

**VILLAGE OF MOUNT HOREB  
UTILITY COMMISSION MEETING MINUTES  
JUNE 9, 2020**

The Mount Horeb Utility Commission met virtually in regular session.

**Call to Order/Roll Call**: Chairman Temby called the meeting to order at 7:00 pm. Present were Glover, Boehnen, Vierima, McNall, Czyzewski, and Lyle. Village Administrator Nic Owen, Village Electric & Water Supervisor Dave Herfel, Wastewater Superintendent John Klein, and Finance Director/Treasurer Amy Hall were also present.

**Public Comments**: None.

**Minutes**: Czyzewski moved, McNall seconded to approve the minutes of the February 11, 2020 meeting as presented, carried by voice vote.

**Voucher and bank account information**: The voucher check report and bank account information was reviewed. Czyzewski moved, Glover seconded to approve the vouchers and bank account information for February thru May as presented, carried by voice vote.

**2019 Audit Report**: Bethany Ryers of Baker Tilly Virchow Krause was present to review the audit reports. She reviewed highlights of the Communication to Those Charged with Governance and Management report. She also reviewed the Report to the Commission with highlights of the financial report.

**2019 Compliance Maintenance Annual Report (CMAR)**: Klein reviewed the annual report noting all sections received a grade of A or B with the exception of Phosphorus which received a grade of F. The low Phosphorus grade is a result of getting familiar with the new treatment facility. McNall moved, Boehnen seconded to approve **Resolution 2020-12 "Adopting the 2019 Compliance Maintenance Annual Report"**, carried by voice vote.

**Electric/Water Superintendent Report**: Herfel reviewed his monthly report.

**Wastewater Superintendent Report**: Klein reviewed his monthly report. An open house at the new WWTP facility is postponed until further notice given the COVID-19 pandemic.

**Adjournment**: There being no further business before the Commission, Czyzewski moved, Vierima seconded to adjourn the meeting at 7:42 pm, carried by voice vote.

Minutes by Amy Hall, Finance Director/Treasurer