

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

PUBLIC SAFETY COMMITTEE MONDAY, April 29, 2019

The Public Safety Committee of the Village of Mount Horeb will have a meeting on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order- Roll call.
2. Consider December 10, 2018 Public Safety Committee minutes.
3. Public Comments.
4. Consider parking downtown.
5. Consider 2020 Police Department Budget Requests.
6. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

PUBLIC SAFETY COMMITTEE

April 29, 2019

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00 p.m. in the board room of the Municipal Building, 138 East Main Street, Mount Horeb, Wisconsin. Chair, Brenda Monroe, called the meeting to order at 6:00 p.m. All members were present. Village Administrator, Nic Owen, was also present.

PUBLIC SAFETY COMMITTEE MINUTES

Mike McNall moved; Cathy Scott seconded to approve the December 10, 2018 meeting minutes. Jason Fendrick abstained. Motion carried.

PUBLIC COMMENTS

No public comments.

CONSIDER PARKING DOWNTOWN

Nic Owen presented a Wayfinding for Downtown power point regarding proposed signage. The current signage throughout the village is not consistent and/or appealing. At this point, Nic has focused on the downtown area. Nic indicated that the Chamber is allowing the Village to use the troll logos, color schemes, etc. that they own the rights to. Jason Fendrick asked if we can get something in writing from the Chamber indicating that the Village can use the logos, etc. and Nic indicated that we could. Cathy Scott mentioned that the primary purpose for the signage is for parking and all she notices is the troll at the top. Cathy Scott questioned the size of the signs hoping they will be big enough. Brenda Monroe made a recommendation that "parking" is at the top of the signs. Jason Fendrick stated he is in favor of the uniformity of the signs between the Chamber and the Village. Jason Fendrick also asked if mock-ups could be made for consideration before proceeding. Cathy Scott questioned how many additional signs would be needed. Nic Owen's estimate at this time would be 12 additional signs along with four signs for the parking lots. There is no cost estimate yet, but there is money in the TIF budget. This matter will eventually go to the full board for approval.

Chief Veloff informed the committee that a Community Service Officer was hired. He will begin employment on Monday, May 6, 2019 and should begin enforcing the parking ordinances shortly thereafter.

Mike McNall moved; Steve Holum seconded to proceed with the proposed signage. Motion carried.

CONSIDER 2020 POLICE DEPARTMENT BUDGET REQUESTS

Chief Veloff included the 2020 budget requests in this agenda just to make the committee aware of the proposed needs and wants for the Police Department. There was some line item discussion to clarify the needs and wants of the department. Brenda Monroe requested that Chief Veloff prioritize the items on the needs portion of the budget.

SET NEXT MEETING DATE AND AGENDA

The next Public Safety Committee meeting is TBD.

ADJOURN

Mike McNall moved; Jason Fendrick seconded, to adjourn at 6:54 p.m. Motion carried.

Respectfully submitted, Kit Witte, Mt. Horeb Police Department Administrative Assistant.



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PUBLIC SAFETY COMMITTEE Monday, July 22, 2019

The Public Safety Committee of the Village of Mount Horeb will have a meeting on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order- Roll call.
2. Consider April 29, 2019 Public Safety Committee minutes.
3. Public Comments.
4. Consider Oak St. Concerns.
5. Consider what time traffic lights start flashing at Main St. and 2nd St. (currently 8:00pm)
6. Future agenda items.
7. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

July 22, 2019

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00 p.m. in the board room of the Municipal Building, 138 East Main Street, Mount Horeb, Wisconsin. Cathy Scott called the meeting to order at 6:00 p.m. All members were present except the PSC Chair, Brenda Monroe. Village Administrator, Nic Owen, and the Village Engineer, Rob Wright, were also present.

PUBLIC SAFETY COMMITTEE MINUTES

Jason Fendrick moved; Mike McNall seconded to approve the April 29, 2019 meeting minutes. Motion carried.

PUBLIC COMMENTS

No public comments.

CONSIDER OAK STREET CONCERNS

Seven people who live in the Oak Street/Thompson Street area were at the meeting to express their concerns. There was also one email correspondence from Nathan Tetrake-405 Oak Street regarding this concern. The following individuals approached the committee to speak: Ben McMullen-104 Thompson Street, Bill Copus-408 Oak Street, Laurie Midthun-406 Oak Street, Brian (last name unknown)-407 Oak Street, and Tim Schell-411 Oak Street.

The Village Engineer, Rob Wright, began the discussion by summarizing previous studies regarding the 400 block of Oak Street and Thompson Street areas, as well as possible solutions to the on-going issues brought before the committee.

The primary concern among the individuals that spoke was that there are safety concerns considering there are 13 kids under the age of 10 that reside in the 400 block of Oak Street. Their concerns include the fact that it is a narrow street with parking along one side of the street, the speed of the vehicles that travel on Oak and Thompson Streets, the number of vehicles that travel on Oak and Thompson Streets, especially from 7:00-9:00 a.m. and again from 4:00-6:00 p.m., and drivers not stopping at the stop signs. Many felt that since the last speed studies were done in 2014 that the problems are more significant due to an increase in the number of vehicles traveling on those two streets. They felt that there really are no disadvantages to making the 400 block of Oak Street and Thompson Street one-way streets and that is the only reasonable thing to do.

Other possible solutions that were discussed by Rob Wright were splitter islands and/or speed humps. Through discussion among the individuals present and the committee members, it was determined that these were not feasible solutions.

When asked about the pros and cons of making the 400 block of Oak Street and Thompson Street one-way streets, Rob Wright felt that the only con would be retraining the public once they become one-way streets.

Rob Wright mentioned that he will talk to Jeff Gorman, Director of Public Works, about reaching out to the highway maintenance division regarding Do Not Enter and One-Way signs because Thompson Street does intersect with a connecting highway.

After much input from the individuals present and discussion among committee members, Mike McNall moved; Jason Fendrick seconded to make the 400 block of Oak Street and Thompson Street one-way streets. Motion carried.

CONSIDER WHAT TIME TRAFFIC LIGHTS START FLASHING AT MAIN STREET AND SECOND STREET (Currently 8:00pm)

Chief Veloff read an email from Christina Kahl who was requesting that the time the traffic lights at Main Street and Second Street are set to start flashing be changed from 8:00 p.m. to 9:30 p.m.

At the current time, the lights are set to be in the flashing mode from 10:00 p.m. to 5:00 a.m. Friday and Saturday and from 8:00 p.m. to 5:00 a.m. Sunday through Thursday.

After some discussion among committee members, Jason Fendrick moved to have the lights go into flashing mode from 10:00 p.m. to 5:00 a.m. Monday through Sunday. Steve Holum seconded the motion. Cathy Scott and Mike McNall were not in favor of the motion. The committee vote was 2-2. The motion failed for lack of majority.

SET NEXT MEETING DATE AND AGENDA

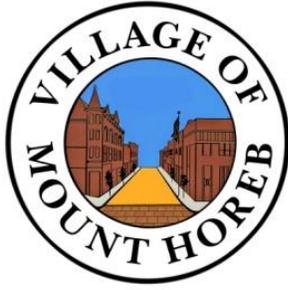
The next Public Safety Committee meeting has been set for Monday, August 19, 2019 at 6:00 p.m. at the Mt. Horeb Municipal building, 138 East Main Street, Mount Horeb, Wisconsin.

The agenda will include consideration of wayfinding/parking signs for the downtown area.

ADJOURN

Mike McNall moved; Steve Holum seconded, to adjourn at 6:58 p.m. Motion carried.

Respectfully submitted, Kit Witte, Mt. Horeb Police Department Administrative Assistant



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PUBLIC SAFETY COMMITTEE MONDAY, August 26, 2019

The Public Safety Committee of the Village of Mount Horeb will have a meeting on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order- Roll call.
2. Consider July 22, 2019 Public Safety Committee minutes.
3. Public Comments.
4. Consider Wayfinding Signage.
5. Consider traffic concerns in Trail View Heights.
6. Consider handicapped parking spot on S. Third St. or E. Main St.
7. Consider Oak St. traffic concerns.
8. Future Agenda Items.
9. Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

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PUBLIC SAFETY COMMITTEE

August 26, 2019

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00 p.m. in the board room of the Municipal Building, 138 East Main Street, Mount Horeb, Wisconsin. Brenda Monroe called the meeting to order at 5:59 p.m. All members were present except Steve Holum. Village Administrator, Nic Owen, was also present.

PUBLIC SAFETY COMMITTEE MINUTES

Mike McNall moved; Cathy Scott seconded to approve the July 22, 2019 meeting minutes. Brenda Monroe abstained. Motion carried.

PUBLIC COMMENTS

No public comments.

CONSIDER WAYFINDING SIGNAGE

Nic Owen mentioned that the signs were revised based on feedback. Mike McNall moved; Jason Fendrick seconded to send the signage to the full board for approval. Motion carried.

CONSIDER TRAFFIC CONCERNS IN TRAIL VIEW HEIGHTS

Chief Veloff commented that residents are concerned about increased traffic. He stated that he does not believe there will be an issue with increased traffic in this area. After some discussion, it was determined that no action would be taken.

CONSIDER HANDICAPPED PARKING SPOT ON S. THIRD ST. OR E MAIN ST.

Denise Sinshack from Mount Horeb Dental requested one handicap stall on either East Main Street or South Third Street near their dental office. Mount Horeb Dental will be moving into a new location after the first of the year, but would like this handicap stall for patients until their move. She commented that handicapped patients struggle to get to them since parking is more congested in the area. Brenda Monroe inquired if this is something that can be done temporarily until the dental office moves. After some discussion, it was determined that the best place for this temporary handicap parking stall would be right in front of the dental office on Main Street. Cathy Scott moved to have the

parking stall in front of Mount Horeb Dental on Main Street designated as a handicap stall; Jason Fendrick seconded the motion. Motion carried with the understanding that this will be revisited after the dental office moves. Nic Owen will let Denise know when this will be done.

CONSIDER OAK STREET TRAFFIC CONCERNS

Chief Veloff began this discussion by reading an email from a resident, Beth Wells, who currently lives in the 300 block of Oak Street. Ms. Wells was wanted the committee to be aware that she is not in favor of the 300 block of Oak Street becoming a one-way street.

Doug Wagen of 308 Oak Street spoke to the committee regarding the decision by the committee to make the 400 block of Oak Street and Thompson Street one way. He questioned if a traffic engineer was consulted or if the decision made by the committee was based on the residents that spoke at the meeting. Nic Owen stated that the Village Engineer was involved.

Doug had concerns about the decision because of the increased traffic that will be on N Fourth, N Third and N Second Streets. He especially had concerns regarding the intersection of N Fourth Street and Oak Street. Cathy Scott reiterated that an engineer is looking at that intersection again. Doug indicated that this one-way street will make it difficult to get to the neighborhoods on Oak Street, Park Street and Forest Street. He feels additional problems will be created by making the 400 block of Oak Street one way. He feels that the traffic in the 400 block of Oak Street is only a problem twice a day and when there are festivals. He mentioned that the 300 block of Oak Street has the same issues as the 400 block of Oak Street.

Several committee members mentioned that the decision to make the 400 block of Oak Street and Thompson Street one way is not necessarily a permanent decision. Mike McNall also commented that this was not necessary a permanent decision. Brenda Monroe suggested that if this is revisited in the future that residents from the 300 block and the 400 block of Oak Street be notified so everyone can be at the same meeting for the discussion.

Doug presented information from a traffic calming study and will be providing Nic Owen with a copy of the study. The study included some possible alternative solutions for slowing traffic. One of those mentioned was speed bumps/humps. Nic Owen indicated that those are not cost effective, but said he is willing to take a look at the traffic calming study. Nic said he would have the engineer also take a look at the information and this could be discussed again at the next meeting.

FUTURE AGENDA ITEMS

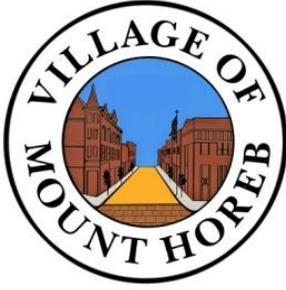
Oak Street concerns will be on the next agenda after Nic Owen and the Village Engineer have had an opportunity to review the study presented by Doug Wagen.

The next Public Safety Committee meeting is TBD.

ADJOURN

Mike McNall moved; Jason Fendrick seconded, to adjourn at 6:39 p.m. Motion carried.

Respectfully submitted, Kit Witte, Mt. Horeb Police Department Administrative Assistant.



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PUBLIC SAFETY COMMITTEE MONDAY, October 21, 2019

The Public Safety Committee of the Village of Mount Horeb will have a meeting on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

1. Call to order- Roll call.
2. Consider August 26, 2019 Public Safety Committee minutes.
3. Public Comments.
4. Consider resident concerns of bikes and electric bikes on sidewalks.
5. Consider crosswalk marking at Lincoln and Perimeter.
6. Consider Handicapped parking spot in 200 Block of E. Main St.
7. Consider traffic control attendant ordinance.
8. Consider stop sign(s) at Maple Dr. and W. Gonstead Rd.
9. Consider Oak St. traffic concerns.
10. Future Agenda Items.
11. Adjourn.

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PUBLIC SAFETY COMMITTEE

October 21, 2019

The Public Safety Committee of the Village of Mount Horeb met on the above date at 6:00 p.m. in the board room of the Municipal Building, 138 East Main Street, Mount Horeb, Wisconsin. Cathy Scott called the meeting to order at 6:05 p.m. Chair Monroe arrived at 6:08 p.m. All members were present. Village Administrator, Nic Owen, was also present.

PUBLIC SAFETY COMMITTEE MINUTES

Jason Fendrick moved; Mike McNall seconded to approve the August 26, 2019 meeting minutes. Motion carried.

PUBLIC COMMENTS

No public comments.

CONSIDER RESIDENT CONCERNS OF BIKES AND ELECTRIC BIKES ON SIDEWALKS

Jo Anne Shreeves, 104 South Eighth Street, spoke to the committee regarding her concerns about electric bicycles operating on public sidewalks. After some discussion, it was determined that at the present time there appears to be two juvenile males that are currently operating these electric bicycles. Chief Veloff will attempt to identify these two individuals and speak with them regarding their use of the electric bicycles. Ms. Shreeves commented that many bicyclists in her neighborhood use the sidewalk because it is safer to ride on the sidewalks vs. the roadway. Not all riders are considerate of pedestrians on the sidewalks.

Jason Fendrick questioned whether there has been any consideration to dedicate a bike lane on South Eighth Street. Chief Veloff noted that this is something that would require approval from the State of Wisconsin.

Ms. Shreeves feels an important place to start is with educating students on bicycle safety, etc. This would be something that could be implemented when the SRO is in place in the schools. Chief Veloff will follow-up on this by contacting the schools.

CONSIDER CROSSWALK MARKING AT LINCOLN AND PERIMETER

Tim Milas, 204 Perimeter Road, expressed concerns that there is only one marked crosswalk at this intersection. He feels there should be two or three more. He also

mentioned there are only two sets of flags and they are not always available on each side of the street. After some discussion, it was decided to recommend adding a crosswalk east of Perimeter Road on Lincoln Street. Nic Owen mentioned that enforcement is the best way to change people's behaviors at these busy intersections. There has been more police presence in the area before and after school and this does seem to help.

Mike McNall moved; Steve Holum seconded to refer the recommendation of adding a crosswalk east of Perimeter Road on Lincoln Street to public works. Motion carried.

CONSIDER HANDICAPPED PARKING SPOT IN THE 200 BLOCK OF EAST MAIN STREET

Donna Skogen, 9701 Blue Valley Road (business at 209 East Main Street) requested to have a handicapped parking stall added for the businesses in the 200 block of East Main Street. There are five apartments in the building at 209 East Main Street and the tenants park in the parking stalls in front of the building. The average age of Ms. Skogen's customers is 85 and many are handicapped. The closest handicap parking spots are at the Mount Horeb Telephone Company and the dental office. Cathy Scott questioned if there is room for more ADA parking stalls and Nic Owen responded yes. His concern was that adding more ADA stalls could result in receiving more complaints from citizens regarding the lack of parking downtown. Jo Anne Shreeves commented that it is difficult for handicapped/elderly people to visit the businesses in the downtown area because there are not ample handicap parking stalls.

After further discussion, it was recommended that the committee approve the request for adding a handicap parking stall in the 200 block of East Main Street and the committee should continue to evaluate ADA parking in the downtown area in upcoming meetings.

Cathy Scott moved; Mike McNall seconded to approve an ADA handicap parking stall to be located on the South side of the 200 block of E. Main St. in the first stall east of the alley. Motion carried.

CONSIDER TRAFFIC CONTRAL ATTENDANT ORDINANCE

Chief Veloff noted that the Village has had the same person as the crossing guard for over five years and she had done an outstanding job directing traffic and crossing students. Chief Veloff received two complaints in a two-week time frame from a non-resident stating that the crossing guard cannot legally direct traffic at the intersection. In order for her to do so, she would need to be reclassified as a Traffic Control Attendant. Chief Veloff created a department policy for a Traffic Control Attendant that includes information indicating the Traffic Control Attendant will receive training and indicates the location of the intersection as well as the dates and times when the Traffic Control Attendant has that authority. An ordinance was presented to the committee creating the position of Traffic Control Attendant.

Brenda Monroe moved; Jason Fendrick seconded to recommend to the Village Board approval of the ordinance to add a Traffic Control Attendant. Motion carried.

CONSIDER STOP SIGN(S) AT MAPLE DRIVE AND WEST GONSTEAD ROAD

Brenda Monroe commented that a resident on Gonstead Road expressed concern regarding this intersection. Chief Veloff presented the speed trailer results and indicated there has not been any history of accidents at this intersection.

After a short discussion, Mike McNall stated he felt that the intersection is appropriately controlled as is. Jason Fendrick agreed. It was determined that no action would be taken.

CONSIDER OAK STREET TRAFFIC CONCERNS

This is a carry over from the last meeting. Chief Veloff shared that the information provided has been previously discussed in meetings with the Village Engineer. Nic Owen spoke with the Village Engineer regarding the information presented by Doug Wagen at the August 16, 2019 Public Safety Committee meeting. It was determined that all of the items presented had been discussed in the past. Jason Fendrick commented that after the 300 block of Oak Street and Thompson Street become one-way, this may need to be revisited when a study of the downtown area is done in the future. No further action taken at this time.

FUTURE AGENDA ITEMS

ADA parking stalls – specifically on Main Street.

The next Public Safety Committee meeting is TBD.

ADJOURN

Jason Fendrick moved; Steve Holum seconded, to adjourn at 6:51 p.m. Motion carried.

Respectfully submitted, Kit Witte, Mount Horeb Police Department Administrative Assistant.