

**VILLAGE OF MOUNT HOREB
FINANCE/PERSONNEL COMMITTEE MINUTES
AUGUST 4, 2021**

The Finance/Personnel Committee met in regular session in-person, with a virtual attendance option.

Call to Order/Roll Call: Chair Scott called the meeting to order at 5:30pm. Present were Committee members Nortman and Hill. Czyzewski and Hoffman were absent. Also present were Administrator Owen, Treasurer/Deputy Administrator Hall, and Village Clerk Gaffney.

Consider June 2, 2021 minutes: Hill moved, Nortman seconded to approve the June 2, 2021 minutes. Motion carried by unanimous voice vote.

Review 2021 YTD financials: Hall reported that the financials are not updated yet, due to the conversion to the new financial software.

Consider 2022 budget calendar meeting dates: The committee discussed the budget schedule.

Consider recommendation for Employee Handbook policy 400-5, "Continuing Education and Training": Hall explained this item. Nortman moved, Hill seconded to recommend approval to the Village Board. Motion carried by unanimous voice vote.

Review 2021 vendors under review update: The committee discussed the fuel vendors and assessment services.

Adjourn: There being no further business before the Committee, Hill moved, Nortman seconded to adjourn the meeting at 6:00pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk