

## MINUTES

### PARKS, RECREATION AND FORESTRY COMMISSION

January 28, 2020, 5:30 PM, Municipal Building Board Room

**PRESENT:** Fendrick, Webber, Jackson, Smith

**ABSENT:** Shay

**OTHERS PRESENT:** Dudley, Gorman, Hagen – Village of Mount Horeb.

**Fendrick called the meeting to order at 5:30 pm.**

**Consider minutes of the October 22, 2019 meeting.**

Webber moved, Jackson seconded to approve the minutes of the October 22, 2019 meeting. Motion carried.

**Consider Comprehensive Outdoor Recreation Plan proposal from Vandewalle and Associates**

Gorman reviewed the proposed scope of services and project budget from Vandewalle and Associates to update the current 2015-2020 CORP and create the 2020-2025 CORP. Webber moved, Smith seconded to work with Vandewalle for the plan update. Motion carried.

**Discuss and consider 2020-2022 Gators hold harmless and agreement**

Dudley reviewed the 2017-2019 Gators agreement with the Commission but no representatives from the Gators were present. The Commission agreed that a fee of \$40 per swimmer would be appropriate for each of the three years of the new agreement but no action was taken. More discussion on a new agreement will take place at the next meeting.

**Discuss Recreation Department financial assistance guidelines and form**

Dudley reviewed her current policy and form for financial assistance with the Commission. She had met with "Joining Forces For Families" to get feedback on financial assistance in the community. Dudley stated that the Recreation Department provided assistance to approximately 20 families in 2019. Dudley suggested using some of the school district's criteria for assistance instead of strictly household income. That way, the Recreation Department would not necessarily have to ask for income or income tax forms. The Commission agreed that the proposed guidelines were good and that staff should use their best judgement for assistance.

**Discuss 2020 Aquatic Center dates and hours**

Dudley proposed aquatic center dates of June 11 – August 22, which is about one week later than normal in August. She also is going to extend evening swim hours which includes one hour later on weekends and a 6:45-8:00 pm session for open swimming and lap swimming in the big pool only, Monday – Thursday. The Commission agreed with the proposed dates and times.

**Update on pool survey**

Dudley provided a summary of the 2019 aquatic center survey in which she had 371 responses. Overall the responses were very positive. Hours of operation was the most commented on topic.

**Recreation Director's Report**

Dudley reviewed her written report.

**Public Services Director's Report**

Gorman reviewed his written report.

**Consider items for future agendas**

Hagen said there will likely be an agenda item at the February meeting to review the proposed plat of Kara View Heights.

**Set next meeting date and time**

The next meeting was set for February 25, 2020 at 5:30 pm.

**Adjourn**

Webber moved, Smith seconded to adjourn at 6:25 pm.

Minutes prepared by Jeff Gorman, Public Services Director