

Village of Mount Horeb

138 E Main St

Mount Horeb, WI 53572

Phone (608) 437-6884/Fax (608) 437-3190

Email: mhinfo@mounthorebwi.info Website: www.mounthorebwi.info

VILLAGE BOARD WEDNESDAY, JANUARY 2, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) December 5, 2018 Village Board minutes
 - b) Operator's Licenses-Approval: Amy Eisele, Kaia Hatfield, Austin Wisniewski, Bailey Fischer, Karly Tuft, Kirsten Polman
 - c) Denial of N Ganch liability claim
- 4) Update on Veterans Memorial by Don Hartman
- 5) Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting
- 6) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 7) Village President's report

- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Consider contract for an initial fraud protection plan with **4i'S Technologies, LLC**. The Village Board may convene in closed session as authorized by Section 19.85 (1)(f) of Wisconsin Statutes for the purpose of considering personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories.
- 11) Consider Purchase of Fire Department property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds.
- 12) The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session.
- 13) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JANUARY 2, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Monroe, Czyzewski, Scott, and Hill. Trustees Goltz and Yauchler were absent. Also present were Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. Youth-In-Government Students Sara Fritz, Kaitlyn Aney, and Declan Smith were absent. Youth-In-Government Student Levi Carr arrived to the meeting at 7:07pm. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Czyzewski moved, Monroe seconded to approve the following consent agenda items: December 5, 2018 Village Board minutes; Operator's Licenses for approval: Amy Eisele, Kaia Hatfield, Austin Wisniewski, Bailey Fischer, Karly Tuft, Kirsten Polman; and Denial of N Ganch liability claim. Motion carried by unanimous voice vote.

Update on Veterans Memorial by Don Hartman: Hartman provided an updated picture of the planned memorial and presented an update on the project. Joe Williams went through the details of their fundraising efforts.

Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting: There was no discussion or action on this item.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel thanked the Public Works department and Village crew for their snow plowing efforts.

Village Administrator's report: Owen did not have anything to report.

Village Clerk/Deputy Treasurer's report: Gross did not have anything to report.

Consider contract for an initial fraud protection plan with 4i'S Technologies, LLC. The Village Board may convene in closed session as authorized by Section 19.85 (1)(f) of Wisconsin Statutes for the purpose of considering personal histories of specific persons, which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred

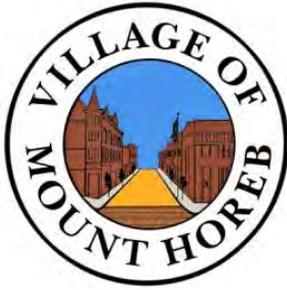
to in such histories: Scott moved, Czyzewski seconded to convene to closed session at 7:39pm. Motion carried by roll call vote.

Consider Purchase of Fire Department property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds: Village resident Ken Erfourth voiced his concerns about the use of the current fire department building, once it is vacant. Monroe moved, Czyzewski seconded to convene to closed session at 7:40pm. Motion carried by roll call vote.

The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session: Monroe moved, Czyzewski seconded to reconvene to open session at 8:48pm. Motion carried by unanimous voice vote. There was no discussion or action taken in open session.

Adjournment: There being no further business before the Board, Czyzewski moved, Monroe seconded to adjourn the meeting at 8:49pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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REVISED
VILLAGE BOARD
WEDNESDAY, FEBRUARY 6, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) January 2, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Nancy Neumaier and Sarah Elms
 - c) Temporary Operator's License: Mount Horeb Landmark Foundation Inc for February 16 wine tasting event
 - d) Public Services Director Job Description
 - e) Public Services Crewperson Job Description
 - f) Extraterritorial Jurisdiction Certified Survey Map for Chris Hanson, Town of Springdale
 - g) Extraterritorial Jurisdiction Certified Survey Map for Ben Martinelli, Town of Blue Mounds
 - h) Specific Implementation Plan Stone Haven Estates Lot 25 for Cynthia and Shane Swart for six-unit multi-family project
- 4) 2019 Street Project:
 - a) Presentation by Village Engineer
 - b) Consider Resolution 2019-01 "PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS"
 - c) Authorize Village Engineer to advertise for bids
 - d) Set public hearing date for the Public Works Committee for February 25, 2019 at 6:00pm for 2019 preliminary special assessments
- 5) Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting

- 6) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 7) Village President's report
- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Consider purchase of Fire Department property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds.
- 11) Consideration of sale of Village-owned property at 222 E Front Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 12) The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session.
- 13) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
FEBRUARY 6, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Goltz, Czyzewski, Scott, Yauchler, and Hill. Trustee Monroe was absent. Also present were Administrator Nic Owen and Clerk/Deputy Treasurer Alyssa Gross. Youth-In-Government Students Kaitlyn Aney and Declan Smith were present. Youth-In-Government Students Sara Fritz and Levi Carr were absent. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Czyzewski moved, Hill seconded to approve the following consent agenda items: January 2, 2019 Village Board minutes; Operator's Licenses for approval: Nancy Neumaier and Sarah Elms; **Temporary Operator's License for Mount Horeb Landmark Foundation Inc** for February 16 wine tasting event; Public Services Director Job Description; Public Services Crewperson Job Description; Extraterritorial Jurisdiction Certified Survey Map for Chris Hanson, Town of Springdale; Extraterritorial Jurisdiction Certified Survey Map for Ben Martinelli, Town of Blue Mounds; Specific Implementation Plan Stone Haven Estates Lot 25 for Cynthia and Shane Swart for six-unit multi-family project. Motion carried by unanimous voice vote.

2019 Street Project: Rachel Feil of SmithGroup presented details on the street projects for 2019. Scott moved, Czyzewski seconded to adopt Resolution 2019-01 **"PRELIMINARY RESOLUTION TO LEVY SPECIAL ASSESSMENTS"**. Motion carried by unanimous voice vote. Goltz moved, Hill seconded to authorize the Village Engineer to advertise for bids. Motion carried by unanimous voice vote. Hill moved, Scott seconded to set the public hearing date for the Public Works Committee for February 25, 2019 at 6:00pm for the 2019 preliminary special assessments. Motion carried by unanimous voice vote.

Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting: Judge Morey was present to speak on the wording of the ordinance. After further discussion by the board, Owen decided he would like to discuss further with the Village Attorney. Yauchler moved, Goltz seconded to table this item. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel thanked the Village Staff and Public Works department for taking good care of the streets.

Village Administrator's report: Owen stated there has been discussion about holding a joint strategic planning session on March 5th from 5:30-8:30pm with the Mount Horeb School District, Chamber of Commerce, and Economic Development Corporation.

Village Clerk/Deputy Treasurer's report: Gross stated that there is no Primary Election on February 19th, and that the next election is on April 2nd.

Consider Purchase of Fire Department property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds: Goltz moved, Hill seconded to convene to closed session at 7:30pm. A roll call vote was taken. All voted aye, except Scott, who voted no. Motion carried.

Consideration of sale of Village-owned property at 222 E Front Street. The Village Board may convene in closed session as authorized by Section 19.85(1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: Scott moved, Yauchler seconded to convene to closed session at 7:31pm. Motion carried by unanimous roll call vote.

The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session: Goltz moved, Czyzewski seconded to reconvene to open session at 8:27pm. Motion carried by unanimous voice vote. There was no discussion or action taken in open session.

Adjournment: There being no further business before the Board, Czyzewski moved, Goltz seconded to adjourn the meeting at 8:28pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD

WEDNESDAY, MARCH 6, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) February 6, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Katherine Zander and Sydney Dressler
 - c) Temporary Operator's Licenses: Mount Horeb Area Chamber of Commerce for May 2, 2019 and September 14, 2019 events
 - d) Street Use Permit Application 6:00am July 20, 2019 thru 6:00pm July 21, 2019 for Main Street from Fourth Street to First Street, and S First Street to Post Office parking lot entrance for annual Art Fair
 - e) Street Use Permit Application 6:00am October 5, 2019 thru 5:00pm October 6, 2019 for Fall Festival for Main Street from 4th Street to First Street
 - f) Extraterritorial Jurisdiction Certified Survey Map for Windy Ridge Farm LLC, Town of Springdale
 - g) Extraterritorial Jurisdiction Certified Survey Map for Barth ID Farm LLC, Town of Blue Mounds
 - h) Resolution 2019-02 CONDITIONAL USE PERMIT FOR GROUP DEVELOPMENT WITH INDOOR COMMERCIAL ENTERTAINMENT 1883/1885 SPRINGDALE STREET
- 4) Presentation and consideration of concept design for the bike trail corridor and depot by MHEDC
- 5) Consider opposition activities regarding the Cardinal-Hickory Creek Transmission Line
- 6) Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting

- 7) 2019 Arbor Day Proclamation
- 8) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Consider process for sale of Village-owned property at 222 E Front Street (former Police Department/current Recreation Department)
- 13) Consider offer for Village-owned property at 222 E Front Street, (former Police Department and current Recreation Dept). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 14) Consider purchase of Mount Horeb Area Fire District property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds.
- 15) The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session.
- 16) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MARCH 6, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Goltz, Czyzewski, Scott, Yauchler, and Hill. Trustee Monroe was absent. Also present were Administrator Nic Owen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. Youth-In-Government Students Kaitlyn Aney, Sara Fritz, and Declan Smith were present. Youth-In-Government Student Levi Carr arrived to the meeting at 7:04pm. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Czyzewski moved, Hill seconded to pull the Extraterritorial Jurisdiction Certified Survey Map for Barth ID Farm LLC, Town of Blue Mounds to have it tabled. Motion carried by unanimous voice vote. Scott moved, Czyzewski seconded to pull Resolution 2019-02 CONDITIONAL USE PERMIT FOR GROUP DEVELOPMENT WITH INDOOR COMMERCIAL ENTERTAINMENT 1883/1885 SPRINGDALE STREET. Motion carried by unanimous voice vote. Czyzewski moved, Hill seconded to approve the remaining consent agenda items: February 6, 2019 Village Board minutes; Operator's Licenses for approval: Katharine Zander and Sydney Dressler; **Temporary Operator's License** for Mount Horeb Area Chamber of Commerce for May 2, 2019 and September 14, 2019 events; Street Use Permit Application 6:00am July 20, 2019 thru 6:00pm July 21, 2019 for Main Street from Fourth Street to First Street, and First Street to Post Office parking lot entrance for annual Art Fair; Street Use Permit Application 6:00am October 5, 2019 thru 5:00pm October 6, 2019 for Fall Festival for Main Street from 4th Street to First Street; Extraterritorial Jurisdiction Certified Survey Map for Windy Ridge Farm LLC, Town of Springdale. Motion carried by unanimous voice vote. The architect for the 1883/1885 Springdale Street project was available for questions. Scott was concerned about the parking lot of the adjacent properties that are owned by the same person. She said that the final layer of asphalt was not completed and would like that to be a condition of the approval of the Conditional Use Permit for this project. The architect said that is fine and will notify the owner. Scott moved, Yauchler seconded to approve Resolution 2019-02 based on the final layer of asphalt and all potholes being repaired on the adjacent property he owns. Motion carried by unanimous voice vote.

Presentation and consideration of concept design for the bike trail corridor and depot by MHEDC: Carol Johnson, Executive Director of the MHEDC and Brad Murphy, chair of the MHEDC Board, spoke about the concept design. Hill moved, Czyzewski seconded to approve the design. All voted aye, except Yauchler, who abstained. Motion carried.

Consider opposition activities regarding the Cardinal-Hickory Creek Transmission Line: Czyzewski handed out a letter that he would like to send to the local newspapers and media. The letter opposes the transmission line project. Czyzewski moved, Scott seconded to authorize Czyzewski to submit the letter as discussed to the Mount Horeb Mail and the Wisconsin State Journal. Motion carried by unanimous voice vote.

Consider Ordinance 2019-01, "AN ORDINANCE TO CREATE 9.12.5" relating to sexting: Scott moved, Czyzewski seconded to approve the ordinance. Motion carried by unanimous voice vote.

2019 Arbor Day Proclamation: Yauchler moved, Goltz seconded to approve the proclamation. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel stated that last night the Mount Horeb Economic Development Corporation, School District, Village, and Chamber of Commerce held a strategic planning meeting.

Village Administrator's report: Owen talked about the strategic planning meeting and said they had great attendance and that it will probably become a bi-annual process. He said it was a great meeting.

Village Clerk/Deputy Treasurer's report: Gross stated that the Spring Election is coming up on April 2nd and also gave the hours of in-person absentee voting for that election.

Consider process for sale of Village-owned property at 222 E Front Street (former Police Department/current Recreation Department): Owen explained this item. Attorney Kleinmaier explained the Village's options. Yauchler moved, Hill seconded to direct Owen to **create a "Request for Offer"** for this property, based upon its best use, and submit the RFO to the Mount Horeb Mail, and put together a bid date associated with the RFO to give the board an opportunity to consider all bids at the May 1st meeting. Brian Durtschi asked about the parking spots around that property. Motion carried by unanimous voice vote.

Consider offer for Village-owned property at 222 E Front Street. (former Police Department/current Recreation Department). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public

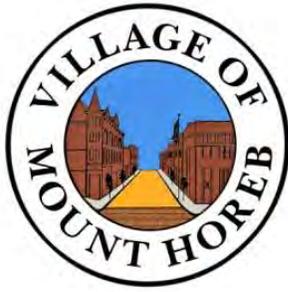
business whenever competitive or bargaining reasons require a closed session: No discussion or action was needed on this.

Consider purchase of Mount Horeb Area Fire District property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds: Owen explained this item. Czyzewski moved, Goltz seconded to convene to closed session at 8:42pm. Motion carried by roll call vote.

The Village Board may reconvene to open session to discuss and take action on the subject matters discussed in closed session: Czyzewski moved, Yauchler seconded to reconvene to open session at 9:25pm. Littel stated that negotiations will continue. No action was taken and there was no other discussion.

Adjournment: There being no further business before the Board, Goltz moved, Scott seconded to adjourn the meeting at 9:26pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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SPECIAL VILLAGE BOARD MONDAY, MARCH 18, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 5:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Consider purchase of Mount Horeb Area Fire District property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds.
- 3) The Village Board may reconvene to open session for any discussion or action on the subject matters discussed in closed session.
- 4) Adjourn

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VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
MONDAY, MARCH 18, 2019

The Village Board of the Village of Mount Horeb met on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 5:08pm. Present were Village Board Trustees Cathy Scott, Beth Hill, Ryan Czyzewski, and Brent Yauchler. Trustees Brenda Monroe and Mike Goltz were absent. Also present were Administrator Nic Owen and Clerk/Deputy Treasurer Alyssa Gross.

Consider purchase of Mount Horeb Area Fire District property, 120 S First Street. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds: Yauchler spoke about the conversation he, Littel, and Owen had with Fire Department board members Jelle, Lorenz, and Sutter, and how they came to an agreement on a purchase price of the property. Yauchler moved, Czyzewski seconded to accept the negotiated amount of \$630,000 for purchase of the Fire District property with the same stipulations that were made in the last offer, with the only change being the price. All voted aye, except Scott, who voted nay. Motion carried.

The Village Board may reconvene to open session for any discussion of action on the subject matters discussed in closed session: There was no need for this, as the board did not convene to closed session during the previous agenda item.

Adjournment: There being no further business before the Board, Czyzewski moved, Scott seconded to adjourn the meeting at 5:18pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



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VILLAGE BOARD
WEDNESDAY, APRIL 3, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Public Acknowledgements: Janice Sievers and Sons of Norway
- 4) Consent Agenda:
 - a) March 6 and March 18, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Sophia L Thomas, John Brixy, Tayler Gordon, Jesse Hall, Benjamin McMullan, Paul Grimes
 - c) Schedule for Successor of Agent: Mark Wilson for Villager Bar & Restaurant
 - d) Extraterritorial Jurisdiction Certified Survey Map for Barth ID Farm LLC, Town of Blue Mounds
 - e) Revised Employee Handbook Policy 500.3 Sick Leave Conversion Upon Retirement
 - f) Public Services Arborist/Crewperson Job Description
- 5) Discussion with Kevin Mullen on Village debt including 2019/2020 street projects
- 6) Consider award of 2019 Street Improvement bid
- 7) 2018 Library Report by Library Director Jessica Williams
- 8) Consider reorganizational meeting date
- 9) Consider change of July 3 Village Board meeting date to July 10

- 10) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 11) Village President's report
- 12) Village Administrator's report
- 13) Village Clerk/Deputy Treasurer's report
- 14) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
APRIL 3, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Goltz, Czyzewski, Scott, Yauchler, and Hill. Trustee Monroe arrived to the meeting at approximately 7:10pm, during item #5. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. Youth-In-Government Students Kaitlyn Aney and Levi Carr were present. Youth-In-Government Students Declan Smith and Sara Fritz were absent. The Pledge of Allegiance was recited.

Public Comments: None

Public Acknowledgements: Littel read an email sent to Parks, Recreation, and Forestry Director Jeff Gorman from the Sons of Norway indicating the organization voted to support the making of dragon heads for the Military Ridge Bike Trail Rest Center for up to \$1,000 for the project. Littel also read a letter sent to Gorman from Janice Sievers for a personal donation of \$5,000 towards the dragon head project as well. Littel thanked both of them for their donations.

Consent Agenda: Scott moved, Hill seconded to pull the Extraterritorial Jurisdiction Certified Survey Map for Barth ID Farm LLC, Town of Blue Mounds for further clarification from Administrator Owen. Motion carried by unanimous voice vote. Czyzewski moved, Scott seconded to approve the remaining consent agenda items: March 6 and March 18, 2019 Village Board minutes; **Operator's Licenses** for approval: Sophia L Thomas, John Bixy, Tayler Gordon, Jesse Hall, Benjamin McMullan, and Paul Grimes; Schedule for Successor of Agent: Mark Wilson for Villager Bar & Restaurant; Revised Employee Handbook Policy 500.3 Sick Leave Conversion Upon Retirement; Public Services Arborist/Crewperson Job Description. Motion carried by unanimous voice vote. Owen explained the right-of-way contingency with the CSM for Barth ID Farm that had been approved by the Plan Commission. This contingency is not able to be legally enforced. Scott moved, Yauchler seconded to approve the Extraterritorial Jurisdiction Certified Survey Map for Barth ID Farm LLC, Town of Blue Mounds. Motion carried by unanimous voice vote.

Discussion with Kevin Mullen on Village debt including 2019/2020 street projects: Mullen went over the financial information he handed out to the Village Board members. Capital Improvement and Debt Capacity were discussed. Czyzewski moved, Scott seconded to recommend drafting a resolution **with parameters for next month's** meeting. Motion carried by unanimous voice vote.

Consider award of 2019 Street Improvement bid: Owen explained Rule Construction had the lowest bid at \$444,781.50, which is under the budgeted amount. The Village has had very few complaints on projects they have done for us in the past. Goltz moved, Monroe seconded to award the bid to Rule Construction. Motion carried by unanimous voice vote.

2018 Library Report by Library Director Jessica Williams: Williams gave her Library Report for 2018.

Consider reorganizational meeting date: Littel explained the purpose of the meeting. Czyzewski moved, Monroe seconded to set the meeting date for April 15th at 6:30pm. Motion carried by unanimous voice vote.

Consider change of July 3 Village Board meeting date to July 10: Czyzewski moved, Hill seconded to move the July meeting to July 10th. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel thanked the voters for getting out to vote. He thanked his opponent Tom Orshall for keeping him in check and for his congratulations. He also thanked Trustees Brent Yauchler and Mike Goltz personally for their service and input as their last day on the Village Board will be Monday, April 15. Yauchler and Goltz also made a statement during this item.

Village Administrator's report: Owen thanked Clerk Gross and her Deputy Clerk Chrissy Kahl and staff for their hard work with the election. He also commended Laurel Grindle, Public Works Director, and Jeff Gorman, Park, Recreation, and Forestry Director, on their service milestones of 35 years and 20 years respectively. He stated that the closing of the purchase of the old fire station will be May 31st.

Village Clerk/Deputy Treasurer's report: Gross gave some stats on the turnout of the April 2 Spring Election. She thanked the voters for getting out to vote, and her Deputy Clerk Chrissy Kahl and Poll Workers for all their hard work.

Adjournment: There being no further business before the Board, Goltz moved, Yauchler seconded to adjourn the meeting at 8:22pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

138 E Main St
Mount Horeb, WI 53572
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REVISED
VILLAGE BOARD REORGANIZATIONAL MEETING
APRIL 15, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 6:30pm in the Board Room of the Municipal Building, 138 East Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Village President and Trustee oath/swearing-in, and presentation of Certificates of Election to Ryan Czyzewski, Jason Fendrick, and Jessica Jackson, and Randy Littel
- 3) Consider committee/commission appointments
- 4) Adjournment

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
MONDAY, APRIL 15, 2019

The Village Board of the Village of Mount Horeb met on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

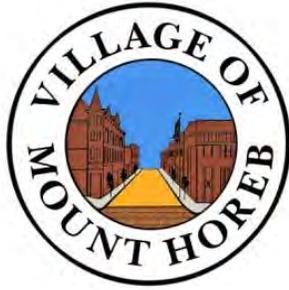
Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 6:30pm. Present were Village Board Trustees Beth Hill, Brenda Monroe, and Ryan Czyzewski. Trustees Cathy Scott, Mike Goltz, and Brent Yauchler were absent. Also present were Administrator Nic Owen and Clerk/Deputy Treasurer Alyssa Gross.

Village President and Trustee oath/swearing-in, and presentation of Certificates of Election to Ryan Czyzewski, Jason Fendrick, Jessica Jackson, and Randy Littel: Gross presented the certificates to and swore-in each of the winners of the April 2 Spring Election.

Consider committee/commission appointments: Hill moved, Littel seconded to approve the committee and commission appointments, and to remove herself (Hill) as the Parks, Recreation, and Forestry Chair and move Jason Fendrick to that Chair. Motion carried by unanimous voice vote. Littel moved, Czyzewski second to appoint Fendrick as the DCCVA village representative, but any Trustee is welcome to attend the meetings if they are available. Motion carried by unanimous voice vote.

Adjournment: There being no further business before the Board, Monroe moved, Hill seconded to adjourn the meeting at 6:36pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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VILLAGE BOARD WEDNESDAY, MAY 1, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) April 3, April 15, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Kylea Schultz, Ashley McDermott, Alexis North, Augusta Westphal, Clara Fenrich, Jillaine Squires, Jesse Singpiel, Renee Richardson, and Amanda Ovadal
 - c) Temporary Operator's License: Wade Moder for Upper Sugar River Watershed Association June 3, 2019 event
 - d) Street Use Application for June 9, 2019 Summer Frolic Parade
 - e) Denial of Sean McNally liability claim
 - f) Resolution 2019-03, "CONDITIONAL USE PERMIT FOR OUTDOOR COMMERCIAL ENTERTAINMENT 119 S SECOND STREET"
 - g) Office Coordinator Job Description
 - h) Bilse/Elver Living Trust Extraterritorial Jurisdiction Certified Survey Map, Section 17, Town of Springdale
- 4) Consider Resolution 2019-05, "RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$2,000,000 GENERAL OBLIGATION PROMISSORY NOTES"
- 5) Consider contract with Vandewalle & Associates for proposed amendment to TID 5
- 6) Consider "ANNEXATION AGREEMENT AMONG WEST MADISON LAND COMPANY, RGL FARM LTD PARTNERSHIP, AND THE VILLAGE OF MOUNT HOREB" for proposed subdivision

- 7) Consider denial of Homestead Cooperative liability claim
- 8) Consider MOU with Dane County Planning regarding affordable/workforce housing
- 9) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) Consider sale of Village-owned property at 222 E Front Street, (former Police Dept and current Recreation Dept). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 14) The Village Board may reconvene to open session to discuss and take action on the subject matter discussed in closed session.
- 15) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
MAY 1, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Fendrick, Czyzewski, Scott, and Jackson. Trustees Monroe and Hill were absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, Village Attorney Bryan Kleinmaier, and Clerk/Deputy Treasurer Alyssa Gross. Youth-In-Government Students Kaitlyn Aney, Sara Fritz, and Declan Smith were present. Youth-In-Government Student Levi Carr was absent. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Czyzewski moved, Scott seconded to approve the following consent agenda items: April 3 and April 15, 2019 Village Board minutes; Operator's Licenses for approval: Kylea Schultz, Ashley McDermott, Alexis North, Augusta Westphal, Clara Fenrich, Jillaine Squires, Jesse Singpiel, Renee Richardson, and Amanda Ovadal; **Temporary Operator's License: Wade Moder for Upper Sugar River Watershed Association** June 3, 2019 event; Street Use Application for June 9, 2019 Summer Frolic Parade; Denial of Sean McNally liability claim; Resolution 2019-03, **"CONDITIONAL USE PERMIT FOR OUTDOOR COMMERCIAL ENTERTAINMENT 119 S SECOND STREET**; Office Coordinator Job Description; Bilse/Elver Living Trust Extraterritorial Jurisdiction Certified Survey Map, Section 17, Town of Springdale. Motion carried by unanimous voice vote.

Consider Resolution 2019-05, "RESOLUTION AUTHORIZING THE ISSUANCE AND ESTABLISHING PARAMETERS FOR THE SALE OF NOT TO EXCEED \$2,000,000 GENERAL OBLIGATION PROMISSORY NOTES": Financial Advisor Kevin Mullen of Robert W Baird explained the notes. Scott moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

Scott moved, Fendrick seconded to discuss the Homestead Cooperative item next. Motion carried by unanimous voice vote.

Consider denial of Homestead Cooperative liability claim: Village Attorney Kleinmaier explained this item. Cooperative members Betty Drape and Stan Kleinert, and Melissa Farmer, Office Manager for the Cooperative, spoke about the claim. Electric and Water Superintendent Dave Herfel was also present and spoke about the claim. Scott moved, Fendrick seconded to table this item. The board would like more details before making a decision. Motion carried by unanimous voice vote.

Consider contract with Vandewalle & Associates for proposed amendment to TID 5: Owen explained this item. Scott Harrington of Vandewalle & Associates spoke about the contract and amendment. No action was taken.

Consider "ANNEXATION AGREEMENT AMONG WEST MADISON LAND COMPANY, RGL FARM LTD PARTNERSHIP, AND THE VILLAGE OF MOUNT HOREB" for proposed subdivision: Owen and Kleinmaier explained the agreement and annexation. Chad Wuebben of West Madison Land Company spoke briefly on the agreement. No action was taken, as this was discussion only.

Consider MOU with Dane County Planning regarding affordable/workforce housing: Owen spoke about this item. No recommendation was approved during the Finance & Personnel Committee meeting, as the motion made had failed. Scott explained the discussion from the committee meeting. No action taken by the Village Board.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel thanked the Youth In Government students for their participation.

Village Administrator's report: Owen did not have anything to report.

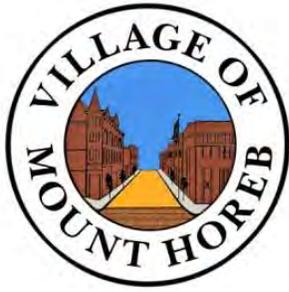
Village Clerk/Deputy Treasurer's report: Gross stated that the Office Coordinator job description was approved in the Consent Agenda. She did not have anything else to report.

Consider sale of Village-owned property at 222 E Front Street, (former Police Dept and current Recreation Dept). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: Owen explained this item. Czyzewski moved, Fendrick seconded to convene to closed session at 8:36pm. Motion carried by roll call vote.

The Village Board may reconvene to open session to discuss and take action on the subject matter discussed in closed session: Czyzewski moved, Jackson seconded to reconvene to open session at 9:13pm. Motion carried by unanimous voice vote. Littel stated that Village staff has been directed to do some further research on the proposals, due to **some unanswered questions. The item will be back on next month's agenda.**

Adjournment: There being no further business before the Board, Czyzewski moved, Scott seconded to adjourn the meeting at 9:15pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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REVISED
SPECIAL VILLAGE BOARD
WEDNESDAY, MAY 8, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 6:15pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Consider Resolution 2019-04, "CONDITIONAL USE PERMIT TO ALLOW FOUR GUESTROOM BED AND BREAKFAST MARTIN'S ADDITION BLOCK 1 LOTS 8 AND 9, 120 N GROVE STREET"
- 3) Consider sale of Village-owned property at 222 E Front Street, (former Police Dept and current Recreation Dept). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session.
- 4) The Village Board may reconvene to open session to discuss and take action on the subject matter discussed in closed session.
- 5) Adjourn

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VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
WEDNESDAY, MAY 8, 2019

The Village Board of the Village of Mount Horeb met on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 6:19pm. Present were Village Board Trustees Cathy Scott, Brenda Monroe, Ryan Czyzewski, Jessica Jackson, and Jason Fendrick. Trustee Hill was absent. Also present were Administrator Nic Owen, Village Attorney Bryan Kleinmaier, and Clerk/Deputy Treasurer Alyssa Gross.

Consider Resolution 2019-04, "CONDITIONAL USE PERMIT TO ALLOW FOUR GUESTROOM BED AND BREAKFAST MARTIN'S ADDITION BLOCK 1 LOTS 8 AND 9, 120 N GROVE STREET": Monroe moved, Czyzewski seconded to approve the resolution. Motion carried by unanimous voice vote.

Consider sale of Village-owned property at 222 E Front Street, (former Police Dept and current Recreation Dept). The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of deliberating or negotiating the purchase of public properties, the investing of public funds, or conducting other specified public business whenever competitive or bargaining reasons require a closed session: Scott moved, Fendrick seconded to convene to closed session at 6:20pm. Motion carried by roll call vote.

The Village Board may reconvene to open session to discuss and take action on the subject matter discussed in closed session: Monroe moved, Jackson seconded to reconvene to open session at 6:35pm. Scott moved, Monroe seconded to accept the offer as written from 225 East Main LLC to purchase the property. Motion carried by unanimous voice vote.

Adjournment: There being no further business before the Board, Monroe moved, Czyzewski seconded to adjourn the meeting at 6:38pm, carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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SPECIAL VILLAGE BOARD

SATURDAY, JUNE 1, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 8:00am in the conference room of the Grandstay Hotel and Suites, 175 Lillehammer Lane, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) Discuss and consider goal setting and strategic planning.
- 3) Adjourn.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.



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VILLAGE BOARD WEDNESDAY, JUNE 5, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) May 1 and May 8, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Taylor Zander, Nathaniel Gauger, Vicki Widdicombe, Jessie Bedward, Jennifer Hollfelder, Elizabeth Spangler, Sage Esser, Tabitha Olson, Patricia Taylor, Ryan Dresen, Gina Gauger, Jamie Schlimgen, John Gray, Judy Howe, William Miller, Melissa Brokaw-Rogers, Tonya Archie, Kimberly Buckle, Eddie Roberson, Logan Steiner, Amy Miller, Kara Brandemuehl
 - c) Temporary Operator's License: **Jonathan Schulz for "Taste of Mount Horeb"** event on June 21 at Grundahl Park, Summer Frolic June 6-10: Scott Ringgenberg, Amy Mertz, Rob Boelkes, Kevin Bagstad, Gregory Kellesvig
 - d) Alcohol License Agents: Cynthia Curtes, Rachel LaCasse-Ford, Leo Peterson, Stephen Grundahl, Mark Valaskey, Jose Onate, Laurie Christian, Andrew Fiene, Eugenia Fletcher, Mark Wilson, Lynn McFee, Scott Oomens, Jason Ewing, Carlton Miller, Brian LaDow, Annette Slocum, Mike Woodward, Matt Roboin, Michael Rogers Jr, Antonio Estrada-Lozada, Marah Odgers, Lindsay Bauer
 - e) Renewal Alcohol Beverage License: Board & Brush Creative Studio, Kwik Trip 794, Schuberts Restaurant and Bakery, Walgreens #11648, Miller & Sons, Inc., Trollway Liquor, Mariahs Elegant Bridal, Wiscoboxes, Grandstay Hotel & Suites, Firehouse Bar & Grill, Norsk Golf Club, The Grumpy Troll Brew Pub, Cenex East, Cenex Mini Mart, Hoff Bistro 101, McFee on Main, Sunn Café, Aztlan Mexican Grill, Martinson Brothers, LLC, Villager Bar & Restaurant, Skal Public House, Brix Cider

- f) Employee Handbook Policy 400-4 Travel & Training
 - g) Resolution 2019-07 "CONDITIONAL USE PERMIT TO ALLOW TOURIST ROOMING HOUSE LINGARD'S ADDITION BLOCK 8 LOT 3, 209 CENTER AVENUE"
 - h) Ordinance 2019-02, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM A-1 AGRICULTURE TO PD PLANNED DEVELOPMENT FOR PART OF THE SW QUARTER OF THE NW QUARTER OF FRACTIONAL SECTION 7 T6N R7E"
 - i) Certified Survey Map for Rich Eberle/Springdale 2 LLC for part of the SW quarter of the NW quarter of Fractional Section 7 containing 7,855 square feet
- 4) 2018 Village audit presentation by John Radar with Baker Tilly
 - 5) Consider MOU with Olivia Parry, Dane County Planning and Development, regarding affordable/workforce housing
 - 6) Update on Homestead Cooperative liability claim
 - 7) Consider bids for Municipal Building third floor renovation and Recreation Department
 - 8) Consider Resolution 2019-06, "EXISTING EMPLOYER UPDATE RESOLUTION WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM"
 - 9) MEETING REMINDER: Village Board meeting is postponed to July 10 due to the 4th of July holiday
 - 10) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
 - 11) Village President's report
 - 12) Village Administrator's report
 - 13) Village Clerk/Deputy Treasurer's report

14) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JUNE 5, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Littel called the meeting to order at 7:00pm. Present were Trustees Fendrick, Monroe, Czyzewski, Scott, and Jackson. Trustee Hill was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

Public Comments: Sue Kiry spoke about the Mount Horeb Area Joint Fire Department training event in Blue Mounds. Laura Pollick spoke about the downtown parking issues. Jerry Hook and Don Hartman spoke about the ground breaking and share day for the **Veteran's Memorial**, and thanked the community for their generosity.

Consent Agenda: Monroe requested the minutes be pulled from the consent agenda. Czyzewski moved, Scott seconded to approve the remaining consent agenda items: **Operator's Licenses** for approval: Taylor Zander, Nathaniel Gauger, Vicki Widdicombe, Jessie Bedward, Jennifer Hollfelder, Elizabeth Spangler, Sage Esser, Tabitha Olson, Patricia Taylor, Ryan Dresen, Gina Gauger, Jamie Schlimgen, John Gray, Judy Howe, William Miller, Melissa Brokaw-Rogers, Tonya Archie, Kimberly Buckle, Eddie Roberson, Logan Steiner, Amy Miller, Kara Brandemuehl; **Temporary Operator's License:** Jonathan Schulz for "**Taste of Mount Horeb**" event on June 21 at Grundahl Park, Summer Frolic June 6-10: Scott Ringgenberg, Amy Mertz, Rob Boelkes, Kevin Bagstad, Gregory Kellesvig; Alcohol License Agents: Cynthia Curtes, Rachel LaCasse-Ford, Leo Peterson, Stephen Grundahl, Mark Valaskey, Jose Onate, Laurie Christian, Andrew Fiene, Eugenia Fletcher, Mark Wilson, Lynn McFee, Scott Oomens, Jason Ewing, Carlton Miller, Brian LaDow, Annette Slocum, Mike Woodward, Matt Roboin, Michael Rogers Jr, Antonio Estrada-Lozada, Marah Odgers, Lindsay Bauer; Renewal Alcohol Beverage License: Board & Brush Creative Studio, Kwik Trip 794, Schuberts Restaurant and Bakery, Walgreens #11648, Miller & Sons, Inc., Trollway Liquor, Marahs Elegant Bridal, Wiscoboxes, Grandstay Hotel & Suites, Firehouse Bar & Grill, Norsk Golf Club, The Grumpy Troll Brew Pub, Cenex East, Cenex Mini Mart, Hoff Bistro 101, McFee on Main, Sunn Café, Aztlan Mexican Grill, Martinson Brothers, LLC, Villager Bar & Restaurant, Skal Public House, Brix Cider; Employee Handbook Policy 400-4 Travel & Training; Resolution 2019-07 **"CONDITIONAL USE PERMIT TO ALLOW TOURIST ROOMING HOUSE LINGARD'S ADDITION BLOCK 8 LOT 3, 209 CENTER AVENUE"**; Ordinance 2019-02, **"AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM A-1 AGRICULTURE TO PD PLANNED DEVELOPMENT FOR PART OF THE SW QUARTER OF THE NW QUARTER OF FRACTIONAL SECTION 7 T6N R7E"**; **Certified Survey Map for Rich Eberle/Springdale 2 LLC for part of the SW quarter of the NW quarter of Fractional Section 7 containing 7,855 square feet.** Motion carried by unanimous voice vote. Czyzewski moved, Scott seconded to approve

the May 1 and May 8, 2019 Village Board minutes. All aye with the exception of Monroe, who abstained, as she was not present at either meeting. Motion carried.

Fendrick moved, Scott seconded to move item #6 up the agenda to be the next item. Motion carried by unanimous voice vote.

Update on Homestead Cooperative liability claim: Owen explained that the claim was sent back to the insurance company for review. He stated that after further review, the insurance company still recommends the claim be denied. Melissa Farmer spoke about the liability claim. Assistant Administrator Hagen explained the claim denial and disallowance process.

2018 Village audit presentation by John Radar with Baker Tilly: John Rader, CPA from Baker Tilly, presented the results of the 2018 Village audit.

Consider MOU with Olivia Parry, Dane County Planning and Development, regarding affordable/workforce housing: This was not discussed, as it was tabled at the Finance & Personnel Committee meeting.

Consider bids for Municipal Building third floor renovation and Recreation Department: Board members asked questions about the projects. Scott spoke about the discussion on this item at the Finance and Personnel meeting just prior. Fendrick moved, Czyzewski seconded to approve the bids as submitted with the caveat there be clarification on the items that carried forward from the Finance and Personnel Committee. All voted aye, with the exception of Monroe, who voted nay. Motion carried.

Consider Resolution 2019-06, "EXISTING EMPLOYER UPDATE RESOLUTION WISCONSIN PUBLIC EMPLOYERS' GROUP HEALTH INSURANCE PROGRAM": Owen explained the resolution. Scott moved, Monroe seconded to approve the resolution. All aye with the exception of Littel who abstained. Motion carried.

MEETING REMINDER: Village Board meeting is postponed to July 10 due to the 4th of July holiday: Littel stated the reminder.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel wished everyone a fun and safe Frolic. He also thanked the Sons of Norway for donating \$2000 towards a lighting upgrade for the Senior Center parking lot.

Village Administrator's report: Owen reported that the bond sale went forward. The village retained its very good rating. He also stated the closing has been finalized for the old fire station.

Village Clerk/Deputy Treasurer's report: Gross gave an update on the Office Coordinator interviewing/hiring progress.

Adjournment: There being no further business before the Board, Monroe moved, Jackson seconded to adjourn the meeting at 8:15pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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VILLAGE BOARD WEDNESDAY, JULY 10, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) June 5, 2019 Village Board minutes
 - b) Change of Agent: Tim Duerst for The Grumpy Troll
 - c) Operator's Licenses-Approval: Robin Pharo, Claire Binsfeld, Jennifer A Neumaier, Margaret Conway, Kali Oyen, Kimberly Schindler, Aquoya Faust, Kathryn McMahon, Bradley Bennett, Jeffrey Mentink
 - d) Temporary Operator's License: Mark Webber for August 14, 2019 Mount Horeb Rotary event
 - e) Original Alcohol Beverage Retail License Application for Bradley Thomas Bennett MOHO Dough LLC, 1883 Springdale Street D/B/A Barleyvine
 - f) Ordinance 2019-03 "AN ORDINANCE TO AMEND CHAPTER 17 ZONING CODE AND CHAPTER 18 SUBDIVISION AND PLATTING OF THE CODE OF ORDINANCES RELATING TO CORNER LOTS"
 - g) 2019 Street Project Pay Request #1 for \$203,988.75 to Rule Construction
- 4) Consider cost of restrooms at Veteran's Memorial
- 5) Discussion with Mount Horeb Area Chamber of Commerce to allow sales of alcoholic beverages at Fall Village Market October 5 and 6, 2019
- 6) Conceptual presentation of proposed Comprehensive Plan revision to Sutter's Ridge Subdivision
- 7) Consider Resolution 2019-10, "IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION"

- 8) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 9) Village President's report
- 10) Village Administrator's report
- 11) Village Clerk/Deputy Treasurer's report
- 12) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
JULY 10, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village Trustee Czyzewski called the meeting to order at 7:00pm, as Village President Littel was absent. Present were Trustees Fendrick, Hill, Scott, and Jackson. Trustee Monroe was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

Public Comments: none

Consent Agenda: Scott moved, Jackson seconded to approve the following consent agenda items: June 5, 2019 Village Board minutes; Change of Agent: Tim Duerst for the Grumpy Troll; **Operator's Licenses** for approval: Robin Pharo, Claire Binsfield, Jennifer A Neumaier, Margaret Conway, Kali Oyen, Kimberly Schindler, Aquoya Faust, Kathryn McMahon, **Bradley Bennett, Jeffrey Mentink; Temporary Operator's License: Mark Webber** for August 14, 2019 Mount Horeb Rotary event; Original Alcohol Beverage Retail License Application for Bradley Thomas Bennett MOHO Dough LLC, 1883 Springdale Street D/B/A Barleyvine; Ordinance 2019-03 **"AN ORDINANCE TO AMEND CHAPTER 17 ZONING CODE AND CHAPTER 18 SUBDIVISION AND PLATTING OF THE CODE OF ORDINANCES RELATING TO CORNER LOTS"**; 2019 Street Project Pay Request #1 for \$203,988.75 to Rule Construction. Motion carried by unanimous voice vote.

Consider cost of restrooms at Veteran's Memorial: Owen gave a brief summary of the item. Don Hartman and Joe Williams spoke about the restroom proposal. Williams gave an update on their fundraising progress. No action was taken.

Discussion with Mount Horeb Area Chamber of Commerce to allow sales of alcoholic beverages at Fall Village Market October 5 and 6, 2019: Tiffany King, MHACC Executive Director, explained the details of the event and answered questions from the board. No action was taken.

Conceptual presentation of proposed Comprehensive Plan revision to Sutter's Ridge Subdivision: Mitchell Fiene, Larry Fiene, and Jim Sutter explained the proposal. No action taken.

Consider Resolution 2019-10 "IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION: Owen explained this item. Scott moved, Czyzewski seconded to approve the resolution as presented. Fendrick stated his opinion, saying that he did not think this resolution would

be a benefit at this time, given the current services that are being offered in the village. Scott rescinded her motion, Czyzewski seconded. Fendrick moved, Hill seconded to table this resolution to the September Village Board meeting. **Fendrick's motion carried by unanimous voice vote.**

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: No report, as Littel was absent.

Village Administrator's report: Owen stated that he and Beth Carlson, representative from WPPI, had presented an incentive check to Jenny Minter for the Police and Fire Departments for \$2000.00 from the Focus on Energy program for using energy saving fixtures. Owen also stated that Mount Horeb will be hosting the DCCVA meeting next week.

Village Clerk/Deputy Treasurer's report: Gross stated that Niki Erickson had been hired for the Office Coordinator position in the Village/Utility office.

Adjournment: There being no further business before the Board, Fendrick moved, Hill seconded to adjourn the meeting at 8:35pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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REVISED
VILLAGE BOARD
WEDNESDAY, AUGUST 7, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) July 10, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Sara Burnham, Leah Mason, Susan Sawle, Linda Hewitt, Timothy Koehler, Dawn Haag,
 - c) Temporary Operator's Licenses: Gerald Rick, Eric Brinkmann, and Dan Arntsen for Mount Horeb Fire Department Volunteers for September 1, 2019 Music Fest & Community Jamboree
 - d) Ordinance 2019-05 "AN ORDINANCE TO AMEND CHAPTER 7 TRAFFIC CODE SECTION 7.02" regarding one-way traffic on 400 block of Oak Street and Thompson Street
 - e) Human Resources Manager job description
 - f) 2019 Street Project Pay Request #2 for \$214,287.23 to Rule Construction
- 4) Consider cost of restrooms at Veteran's Memorial
- 5) Consider Spaanem's Ridge Subdivision:
 - a) Preliminary and Final Plat w/contingencies
 - b) Ordinance 2019-04, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL AND R-2 TWO FAMILY RESIDENTIAL SPAANEM'S RIDGE SUBDIVISION"
- 6) Consider Resolution 2019-11 "BUDGET AMENDMENT"

- 7) Consider contract with Vandewalle & Associates Inc for TID 5 amendment
- 8) Consider Economic Summit
- 9) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 10) Village President's report
- 11) Village Administrator's report
- 12) Village Clerk/Deputy Treasurer's report
- 13) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
AUGUST 7, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Monroe, Czyzewski, Hill, Scott, and Jackson. Trustee Fendrick was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

Public Comments: Village resident Phil Leavenworth spoke. He stated he is concerned there is a lack of opportunity for public and resident input on forthcoming developments and plans within the village.

Consent Agenda: Hill moved, Czyzewski seconded to approve the following consent agenda items: July 10, 2019 Village Board minutes; **Operator's Licenses** for approval: Sara Burnham, Leah Mason, Susan Sawle, Linda Hewitt, Timothy Koehler, Dawn Haag; **Temporary Operator's Licenses:** Gerald Rick, Eric Brinkmann, and Dan Arntsen for Mount Horeb Fire Department Volunteers for September 1, 2019 Music Fest & Community Jamboree; Ordinance 2019-05 "AN ORDINANCE TO AMEND CHAPTER 7 TRAFFIC CODE SECTION 7.02" regarding one-way traffic on 400 block of Oak Street and Thompson Street; Human Resources Manager job description; 2019 Street Project Pay Request #2 for \$214,287.23 to Rule Construction. Motion carried by unanimous voice vote.

Consider cost of restrooms at Veteran's Memorial: Owen gave some background on this item. Jim Buechner and Joe Williams spoke about the restroom proposal. No action was taken.

Consider Preliminary and Final Plat w/contingencies for Spaanem's Ridge Subdivision and consider Ordinance 2019-04, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL AND R-2 TWO FAMILY RESIDENTIAL SPAANEM'S RIDGE SUBDIVISION": John DeWitt, owner of Spaanem's Ridge Subdivision, spoke about the proposed project. Wayne Haskins and Joe Byrnes spoke in opposition of the project. Hill moved, Czyzewski seconded to approve the preliminary and final plat w/contingencies. All voted aye, with the exception of Monroe, who voted nay. Motion carried. Czyzewski moved, Jackson seconded to approve Ordinance 2019-04. Motion carried by unanimous voice vote.

Consider Resolution 2019-11 "BUDGET AMENDMENT": Hill moved, Monroe seconded to approve the budget amendment resolution. Motion carried by unanimous voice vote.

Consider contract with Vandewalle & Associates Inc for TID 5 amendment: Owen explained this item. No action was taken.

Consider Economic Summit: Owen explained this item. No action was taken.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel had nothing to report.

Village Administrator's report: Owen had nothing to report.

Village Clerk/Deputy Treasurer's report: Gross had nothing to report.

Adjournment: There being no further business before the Board, Monroe moved, Jackson seconded to adjourn the meeting at 8:29pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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REVISED
VILLAGE BOARD
WEDNESDAY, SEPTEMBER 4, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) August 7, 2019 Village Board minutes
 - b) Operator's Licenses-Approval: Amy Kattre, Brian Bengry
 - c) Resolution 2019-12 "ANNUAL BANK AUTHORIZATION RESOLUTION"
 - d) Resolution 2019-13, "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX"
 - e) Resolution 2019-14 "TO ACCEPT SUBDIVISION IMPROVEMENTS NORTH CAPE COMMONS PHASE 4"
 - f) Appointment of Brent Yauchler to Plan Commission with term expiring May 1, 2021
- 4) Consider Memorandum of Understanding for School Resource Officer
- 5) Consider 2020 Fire Department budget
- 6) Consider funding for extending sidewalk to proposed Harvest Ridge Subdivision
- 7) Consider Sienna Hills Subdivision:
 - a) Preliminary Plat
 - b) Ordinance 2019-07 "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL, R-2 TWO FAMILY RESIDENTIAL, AND PLANNED DEVELOPMENT FOR PROPOSED SIENNA HILLS SUBDIVISION"

- 8) Consider Resolution 2019-10, "IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION"
- 9) Consider next steps for Cardinal Hickory Creek project
- 10) Consider Economic Summit
- 11) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 12) Village President's report
- 13) Village Administrator's report
- 14) Village Clerk/Deputy Treasurer's report
- 15) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 4, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Monroe, Czyzewski, Hill, Scott, and Fendrick. Trustee Jackson was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, Clerk/Deputy Treasurer Alyssa Gross, and Village Attorney Bryan Kleinmaier. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Fendrick requested the minutes be removed from the consent agenda. Czyzewski moved, Monroe seconded to approve the remaining consent agenda items: Operator's Licenses for approval: Amy Kattre and Brian Bengry; Resolution 2019-12, "ANNUAL BANK AUTHORIZATION RESOLUTION"; Resolution 2019-13, "REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX; Resolution 2019-14, "TO ACCEPT SUBDIVISION IMPROVEMENTS NORTH CAPE COMMONS PHASE 4"; Appointment of Brent Yauchler to Plan Commission with term expiring May 1, 2021. Motion carried by unanimous voice vote. Czyzewski moved, Monroe seconded to approve the August 7, 2019 Village Board minutes. All voted aye, except Fendrick who abstained because he was absent from the August 7 meeting. Motion carried.

Consider Memorandum of Understanding for School Resource Officer: Mount Horeb School District Superintendent Dr. Steve Salerno introduced the SRO Exploratory Committee. Dr. Salerno and the committee presented their ideas and explained the memorandum. Police Chief Jeff Velloff was present and gave some statistics on the nature and number of calls to the schools the department receives. Scott moved, Czyzewski seconded to approve the draft of the Memorandum of Understanding. Motion carried by unanimous voice vote.

Consider 2020 Fire Department budget: Fire and EMS Chief Jenny Minter was present to answer any questions the board may have about the Fire Department budget. She spoke to a question from the board regarding village growth and a possible need for additional staff in the future. Scott moved, Fendrick seconded to approve the 2020 Fire Department budget. Motion carried by unanimous voice vote.

Consider funding for extending sidewalk to proposed Harvest Ridge Subdivision: Owen gave some background on this item. The board discussed possible funding options for the sidewalk. No action was taken.

Consider Preliminary Plat for Sienna Hills Subdivision and Ordinance 2019-07, **"AN ORDINANCE CHANGING THE ZONING CLASSIFICATION OF PROPERTY FROM A-1 AGRICULTURAL DISTRICT TO R-1 SINGLE FAMILY RESIDENTIAL, R-2 TWO FAMILY RESIDENTIAL, AND PLANNED DEVELOPMENT FOR PROPOSED SIENNA HILLS SUBDIVISION"**; Monroe moved, Hill seconded to approve the preliminary plat for the subdivision, contingent on the development agreement. Motion carried by unanimous voice vote. Owen gave some background on the zoning. Monroe moved, Hill seconded to approve Ordinance 2019-17, contingent on the development agreement. Motion carried by unanimous voice vote.

Consider Resolution 2019-10, **"IN SUPPORT OF TELECOMMUTING OPPORTUNITIES AND TELECOMMUTER FORWARD CERTIFICATION"**; MHTC General Manager John Van Ooyen spoke about the services that MHTC offers. He shared their program details and future goals. Fendrick moved, Czyzewski seconded to approve Resolution 2019-10. Motion carried by unanimous voice vote.

Consider next steps for Cardinal Hickory Creek project: Czyzewski explained where the process currently is with the proposed project. No action was taken.

Consider Economic Summit: Owen explained the background of this item and presented some costs. Hill moved, Czyzewski seconded to approve the summit. All voted aye, except for Scott, who voted nay. Motion carried.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel had nothing to report.

Village Administrator's report: Owen stated that the 3rd floor of the Municipal Building is currently being cleaned and will be ready tomorrow for moving in to the new offices.

Village Clerk/Deputy Treasurer's report: Gross spoke about the updated Village/Utility office hours and the new text message program to better communicate with customers.

Adjournment: There being no further business before the Board, Monroe moved, Czyzewski seconded to adjourn the meeting at 9:08pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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REVISED
VILLAGE BOARD
WEDNESDAY, OCTOBER 2, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) September 4, 2019 Village Board minutes
 - b) Operator's Licenses for Approval: Karen Weihert, Miguel Macias Lopez, Dalton O'Connell Zradicka, Lisa Masta
 - c) Temporary Operator's Licenses for Approval for October 10, 2019 Witches Night Out event: Marijean Arneson/Rust & Lace, 117 E Main St, Janice Sievers/Open House Imports, 308 E Main St, and Raffaele Farace/Acorns, 304 E Main St
 - d) Set suggested Trick or Treat hours of 5-7pm on Halloween, Thursday, October 31
 - e) Resolution 2019-15, "TO ACCEPT SUBDIVISION IMPROVEMENTS MAPLE RIDGE SUBDIVISION"
 - f) Offer elective vision insurance funded by employee
 - g) Offer payment in lieu of health insurance for employees that decline health insurance coverage
 - h) Revisions to Employee Handbook Policy:
 1. 400.3 Overtime / Compensatory Time
 2. 500.1 Employee Benefits & Reimbursements
 3. 500.2 Vacation and other Leaves
 4. 500.3 Sick Leave Conversion Upon Retirement
 - i) Approval of downtown wayfinding signs
 - j) Façade Improvement Grant App Jenny Johnson, 200 W Main St
- 4) Proclamation of Mount Horeb American Legion Day 23 October 2019

- 5) Consider Ordinance 2019-08, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM I-1 RESTRICTED INDUSTRIAL DISTRICT TO PD PLANNED DEVELOPMENT FOR 400 W GARFIELD STREET, LOT 2 CSM 14947" and project overview by Gorman & Company for proposed 51-unit mixed/affordable rate multi-family building
- 6) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Public Safety Building Committee
 - l. Tourism Commission
- 7) Village President's report
- 8) Village Administrator's report
- 9) Village Clerk/Deputy Treasurer's report
- 10) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
OCTOBER 2, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Jackson, Fendrick, Hill, and Scott. Trustees Monroe and Czyzewski were absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Scott moved, Fendrick seconded to approve the following consent agenda items: September 4, 2019 Village Board minutes; **Operator's Licenses** for approval: **Karen Weihert, Miguel Macias Lopez, Dalton O'Connell Zradicka, Lisa Masta; Temporary Operator's Licenses for approval for October 10, 2019 Witches Night Out** event: Marijean Arneson/Rust & Lace, 117 E Main St, Janice Sievers/Open House Imports, 308 E Main St, and Raffaele Farace/Acorns, 304 E Main St; Set suggested Trick or Treat hours of 5-7pm on Halloween, Thursday, October 31; Resolution 2019-15, "TO ACCEPT SUBDIVISION IMPROVEMENTS MAPLE RIDGE SUBDIVISION"; Offer elective vision insurance funded by employee; Offer payment in lieu of health insurance for employees that decline health insurance coverage; Revisions to the 400.3 Overtime/Compensatory Time, 500.1 Employee Benefits & Reimbursements, 500.2 Vacation and other Leaves, and 500.3 Sick Leave Conversion Upon Retirement Policies in the Employee Handbook; Approval of downtown wayfinding signs; Façade Improvement Grant App Jenny Johnson, 200 W Main St. Motion carried by unanimous voice vote.

Proclamation of Mount Horeb American Legion Day 23 October 2019: Littel read the proclamation. Legion member Jerry Hook gave a statement.

Consider Ordinance 2019-08, "AN ORDINANCE CHANGING THE ZONING CLASSIFICATION FROM I-1 RESTRICTED INDUSTRIAL DISTRICT TO PD **PLANNED DEVELOPMENT FOR 400 W GARFIELD STREET, LOT 2 CSM 14947**" and project overview by Gorman & Company for proposed 51-unit mixed/affordable rate multi-family building: Owen explained the project. Ted Matkam, Wisconsin Marketing President for Gorman & Company, arrived to the meeting during the Committee Reports. The board had him come up to speak about the financing and tax credits for the project. Scott moved, Jackson seconded to approve the ordinance. Hill questioned the parking. Fendrick asked about what happens with the zoning if the project falls through. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel reported that the Troll Mountain dedication is tomorrow (10/03) at 4pm.

Village Administrator's report: Owen stated that the old fire department building is starting to come down.

Village Clerk/Deputy Treasurer's report: Gross had nothing to report.

Adjournment: There being no further business before the Board, Hill moved, Jackson seconded to adjourn the meeting at 7:31pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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NOTICE OF POSSIBLE QUORUM
VILLAGE BOARD
FRIDAY, OCTOBER 18, 2019

The Village Board of the Village of Mount Horeb and Village Department Heads will gather on the above date at 12 noon in the lower level of the Innovation Center, 100 South First Street, Mount Horeb, WI. The purpose of the gathering is to discuss and consider strategic planning and goal setting. No other items will be discussed.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT CHERYL SUTTER, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.



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REVISED
VILLAGE BOARD
WEDNESDAY, NOVEMBER 6, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) October 2, 2019 Village Board minutes
 - b) Operator's License for Approval: David W Joe
 - c) Ordinance 2019-09, "AN ORDINANCE CREATING SECTIONS 7.19 AND 7.20 OF THE MUNICIPAL CODE OF THE VILLAGE OF MOUNT HOREB RELATED TO CROSSING GUARDS AND TRAFFIC CONTROL ATTENDANTS"
 - d) 2019 Street Project Pay Request #3 for \$21,655.53 to Rule Construction
- 4) Consider amendment to Memorandum of Understanding between the Village and Mount Horeb Veterans Memorial Association
- 5) Presentation and consideration of Voucher School property tax expense by Steve Salerno
- 6) 2020 budget presentation including 2020-2024 Capital Improvement Plan, and set public hearing for November 20, 2019 at 6:00pm
- 7) Consider changing January meeting date to January 8, 2020 due to New Year's Day holiday

- 8) Consider Comprehensive Plan amendment:
 - a) Brief overview
 - b) Resolution 2019-19, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT"
 - c) Set public hearing date for January 8, 2020

- 9) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Tourism Commission

- 10) Village President's report

- 11) Village Administrator's report

- 12) Village Clerk/Deputy Treasurer's report

- 13) Consider WPPA contract. The Village Board may enter into closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of collective bargaining for proposed contract.

- 14) Consider **Village Administrator's Annual Performance Review**. The Village Board may enter into closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

- 15) Reconvene to open session for any discussion or action on the subject matters discussed in closed session.

- 16) Adjourn

VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
NOVEMBER 6, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Jackson, Czyzewski, Monroe, and Scott. Trustees Hill and Fendrick were absent. Youth In Government students Declan Smith and Levi Carr were present. Sara Fritz was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

Public Comments: None

Consent Agenda: Czyzewski moved, Jackson seconded to approve the following consent agenda items: October 2, 2019 Village Board minutes; Operator's Licenses for approval: David W Joe; Ordinance 2019-09, **"AN ORDINANCE CREATING SECTIONS 7.19 AND 7.20 OF THE MUNICIPAL CODE OF THE VILLAGE OF MOUNT HOREB RELATED TO CROSSING GUARDS AND TRAFFIC CONTROL ATTENDANTS"**; 2019 Street Project Pay Request #3 for \$21,655.53 to Rule Construction. Motion carried by unanimous voice vote.

Consider amendment to Memorandum of Understanding between the Village and Mount Horeb Veterans Memorial Association: Owen explained the amendment to the MOU. Monroe moved, Scott seconded to approve. Motion carried by unanimous voice vote.

Presentation and consideration of Voucher School property tax expense by Steve Salerno: Mount Horeb School District Superintendent Steve Salerno spoke about the voucher school property tax expense. Travis Beck spoke against the item. Littel moved, Czyzewski seconded to approve adding information to the Village of Mount Horeb tax brochure about the Voucher School property tax. Littel and Czyzewski vote aye, while Jackson, Monroe, and Scott voted nay. Motion did not carry.

2020 budget presentation including 2020-2024 Capital Improvement Plan and set public hearing for November 20, 2019 at 6:00pm: Owen gave a summary of the budget and Capital Improvement Plan. Czyzewski moved, Jackson seconded to set the public hearing for November 20, 2019 at 6:00pm. Motion carried by unanimous voice vote.

Consider changing January meeting date to January 8, 2020 due to New Year's Day holiday: Monroe moved, Czyzewski seconded to change the January meeting to January 8th, 2020, due to the holiday. Motion carried by unanimous voice vote.

Consider Resolution 2019-16, "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT", and set public hearing date for January 8, 2020: Katherine Westaby of Vierbicher, on behalf of MWP Ventures, LLC, was present and gave a brief overview of their request. Czyzewski moved, Scott seconded to approve the resolution. Motion carried by unanimous voice vote. Czyzewski moved, Jackson seconded to set the public hearing date for January 8, 2020. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel thanked the Public Services staff for keeping the roads clear. He stated that alternate side parking will begin on December 1st.

Village Administrator's report: Owen thanked everyone for attending the visioning session and the Economic Development Summit. He also welcomed back the Youth In Government students.

Village Clerk/Deputy Treasurer's report: Gross did not have anything to report.

Consider WPPA contract. The Village Board may enter into closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for the purpose of collective bargaining for proposed contract: Czyzewski moved, Monroe seconded to enter into closed session at 7:50pm. Motion carried by roll call vote.

Consider Village Administrator's Annual Performance Review. The Village Board may enter into closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Monroe moved, Czyzewski seconded to enter into closed session at 7:51pm. Motion carried by roll call vote.

Reconvene to open session for any discussion or action on the subject matters discussed in closed session: Monroe moved, Scott seconded to reconvene to open session at 8:37pm. Motion carried by unanimous voice vote. Monroe moved, Scott seconded to approve the WPPA contract. Motion carried by unanimous voice vote. Scott moved, Jackson seconded to approve a three-year contract for the Village Administrator with a salary increase for one year. Motion carried by unanimous voice vote.

Adjournment: There being no further business before the Board, Monroe moved, Czyzewski seconded to adjourn the meeting at 8:42pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer



Village of Mount Horeb

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SPECIAL VILLAGE BOARD WEDNESDAY, NOVEMBER 20, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 6:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Roll call
- 2) PUBLIC HEARING: 2020 Operating Budget and 2020-2024 Capital Improvement Plan
- 3) Consider Resolution 2019-18, "A RESOLUTION ADOPTING THE 2020-2024 VILLAGE CAPITAL IMPROVEMENT PLAN"
- 4) Consider Resolution 2019-17, "A RESOLUTION ADOPTING THE 2020 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY"
- 5) Consider Ordinance 2019-10, "AN ORDINANCE TO REVISE SECTION 12.08(4) LICENSES AND PERMITS OF THE CODE OF ORDINANCES" regarding an increase in dog/cat licenses
- 6) Adjourn

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

VILLAGE OF MOUNT HOREB
SPECIAL VILLAGE BOARD MEETING MINUTES
WEDNESDAY, NOVEMBER 20, 2019

The Village Board met in special session on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 6:00pm. Present were Village Board Trustees Cathy Scott, Beth Hill, Jessica Jackson, Jason Fendrick, Brenda Monroe, and Ryan Czyzewski. Also present were Village Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Finance Director/Treasurer Amy Hall.

PUBLIC HEARING: 2020 Operating Budget and 2020-2024 Capital Improvement Plan: The public hearing opened at 6:00pm. Destinee Udelhoven and John Swartz spoke regarding their request that the Village of Mount Horeb become a Driftless Historium community partner via an annual financial subsidy. As there were no others wishing to speak, the public hearing closed at 6:08pm.

Consider Resolution 2019-18, "A RESOLUTION ADOPTING THE 2020-2024 VILLAGE CAPITAL IMPROVEMENT PLAN": Owen reviewed the resolution. Scott moved, Jackson seconded to approve the resolution. Motion carried by unanimous voice vote.

Consider Resolution 2019-17, "A RESOLUTION ADOPTING THE 2020 BUDGET AND AUTHORIZING A LEVY AGAINST TAXABLE PROPERTY": The financial subsidy request from the Driftless Historium was discussed. Scott moved, Czyzewski seconded to split funds budgeted for the Chamber of Commerce with the Historium and become a corporate platinum partner sponsor with the Historium and Master of Ceremonies sponsor equivalent with the Chamber. Motion carried by unanimous voice vote. The change will not affect the 2020 budget. It was requested that a policy regarding donations for non-profits be in place by the next budget season. Monroe moved, Hill seconded to approve Resolution 2019-17. Motion carried by unanimous voice vote.

Consider Ordinance 2019-10, "AN ORDINANCE TO REVISE SECTION 12.08(4) LICENSES AND PERMITS OF THE CODE OF ORDINANCES" regarding an increase in dog/cat licenses. Czyzewski moved, Monroe seconded to approve the ordinance. Motion carried by unanimous voice vote.

Adjournment: There being no further business before the Board, Monroe moved, Jackson seconded to adjourn the meeting at 6:32pm, carried by voice vote.

Minutes by Kathy L Hagen, Assistant Village Administrator



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VILLAGE BOARD WEDNESDAY, DECEMBER 4, 2019

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda:
 - a) November 6 and November 20, 2019 Village Board minutes
 - b) Operator's Licenses for Approval: Michelle Goertz, Stephanie Maas, Kimberly McCain
 - c) Appointment of 2020-2021 election officials
 - d) Ordinance 2019-11, "AN ORDINANCE TO AMEND CHAPTER 1.14 CHIEF OF POLICE OF THE CODE OF ORDINANCES"
- 4) Committee reports:
 - a. Mount Horeb Area Chamber of Commerce
 - b. Mount Horeb Area Joint Fire Department
 - c. Library Board
 - d. School Liaison
 - e. Parks, Recreation, and Forestry Commission
 - f. Plan Commission
 - g. Public Works Committee
 - h. Public Safety Committee
 - i. Finance/Personnel
 - j. Utility Commission
 - k. Tourism Commission
- 5) Village President's report
- 6) Village Administrator's report
- 7) Village Clerk/Deputy Treasurer's report

8) Adjourn

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VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
DECEMBER 4, 2019

The Village Board met in regular session in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Hill, Fendrick, Czyzewski, Monroe, and Scott. Trustee Jackson was absent. Youth In Government students Declan Smith, Sara Fritz, and Levi Carr were present. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gross. The Pledge of Allegiance was recited.

Public Comments: Patrick Downing spoke about his seat as County Board Supervisor coming up for re-election. He also spoke about what he has done for our area thus far.

Consent Agenda: Hill moved, Czyzewski seconded to remove the minutes from the consent agenda. Monroe moved, Scott seconded to approve the remaining consent agenda items: **Operator's Licenses** for approval: Michelle Goertz, Stephanie Maas, Kimberly McCain; Appointment of 2020-2021 election officials; Ordinance 2019-11, "AN ORDINANCE TO AMEND CHAPTER 1.14 CHIEF OF POLICE OF THE CODE OF ORDINANCES"; **2019 Street Project Pay Request #4** for \$41,205.00 to Rule Construction. Motion carried by unanimous voice vote. Czyzewski moved, Monroe seconded to approve the November 6, 2019 Village Board minutes. All voted aye, except for Hill and Fendrick, who abstained since they were not present at that meeting. Motion carried. Hill also stated for the record that she would have voted no on the Memorandum of Understanding **for the Veteran's Memorial** if she would have been present at the meeting. She stated it is not because she does not approve of the memorial, but because she felt there should have been more research done on locations for the memorial and providing more pros and cons to benefit the Veterans and the Village. Motion carried. Czyzewski moved, Monroe seconded to approve the November 20, 2019 minutes. Motion carried by unanimous voice vote.

Committee reports: Committee reports were heard with none requiring Village Board action.

Village President's report: Littel spoke about the "State of the Village" and "State of the School District" event and said there was a good turnout.

Village Administrator's report: Owen stated that Officer Nate Gretzinger was chosen as the new Police Lieutenant for the Village.

Village Clerk/Deputy Treasurer's report: Gross stated that candidacy packets are available to anyone interested in running for Village Trustee, and that they are due by 5pm on Tuesday, January 7th.

Adjournment: There being no further business before the Board, Monroe moved, Hill seconded to adjourn the meeting at 7:20pm. Motion carried by voice vote.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer