

**VILLAGE OF MOUNT HOREB  
VILLAGE BOARD MEETING MINUTES  
MARCH 3, 2021**

The Village Board met in regular session via virtual meeting due to the COVID-19 pandemic.

**Call to Order/Roll Call:** Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Fendrick, Czyzewski, Jackson, Boehnen, and Scott. Trustee Hill was absent. Also present were Administrator Nic Owen, Assistant Administrator Kathy Hagen, and Clerk/Deputy Treasurer Alyssa Gaffney.

**Public Comments:** None

**Consent Agenda:** Scott moved, Czyzewski seconded to remove the Operator's License for Shelby Miess, Alcohol Beverage Retail License for Premier Cooperative for Class A Liquor and Beer, Ordinance 2021-03, and TID 5 Building Improvement Grant from the consent agenda, and approve the remaining items: February 3, 2021 Village Board minutes; Ordinance 2021-01, "AN ORDINANCE CHANGING ZONING CLASSIFICATION OF PARCEL 0606-123-0859-1 FROM DUAL ZONING OF PB PLANNED BUSINESS AND R-2 TWO FAMILY RESIDENTIAL TO PB PLANNED BUSINESS"; ORDINANCE 2021-02, "AN ORDINANCE TO AMEND THE CODE OF ORDINANCES CHAPTER 17 CHART 1 FOOTNOTE 4 AND 17.20 DETAILED LAND USE DESCRIPTIONS AND REGULATIONS RELATING TO V-SHAPED DUPLEXES AND TWIN HOMES"; Ordinance 2021-04, "AN ORDINANCE TO REVISE CHAPTER 9 PUBLIC PEACE AND GOOD ORDER OF THE CODE OF ORDINANCES". Motion carried by unanimous voice vote. Scott questioned the process of approving the alcohol licenses. Scott moved, Fendrick seconded to approve the Operator License for Shelby Miess and the Alcohol Beverage Retail License for Premier Cooperative for Class A Liquor and Beer. Motion carried by unanimous voice vote. Czyzewski questioned the winter parking permit process in the Chapter 7 Traffic Code. Czyzewski moved, Fendrick seconded to approve Ordinance 2021-03, "AN ORDINANCE TO REVISE CHAPTER 7 TRAFFIC CODE OF THE CODE OF ORDINANCES". Motion carried by unanimous voice vote. Czyzewski asked about the process of approving the Building Improvement Grants. Czyzewski moved, Jackson seconded to approve the TID 5 Building Improvement Grant for Schubert's, 128 E Main Street. Motion carried by unanimous voice vote.

**Consider Resolution 2021-01 "Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,375,000 General Obligation Promissory":** Financial Planner Kevin Mullen explained both resolutions up for consideration. Scott moved, Fendrick seconded to approve Resolution 2021-01 and allow staff to work with Mullen on the sale of the bonds. Motion carried by unanimous voice vote.

**Consider Resolution 2021-02 "Resolution Authorizing the Issuance and Establishing Parameters for the Sale of Not to Exceed \$2,000,000 Taxable General Obligation Refunding Bonds":** Mullen explained this resolution. Fendrick moved, Czyzewski seconded to approve Resolution 2021-02 and authorize village staff to work with Mullen to put the funding into place. Motion carried by unanimous voice vote.

**Presentation from Village Planner Mike Slavney regarding Extraterritorial Zoning and Intergovernmental Agreements:** Village Planner Slavney explained Extraterritorial Zoning and options on Intergovernmental Agreements.

**Discussion/consideration of 2021 Streeter Program:** Owen gave an update on the program details and the board members provided their input. Boehnen moved, Czyzewski seconded to approve the 2021 Streeter Program. Motion carried by unanimous voice vote.

**Discuss Fire District Levy Limit resolution:** Owen explained this item.

**2021 Arbor Day Proclamation:** Littel proclaimed April 25, 2021 through May 1, 2021 as Arbor Day Week in the Village of Mount Horeb.

**Committee reports:** All committee reports were given, with no action taken.

**Village President's report:** Littel congratulated the Mount Horeb Girls Gymnastics team on their 2<sup>nd</sup> place finish at the State tournament. Littel and the other board members, at the end of the meeting, congratulated Assistant Administrator Kathy Hagen on her retirement from the village at the end of the month and thanked her for her years of service.

**Village Administrator's report:** Owen did not have anything to report.

**Village Clerk/Deputy Treasurer's report:** Gaffney presented details on absentee voting and the Spring Election coming up on April 6.

**Consider request for TID #5 incentives for proposed office building at 101 S. 3<sup>rd</sup> Street from Wyser Properties, LLC. The Village Board may convene in closed session as authorized by Section 19.85 (1)(e) of Wisconsin Statutes for purposes of the investing of public funds:** There was not information gathered yet for the need to go into closed session. Wade Wyse was present to answer any questions from the board.

**The Village Board may reconvene to open session for any discussion or action on the subject matter discussed in closed session:** This item was not needed, as the board did not convene to closed session.

**Adjournment:** There being no further business before the Board, Czyzewski moved, Fendrick seconded to adjourn the meeting at 8:27pm. Motion carried by voice vote.

Minutes by Alyssa Gaffney, Village Clerk