

**VILLAGE OF MOUNT HOREB  
PUBLIC WORKS COMMITTEE MINUTES**

Monday, January 27, 2020

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Jason Fendrick, Beth Hill, and Nate Gauger. Rob Van Domelen was absent. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, Engineer Rob Wright and Office Coordinator Niki Erickson.

**Consider November 18, 2019 Minutes:** Motion by Fendrick, seconded by Hill to approve November 18, 2019 minutes. Motion carried.

**2019 Street Project**

- a. **PUBLIC HEARING: Final Special Assessment Report for 2019 Street Project** No members of the public were present at 6:01 pm. Closed Public Hearing at 6:02 pm.
- b. **Consider any changes/revisions to the Final Special Assessment Report for 2019 Street Project** Rob Wright had one revision. At 211 E Lincoln St., the stoop was replaced by residents' request, so she should be charged full price instead of half. Motion by Hill to approve Wright's correction, seconded by Fendrick. Motion carried.
- c. **Consider recommendation for Resolution 2020-02, "RESOLUTION LEVYING SPECIAL ASSESSMENTS AGAINST BENEFITTED PROPERTY FOR THE 2019 STREET IMPROVEMENT PROJECT"** Motion by Hill, seconded by Fendrick to approve the resolution. Motion carried.

**Discussion regarding updating the sidewalk circulation policy/plan:** Wright updated the sidewalk map for the Village. Gorman reviewed the revised sidewalk map, circulation plan and implementation schedule. Possible re-visit at a later date if needed.

**Consider mailbox damage policy:** Gorman would like a written policy in place to refer back to when there's complaints about possible mailbox damages done by the Village. Policy will need to include the amendment that the mailbox replacement needs to be in compliance with the policy and checked by a Public Services employee before reimbursement for damaged mailbox can be made. Motion by Fendrick, seconded by Hill to approve the mailbox damage policy with amendment. Motion carried.

**Public Works Report:** Gorman went through his monthly report and answered questions.

**Adjourn:** Motion by Hill, seconded by Fendrick to adjourn the meeting at 6:38 pm. Motion carried.

Minutes by Niki Erickson, Office Coordinator