Consideration of Village purchase of property, including possible discussion relating to referendum question - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 4) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 5) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, JANUARY 20, 2016**

The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 6:00pm. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, George Sievers and Mark Rooney. Cathy Scott was absent. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier.

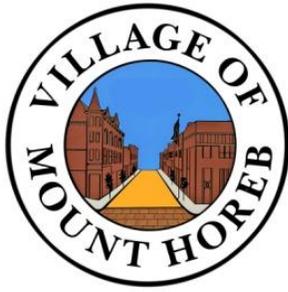
**Approval of members participating by electronic media:** Steve Grindle participated via telephone and George Sievers was participating via Facetime. Rooney moved, Czyzewski seconded to approve their electronic media participation. Motion carried by unanimous voice vote.

**Consideration of Village purchase of property, including possible discussion relating to referendum question - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Littel moved, Czyzewski seconded to adjourn into executive closed session at 6:05pm. Motion carried by unanimous roll call vote. Rooney moved, Czyzewski seconded to authorize the negotiating committee to bargain up to [amount to remain confidential pursuant to public policy favoring non-disclosure, including Wis. Stat. §19.85(1)(e)]. All members aye except Sievers, who opposed. Motion carried. Rooney moved, Czyzewski seconded to approve the resolution for a referendum. All members aye except Sievers, who opposed. Motion carried.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Littel moved, Czyzewski seconded to reconvene to open session at 7:41pm. No action was taken on this item in open session.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Littel seconded to adjourn the meeting at 7:42pm, carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **SPECIAL VILLAGE BOARD MONDAY, JANUARY 25, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consideration of Village purchase of property, including possible discussion relating to referendum question - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 3) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 4) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
MONDAY, JANUARY 25, 2016**

The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 7:00pm. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, George Sievers, Mark Rooney, and Cathy Scott. Sievers participated in the meeting via Facetime. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier.

**Consideration of Village purchase of property, including possible discussion relating to referendum question - Norsk Golf Bowl. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Czyzewski moved, Grindle seconded to adjourn into executive closed session at 7:03pm. Motion carried by unanimous roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Littel moved, Rooney seconded to reconvene in open session at 8:15pm. Motion carried by unanimous voice vote. Czyzewski moved, Rooney seconded to authorize village staff to:

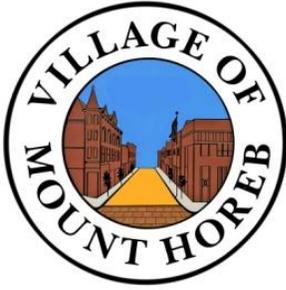
#1-Inform Norsk Golf Bowl that the village offers \$2,150,000 to purchase the entire property with the terms to also include the terms provided in the term sheet previously provided to Norsk and a \$50,000 earnest money deposit, which deposit would be **refundable and applicable to the purchase price and...**

#2-Prepare formal offer and addendum for board review and approval.

All members aye except Scott, who opposed. Motion carried. Scott moved, Littel seconded to approve Resolution 2016-04 for an advisory referendum to be placed on the April 5, 2016 ballot to read as follows: **"SHOULD THE VILLAGE OF MOUNT HOREB PURCHASE ALL THE PROPERTY, BOTH REAL AND PERSONAL, OWNED BY NORSK GOLF BOWL, INC., WHICH PROPERTY INCLUDES A GOLF COURSE, A GOLF CLUB BUILDING, AND THE RESTAURANT AND BOWLING BUSINESSES OPERATED ON THE PROPERTY, FOR \$2,150,000?"** This resolution supersedes and amends any previous resolutions approved by the Village Board regarding the subject matter. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the Board, Littel moved, Czyzewski seconded to adjourn the meeting at 8:18pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY FEBRUARY 3, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) Jan 6, Jan 20, Jan 25, 2016 Village Board minutes
  - b) Temporary Operator's License: Mount Horeb Landmarks Foundation, Inc for February 13, 2016 event
  - c) Resolution 2016-02, "CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT FOR A FITNESS AND STRENGTH TRAINING CENTER 1226 SPRINGDALE STREET"
  - d) Re-approval of Co ID LLC Certified Survey Map for Lot 2 North Cape Commons
  - e) Resolution 2016-03, "NAMING OF VALLEY VIEW PARK"
  - f) Garfield Park encroachment agreement
  - g) Appointment of Village Administrator Nic Owen, Police Chief Jeff Velloff, Police Officer Jen Schaaf, and Village Trustee Cathy Scott to the Joint Committee for Public Safety Building
- 4) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association

- 5) Village President's report
- 6) Village Administrator's report
- 7) Village Clerk/Deputy Treasurer's report
- 8) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 9) Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 10) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 11) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
FEBRUARY 3, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Rooney, Littel, and Czyzewski. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Scott requested the minutes for January 20 be removed from the consent agenda. Czyzewski moved, Grindle seconded to approve the remaining consent agenda items: January 6 and January 25 Village Board minutes; Temporary Operator's License: Mount Horeb Landmarks Foundation, Inc for February 13, 2016 event; Resolution 2016-02, "CONDITIONAL USE PERMIT TO ALLOW INDOOR COMMERCIAL ENTERTAINMENT FOR A FITNESS AND STRENGTH TRAINING CENTER 1226 SPRINGDALE STREET"; Re-approval of Co ID LLC Certified Survey Map for Lot 2 North Cape Commons; Resolution 2016-03, "NAMING OF VALLEY VIEW PARK"; Garfield Park encroachment agreement; Appointment of Village Administrator Nic Owen, Police Chief Jeff Velloff, Police Officer Jen Schaaf, and Village Trustee Cathy Scott to the Joint Committee for Public Safety Building. Motion carried by unanimous voice vote. Scott stated the minutes for January 20 show she had attended the meeting but was actually absent. Rooney moved, Grindle seconded to approve the January 20 Village Board minutes as amended. Motion carried by unanimous voice vote.

**Committee Reports**: Committee reports were heard with none requiring Village Board action.

**Village President's Report**: Becker thanked the Board, the McGinley's, and everyone else who was involved in the deliberation process with Norsk Golf Bowl, for all their hard work. Becker also stated that a new Village President will be appointed at the March Village Board meeting, to hopefully fill out the rest of his term through April of 2017.

**Village Administrator's Report**: Owen stated there is information on the website about the lead issue, and there will also be an article in the Mount Horeb Mail this week.

**Village Clerk's Report**: Gross informed everyone there will be one race on the February 16 ballot which will be Justice of the Supreme Court.

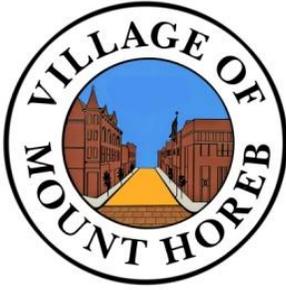
**Consideration of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Grindle moved, Scott seconded to enter into closed session at 7:25pm. Motion carried by unanimous roll call vote.

**Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conduction other specified public business whenever competitive or bargaining reasons require a closed session:** Rooney moved, Czyzewski seconded to enter into closed session at 7:26pm. Motion carried by unanimous roll call vote.

**Reconvene to open session for any discussion or action on the subject matters discussed in closed session:** Littel moved, Rooney seconded to reconvene in open session at 8:06pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Littel moved, Rooney seconded to adjourn the meeting at 8:07pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY MARCH 2, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) February 3, 2016 Village Board minutes
  - b) Operator's Licenses: Colleen Hartog, Dylan Hefty, Noel Michalski, Emily Wagner, Brandi Schumpert, Krystle Jones, Krisann Holthaus
  - c) Resolution 2016-05, "CONDITIONAL USE PERMIT MOUNT HOREB AREA HISTORICAL SOCIETY 100, 102, AND 106 SOUTH SECOND STREET"
- 4) Public discussion regarding Norsk Golf Bowl
- 5) Consider Explanatory Statement for April 5 Advisory Referendum regarding the Norsk Golf Bowl
- 6) Consider Downtown TIF Feasibility Analysis with Vandewalle & Associates
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works
  - h. Public Safety
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association

- 8) Village President's report
- 9) Consider appointment of Village President
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 13) **Consider Village Administrator's Annual Performance Review.** The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 14) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 15) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
MARCH 2, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Becker called the meeting to order at 7:00pm. Present were Trustees Scott, Grindle, Rooney, Littel, and Czyzewski. Also present were Village Administrator Nic Owen, Assistant Village Administrator Kathy Hagen, Clerk/Deputy Treasurer Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Becker requested that item 6 be moved to item 4.**

**Public Comments:** None.

**Consent Agenda:** Scott moved, Grindle seconded to approve the following consent agenda items: February 3, 2016 Village Board minutes; **Operator's Licenses for Colleen Hartog, Dylan Hefty, Noel Michalski, Emily Wagner, Brandi Schumpert, Krystal Jones, and Krisann Holthaus; Resolution 2016-05, "CONDITIONAL USE PERMIT MOUNT HOREB AREA HISTORICAL SOCIETY 100, 102, AND 106 SOUTH SECOND STREET"**. Motion carried by unanimous voice vote.

**Consider Downtown TIF Feasibility Analysis with Vandewalle & Associates:** Owen explained the idea of the Feasibility Study. Scott Harrington from Vandewalle & Associates was available to answer any questions. Rooney moved, Czyzewski seconded to go ahead with the TIF Feasibility Study. Motion carried by unanimous voice vote.

**Public discussion regarding Norsk Golf Bowl:** Owen explained the referendum question. Rooney gave some background on the whole process thus far regarding negotiations and the history of the property. Marc Schellpfeffer, Ron Wirth, and Peter Waltz spoke in support of the purchase. Lisa Scieszinski spoke about an idea of using the green space as a dog park. Brian Durtschi spoke in opposition to purchase. Each board member also gave their input.

**Consider Explanatory Statement for April 5 Advisory Referendum regarding the Norsk Golf Bowl:** Scott suggested removing the words "a very" in the first/second line and replace with "an". Littel moved, Rooney seconded to approve the statement as amended. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Becker thanked each board member, village staff, and numerous organizations for all their help, hard work, and dedication during his tenure of Village President.

**Consider appointment of Village President:** Rooney moved, Czyzewski seconded to nominate Randy Littel to serve the rest of Becker's term as Village President through April 2017, effective April 1<sup>st</sup>, 2016. Motion carried by unanimous voice vote.

**Village Administrator's Report:** Owen congratulated electric utility lineman Gerry Rick on being employed with the Village for 15 years.

**Village Clerk's Report:** Gross informed everyone of absentee voting for the April 5<sup>th</sup> election. Absentee voting will take place in the clerk's office from March 21<sup>st</sup> through April 1<sup>st</sup>. She also reminded everyone to show their identification to receive their ballot.

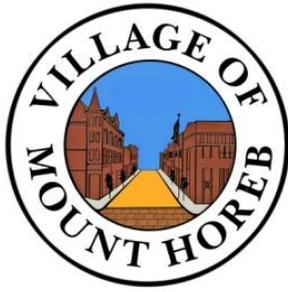
**Consideration of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85 (1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** Czyzewski moved, Scott seconded to enter into closed session at 8:39pm. Motion carried by unanimous roll call vote.

**Consider Village Administrator's Annual Performance Review. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** Czyzewski moved, Rooney seconded to enter into closed session at 8:40pm. Motion carried by unanimous roll call vote.

**Reconvene to open session for any discussion or action on the subject matters discussed in closed session:** Grindle moved, Rooney seconded to reconvene in open session at 9:48pm. Motion carried by unanimous voice vote. No action was taken.

**Adjournment:** There being no further business before the Board, Littel moved, Rooney seconded to adjourn the meeting at 9:48pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **SPECIAL VILLAGE BOARD WEDNESDAY, MARCH 30, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consideration of Village purchase of the Norsk Golf Bowl property. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 3) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 4) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, MARCH 30, 2016**

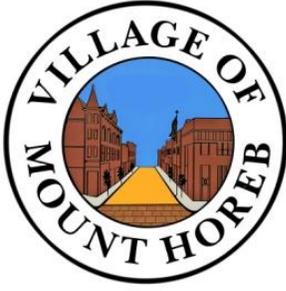
The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Dave Becker called the meeting to order at 6:00pm. Present were Village Board Trustees Ryan Czyzewski, Steve Grindle, Randy Littel, and Mark Rooney. Trustee Cathy Scott was absent. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier.

**Consideration of Village purchase of the Norsk Golf Bowl property. The Village Board will convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** The board decided to stay in open session for this agenda item, therefore no roll call vote to go into closed session was needed. Kleinmaier went through the offer to purchase and the addendum items. There were no changes needed except for a few typographical errors. Rooney moved, Littel seconded to approve the documents as presented and amended. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the Board, Becker moved, Rooney seconded to adjourn the meeting at 6:40pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

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## **VILLAGE BOARD WEDNESDAY, APRIL 6, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) March 2 and March 30, 2016 Village Board minutes
  - b) Operator's Licenses: Kelsey Zimmerman, Cameron McCormick, Stefanie Ann Kuster
  - c) Street Use Permit Application from Chamber of Commerce for Annual Art Fair for Main Street closure from 4<sup>th</sup> Street to Grove Street 5:30am July 16 thru 6pm July 17
  - d) Certified Survey Maps (2) for Michael and Nancy Thorne Cahill in Section 35 Town of Vermont and Section 2 Town of Blue Mounds
  - e) Land lease agreement with Town Land Company LLC for use of property at 918 S. Blue Mounds Street through December 31, 2016
  - f) Election workers
- 4) Breakfast on the Farm presentation
- 5) 2015 Annual Library Report by Library Director Jessica Williams
- 6) 2016 Arbor Day Proclamation
- 7) Consider approval of Public Safety Building Committee Responsibilities
- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission

- f. Plan Commission
- g. Public Works
- h. Public Safety
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association

- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
APRIL 6, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, and Czyzewski. Grindle was absent. Also present were Village Administrator Nic Owen, Assistant Village Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments:** Scott Ringgenberg was present to speak on behalf of the Barneveld/Mount Horeb Youth Football organization. He thanked the board for the land lease agreement.

**Consent Agenda:** Rooney moved, Czyzewski seconded to approve the consent agenda items: March 2 and March 30, 2016 **Village Board Minutes; Operator's License:** Kelsey Zimmerman, Cameron McCormick, Stefanie Ann Kuster; Street Use Permit Application from Chamber of Commerce for Annual Art Fair for Main Street closure from 4<sup>th</sup> Street to Grove Street 5:30am July 16 thru 6pm July 17; Certified Survey Maps (2) for Michael and Nancy Thorne Cahill in Section 35 Town of Vermont and Section 2 Town of Blue Mounds; Land Lease agreement with Town Land Company LLC for use of property at 918 S. Blue Mounds Street through December 31, 2016; Election Workers. Motion carried by unanimous voice vote.

**Breakfast on the Farm:** Katie Varney, Co-Coordinator of the Event, spoke about the details of the Dane County Breakfast on the Farm.

**2015 Annual Library Report by Library Director Jessica Williams:** Williams went through the details of her annual library report. The library had another good year.

**2016 Arbor Day Proclamation:** President Littel read the Arbor Day Proclamation.

**Consider approval of Public Safety Building Committee Responsibilities:** Owen spoke about the responsibilities of the committee. Czyzewski moved, Scott seconded to approve their responsibilities. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Littel thanked everyone for their support as the new Village President.

**Village Administrator's Report:** Owen stated the Norsk referendum passed and there will be a lot to do in the next couple weeks to finalize the sale.

**Village Clerk's Report:** Gross stated the Spring Election had an approximate voter turnout of 74% in Mount Horeb. She thanked everyone who voted and all her election workers and staff for all their hard work.

**Adjournment:** There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 7:47pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **SPECIAL VILLAGE BOARD WEDNESDAY, APRIL 20, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consider Village Trustee appointment
- 3) Swearing in of Village Trustee
- 4) Consider committee/commission appointments
- 5) Update on purchase of Norsk Golf Bowl
- 6) Consider lease agreement with Friends of the Norsk
- 7) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, APRIL 20, 2016**

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Randy Littel called the meeting to order at 6:00pm. Present were Village Board Trustees Steve Grindle, Cathy Scott, and Vaughn Pakkala. Czyzewski attended via telephone and Mark Rooney was absent. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier.

**Consider Village Trustee appointment:** Grindle moved, Pakkala seconded to approve the appointment of Brenda Monroe to Village Trustee. Motion carried by unanimous voice vote.

**Swearing in of Village Trustee:** Gross swore in new Trustee Monroe.

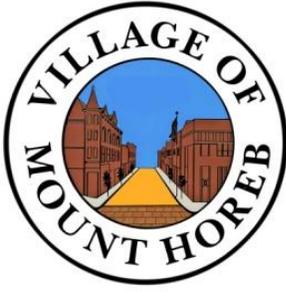
**Consider committee/commission appointments:** Grindle moved, Pakkala seconded to approve the appointments. Motion carried by unanimous voice vote.

**Update on purchase of Norsk Golf Bowl:** Kleinmaier gave an update on where we are at with the purchase and the next steps to take.

**Consider lease agreement with Friends of the Norsk:** There is no lease at this time to consider. No action was taken.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Monroe seconded to adjourn the meeting at 6:16pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY, MAY 4, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) April 6, April 20, 2016 Village Board minutes
  - b) Operator's Licenses: Sam L Taylor, Aaron D Rains, Amanda Holder, Jana Leigh Strehlow, Mary Grundahl
  - c) Job description revisions to Wastewater Crew, Wastewater Lead Operator, and Wastewater Superintendent positions
  - d) Resolution 2016-06, "CONDITIONAL USE PERMIT 108 S SECOND STREET"
  - e) Main Street detour for Summer Frolic Parade June 12, 2016
- 4) Presentation on results of downtown TIF feasibility study
- 5) Consider recommendation on developing downtown TIF Plan
- 6) Consider debt funding for golf course purchase
- 7) Consider lease agreement with Friends of the Norsk
- 8) Consider disallowance of injury claim
- 9) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission

- g. Public Works Committee
- h. Public Safety Committee
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association
- l. Public Safety Building Committee

- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) **Consider Village Administrator's Annual Performance Review.** The Finance and Personnel Committee may enter into closed session per Wis. Stat. § 19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.
- 14) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 15) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
MAY 4, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, Czyzewski, Grindle, and Pakkala. Trustee Monroe attended via telephone. Also present were Village Administrator Nic Owen, Assistant Village Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Scott moved, Rooney seconded to approve the following consent agenda items: April 6 and April 20, 2016 Village Board Minutes; Job description revisions to Wastewater Crew, Wastewater Lead Operator, and Wastewater Superintendent positions; and Main Street detour for Summer Frolic Parade June 12, 2016. Motion carried by unanimous voice vote. Scott moved, Rooney seconded to **approve the Operator's Licenses of Amanda Holder, Jana Leigh Strehlow, and Mary Grundahl and deny the Operator's Licenses of Sam L Taylor and Aaron D Rains.** Motion carried by unanimous voice vote. Scott asked for some clarification on Resolution 2016-06. After some brief discussion, Scott moved, Rooney seconded to approve Resolution 2016-06, "CONDITIONAL USE PERMIT 108 S SECOND STREET" as is. **Motion carried by unanimous voice vote.**

**Presentation on results of downtown TIF feasibility study:** Scott Harrington of Vandewalle and Associates gave his presentation of the feasibility study.

**Consider recommendation on developing downtown TIF Plan:** Pamela Lunder and Joe Gallina had comments on the agenda item. Grindle moved, Scott seconded to go ahead with the TIF Plan as conservation rehabilitation for districts 1-5. Motion carried by unanimous voice vote.

**Consider debt funding for golf course purchase:** This item has been tabled so other local lenders can offer a proposal. Rooney moved, Pakkala seconded to delegate the final choice of the golf course bonding lender to the Finance/Personnel Committee, with the request they act as quickly as possible as to have the money in time for closing. Motion carried by unanimous voice vote.

**Consider lease agreement with Friends of the Norsk:** There is no lease agreement to consider at this time.

**Consider disallowance of injury claim:** Rooney moved, Scott seconded to disallow the claim. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Littel said that it has been a pretty good month so far as the new Village President.

**Village Administrator's Report:** Owen did not have anything to report.

**Village Clerk's Report:** Gross did not have anything to report.

**Consider Village Administrator's Annual Performance Review. The Village Board may enter into closed session per Wis. Stat. §19.85(1)(c) to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility:** Czyzewski moved, Littel seconded to convene to closed session at 8:52pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matters discussed in closed session:** Grindle moved, Rooney seconded to reconvene in open session at 9:07pm. No action was taken.

**Adjournment:** There being no further business before the Board, Rooney moved, Czyzewski seconded to adjourn the meeting at 9:09pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **VILLAGE BOARD WEDNESDAY, JUNE 1, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) May 4, 2016 Village Board minutes
  - b) Resolution 2016-07 "Conditional Use Permit 201 E Main Street" for proposed restaurant/cafe
  - c) Operator's Licenses: Britney Holmes, Stacy Dickson, Deanine Jenkins, Elizabeth Lorenz, Ashley Brickner, Tyler Kahl, Caitlin Jordee, Alissa Schlimgen, Mark Webber, Mark Bohl, Scott Klassy, Rob Boelkes, Steven Dumas, Jeffery Gassman, Eric Steinhoff, Eric Brinkmann, Leah Hrubes, Gerald Rick, Austin McGinley, Dan Arntsen, Michael Kerig, Alex Kerig, Amy Eisele, Kerry McGinley, Jeffrey Drape, and Kevalin Zell
  - d) Initial Alcohol Beverage Retail License Applications: Friends of the Norsk Inc for 2755 Norsk Golf Bowl Road, and Sunn Cafe LLC for 201 E Main Street
  - e) Renewal Alcohol Beverage License Applications: Grandstay Hotel & Suites, Fink's Cafe LLC, Board and Brush Creative Studio, Cenex East Convenience Store, Cenex Mini Mart, Kwik Trip 794, Miller & Sons, Walgreens 11648, Trollway Liquor, Marah's Elegant Bridal, Firehouse Bar & Grill, Norsk Golf Bowl, Main Street Pub & Grill, Hop's House Eatery & Pub LLC, The Grumpy Troll Brew Pub, Hoff Bistro 101 LLC, LeCork Lounge, Aztlan Mexican Grill, and Fisher King Winery
  - f) Village Administrator 2016 Salary Adjustment
  - g) Two lot extraterritorial jurisdiction Certified Survey Map application from Paul and Jodi Elver in Town of Springdale Section 17
- 4) Consider appeal of denied Operator License application for Aaron Rains
- 5) Consider payment to DaneCom
- 6) Discussion regarding proposed ATC Cardinal-Hickory Creek Transmission line

- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 12) Consideration of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 13) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 14) Consider debt funding for golf course purchase
- 15) Consider lease agreement with Friends of the Norsk
- 16) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JUNE 1, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, Czyzewski, Grindle, Monroe, and Pakkala. Also present were Village Administrator Nic Owen, Assistant Village Administrator Kathy Hagen, Village Attorney Bryan Kleinmaier, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

Rooney requested that agenda item #15 be moved up to follow agenda item #10. Approved by President Littel.

**Consent Agenda:** Czyzewski moved, Monroe seconded to approve the following consent agenda items: May 4, 2016 Village Board minutes; Resolution 2016-07 **“Conditional Use Permit 201 E Main Street” for proposed restaurant/café; Operator’s Licenses:** Britney Holmes, Stacy Dickson, Deanine Jenkins, Elizabeth Lorenz, Ashley Brickner, Tyler Kahl, Caitlin Jordee, Alissa Schlinggen, Mark Webber, Mark Bohl, Scott Klassy, Rob Boelkes, Steven Dumas, Jeffery Gassman, Eric Steinhoff, Eric Brinkmann, Leah Hrubes, Gerald Rick, Austin McGinley, Jeffrey Drape, and Kevalin Zell; Initial Alcohol Beverage Retail License Applications: Friends of the Norsk Inc for 2755 Norsk Golf Bowl Road, and Sunn Café LLC for 201 E Main Street; Renewal Alcohol Beverage License Applications: **GrandStay Hotel & Suites, Fink’s Café LLC, Board and Brush Creative Studio, Cenex East Convenience Store, Cenex Mini Mart, Kwik Trip 794, Miller & Sons, Walgreens 11648, Trollway Liquor, Marah’s Elegant Bridal, Firehouse Bar & Grill, Norsk Golf Bowl, Main Street Pub & Grill, Hop’s House Eatery & Pub LLC, The Grumpy Troll Brew Pub, Hoff Bistro 101 LLC, LeCork Lounge, Aztlan Mexican Grill, and Fisher King Winery;** Village Administrator 2016 Salary Adjustment; Two lot extraterritorial jurisdiction Certified Survey Map application from Paul and Jodi Elver in Town of Springdale Section 17. Rooney abstained from voting on item g. Motion carried by voice vote.

**Consider appeal of denied Operator License application for Aaron Rains:** Aaron was present to speak to appeal the denial of his Operator’s License Application. Grindle moved, Rooney seconded to table the item until the board could gather more information on the procedures of denying/approving an Operator License Application.

**Consider payment to DaneCom:** The Finance & Personnel Committee had recommended the payment be made to DaneCom. Rooney moved, Czyzewski seconded to approve the payment. Motion carried by unanimous voice vote.

**Discussion regarding proposed ATC Cardinal-Hickory Creek Transmission line:** Littel talked about ATC's proposal for the transmission line. Maps of the optional routes were provided for the board's review.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Littel said that he appreciates everyone's support.

**Village Administrator's Report:** Owen did not have anything to report.

**Village Clerk's Report:** Gross did not have anything to report.

**Consider lease agreement with Friends of the Norsk:** Kleinmaier spoke about the changes made to the lease agreement.

**Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive bargaining reasons require a closed session:** A discussion was first held in open session with a presentation from Larry Bierke. Grindle moved, Czyzewski seconded to enter into closed session at 8:20pm. Motion carried by roll call vote.

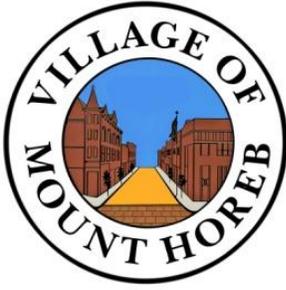
**Consideration of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session:** A discussion was first held in open session with a presentation from Chris Valcheff, Senior Project Manager for True North Consultants, regarding the environmental assessment. Czyzewski moved, Rooney seconded to enter into closed session at 8:21pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matters discussed in closed session:** Monroe moved, Grindle seconded to reconvene to open session at 9:54pm. Monroe moved, Rooney seconded to approve the lease agreement with the stipulations made in closed session and authorize the negotiation committee to finalize the changes with Friends of the Norsk.

**Consider debt funding for golf course purchase:** Scott moved, Rooney seconded to go with Farmer Savings Bank as the lender for the debt funding. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the Board, Grindle moved, Littel seconded to adjourn the meeting at 9:58pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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## **SPECIAL VILLAGE BOARD MEETING WEDNESDAY, JUNE 15, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consideration / action on Amendment to Offer of Village purchase of property - Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 3) Consideration / action on lease agreement with Friends of the Norsk. The Village Board may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 4) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, JUNE 15, 2016**

The Village Board met in special session on the above date in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Randy Littel called the meeting to order at 6:30pm. Present were Village Board Trustees Steve Grindle, Brenda Monroe, and Ryan Czyzewski. Trustees Vaughn Pakkala and Cathy Scott arrived late and Mark Rooney was absent. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, Assistant Administrator Kathy Hagen, and Village Attorney Bryan Kleinmaier.

**Agenda item #3 was acted upon by mistake before #2. There were no issues with this.**

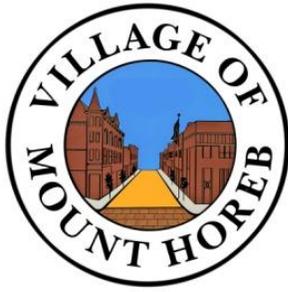
**Consideration/action on Amendment to Offer of Village purchase of property-Norsk Golf Bowl. The Village Board may convene in closed session as authorized by Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Kleinmaier explained the amendment made to the offer of purchase. The full discussion was held in open session. Grindle moved, Czyzewski seconded to authorize village staff to execute the amendment to offer to purchase within the terms discussed with the agreement being that full coverage of the expenses will be paid by Friends of the Norsk regarding the removal of the above ground storage tanks and contaminated soil for closure by the DNR and the agreement that the Village is taking in the irrigation well in "as is" condition. Motion carried by unanimous voice vote.

**Consideration/action on lease agreement with Friends of the Norsk. The Village Board may convene in closed session as authorized by Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Kleinmaier brought everyone up to speed as to what happened since the last meeting. He also talked about the modifications that were made to the lease. The board decided to hold the whole discussion in open session. Grindle moved, Czyzewski seconded to approve the lease subject to the incorporation of the financial terms contained in Mark Rooney's

memorandum. Motion carried by unanimous voice vote. Scott arrived to the meeting at 6:38pm.

**Adjournment**: There being no further business before the Board, Monroe moved, Czyzewski seconded to adjourn the meeting at 7:03pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY, JULY 6, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) June 1 and June 15, 2016 Village Board minutes
  - b) Operator's Licenses: Jack O'Bryan, Donovan Ott, Jane Burnheimer, Nathan Faust, Dalton O'Connell Zradicka, Rachel Smith, Kaleigh Kroger, Dale Graff, Kathleen Murphy, Cameron Cole, John Laux, Meagan Roberts, Joan Hendrickson, Robin Thompson, Amanda Krause, Benjamin Pilla, Rhonda Hathaway, Gina Stack, Brandan Hardy, Michael Rasmussen, Alice Aschliman, Kyle Hanna, LeeAnn Dillis, Ryan Brumm, Daniel Dickson, Audra Fleming, MaryJane Ellis, Monica Solchenberger, Julie Bergey, Carissa Lease, LuAnn Wild, Kelsey Kroger, Anna Fenrich, Keelin Fleming, Heather McKee
  - c) Ordinance 2016-01 "AN ORDINANCE TO AMEND CHART 1 OF CHAPTER 17 OF THE CODE OF ORDINANCES RELATING TO PRINCIPAL BUILDING MINIMUM REAR YARD SETBACK IN R-1 SINGLE FAMILY RESIDENTIAL DISTRICT"
  - d) Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street and a section of Blue Mounds Street adjacent to Grundahl Park for Relay For Life walkers July 22 and 23, 2016
  - e) Public Amusement and Shows Application from American Cancer Society for Relay for Life with amplified music at Grundahl Park July 22 and 23, 2016

- f) Street Use Permit from Mount Horeb Volunteers Inc to close Front Street from Perry to First Street from 8am on September 3 thru 5pm September 5, 2016 for fundraiser
- g) Public Amusement and Shows Application from Mount Horeb Fire Department, 120 S First Street, for fundraiser with amplified music September 4, 2016 from 7am-12 midnight
- 4) Consider appeal of denied Operator License application for Aaron Rains
- 5) 2015 Village audit presentation by Baker Tilly
- 6) Consider Resolution 2016-11 regarding referendum petition and language from "Mount Horeb United Citizens To Amend" regarding campaign finance reform
- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
JULY 6, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, Czyzewski, Grindle, Monroe, and Pakkala. Also present were Village Administrator Nic Owen and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Rooney moved, Monroe seconded to remove the Operator Licenses of O'Bryan, Ott, Bergey, Brumm, and Dickson, and Ordinance 2016-01 from the consent agenda. Motion carried by unanimous voice vote. Czyzewski moved, Grindle seconded to approve the rest of the following consent agenda items: Operator Licenses: Jane Burnheimer, Nathan Faust, Dalton O'Connell Zradicka, Rachel Smith, Kaleigh Kroger, Dale Graff, Kathleen Murphy, Cameron Cole, John Laux, Meagan Roberts, Joan Hendrickson, Robin Thompson, Amanda Krause, Benjamin Pilla, Rhonda Hathaway, Gina Stack, Brandan Hardy, Michael Rasmussen, Alice Aschliman, Kyle Hanna, LeeAnn Dillis, Audra Fleming, Mary Jane Ellis, Monica Solchenberger, Carissa Lease, LuAnn Wild, Kelsey Kroger, Anna Fenrich, Keelin Fleming, Heather McKee; Street Use Permit from American Cancer Society to close Parkway Drive between Henry Street and Blue Mounds Street and a section of Blue Mounds Street adjacent to Grundahl Park for Relay For Life walkers July 22 and 23, 2016; Public Amusement and Shows Application from American Cancer Society for Relay for Life with amplified music at Grundahl Park July 22 and 23, 2016; Street Use Permit from Mount Horeb Volunteers Inc to close Front Street from Perry to First Street from 8am on September 3 thru 5pm September 5, 2016 for fundraiser; Public Amusement and Shows Application from Mount Horeb Fire Department, 120 S First Street, for fundraiser with amplified music September 4, 2016 from 7am-12 midnight. Motion carried by voice vote. Donovan Ott spoke regarding the removal of his application. A discussion was then held regarding the applications removed. Rooney moved, Monroe seconded to table the five applications. Motion carried by unanimous voice vote. Benjamin McMullan, employer of three of the applicants, spoke up about his concerns. After more consideration by the board, Rooney moved, Czyzewski seconded to retract the motion and second made. Rooney moved, Czyzewski seconded to contact legal counsel to confirm a 90 day probationary license for the five applicants, or until an ordinance is in place, on the condition the license can be revoked. All aye, with the exception of Monroe, who voted nay. Motion carried. Scott raised her concerns regarding the setback distances in Ordinance 2016-01. Scott moved, Rooney seconded to table the Ordinance and refer it back to the Plan Commission. Motion carried by unanimous voice vote.

**Consider appeal of denied Operator License application for Aaron Rains:** This item was tabled until later in the meeting.

**2015 Village audit presentation by Baker Tilly:** Heather Acker from Baker Tilly presented her findings on the Village Audit. She stated that the Village is in very good standing and thanked all the staff for their help and hard work.

**Consider Resolution 2016-11 regarding referendum petition and language from "Mount Horeb United Citizens To Amend" regarding campaign finance reform:** Colleen Foley and Phil Leavenworth spoke about the petition. Rooney moved, Scott seconded to approve the Resolution. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Consider appeal of denied Operator License application for Aaron Rains:** The board discussed the item after Committee Reports when Aaron arrived. Rooney moved, Czyzewski seconded to grant Rains the same probationary license as the five applicants from the consent agenda. All aye, with the exception of Monroe, who voted nay. Motion carried.

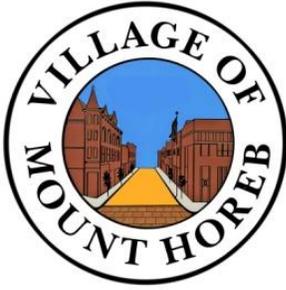
**Village President's Report:** Littel thanked the Public Works department for all their hard work cleaning up the storm damage.

**Village Administrator's Report:** Owen did not have anything to report.

**Village Clerk's Report:** Gross informed everyone of the Partisan Primary election coming up on August 9<sup>th</sup> and the hours of absentee voting in the Clerk's office.

**Adjournment:** There being no further business before the Board, Pakkala moved, Monroe seconded to adjourn the meeting at 8:26pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY, AUGUST 3, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) July 6, 2016 Village Board minutes
  - b) Operator's Licenses: Katherine Zander, Heather Oleston, Stephanie Chellevoid, Chelsey Trost, Joshua Schmitz, Morgan Way, Carson Johnson, Riley Vogt, Benjamin Sutter, Brenda Miller, Shianna Schmit-Colvin, Emily Moat, Melinda Thomas, and Jordan Puckett
  - c) Resolution 2016-08 "CONDITIONAL USE PERMIT 400 E MAIN STREET" for Indoor Commercial Entertainment and Outdoor Commercial Entertainment uses for proposed restaurant with outdoor food service
  - d) Five-Year Road Improvement Program
- 4) Consider Ordinance 2016-01 "AN ORDINANCE TO AMEND CHART 1 OF CHAPTER 17 OF THE CODE OF ORDINANCES RELATING TO PRINCIPAL BUILDING MINIMUM REAR YARD SETBACK IN R-1 SINGLE FAMILY RESIDENTIAL DISTRICT"
- 5) Consider extension to Resolution 2015-15, "CONDITIONAL USE PERMIT TO ALLOW A PERSONAL STORAGE FACILITY 430 W MAIN STREET"
- 6) Consider Resolution 2016-13, "JOINT PUBLIC SAFETY BUILDING ADVISORY REFERENDUM LANGUAGE"

- 7) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 8) Village President's report
- 9) Village Administrator's report
- 10) Village Clerk/Deputy Treasurer's report
- 11) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
AUGUST 3, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call**: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, Grindle, Monroe, and Pakkala. Trustee Czyzewski was absent. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments**: None.

**Consent Agenda**: Scott requested to have the three operator license applications of Zander, Oleston, and Chellevoid removed from the consent agenda. Scott moved, Monroe seconded to approve the remaining consent agenda items: July 6, 2016 Village Board Minutes; Operator Licenses: Chelsey Trost, Joshua Schmitz, Morgan Way, Carson Johnson, Riley Vogt, Benjamin Sutter, Brenda Miller, Shianna Schmit-Colvin, Emily Moat, Melinda Thomas, and Jordan Pucket; Resolution 2016-08 "CONDITIONAL USE PERMIT 400 E MAIN STREET" for Indoor Commercial Entertainment and Outdoor Commercial Entertainment uses for proposed restaurant with outdoor food service; Five-Year Road Improvement Program. Motion carried by unanimous voice vote. Rooney moved, Monroe seconded to approve the three operator license applications through October 4<sup>th</sup>. Motion carried by unanimous voice vote.

**Consider Ordinance 2016-01, "AN ORDINANCE TO AMEND CHART 1 OF CHAPTER 17 OF THE CODE OF ORDINANCES RELATING TO PRINCIPAL BULIDING MINIUUM REAR YARD SETBACK IN R-1 SINGLE FAMILY RESIDENTIAL DISTRICT"**: Pakkala moved, Rooney seconded to approve the resolution. All aye, with the exception of Monroe, who voted nay.

**Consider extension to Resolution 2015-15, "CONDITIONAL USE PERMIT TO ALLOW A PERSONAL STORAGE FACILITY 430 W MAIN STREET"**: Rollie Schraepfer was present and spoke about the situation with the project. Monroe moved, Grindle seconded to approve the extension. Motion carried by unanimous voice vote.

**Consider Resolution 2016-13, "JOINT PUBLIC SAFETY BUILDING ADVISORY REFERENDUM LANGUAGE"**: The board discussed the language and decided to change the maximum cost amount to \$10,100,000 for the ballot language. Rooney moved, Scott seconded to approve the Resolution as amended. Motion carried by unanimous voice vote.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

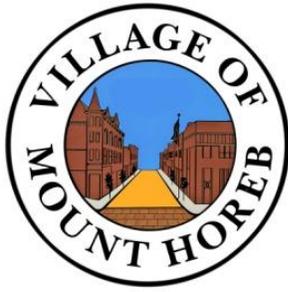
**Village President's Report:** Littel did not have anything to report.

**Village Administrator's Report:** Owen reminded everyone of the special Village Board meeting on August 10<sup>th</sup> at 6pm.

**Village Clerk's Report:** Gross reminded everyone of the Partisan Primary Election on August 9<sup>th</sup> and absentee voting in the Clerk's office thru 5pm on August 5<sup>th</sup>.

**Adjournment:** There being no further business before the Board, Rooney moved, Monroe seconded to adjourn the meeting at 8:24pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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**REVISED  
SPECIAL VILLAGE BOARD MEETING  
WEDNESDAY, AUGUST 10, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) Consider Temporary Operator's License for Mark Webber for Rotary 10K Raffle on August 17
- 3) Consider Resolution 2016-14, "RESOLUTION APPROVING TAX INCREMENT DISTRICT NO. 5"
- 4) Discussion of general approach to implementation of TID #5 projects
- 5) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, AUGUST 10, 2016**

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Randy Littel called the meeting to order at 6:00pm. Present were Village Board Trustees Steve Grindle, Mark Rooney, Cathy Scott, Vaughn Pakkala, and Ryan Czyzewski. Trustee Brenda Monroe arrived to the meeting later. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, and Assistant Administrator Kathy Hagen.

**Consider Temporary Operator's License for Mark Webber for Rotary 10K Raffle on August 17:** Pakkala moved, Rooney seconded to approve the temporary license. Motion carried by unanimous voice vote.

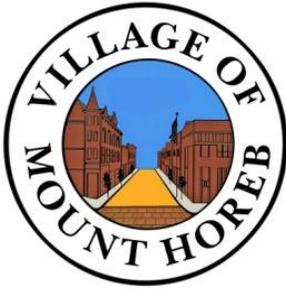
Brenda Monroe arrived to the meeting at 6:04pm.

**Consider Resolution 2016-14, "RESOLUTION APPROVING TAX INCREMENT DISTRICT NO. 5":** Village resident Marlene Moehlman voiced her concerns of being included within the district boundary. Scott Harrington of Vandewall and Associates addressed her concerns and gave his presentation. Rooney moved, Monroe seconded to approve the Resolution. Motion carried by unanimous voice vote.

**Discussion of general approach to implementation of TID #5 projects:** Vandewall reviewed their plan and steps of implementation.

**Adjournment:** There being no further business before the Board, Scott moved, Czyzewski seconded to adjourn the meeting at 8:09pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY, SEPTEMBER 7, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) August 3 and August 10 Village Board minutes
  - b) Operator's Licenses: Sophie Krone, Lori Jo Elver, LuAnn Call, Nicole Ranum, Levi Thomas, Mathilde Cormier-Tardif, and Natalie Klingforth
  - c) Temporary Operator's License: Melissa Lease for September 10, 2016 event
  - d) Alcohol Beverage Retail License Application: McFee on Main at 400 E Main Street
  - e) Resolution 2016-16 "ANNUAL BANK AUTHORIZATION RESOLUTION"
  - f) Chamber of Commerce Fall Festival detour
  - g) Resolution 2016-17, "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"
  - h) Ordinance 2016-03, "AN ORDINANCE TO CREATE 9.02 MISUSE OF 911"
  - i) Resolution 2016-10, "BUDGET AMENDMENT"
  - j) Consider appointments to office park workgroup
- 4) Consider Ordinance 2016-02, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF LOTS 1, 2, 3, and 4 CARL BOECK'S SURVEY AND PLAT, AND LOT 2 CSM 4705 FROM CB CENTRAL BUSINESS TO PD-1 PLANNED DEVELOPMENT" for proposed apartment building and parking area

- 5) Presentation from Mount Horeb Area Economic Development Corporation on potential grant opportunities
- 6) Discussion regarding the Aquatic Center
- 7) Discussion and Recommendation on Boundary Agreement Negotiations with Town of Blue Mounds
- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Finance and Personnel Committee may convene in closed session as authorized by Wis. Stat. § 19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 13) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 14) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
SEPTEMBER 7, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Scott, Rooney, Grindle, Monroe, Czyzewski, and Pakkala. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Rooney moved, Scott seconded to approve the following consent agenda items: August 3 and August 10, 2016 Village Board Minutes; Operator Licenses: Sophie Krone, Lori Jo Elver, LuAnn Call, Nicole Ranum, Levi Thomas, Mathilde Cormier-Tardif, and Natalie Klingforth; Temporary Operator's License; Melissa Lease for September 10, 2016 event; Alcohol Beverage Retail License Application: McFee on Main at 400 E Main Street; Resolution 2016-16 "ANNUAL BANK AUTHORIZATION RESOLUTION"; Chamber of Commerce Fall Festival detour; Resolution 2016-17, "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"; Ordinance 2016-03, "AN ORDINANCE TO CREATE 9.02 MISUSE OF 911"; Resolution 2016-10, "BUDGET AMENDMENT"; and Consider appointments to office park workgroup. Motion carried by unanimous voice vote.

**Consider Ordinance 2016-02, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF LOTS 1, 2, 3, and 4 CARL BOECK'S SURVEY AND PLAT, AND LOT 2 CSM 4705 FROM CB CENTRAL BUSINESS TO PD-1 PLANNED DEVELOPMENT" for proposed apartment building and parking area:** Craig Enzenroth and Randy Bruce from Gallina Management presented their plan for the proposed apartment building. Czyzewski moved, Pakkala seconded to approve the ordinance including Village Planner Mike Slavney's comments. Motion carried by unanimous voice vote.

**Presentation from Mount Horeb Area Economic Development Corporation on potential grant opportunities:** Wally Orzechowski presented the details of the potential grant opportunities.

**Discussion regarding the Aquatic Center:** Jeff Gorman, Parks and Urban Forestry Director, discussed current and future needs for the facility.

**Discussion and Recommendation on Boundary Agreement Negotiations with Town of Blue Mounds:** Owen and Rooney explained the background on this item. They decided to move forward as a subcommittee meeting openly on a possible boundary agreement.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Littel did not have anything to report.

**Village Administrator's Report:** Owen did not have anything to report.

**Village Clerk's Report:** Gross did not have anything to report.

**Consideration of sale of Village-owned property-Lot 1 CSM 12055. The Finance and Personnel Committee may convene in closed session as authorized by Wis. Stat. §19.85(1)(e) for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conduction other specified public business whenever competitive or bargaining reasons require a closed session:** The board decided not to go into closed session and will move forward with an RFP process.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Did not go into closed session.

**Adjournment:** There being no further business before the Board, Rooney moved, Monroe seconded to adjourn the meeting at 8:45pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY, OCTOBER 5, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) September 7, 2016 Village Board minutes
  - b) Operator's Licenses - Village Board approval: Sarah K Wagner, Melissa H Adamany, Benjamin J Hoffman, James Eberhardt
  - c) Suggested Trick or Treat hours as 5-7pm on Monday, October 31
  - d) Ordinance 2016-04, "AN ORDINANCE CREATING SECTION 12.03(15) AND REPEALING SECTION 12.11(2) IN CHAPTER 12 (LICENSES AND PERMITS) OF THE MUNICIPAL CODE OF THE VILLAGE OF MOUNT HOREB" regarding Operator's Licenses
- 4) Consider Operator's Licenses previously approved as probationary: Julie Bergey, Daniel Dickson, Ryan Brumm, Donovan Ott, Heather Oleston, Jack O'Bryan, and Katherine Zander
- 5) Consider extension of probationary Operator's License for Aaron Rains
- 6) Presentation on Public Safety Building and upcoming referendum
- 7) Consider Explanatory Statement for Public Safety Building referendum

- 8) Consider Ordinance 2016-06 "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PARCEL 0606-123-8805-9 LOCATED AT 109 S SECOND STREET AND PARCEL 0606-123-8815-7 LOCATED AT 201 E FRONT STREET FROM CB CENTRAL BUSINESS TO PD-1 PLANNED DEVELOPMENT" for proposed office building and parking area
- 9) Consider application for WEDC Community Development Investment Grant
- 10) Consider proposed ATC Cardinal-Hickory Creek Transmission Line
- 11) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 12) Village President's report
- 13) Village Administrator's report
- 14) Village Clerk/Deputy Treasurer's report
- 15) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
OCTOBER 5, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Rooney, Grindle, Monroe, Czyzewski, and Pakkala. Trustee Scott was absent. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Rooney moved, Czyzewski seconded to approve the following consent agenda items: September 7, 2016 Village Board Minutes; Operator Licenses-Village Board approval: Sarah K Wagner, Melissa H Adamany, Benjamin J Hoffman, James Eberhardt; Suggested Trick or Treat hours as 5-7pm on Monday, October 31; Ordinance 2016-04, "AN ORDINANCE CREATING SECTION 12.03(15) AND REPEALING SECTION 12.11(2) IN CHAPTER 12 (LICENSES AND PERMITS) OF THE MUNICIPAL CODE OF THE VILLAGE OF MOUNT HOREB" regarding Operator's Licenses. Motion carried by unanimous voice vote.

**Consider Operator's Licenses previously approved as probationary: Julie Bergey, Daniel Dickson, Ryan Brumm, Donovan Ott, Heather Oleston, Jack O'Bryan, and Katherine Zander:** Rooney explained the new license review procedure. Rooney moved, Pakkala seconded to approve the licenses. Motion carried by unanimous voice vote.

**Consider extension of probationary Operator's License for Aaron Rains:** Aaron was not able to attend the Public Safety meeting to have his application reviewed. The board decided to approve a 30-day extension to the probationary license. Grindle moved, Rooney seconded to approve the extension. Motion carried by unanimous voice vote.

**Presentation on Public Safety Building and upcoming referendum:** Jenny Minter, Deputy Chief of Fire & EMS, and Jeff Velloff, Chief of Police, gave a presentation on the upcoming referendum for the proposed new Public Safety Building.

**Consider Explanatory Statement for Public Safety Building referendum:** Czyzewski moved, Grindle seconded to approve the explanatory statement.

**Consider Ordinance 2016-06 "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PARCEL 0606-123-8805-9 LOCATED AT 109 S SECOND STREET AND PARCEL 0606-123-8815-7 LOCATED AT 201 E FRONT STREET FROM CB CENTRAL BUSINESS TO PD-1 PLANNED DEVELOPMENT" for proposed office building and parking area:** Rooney excused himself from the agenda item, due to a conflict of interest. Plunkett Raysich Architects, LLP presented details of the proposed plan. Czyzewski moved, Monroe seconded to approve the ordinance. Motion carried.

**Consider application for WEDC Community Development Investment Grant:** Wally Orzechowski, representing SWCAP and Cindy Jaggi of Economic Development Partners presented details of their application for the investment grant.

**Consider proposed ATC Cardinal-Hickory Creek Transmission Line:** Rod Hise from the Town of Springdale was present to voice his concerns about the proposed ATC Line. He would like to form a group to present concerns about the project. A discussion was held concerning the line location and other concerns.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

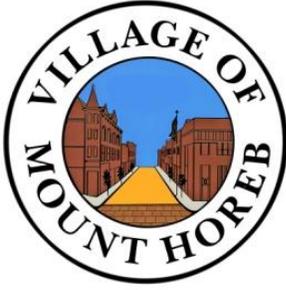
**Village President's Report:** Littel thanked the Chamber and staff for their work on Fall Fest.

**Village Administrator's Report:** Owen reported that he attended the ICMA conference last week in Kansas City.

**Village Clerk's Report:** Gross gave information on absentee voting and the upcoming election on November 8<sup>th</sup>.

**Adjournment:** There being no further business before the Board, Rooney moved, Grindle seconded to adjourn the meeting at 8:50pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

138 E Main St  
Mount Horeb, WI 53572  
Phone (608) 437-6884/Fax (608) 437-3190  
Email: [mhinfo@mounthorebwi.info](mailto:mhinfo@mounthorebwi.info) Website: [www.mounthorebwi.info](http://www.mounthorebwi.info)

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## **AMENDED VILLAGE BOARD WEDNESDAY, NOVEMBER 2, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) October 5, 2016 Village Board minutes
  - b) Operator's Licenses: Aaron Rains, Karen Weihert, Tracey Alvey, Robert Skindrud, Vaughn Pakkala, Elizabeth Anderson, Karen Miller, Shawn Rasmussen, and Scott Hook
  - c) Resolution 2016-18 "RE-APPROVAL OF PLAT OF WESTVIEW HEIGHTS"
- 4) Consider application for WEDC Community Development Investment Grant
- 5) 2017 budget presentation
- 6) Set date of Wednesday, November 30, 2016 at 6:00pm for public hearing on 2017 budget and 2017-2021 capital improvement plan
- 7) Update on proposed ATC Cardinal-Hickory Creek Transmission Line
- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission

- f. Plan Commission
- g. Public Works Committee
- h. Public Safety Committee
- i. Finance/Personnel
- j. Utility Commission
- k. Dane County City & Villages Association
- l. Public Safety Building Committee

- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of TIF #5 Incentives. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds.
- 13) Reconvene to open session for any discussion or action on the subject matter discussed in closed session.
- 14) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
NOVEMBER 2, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:10pm. Present were Trustees Grindle, Scott, Czyzewski, and Pakkala. Trustees Monroe and Rooney were absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Czyzewski moved, Scott seconded to remove Vaughn Pakkala's operator license from the consent agenda and approve the remaining consent agenda items: October 5, 2016 Village Board Minutes; Operator Licenses: Aaron Rains, Karen Weihert, Tracy Alvey, Robert Skindrud, Elizabeth Anderson, Karen Miller, Shawn Rasmussen, and Scott Hook; Resolution 2016-18 "RE-APPROVAL OF PLAT OF WESTVIEW HEIGHTS". Motion carried by unanimous voice vote. Czyzewski moved, Grindle seconded to approve Pakkala's operator license. All aye with the exception of Pakkala, who had excused himself from voting. Motion carried.

**Consider application for WEDC Community Development Investment Grant:** Larry Woodman, Attorney for Gallina Companies, presented details on the WEDC grant they would like to submit. Czyzewski moved, Scott seconded to approve submitting the application for the grant. Motion carried by unanimous voice vote.

**2017 budget presentation:** Owen presented the budget details.

**Set date of Wednesday, November 30, 2016 at 6:00pm for public hearing on 2017 budget and 2017-2021 capital improvement plan:** Grindle moved, Czyzewski seconded to approve the date of November 30<sup>th</sup> at 6:00pm for the public hearing. Motion carried by unanimous voice vote.

**Update on proposed ATC Cardinal-Hickory Creek Transmission Line:** Czyzewski gave an update on the communication and concerns about the proposed line.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President's Report:** Littel did not have anything to report.

**Village Administrator's Report:** Owen stated the time for the public hearing for the budget was set.

**Village Clerk's Report:** Gross gave information on absentee voting and the upcoming election on November 8<sup>th</sup>.

**Consideration of TIF #5 Incentives. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds:** Larry Woodman, Attorney for Gallina Companies, spoke about the details of the proposed project. Czyzewski moved, Scott seconded to convene to closed session at 7:46pm. Motion carried by roll call vote.

**Reconvene to open session for any discussion or action on the subject matter discussed in closed session:** Czyzewski moved, Scott seconded to reconvene to open session at 8:17pm. No action was taken.

**Adjournment:** There being no further business before the Board, Grindle moved, Czyzewski seconded to adjourn the meeting at 8:18pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **SPECIAL VILLAGE BOARD WEDNESDAY, NOVEMBER 30, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Roll call
- 2) PUBLIC HEARING: 2017 Operating Budget and 2017-2021 Capital Improvement Plan
- 3) Consider Resolution 2016-19, "A RESOLUTION ADOPTING THE 2017-2021 CAPITAL IMPROVEMENT PLAN"
- 4) Consider Resolution 2016-20, "A RESOLUTION ADOPTING THE 2017 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY"
- 5) Adjourn

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**VILLAGE OF MOUNT HOREB  
SPECIAL VILLAGE BOARD MEETING MINUTES  
WEDNESDAY, NOVEMBER 30, 2016**

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Randy Littel called the meeting to order at 6:00pm. Present were Village Board Trustees Steve Grindle, Cathy Scott, Brenda Monroe, and Ryan Czyzewski. Trustees Mark Rooney and Vaughn Pakkala were absent. Also present were Village Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, and Assistant Administrator Kathy Hagen. The Pledge of Allegiance was recited.

**PUBLIC HEARING: 2017 Operating Budget and 2017-2021 Capital Improvement Plan:** Owen went through a few details of the budget. The public hearing opened at 6:04pm. With no one wishing to speak, the public hearing closed at 6:05pm.

**Consider Resolution 2016-19, A RESOLUTION ADOPTING THE 2017-2021 CAPITAL IMPROVEMENT PLAN:** Czyzewski moved, Scott seconded to approve the 2017-2021 capital improvement plan. Motion carried by unanimous voice vote.

**Consider Resolution 2016-20, A RESOLUTION ADOPTING THE 2017 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY:** Czyzewski moved, Monroe seconded to approve the resolution. Motion carried by unanimous voice vote.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Monroe seconded to adjourn the meeting at 6:10pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



# Village of Mount Horeb

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## **VILLAGE BOARD WEDNESDAY, DECEMBER 7, 2016**

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order  
Pledge of Allegiance  
Roll call
- 2) Public Comments – non agenda items
- 3) Consent Agenda:
  - a) November 2, 2016 and November 30, 2016 Village Board minutes
  - b) Operator's Licenses for approval: Season Horak, Donata Hildreth, Shannon Wysocki, Amera Olson, Rachel Mott, Lucas Severson, Hayley Hartwood
  - c) Operator's Licenses for denial: Brandon Parks-Larson, Eugene Pieszak
  - d) Specific Implementation Plan Hoff Mall Expansion
  - e) Certified Survey Map Hoff Mall Expansion
  - f) Specific Implementation Plan Duluth Trading Office Building
  - g) Certified Survey Map Duluth Trading Office Building
- 4) PUBLIC HEARING: On proposed Ordinance 2016-05 to create a room tax
- 5) Consider Ordinance 2016-05, "AN ORDINANCE TO CREATE SECTION 3.10 COLLECTION OF TAX ON OVERNIGHT LODGING"
- 6) Consider recommendation for Mount Horeb Area Joint Fire District representative regarding joint Public Safety Building Project
- 7) Presentation on TID 5 incentives by Scott Harrington of Vandewalle & Associates

- 8) Committee reports:
  - a. Mount Horeb Area Chamber of Commerce
  - b. Mount Horeb Area Joint Fire Department
  - c. Library Board
  - d. School Liaison
  - e. Parks, Recreation, and Forestry Commission
  - f. Plan Commission
  - g. Public Works Committee
  - h. Public Safety Committee
  - i. Finance/Personnel
  - j. Utility Commission
  - k. Dane County City & Villages Association
  - l. Public Safety Building Committee
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consideration of TID 5 Incentives for Hoff Mall Apartments Expansion Project. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds.
- 13) Consideration of TID 5 Incentives for Duluth Trading Office Project. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds.
- 14) Consider WPPA contract. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of collective bargaining for proposed contract.
- 15) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 16) Adjourn

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**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
DECEMBER 7, 2016**

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

**Call to Order/Roll Call:** Village President Littel called the meeting to order at 7:00pm. Present were Trustees Grindle, Scott, Monroe, Czyzewski, Pakkala, and Rooney. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

**Public Comments:** None.

**Consent Agenda:** Czyzewski requested the CSM's for the Hoff Mall Expansion and Duluth Trading Office Building be removed from the consent agenda for further discussion. Monroe requested the minutes be removed from the consent agenda, as she was not present for the November 2<sup>nd</sup> meeting. All board members were in favor of approving the **remaining items of the consent agenda: Operator's Licenses for approval: Season Horak, Donata Hildreth, Shannon Wysocki, Amara Olson, Rachel Mott, Lucas Severson, Hayley Hartwood; Operator's Licenses for denial: Brandon Parks-Larson, Eugene Pieszak; Specific Implementation Plan Hoff Mall Expansion; Specific Implementation Plan Duluth Trading Office Building.** Czyzewski moved, Grindle seconded to approve the November 2<sup>nd</sup> and 30<sup>th</sup> Village Board minutes. Monroe abstained and Rooney abstained, as he was not present at either meeting. Motion carried by voice vote. Owen explained that the sales are still pending for the Duluth and Hoff Mall sites, so each item would need to be approved contingent upon the completion of the sale. Czyzewski moved, Scott seconded to approve the Certified Survey Map for the Hoff Mall expansion contingent upon completion of the sale. Motion carried by unanimous voice vote. Czyzewski moved, Scott seconded to approve the Certified Survey Map for Duluth Trading Office Building contingent upon completion of the sale. Motion carried by unanimous voice vote.

**PUBLIC HEARING: On proposed Ordinance 2016-05 to create a room tax:** The public hearing opened at 7:04pm. Joe Klimczak, Manager of Cave of the Mounds, spoke in support of the room tax. Phil Wall, owner of Gonstead Guest Cottage, spoke in opposition of the creation of a room tax. With no one else wishing to speak, the public hearing closed at 7:12pm.

**Consider Ordinance 2016-05, "AN ORDINANCE TO CREATE SECTION 3.10 COLLECTION OF TAX ON OVERNIGHT LODGING:** Rooney and Scott excused themselves from this item due to a conflict of interest. Czyzewski moved, Monroe

seconded to approve the ordinance. All aye with the exception of Rooney and Scott, who abstained. Motion carried.

**Consider recommendation for Mount Horeb Area Joint Fire District representative regarding joint Public Safety Building Project:** Rooney moved, Czyzewski seconded to recommend a “yes” vote to the Mount Horeb Area Joint Fire District representative for the joint Public Safety Building Project.

**Presentation on TID 5 incentives by Scott Harrington:** Harrington presented details about the proposed TIF Assistance Program.

**Committee Reports:** Committee reports were heard with none requiring Village Board action.

**Village President’s Report:** Littel thanked the Public Works Department for their snow plowing efforts and also for picking up leaves last week.

**Village Administrator’s Report:** Owen recognized Clerk Gross for running her first presidential election and also thanked her and her staff for their hard work. He also recognized and thanked Brian Haag for 30 years of service for the Village.

**Village Clerk’s Report:** Gross stated the recount when very smooth with no significant changes.

**Consideration of TID 5 Incentives for Hoff Mall Apartments Expansion Project. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds:** Craig Enzenroth, President of Gallina Companies, spoke about the terms before the board convened to closed session. Monroe moved, Grindle seconded to convene to closed session at 8:43pm. Motion carried by unanimous roll call vote.

**Consideration of TID 5 Incentives for Duluth Trading Office Project. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of the investing of public funds:** Brad Elmer, representing Baker Tilly, spoke about their financing role in the project before the board convened to closed session. Czyzewski moved, Monroe seconded to convene to closed session at 8:43pm. Motion carried by unanimous roll call vote.

**Consider WPPA contract. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of collective bargaining for proposed contract:** This item was tabled, as there was no update. No closed session needed.

**Reconvene to open session for any discussion or action n the subject matters discussed in closed session:**

Scott moved, Monroe seconded to reconvene to open session at 10:19pm. Motion carried by unanimous voice vote. Concerning the Hoff Mall Apartments Expansion, Grindle moved, Pakkala seconded that the Village Board agreed that the development agreement to be presented in January will contain the following terms:

- It will be a pay-go development agreement
- The Municipal Revenue Obligation will be \$626,000
- The interest on the Municipal Revenue Obligation will be 4%

Motion carried by unanimous voice vote. There was no discussion or action taken on the Duluth Trading Office Project.

**Adjournment:** There being no further business before the Board, Monroe moved, Grindle seconded to adjourn the meeting at 10:20pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer