

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
NOVEMBER 4, 2020**

The Finance/Personnel Committee met in regular session via virtual meeting due to COVID-19.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Czyzewski, Nortman, Hill, and Hoffman. Also present were Administrator Owen, Assistant Administrator Hagen, Finance Director/Treasurer Hall, and Clerk/Deputy Treasurer Gross.

Consider October 7 and October 14, 2020 minutes: Hill moved, Hoffman seconded to approve the October 7 and October 14, 2020 minutes. Motion carried by unanimous voice vote.

Consider recommendation on revision to Employee Handbook Policy 500.2 Vacation and other Leaves: Hall explained this item. Czyzewski moved, Hill seconded to recommend approval to the Village Board. Motion carried by unanimous voice vote.

Consider recommendation for 2021 operating and 2021-2025 capital budgets: Hall explained this item. Czyzewski moved, Hoffman seconded to recommend approval to the Village Board. Motion carried by unanimous voice vote.

Consider Village Administrator's Annual Performance Review. The Finance & Personnel Committee may enter into a virtual closed session as authorized by Section 19.85(1)(c) of Wisconsin Statutes to consider employment, promotion, compensation, or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility: Czyzewski moved, Hill seconded to enter into closed session at 5:46pm. Motion carried by roll call vote. Hoffman moved, Czyzewski seconded to adjourn at 6:35pm, which ended the closed session and meeting.

Meeting adjournment will take place at the conclusion of the closed session. No additional comments will be made in open session.

Minutes by Alyssa Gross, Clerk/Deputy Treasurer