

PUBLIC SAFETY COMMITTEE

November 19, 2018

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00 p.m. in the board room of the Municipal Building, 138 E Main Street, Mount Horeb, Wisconsin. Chair, Mike Goltz, called the meeting to order at 6:00 p.m. All members were present with the exception of Brenda Monroe and Cathy Scott. Village Administrator, Nic Owen, was also present.

PUBLIC SAFETY COMMITTEE MINUTES

Steve Holum moved, Mike McNall seconded to approve the July 23, 2018 meeting minutes. Motion carried.

PUBLIC COMMENTS

None.

CONSIDER TRAFFIC CONCERN ON E. GARFIELD STREET

Two studies using the speed trailer were conducted regarding the speed of vehicles on E. Garfield Street in the area of Sixth St. The first one was from July 26, 2018 through August 16, 2018 with one-week tracking vehicles traveling eastbound and one-week tracking vehicles traveling westbound. The second one was from October 23, 2018 through November 5, 2018 with one-week tracking vehicles traveling eastbound and one-week tracking vehicles traveling westbound.

The results of the speed trailer report indicated that in August- Eastbound only .28% of cars were traveling over 34mph. Westbound only .26% of cars were traveling over 34mph.

In October- Eastbound only .25% of cars were traveling over 34mph. Westbound only .24% of cars were traveling over 34mph.

This information was shared with the complainant via email.

No further action taken.

CONSIDER TRAFFIC CONCERNS ON FRONT, SECOND AND MAIN STREETS

Chief Veloff has been in contact with the Department of Transportation regarding a traffic count at the intersection of East Main Street and Second Street. He was informed that

they will send someone out to complete the traffic count, which consists of someone actually counting cars for a period of time. Per the Chief's request, the Village has been put on a waiting list with the Department of Transportation to have this done.

Regarding a left turn arrow at the traffic light at Main and Second for vehicles traveling east on Main Street and turning south on Second Street, the cost would be approximately \$6,500.00. Due to the fact that Main Street is a state highway, the state would have to complete the study and recommend or deny the change based on the results of the study.

There was some discussion as to whether or not Duluth Corporate Headquarters now being open has had an impact on the traffic in this area. The Chief indicated that the Duluth employees starting and ending times vary and there do not seem to be additional traffic concerns at this time. He indicated the police department would continue to monitor this and will wait for the traffic study results once they have been completed by DOT.

No further action taken regarding this issue.

CONSIDER ANNUAL REVIEW OF REGISTERED AGENTS OF ALCOHOL SERVING ESTABLISHMENTS

Chief Veloff explained that a registered agent is typically a manager and the person in charge at the establishment. Chief Veloff advised that a committee member suggested adding registered agents to the existing ordinance requiring them to reapply for renewal annually for a license to serve alcohol.

Per the Committee's request, Village Clerk, Alyssa Gross, looked into the laws pertaining to having a registered agent reapply for renewal. The Department of Revenue indicated we can require the agent to fill out an agent form every year at the time of renewal, so they can go through the background check each year. Alyssa indicated she will send the registered agent the renewal information annually.

No further action was taken on this agenda item.

CONSIDER SEXTING ORDINANCE 9.125

Chief Veloff explained that this ordinance is not just for the purpose of writing tickets for violations, but rather is meant to be a tool to obtain voluntary compliance and to issue citations only if appropriate.

Mike McNall moved, Steve Holum seconded, requesting the Village Board to consider adding this ordinance with the proposed changes. Motion carried.

CONSIDER PARKING ENFORCEMENT MONITOR

There was an agreement made with Duluth and the Evangelical Lutheran Church that the Village would monitor the parking lots for their businesses. Chief Veloff explained that the

police department currently does not have the staff to monitor these areas on a regular basis. Village Administrator Nic Owen proposed that a parking enforcement monitor should be hired for approximately six hours per day Monday through Friday. Chief Veloff explained that this employee would use electronic citation equipment (i.e. Clancy Systems). The cost for such equipment would be approximately \$300.00 per month for the software and hardware. It would give the parking enforcement monitor access to the vehicle owner's information, but no access to their criminal records. The parking enforcement monitor would also have the ability to take photographs of the violations.

There was some discussion that complaints have also been received regarding parking in the downtown area where there are 2-hour and 4-hour parking limitations. Nic Owen indicated that the village has received complaints, but so far, they have been addressed. He stated that these complaints are received during the week, and he recommends mid-day enforcement – possibly 10:00 a.m. – 2:00 p.m.

Chief Veloff stated that the Duluth employees are supposed to have stickers for their vehicles and that the church is working on getting parking stickers for their employees as well. He explained that visitors will need passes/stickers as well. Mike Goltz stated that the signage needs to be clear. Chief Veloff stated that the signage is important, as well as the employees and visitors having the appropriate parking permits to avoid people coming into the police department requesting to have their citations voided.

The parking enforcement monitor would also enforce parking in the 2-hour, 4-hour, 15 minute and handicap parking areas.

Mike Goltz questioned if all private parking lots would also be monitored. Chief Veloff indicated that if a private parking lot has signage indicating it is private property and parking is by permit only, we can issue a citation. At this time, if the owner of private property calls to file a complaint about a vehicle parked in their lot, it is up to the owner of the property to have the vehicle towed. Once the police department begins enforcing parking in private lots with the appropriate signage, a parking ticket can be issued, (based on a complaint by the property owner). It will still be the property owner's responsibility to have the vehicle towed if desired.

Chief Veloff indicated that it would be a couple of months before the parking enforcement monitor would be hired once the recommendation is approved by the village board.

Mike McNall moved, Steve Holum seconded, requesting the Village Board to consider hiring a parking enforcement monitor to enforce parking in the downtown area. Motion carried.

CONSIDER HANDICAP PARKING DOWNTOWN

The Mount Horeb Pharmacy has requested one or two handicap parking stalls near their business. Nic Owen indicated that the Village Engineer, Rob Wright, commented that there are no requirements for the number of ADA spots for on street parking, but we could

apply the standards for off-street parking. Upon review of this information, it was determined that at this time five ADA stalls would be appropriate.

There are currently two spots by Evangelical Lutheran Church, and one on North Second Street by MHTC. There was previously one spot by the Historium, but that one is no longer there. Mike Goltz felt it would be appropriate to have a stall on South Second Street. Mount Horeb Dental has also requested one spot, but they will be moving to a new location.

There was some discussion that it may not be advantageous Mount Horeb Pharmacy to have handicap stalls near their business due to the fact that someone can park in a handicap stall all day without having to move their vehicle. It was mentioned that it may be more advantageous for them to have 15-minute parking stalls as an alternative. It should be noted that there currently is one 15-minute stall near the pharmacy. In the past, this 15-minute parking stall near the pharmacy has been enforced based on a call from the pharmacy indicating someone has been in the stall all day.

Nic Owen stated that if the Public Safety Committee provides direction, he will have the engineer work out the locations for these ADA stalls.

Steve Holum moved, Mike McNall seconded, requesting the Village Board to consider having a total of five ADA stalls in the downtown area with the village engineer working out the location for these stalls. Motion carried.

CONSIDER VAPING ORDINANCE

Nic Owen stated that this vaping issue has been brought up because people are fighting vaping tickets in other communities. The village attorney recommended changing the current ordinance to reflect changes in smoking, vaping, and e-cigarettes.

Steve Holum moved, Mike McNall seconded, requesting the Village Board to consider adopting this ordinance with the proposed changes. Motion carried.

SET NEXT MEETING DATE AND AGENDA

The next Public Safety Committee Meeting is TBD.

ADJOURN

Mike McNall moved, Steve Holum seconded, to adjourn at 6:41 p.m. Motion carried.

Respectfully submitted, Kit Witte, Mt. Horeb Police Department Administrative Assistant.