

SPECIAL PLAN COMMISSION/HISTORIC PRESERVATION COMMISSION
TUESDAY, JULY 16, 2019

The Plan Commission/Historic Preservation Commission met on the above date in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Chair Randy Littel called the meeting to order at 4:00pm. Present were Commissioners Norb Scribner, Destinee Udelhoven, Dave Hoffman, Wally Orzechowski and Peggy Zalucha. Brenda Monroe was absent. Also present was Village Administrator Nic Owen.

Review/Discussion on Comprehensive Plan/Northeast Neighborhood Plan: Owen reviewed the North East Neighborhood Plan which is consistent with the proposal for the Harvest Ridge subdivision. The Commission discussed the age of the existing Comprehensive Plan and the need to update the plan. CORRECTION MADE AT JULY 24 PLAN COMMISSION MEETING TO ADD THE FOLLOWING: Commissioner Udelhoven indicated she feels the Comprehensive Plan is outdated.

Discussion on Process for Annexation and Plat Approval: Owen reviewed the annexation and plat approval process. The petition for annexation was submitted for approval on 7/10/19. The Village Board cannot act until the state has 20 days to review the petition to determine legality, the Board must act on the petition within 90 days of submittal. Per Village Code, all annexed property is automatically rezoned as agricultural zoning unless requested otherwise. The Village Board will also approve an annexation agreement, specifying the developer's requirements upon annexation.

For the preliminary plat approval, the formal plat was also received on the 10th and the Village has 90 days to act on this as well or the plat is automatically approved. The final plat will follow and the Board has 60 days to act. The developer must submit a recorded copy of the final plat in order to obtain building permits to move forward with construction.

Harvest Ridge Developer Chad Wuebben spoke of his willingness to work with the Commission on the final make up of the plat but he is interested in keeping the project moving forward. The preliminary plat will be reviewed at the July 24th meeting.

Discussion on Impact on Key Stakeholders: Committee discussed key stakeholders including the school, neighbors, WI DOT and Dane County Highway Department. WI DOT and Dane County Highway will review the plan for their needs. Owen will invite School District Administrator Steve Salerno to the Plan Commission meeting to provide feedback from the school.

Adjourn: Peggy Zalucha moved, Dave Hoffman seconded to adjourn the meeting at 5:05 pm. Motion carried by unanimous voice vote.

Minutes by Nicholas Owen, Village Administrator