



Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PARKS, RECREATION, AND FORESTRY COMMISSION

THURSDAY, FEBRUARY 7, 2019

AMENDED AGENDA

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider minutes of the September 25, 2018 meeting.
- 3) Consider vending machine contract for parks.
- 4) Consider UTV purchase.
- 5) Consider Mt. Horeb Station dragon head construction bid and funding.
- 6) Consider aquatic center fence.
- 7) Pool update.
- 8) Succession plan update.
- 9) Discuss 2019 aquatic center dates and hours.
- 10) Discuss 2019 aquatic center pass fees.
- 11) Update on pool sandbox survey.
- 12) Recreation Director's report.
- 13) Park and Urban Forestry Director's report.
- 14) Set next meeting date and time.
- 15) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE. PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

February 7, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Goltz, Hill, Shay, Smith.

ABSENT: Webber

OTHERS PRESENT: Dudley, Gorman – Village of Mount Horeb. Declan Smith – Mt. Horeb High School

Hill called the meeting to order at 5:30 pm.

Consider minutes of the September 25, 2018 meeting.

Goltz moved, Shay seconded to approve the minutes of the September 25, 2018 meeting. Motion carried.

Consider vending machine contract for parks

Due to a considerable reduction in vending machine commissions, Gorman recommended removing the five Dr. Pepper/7-up machines serviced by Madison Coffee and Vending. Gorman recommended working with Pepsi Cola who is offering a 25% commission. The Village is not locked into a contract and Gorman will evaluate the results at the end of 2019. The Commission agreed to work with Pepsi in 2019.

Consider UTV purchase

The Village has budgeted \$11,000 to replace the Toro Workman utility vehicle in 2019. Gorman received quotes from Toro, John Deere and Kubota. Gorman recommended purchasing the Kubota for \$8,995 since it was the lowest bid and had four-wheel drive which the others did not. Gorman would try to sell the old Toro at Wisconsin Surplus Auction. Shay moved, Smith seconded to approve the purchase using \$1,000 from the Park Development Fund and the balance from the capital budget. Motion carried.

Consider Mount Horeb Station dragon head replacement

Gorman is looking to replace the three 20+ year-old dragon heads on the roof of the Mount Horeb Station because they are starting to rot/crack. He was able to obtain two bids, Bachman Construction - \$15,000 and Super G Carpentry - \$8,100. Gorman also is seeking donations from the Friends of the Military Ridge Trail and Sons of Norway. Both said they are interested in contributing but have not given an amount. Gorman recommended moving ahead with Super G Carpentry. Hill was concerned about the cost for replacement and if the heads are really necessary. Goltz moved, Shay seconded to approve the bid from Super G using funds from the Park Development Fund. Any donations received would go back into the Park Development Fund. Motion carried with Hill voting against.

Consider aquatic center fence

The \$93,000 in the capital budget for aquatic center improvements includes money to replace the fence between the big pool and wading pool and bring it into code compliance. Gorman reviewed a bid and fencing options from DRH Fencing. Smith moved, Shay seconded to approve the Fairhaven fence in chestnut brown for \$7,800. Motion carried.

Pool Update

Gorman reviewed the aquatic center capital project plans for 2019. Contracts have been signed for Badger Swimpools to replace the main drain lines, install new VGBA drains, excavate and install new pool valves and install a new 1/3 meter diving board. Natara has also been hired to install a new pool liner in 2020.

Succession Plan Update

Gorman updated the Commission on the merging of the Public Works Dept. and Parks and Forestry Dept. and the timeline for the hiring of two new staff.

Discuss 2019 aquatic center dates and hours

Dudley reviewed her proposed dates and hours of operation for the aquatic center. Shay moved, Goltz seconded to approve the dates and hours. Motion carried.

Discuss 2019 aquatic center pass fees

Dudley stated that it has been several years since pool fees have seen an increase. She reviewed her proposed fees along with a simplification to the patron age breakdown. Smith moved, Shay seconded to approve the proposed fees and age structure. Motion carried.

Update on pool sandbox survey

Dudley sent out a survey to pool patrons to get their thoughts on eliminating the sandbox play area at the aquatic center and developing it into another use. She received 39 responses. The majority (25) wanted to see a small scale splash pad. Seven wanted to keep the sand box and seven wanted to see a concrete slab with furniture. There has been no money budgeted at this time for improvements and staff will continue to explore the idea.

Recreation Director's Report

Dudley reviewed her written report and suggested that the Village Board consider a 10-year replacement policy for Village vehicles.

Parks and Urban Forestry Director's Report

Gorman reviewed his written report.

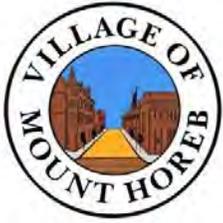
Next Meeting

The next meeting was set for Tuesday, February 26, 2018 at 5:30pm.

Adjourn

Goltz moved, Shay seconded to adjourn at 6:30 pm.

Minutes prepared by Jeff Gorman, Parks and Forestry Director.



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, APRIL 23, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Introduction of new Village Trustees Jessica Jackson and Jason Fendrick
- 2) Call to order – Roll call.
- 3) Consider minutes of the February 7, 2019 meeting.
- 4) Discussion regarding community garden.
- 5) Discuss and consider MoHo Gators hold harmless agreement.
- 6) Discuss Joining Forces for Families project proposal for pool passes and swim lessons.
- 7) Recreation Director's report.
- 8) Parks and Urban Forestry Director's report.
- 9) Consider items for future agendas.
- 10) Set next meeting date and time.
- 11) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

April 23, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Fendrick, Webber, Shay, Smith

ABSENT: Jackson

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb. Declan Smith – Mt. Horeb High School

Fendrick called the meeting to order at 5:30 pm.

Consider minutes of the February 7, 2019 meeting.

Shay moved, Smith seconded to approve the minutes of the February 7, 2019 meeting.
Motion carried.

Discussion regarding community garden

Four people registered to speak on the topic. Frank Fetter supports the concept of the community garden but said the Village has failed to meet the requirements of the garden agreement. Fetter said the Village did not plant vegetation they said they would, did not contact residents before re-approving the agreement, did not enforce parking requirements and has not searched for a more appropriate location. Carolyn Kelley spoke against the garden and shared pictures from her house of the view of the garden. She is concerned about traffic concerns, limited public access to the park, lower property values and her view of the garden from her house. She wants the Village to initiate a 5-10 year plan to relocate the garden. Joshua Cochroft spoke in favor of the garden. He said they have worked on a planting plan to help screen the garden. He said they intend to enforce parking but do not want to move the garden. Carolyn White also spoke in favor of the garden. She said they encourage all gardeners to read the rules and also publish a monthly newsletter and remind gardeners of the rules in that. She said they cannot police everyone and are not there all the time. Fendrick said everyone needs to be good neighbors. He would like to keep everyone updated on the status of garden discussions at future meetings and on agendas.

Discussion and consider MOHO Gators hold harmless agreement

Dudley received the hold harmless agreement from the Gators. They were asking to get in the pool on May 20, one week earlier than normal. Gorman stated that it is difficult to get the pool ready that early, the average air temps are still in the 50's and the estimated cost for utilities and pool chemicals are \$1,175/week which is not budgeted for. The Commission and staff agreed that it would be easier to extend the Gator's season at the end of the summer as opposed to the beginning. Webber moved, Shay seconded to approve the hold harmless agreement with a condition that if they wanted to extend their season one more week until August 23, they would have to pay an additional \$1,175. Motion carried.

Discuss Joining Forces for Families project proposal for pool passes and swim lessons

Dudley was approached by Sarah Shatz who wanted to raise money to offer scholarships for low-income families to participate in swim lessons and for pool passes. This would take place in 2020. The Village would receive 50% of the pool pass and lesson fees. The Commission agreed to allow Sarah to pursue the scholarships.

Recreation Director's Report

Dudley reviewed her written report.

Parks and Urban Forestry Director's Report

Gorman reviewed his written report.

Consider items for future agendas

Fendrick requested an update on the community garden for the next meeting. Gorman has been working with the youth basketball club on improvements or additions to the current basketball courts in the parks and he will have that information at a future meeting.

Set next meeting date and time

The next meeting is tentatively scheduled for May 21, 2019 at 5:30 pm.

Adjourn

Webber moved, Shay seconded to adjourn at 6:53 pm.

Minutes prepared by Jeff Gorman, Public Services Director



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JUNE 11, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet at 5:30pm on the above date at the Lukken Farm, 9543 CO HWY S, Mount Horeb, WI. Agenda as follows:

- 1) Call to order-Roll call
- 2) View and consider recommendation of parkland dedication, fee-in-lieu-of parkland, or a combination of both for proposed subdivision.
- 3) Adjourn

PLEASE NOTE – IN CASE OF INCLEMENT WEATHER THE MEETING WILL BE HELD IN THE BOARD ROOM OF THE MUNICIPAL BUILDING, 138 E MAIN STREET, MOUNT HOREB, WI.

A quorum of the Village Board/Village committee members may be present at this meeting. Only noticed agenda items will be acted on by the governmental body specified above.

Upon reasonable notice efforts will be made to accommodate the needs of disabled individuals through appropriate aids and services. For additional information or to request this service, contact Alyssa Gross, Clerk, at 138 E. Main Street, Mount Horeb, WI (608) 437-6884.

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

June 11, 2019, 5:30 PM, Lukken Farm, 9543 County Highway S, Mount Horeb, WI

PRESENT: Fendrick, Jackson, Webber, Shay, Smith

OTHERS PRESENT: Dudley, Gorman, Owen – Village of Mount Horeb. Slavney – Village Planner, Vandewalle & Associates.

Fendrick called the meeting to order at 5:34 pm.

View and consider recommendation of parkland dedication, fee-in-lieu-of-parkland, or a combination of both for proposed subdivision.

Slavney discussed that in order to meet the Village's current and future parkland needs, additional playing fields would be needed. Flatter property is more desirable for playing fields as a substantial amount of land may be lost when trying to grade land. The property proposed for the Harvest Ridge subdivision includes proposed park N7 in the Village's Comprehensive Plan.

Chad Wuebben of Cottage Grove Investments indicated that the development group is flexible on whether to dedicate property for parkland, or to pay fees in lieu of parkland to maintain the existing parks in the village. He also stated that grading is very expensive and in his opinion, 2.5 acres is about all the flat park land that can be achieved through grading on this property.

Dudley and Gorman stated that the Village is in need of more fields for the various sporting activities hosted by the Recreation Department as well as by the various clubs that utilize the Village's fields.

Jim Almquist of the Mount Horeb Soccer Club spoke in favor of additional fields. The soccer club needs additional fields for its 12U program.

Johnna Buysse indicated that as the mother of a baseball and soccer player, she feels there is a shortage of parkland in the Village. She also opined that Waltz Park is not large enough for the residential area that it currently serves.

Destinee Udelhoven inquired if there were any other options for flatter land in the Village. Slavney responded that there are very limited amounts of flatter land still available within the Village limits.

Webber moved, Jackson seconded to recommend the maximum amount of parkland dedication and flattest property possible within the plat for the development of the Harvest Ridge subdivision. Motion carried.

Adjourn

Webber moved, Shay seconded to adjourn at 5:58 pm.

Minutes prepared by Jason Fendrick, Chair and Jeff Gorman, Public Services Director



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AMENDED AGENDA

PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JUNE 25, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider minutes of the April 23, 2019 and June 11, 2019 meetings.
- 3) Consider recommendation of parkland dedication, fee-in-lieu-of parkland, or a combination of both for proposed Harvest Ridge Subdivision.
- 4) Update on Community Garden.
- 5) Discuss Basketball Court Upgrades.
- 6) Discuss free staff pool passes for daycares.
- 7) Discuss and recommend 2020-2024 capital purchase requests.
- 8) Recreation Director's report.
- 9) Public Services Director's report.
- 10) Consider items for future agendas.
- 11) Set next meeting date and time.
- 12) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

June 25, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Fendrick, Jackson, Webber, Smith

ABSENT: Shay

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb. Slavney – Village Planner, Vandewalle & Associates.

Fendrick called the meeting to order at 5:30 pm.

Consider minutes of the April 23, 2019 and June 11, 2019 meetings.

Webber moved, Smith seconded to approve the minutes. Motion carried.

Consider recommendation of parkland dedication, fee-in-lieu-of-parkland, or a combination of both for proposed Harvest Ridge Subdivision.

Chad Wuebben from Encore Homes was present to discuss potential parkland in the Harvest Ridge Subdivision. He presented some preliminary plats that showed potential parkland of 3.62 acres which is the maximum amount required by the Village's subdivision ordinance.

Webber moved, Jackson seconded to accept the maximum amount of parkland dedication for the plat knowing that the exact location is yet to be determined. Motion carried.

Update on Community Garden

Frank Fetter was present to discuss the community garden. He said the parking situation was a little better and gardeners were courteous during work days. He stated that some people still park past Harvest Circle. Neighbors are concerned about increased traffic and the speed of vehicles on Spellman Street. He did note that the gardeners are not the only violators.

Gorman handed out a copy of an update from the community garden group along with a copy of their recent newsletter.

Discuss Basketball Court Upgrades

Gorman said the Mount Horeb Basketball Club was uncertain if it would donate towards basketball court improvements at this time. Gorman reviewed some options for improving courts at a couple parks but said the Grundahl court is currently the most deficient. Gorman recommended replacing the current asphalt court with new asphalt and a new adjustable goal. Commission members suggesting getting a quote to replace the court with a concrete surface instead. Gorman will bring updated cost estimates to the next meeting.

Discuss free staff pool passes for daycares

Brenda Moore Fritz from Academy of Little Vikings was present to ask the Commission to consider free or reduced aquatic center passes for her camp counselors. Her counselors do not swim, but help supervise children. The Commission discussed implementing a discounted rate but decided to discuss it further when the 2020 rates are set.

Discuss and recommend 2020-2024 capital purchase requests

Dudley's only request is to replace the Recreation Department's 2008 minivan. Webber moved, Smith seconded to recommend approval of the request to the Finance and Personnel Committee. Motion carried.

Gorman reviewed his requests for the Public Services Department relating to parks and forestry. Webber moved, Smith seconded to recommend approval to the Finance and Personnel Committee. Motion carried.

Recreation Director's Report

Dudley reviewed her written report

Public Services Director's Report

Gorman reviewed his written report

Consider items for future agendas

No specific items were noted although there will likely be some more parkland dedication to consider with some additional subdivisions.

Set next meeting date and time

The next meeting was set for July 23, 2019 at 5:30 pm.

Adjourn

Webber moved, Smith seconded to adjourn at 7:02 pm.

Minutes prepared by Jeff Gorman, Public Services Director



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, JULY 23, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider minutes of the June 25, 2019 meeting.
- 3) Consider recommendation of parkland dedication, fee-in-lieu-of parkland, or a **combination of both for proposed Spaanem's Ridge subdivision.**
- 4) Consider basketball court replacement at Grundahl Park.
- 5) Consider scoreboard installation at Sunrise Park.
- 6) Discuss and consider low attendance policy at the Mt. Horeb Family Aquatic Center.
- 7) Recreation Director's report.
- 8) Public Services Director's report.
- 9) Consider items for future agendas.
- 10) Set next meeting date and time.
- 11) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

July 23, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Fendrick, Jackson, Webber, Smith

ABSENT: Shay

OTHERS PRESENT: Dudley, Gorman, Hagen – Village of Mount Horeb.

Fendrick called the meeting to order at 5:30 pm.

Consider minutes of the June 25, 2019 meeting.

Webber moved, Jackson seconded to approve the minutes. Motion carried.

Consider recommendation of parkland dedication, fee-in-lieu-of-parkland, or a combination of both for proposed Spaanem's Ridge Subdivision.

Hagen pointed out that there is no parkland indicated in the plat because of its small size and location next to Jaycee Park. Park fees would be \$32,800. Webber moved, Smith seconded to accept the fees in lieu of parkland for the subdivision. Motion carried.

Consider basketball court replacement at Grundahl Park

Gorman compared costs to replace the basketball court and goal at Grundahl Park with asphalt or concrete. The Commission preferred concrete because of its durability compared to asphalt. Webber moved, Jackson seconded to approve the concrete bid from Fink's Concrete and use Park Development Funds for the project. Motion carried.

Consider scoreboard installation at Sunrise Park

Gorman was approached by the Mount Horeb Youth Baseball Association regarding the installation of two scoreboards at Sunrise Park. Two parties had expressed interest in donating towards the scoreboards – Dave Jones Plumbing and Rural Mutual Insurance. Gorman reviewed the cost estimates for the scoreboards and installation. Webber moved, Smith seconded to approve the scoreboard project with the Village paying 50% of the costs out of the Park Development Fund. The ad panels will be revisited in 10 years. Motion carried.

Discuss and consider low attendance policy at the Mt. Horeb Family Aquatic Center

Dudley said the Concessions and Admissions Supervisor at the aquatic center had asked her to verify the low attendance policy. Dudley said it was a gray area based on several factors. She surveyed other communities and found their policies are similar to Mt. Horeb's. Fendrick doesn't think a black and white policy is the best way to handle low attendance and the Commission agreed that staff should continue to use their best discretion.

Recreation Director's Report

Dudley reviewed her written report

Public Services Director's Report

Gorman updated the Commission on the new Arborist/Crewperson position, a couple mechanical issues at the aquatic center and some recent storm damage.

Hagen informed the Commission that the developer for Harvest Ridge revised the proposed plat slightly which resulted in an increase in park acreage by approximately 17,000 square feet. The Commission felt comfortable with the changes and determined no further action was required.

Consider items for future agendas

None noted.

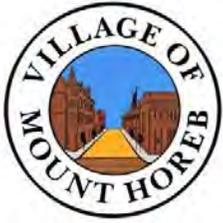
Set next meeting date and time

The next meeting was set for August 27, 2019 at 5:30 pm.

Adjourn

Webber moved, Jackson seconded to adjourn at 6:16 pm.

Minutes prepared by Jeff Gorman, Public Services Director



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PARKS, RECREATION, AND FORESTRY COMMISSION WEDNESDAY , SEPTEMBER 11, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider minutes of the July 23, 2019 meeting.
- 3) Consider storage shed at Himsel Park for the community garden.
- 4) Consider installing water service into the community garden.
- 5) **Consider cost of restrooms at Veteran's Memorial.**
- 6) Consider recommendation of parkland dedication, fee-in-lieu-of parkland, or a combination of both for proposed Sienna Hills subdivision.
- 7) Recreation Director's report.
- 8) Public Services Director's report.
- 9) Consider items for future agendas.
- 10) Set next meeting date and time.
- 11) Adjourn.

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MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

September 11, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Fendrick, Webber, Shay

ABSENT: Jackson, Smith

OTHERS PRESENT: Dudley, Gorman, Hagen, Owen – Village of Mount Horeb.

Fendrick called the meeting to order at 5:30 pm.

Consider minutes of the July 23, 2019 meeting.

Webber moved, Shay seconded to approve the minutes. Motion carried.

Consider storage shed at Himsel Park for the community garden

Carolyn White from the Mt Horeb Area Community Garden Group presented a proposal to have a storage shed placed at Himsel Park next to the community garden at the far east end of Himsel Park. The garden group would like to store large tools and gardening supplies in the shed. The maximum size of the shed would be 12'x12' and would be placed on a gravel and paver pad. White said the group already has funding for the shed. Webber moved to allow the shed as long as Village staff approves the location and the group signs an insurance waiver from the Village. Shay seconded. Motion carried.

Consider installing water service into the community garden

The garden group would like approval to install underground water lines and hose bibs in the community garden to reduce the amount of garden hoses to be used for watering and to reduce competition from gardeners wanting to water at the same time. White said she wants to keep the gardeners happy. Many are bringing their own water from home. The one proposal the group has received so far is approximately \$5,000. The garden group does not have the funds at this time but intends to look into some grants to help fund the project. Webber moved; Shay seconded to allow the garden group to install the irrigation system once they have the funding. Motion carried.

Consider cost of restrooms at Veteran's Memorial

Village Administrator Owen reviewed the proposed costs of three options for pre-cast restrooms at the future Veteran's memorial. In addition to the restrooms, there would be costs of approximately \$20,000 to bring utilities into the area and also the expense to install a concrete pad for the building. The veterans group would like the Village to pay to install the restrooms and maintain them. Fendrick questioned how many months out of a year the restrooms would be open and the need to have restrooms there. The Commission members questioned the demand for the restrooms and the expense for installing and maintaining them. The consensus of the Commission was to not install restrooms at this time.

Consider recommendation of parkland dedication, fee-in-lieu-of parkland, or a combination of both for proposed Sienna Hills subdivision

Hagen reviewed the preliminary plat for Sienna Hills which includes 14 single family homes, 8 twin homes and 1 duplex in Phase 1. Park fees for phase 1 would be \$49,984. Hagen noted

that there really is not land available for parkland dedication in Phase 1. Webber moved, Shay seconded to accept the park fees-in-lieu-of parkland. Motion carried.

Recreation Director's Report

Dudley reviewed her written report

Public Services Director's Report

Gorman reviewed his written report and the scoreboard agreement for Sunrise Park.

Consider items for future agendas

Fendrick stated that Ryan Smith would like the Commission to consider the future of Himsel Park and the community garden if and when the park expands with future residential development. Smith wants to make sure it is addressed in the next CORP.

Set next meeting date and time

The next meeting was set for October 22, 2019 at 5:30 pm.

Adjourn

Webber moved, Shay seconded to adjourn at 6:25 pm.

Minutes prepared by Jeff Gorman, Public Services Director



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PARKS, RECREATION, AND FORESTRY COMMISSION TUESDAY, OCTOBER 22, 2019

The Parks, Recreation, and Forestry Commission of the Village of Mount Horeb will meet on the above date at 5:30pm in the Conference Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order – Roll call.
- 2) Consider minutes of the September 11, 2019 meeting.
- 3) Discuss and consider new lane lines for aquatic center.
- 4) Discuss 2019 aquatic center report.
- 5) Recreation Director's report.
- 6) Public Services Director's report.
- 7) Consider items for future agendas.
- 8) Set next meeting date and time.
- 9) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE. PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

MINUTES

PARKS, RECREATION AND FORESTRY COMMISSION

October 22, 2019, 5:30 PM, Municipal Building Board Room

PRESENT: Fendrick, Webber, Jackson

ABSENT: Shay, Smith

OTHERS PRESENT: Dudley, Gorman – Village of Mount Horeb.

Fendrick called the meeting to order at 5:30 pm.

Consider minutes of the September 11, 2019 meeting.

Webber moved, Jackson seconded to approve the minutes. Motion carried.

Discuss and consider new lane lines for aquatic center

Sarah Larson, Mt Horeb Gators President, was present to discuss replacing the five lane lines for the main pool. She said the current lane lines are very old and are starting to break and crumble. She was wondering who owns them. She received quotes of \$4240 to replace them with 6" floats and \$3400 to replace them with 4" floats. She said the Gators would have to fund raise to come up with the money. Dudley said the Recreation Dept. only uses one lane line for lap swim and swim lessons.

Fendrick said the upcoming contract negotiation with the Gators may be a good time to discuss this type of purchase. Gorman suggested the Village pay for 1/5 of the cost since we use one lane line. Webber said the Village would like to partner with the Gators on the purchase but want to explore some other bids.

Discuss 2019 aquatic center report

Dudley presented the 2019 report. She said attendance was up from 2018. In 2020, she plans to cut staffing a little in concessions and admissions to reduce expenses. The Commission had a brief discussion on pool hours and admission fees. Fendrick suggested sending out a survey to pool patrons to see how the Village could further improve the facility and attendance.

Recreation Director's Report

Dudley reviewed her written report.

Public Services Director's Report

Gorman reviewed his written report.

Consider items for future agendas

Fendrick is concerned about the lack of flat field space for recreation activities throughout the Village. He thinks the Commission should consider putting more emphasis on securing additional field space. Fendrick stated that the Harvest Ridge Subdivision is now on hold and that would have helped add one more playing field. He thought having a public hearing on the subject may be an option. Gorman suggested exploring the option of developing the commercial lots on Commerce Drive adjacent to Sunrise Park since there is a large, flat area there. Webber agreed saying there has not been much other interest in developing those lots and since it would basically involve expanding an existing park, the Village Board may be more receptive to the idea.

Set next meeting date and time

The next meeting was set for November 19, 2019 at 5:30 pm.

Adjourn

Webber moved, Jackson seconded to adjourn at 6:20 pm.

Minutes prepared by Jeff Gorman, Public Services Director