VILLAGE OF MOUNT HOREB
Public Services Department
301 Blue Mounds Street

Jeff Gorman, Public Services Director
138 E. Main St.
Mount Horeb, WI 53572
Email: jeff.gorman@mounthorebwi.info
Office: (608) 437-3351

<u>DRIVEWAY APPROVAL FORM</u>   **$50.00 Permit Fee**

Owner: _____Phone # _____

Address of Driveway: _____

Subdivision / Lot #: _____

Comments: _____

_____

_____

Return the following to the Public Services Director

Completed Form with Sketch (*per 8.07 of the Village of Mount Horeb Municipal Code*

<u>$50.00 PERMIT FEE</u> (*make checks payable to the Village of Mount Horeb*)

_____

_____ Driveway Approved   ____ Driveway Not Approved

Comments: _____

_____

_____

_____

_____   _____
Jeff Gorman, Public Services Director   Date

REV 2/2018

- **8.07 - DRIVEWAYS. (Am. #97-2; #97-10)**

(1) APPROVAL REQUIRED. Whenever the owner of any real estate in the Village shall desire to have constructed a driveway from any street or alley to his property, he shall first **submit an exact sketch** thereof to the Director of Public Services for his approval.

(2) NUMBER ALLOWED. Driveways to lots shall be limited in number as follows:

(a) One driveway per dwelling unit shall be permitted in the R-1 and R-2 zoning districts.

(b) In all other zoning districts, the number of driveways shall be determined as part of the design review process under §17.37 of this Municipal Code.

(3) LOCATION.

(a) If applicable, the location of driveways shall be determined as part of the design review process under §17.37 of this Municipal Code.

(b) The following shall apply to the location of driveways in the R-1 and R-2 zoning districts:

1. No driveways shall be closer than 25' to the right-of-way line of intersecting streets, provided that no part of any driveway approach shall encroach upon any intersection turning area (curb radius).

2. No driveway shall be closer than 5' to a property line. No driveway approach shall be so constructed that any part of the same extends in front of a neighbor's property, unless the neighbor has consented thereto in writing.

3. Any two entrances shall be at least 10' apart and in no case less than the sum of the approach radii.

4. All driveways shall be so located as to provide adequate site distance in both directions along the street for safe access to the street without interfering with vehicular or pedestrian traffic on the street.

5.All driveways shall be no closer than 6' from any hydrant, street light pole, or street tree located on the public right-of-way.

(4) WIDTH. The width of driveway openings (measured at the flow line of the curb) for all driveways hereafter constructed within the Village shall comply with the following:

	Minimum Allowable Width	Maximum Allowable Width
R-1 Zoning Districts	14	24
R-2 Zoning Districts for duplexes with garages that are:		
(a) Not adjacent to one another	14	24
(b) Adjacent to one another	14	30
R-3, R-4, R-5 and PD-1 Zoning District for:		
(a) One-way traffic	14	20
(b) Two-way traffic	28	34
All Commercial and Industrial Zoning Districts for:		
(a) One-way traffic	16	20
(b) Two-way traffic	28	40

(5) SPECIFICATIONS. All driveways hereafter constructed within the Village shall be one course construction, 6" thick with the same foundation, materials and workmanship as specified for sidewalks in §8.06(5) of this chapter. Where driveways are constructed across a sidewalk, the concrete shall be 6" thick with the same foundation and materials as specified for sidewalks in §8.06(5).

(6) CONSTRUCTION.
    (a) The driveway approach (the area between the property line and the road pavement or street curb line) shall be paved as required in Subsection (5) above within one year after obtaining the driveway approval required in Subsection (1) above.

    (b) In areas where sidewalks are not installed, the driveway approach shall be graded and paved so as to establish the required grade, in accordance with the specifications of Subsection (5), at the property line.

(7) VARIANCE. In cases of practical difficulty or unnecessary hardship, the property owner may appeal to the Public Works Committee for a variance from the above requirements.