

Village of Mount Horeb

138 E Main St/Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

UTILITY COMMISSION TUESDAY, JANUARY 9, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the November 14, 2017 meeting
- 3) Consider vouchers and bank account information
- 4) Consider request from Marion Murvine for billing reduction for excess water usage
- 5) Wastewater Facility construction project update from Strand
- 6) Electric & Water Superintendent monthly report
- 7) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 8) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
JANUARY 9, 2018**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, Czyzewski, Lyle, and McNall. Fargo was absent. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Deputy Clerk Chrissy Kahl were also present.

Minutes: McNall moved, Czyzewski seconded to approve the minutes of the November 14, 2017 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Consider request from Marion Murvine for billing reduction for excess water usage: Murvine was in attendance to explain the excess water usage and answer questions. The board followed the Excess Water Usage Policy which was calculated by Village Clerk, Alyssa Gross, as a refund of \$73.38 to Murvine's utility account. No motion was made since Gross's refund offer stands.

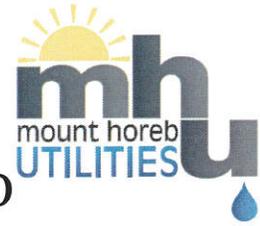
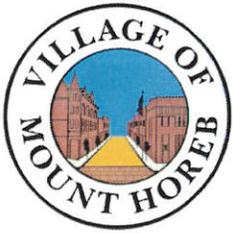
Wastewater Facility Construction project update from Strand: Randy Langer from Strand presented and reviewed the project progress.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project and the DNR monthly report. Glover suggested that Herfel and Klein email monthly reports if there is no meeting that month.

Adjournment: There being no further business before the Commission, Glover moved, Czyzewski seconded to adjourn the meeting at 7:52pm, carried by voice vote.

Minutes by Chrissy Kahl, Deputy Clerk



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UTILITY COMMISSION TUESDAY, FEBRUARY 13, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the January 9, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Appoint Alternate Representative to WPPI's Board
- 5) Sewer Utility revised five-year financial study and rate review (Baker Tilly). Set public hearing date for review of the sewer rates.
- 6) Consider Community Funds Grant Application Process
- 7) Consider MEUW Safety Manual Rule Change
- 8) Electric & Water Superintendent monthly report
- 9) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 10) Adjourn

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
FEBRUARY 13, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00pm. Present were Scott, Glover, Czyzewski, and Lyle. Fargo and McNall were absent. Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Directors/Treasurers Cheryl Sutter and Amy Hall were also present.

Minutes: Glover moved, Lyle seconded to approve the minutes of the January 9, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Appoint Alternate Representative to WPPI's Board: A replacement for Cheryl Sutter who held this role is needed. Lyle moved, Czyzewski seconded to appoint Nic Owen as the new WPPI Alternate Representative, carried by voice vote.

Sewer Utility Revised Five-Year Financial Study and Rate Review: Aaron Worthman with Baker Tilly presented and reviewed the study and rate review. Czyzewski moved, Scott seconded to hold a public hearing at the March 13, 2018 Utility Commission meeting, carried by voice vote.

Community Funds Grant Application Process: Process was discussed. Scott moved, Czyzewski seconded to change the process to annual deadline of September 15th unless staff feels the date should be different, carried by voice vote.

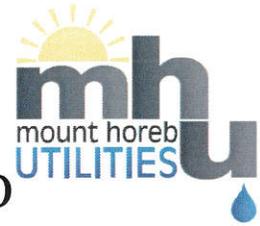
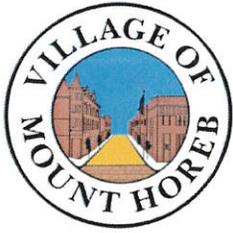
MEUW Safety Manual Rule Change: Rule changes were presented by Dave Herfel. Glover moved, Czyzewski seconded to approve the adoption of the Addendum to the APPA Safety Section 407c, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Lyle moved, Czyzewski seconded to adjourn the meeting at 7:54 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION TUESDAY, MARCH 13, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the February 13, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Public Hearing: Proposed sewer rate increase
- 5) Consider recommendation for Ordinance 2018-02 "An Ordinance to Amend 13.38 Sewer Utility Rates"
- 6) Electric & Water Superintendent monthly report
- 7) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 8) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
MARCH 13, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were Scott, Glover, and Lyle. Czyzewski, Fargo, and McNall were absent. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Glover moved, Scott seconded to approve the minutes of the February 13, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Lyle moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Public Hearing: Proposed sewer rate increase: There were no public comments at the meeting. Chairman Temby closed the public hearing at 7:10 pm, carried by voice vote.

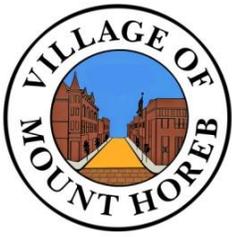
Consider recommendation for Ordinance 2018-02 "An Ordinance to Amend 13.38 Sewer Utility Rates": The Utility Commission reviewed the revised sewer rate ordinance, which was based on the sewer utility study approved last month. Lyle moved, Glover seconded to recommend approval of Ordinance 2018-02 "An Ordinance to Amend 13.38 Sewer Utility Rates", carried by voice vote. The Village Board will consider the ordinance at their next meeting.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Glover moved, Lyle seconded to adjourn the meeting at 7:33 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, APRIL 10, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the March 13, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Consider request from Angie Novak for utility bill credit
- 5) Electric & Water Superintendent monthly report
- 6) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 7) Adjourn

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
APRIL 10, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were Scott, McNall, Glover, Czyzewski, and Lyle. Fargo was absent. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Glover moved, Czyzewski seconded to approve the minutes of the March 13, 2018 meeting as presented with a correction in spelling to Glover, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Scott seconded to approve the vouchers and bank account information as presented, carried by voice vote.

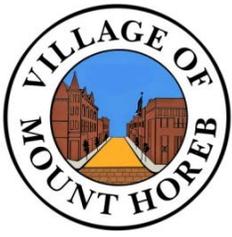
Consider request from Angie Novak for utility bill credit: Novak was in attendance to explain the excess water usage and answer questions. Lyle moved, Czyzewski seconded to follow the Excess Water Usage Policy which was calculated by Village Clerk, Alyssa Gross, as a refund of \$120.84 to Novak's utility account, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Czyzewski moved, Lyle seconded to adjourn the meeting at 7:32 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, MAY 8, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the April 10, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Presentation of 2017 audit reports by Bakery Tilly Virchow Krause, LLP
- 5) Review Electrical Distribution System Study (Bruce Beth, Forster Engineering)
- 6) Consider excess water policy wording
- 7) Electric & Water Superintendent monthly report
- 8) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 9) Adjourn

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
MAY 8, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Glover, Czyzewski, Hill, and Lyle. Vierima was absent. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Glover moved, Lyle seconded to approve the minutes of the April 10, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, McNall seconded to approve the vouchers and bank account information as presented, carried by voice vote.

2017 Audit Report: Bethany Ryers of Baker Tilly Virchow Krause was present to review the audit reports. She reviewed highlights of the Communication to Those Charged with Governance and Management report. She also reviewed the Report to the Commission with highlights of the financial report.

Electrical Distribution System Study Review: Bruce Beth from Forster Electrical Engineering was present to review the Electrical Distribution System Study and discuss progress on the long-range planning process for a new substation. His recommendation was to consider feasible land on which to put the substation over the next year. Transmission lines will be available to service the new substation in 2022, therefore, Bruce's recommendation is to apply with the PSC for the new substation in 2019.

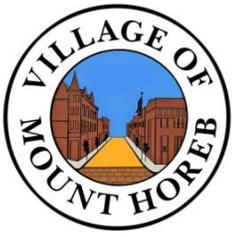
Excess Water Policy Discussion: The excess water policy verbiage was discussed. There was agreement that PSC Chapter 185.35 should be added to the policy to clarify how the policy was determined. Staff will incorporate requested changes to the policy and bring it to the June meeting for consideration.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Owen reviewed Klein's monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Lyle moved, Glover seconded to adjourn the meeting at 8:44 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, JUNE 12, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the May 8, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Mount Horeb Area Economic Development Corporation 2018 update and 2019 funding request
- 5) Consider revised excess water policy
- 6) Approval of 2017 Compliance Maintenance Annual Report
- 7) Review five-year capital projects plan for Electric and Water Utility
- 8) Review five-year capital projects plan for Sewer Utility
- 9) Electric & Water Superintendent monthly report
- 10) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 11) Adjourn

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
JUNE 12, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, Hill, and Lyle. Village Administrator Nic Owen, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: McNall moved, Czyzewski seconded to approve the minutes of the May 8, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Glover moved, Lyle seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Mount Horeb Economic Development Corporation update: Commissioner McNall stepped down temporarily to represent the Mount Horeb Area Economic Development Corporation (MHAEDC) in their request for additional funding in 2019. McNall thanked the Commissioners for the previous contributions made by the Electric Utility. Carol Johnson and Dennis Cooley were present to review the activities of the MHAEDC, which include bringing in new businesses and assisting current businesses in expanding. The request was for \$40,000 in funding for the 2019 fiscal year. Czyzewski moved, Lyle seconded to recommend the \$40,000 contribution be included in the 2019 budget process, carried by voice vote. Abstain: McNall and Vierima.

Excess Water Policy Discussion: The proposed amended excess water policy was reviewed. Hill moved, Glover seconded to approve the excess water usage policy as amended, carried by voice vote.

2017 Compliance Maintenance Annual Report (CMAR): Klein reviewed the annual report. The staff was commended for their work in obtaining high marks despite the aging plant. Glover moved, Czyzewski seconded to approve Resolution 2018-13 "Adopting the Compliance Maintenance Annual Report", carried by voice vote.

Electric & Water Utility Five Year Capital Projects: Owen reviewed the five-year capital budget proposed for the Electric & Water Utilities. McNall moved, Lyle seconded to recommend the five-year plan be included with the 2019 budget process, carried by voice vote.

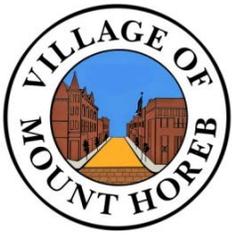
Sewer Utility Five Year Capital Projects: Klein reviewed the proposed five-year capital budget projects proposed for the sewer utility. Czyzewski moved, McNall seconded to recommend the five-year plan be included with the 2019 budget process, carried by voice vote.

Electric/Water Superintendent Report: Owen reviewed Herfel's monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Czyzewski moved, Hill seconded to adjourn the meeting at 8:00 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, JULY 10, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the June 12, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Wastewater Facility construction project and permit update from Strand
- 5) Electric & Water Superintendent monthly report
- 6) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 7) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
JULY 10, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Glover, Czyzewski, Hill, and Lyle. Vierima was absent. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: McNall moved, Glover seconded to approve the minutes of the June 12, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Lyle moved, Hill seconded to approve the vouchers and bank account information as presented, carried by voice vote.

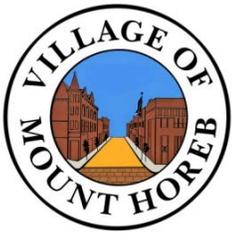
Wastewater facility construction project and permit update: Randy Langer from Strand was present to give the update.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Glover moved, Lyle seconded to adjourn the meeting at 7:37 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, SEPTEMBER 11, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the July 10, 2018 meeting
- 3) Consider vouchers and bank account information
- 4) Electric & Water Superintendent monthly report
- 5) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 6) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
SEPTEMBER 11, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, and Lyle. Hill was absent. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Czyzewski moved, Glover seconded to approve the minutes of the July 10, 2018 meeting as presented, carried by voice vote.

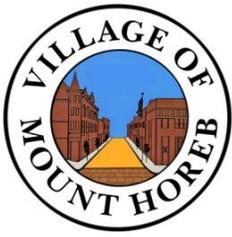
Voucher and bank account information: The voucher check report and bank account information were reviewed. McNall moved, Czyzewski seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Lyle moved, Vierima seconded to adjourn the meeting at 7:29 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, OCTOBER 9, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the September 11, 2018 meeting
- 3) Election of officers
- 4) Consider Commitment to Community grant applications
- 5) Electric & Water Superintendent monthly report
- 6) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 7) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
OCTOBER 9, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, Hill, and Lyle. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Glover moved, Hill seconded to approve the minutes of the September 11, 2018 meeting as presented, carried by voice vote.

Election of Officers: Glover moved, Lyle seconded to nominate Jack Temby as President. McNall moved, Czyzewski seconded to nominate Ed Glover as Secretary. Lyle moved, Czyzewski seconded to close nominations, carried by voice vote. The vote was unanimous to approve the nominations.

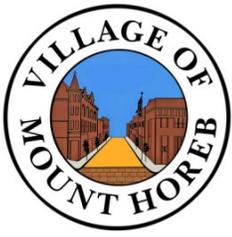
Consider Commitment to Community grant applications: Nine grant applications were considered. McNall moved, Czyzewski seconded to select three \$500 grant recipients: Vennelag Lodge Sons of Norway, Mount Horeb Softball Club, Inc and Mount Horeb Area Wrestling, carried by voice vote. The vote was unanimous for Vennelag Lodge Sons of Norway and Mount Horeb Softball Club. The vote was five in favor of the Mount Horeb Area Wrestling recipient.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Czyzewski moved, Hill seconded to adjourn the meeting at 7:44 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



Village of Mount Horeb

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UTILITY COMMISSION
TUESDAY, NOVEMBER 13, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the October 9, 2018 meeting
- 3) Consider vouchers and bank account information – Sept & Oct
- 4) Electric & Water Superintendent monthly report
- 5) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 6) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
NOVEMBER 13, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, and Lyle. Hill was absent. Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: McNall moved, Lyle seconded to approve the minutes of the October 9, 2018 meeting as presented, carried by voice vote.

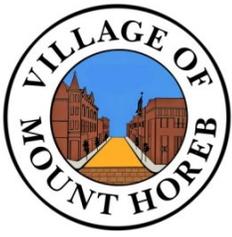
Voucher and bank account information: The voucher check report and bank account information were reviewed. Glover moved, Lyle seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, Czyzewski moved, McNall seconded to adjourn the meeting at 7:29 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer



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UTILITY COMMISSION
TUESDAY, DECEMBER 11, 2018

The Utility Commission of the Village of Mount Horeb will meet on the above date at 7:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order; roll call
- 2) Consider minutes of the November 13, 2018 meeting
- 3) Consider vouchers and bank account information – November
- 4) WPCF Upgrade and new permit – Randy Langer with Strand Associates
- 5) Award \$1,000 Economic Development grant
- 6) Electric & Water Superintendent monthly report
- 7) Wastewater Superintendent report
 - a. Monthly Report
 - b. Water Pollution Control Facility construction project
 - c. DNR monthly report
- 8) Adjourn

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
DECEMBER 11, 2018

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:00 pm. Present were McNall, Vierima, Glover, Czyzewski, Hill, and Lyle. Village Administrator Nic Owen, Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

Minutes: Lyle moved, Czyzewski seconded to approve the minutes of the November 13, 2018 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. Czyzewski moved, Hill seconded to approve the vouchers and bank account information as presented, carried by voice vote.

Water Pollution Control Facility (WPCF) Upgrade and new permit: Randy Langer with Strand Associates was present and gave an update on the new facility and the new WPDES permit that was issued December 10, 2018, effective January 1, 2019.

Award \$1,000 Economic Development grant: Owen reviewed historical background of the WPPI grant. Hill moved, Lyle seconded to award the \$1,000 grant to the Mount Horeb Area Chamber of Commerce, carried by voice vote.

Electric/Water Superintendent Report: Herfel reviewed his monthly report.

Wastewater Superintendent Report: Klein reviewed his monthly report. He also reviewed the water pollution control facility construction project.

Adjournment: There being no further business before the Commission, McNall moved, Glover seconded to adjourn the meeting at 7:57 pm, carried by voice vote.

Minutes by Amy S Hall, Finance Director/Treasurer