



Village of Mount Horeb

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THE PUBLIC WORKS COMMITTEE WILL HOLD ITS AUGUST 23, 2021 MEETING AS A VIRTUAL MEETING. YOU CAN WATCH THE MEETING LIVE VIA THE VILLAGE WEBSITE BY CLICKING THE "WATCH LIVE" LINK UNDER THE TROLLWAY TV GRAPHIC ON THE HOME PAGE OF THE VILLAGE WEBSITE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING THE FOLLOWING:

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Access Code: 704-003-589

PUBLIC WORKS COMMITTEE Monday August 23, 2021

The PUBLIC WORKS COMMITTEE of the Village of Mount Horeb will meet VIRTUALLY on the above date at 6:00pm. Agenda as follows:

- 1) Call to order - Roll Call.
- 2) Consider July 26, 2021 minutes.
- 3) Discuss and Consider Fees for the Bulk Trash Event
- 4) Public Works Report.
- 5) Adjourn.

A QUORUM OF THE VILLAGE BOARD/VILLAGE COMMITTEE MEMBERS MAY BE PRESENT AT THIS MEETING. ONLY NOTICED AGENDA ITEMS WILL BE ACTED ON BY THE GOVERNMENTAL BODY SPECIFIED ABOVE.

PLEASE NOTE THAT, UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR ADDITIONAL INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GROSS, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-6884.

**VILLAGE OF MOUNT HOREB
PUBLIC WORKS COMMITTEE MINUTES**

Monday, July 26, 2021

The Public Works Committee was called to order on the above date at 6:00 pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI. Members present were Ryan Czyzewski, Rob Van Domelen, Jason Fendrick, Nate Gauger, and then Beth Hill arrived at 6:04. Also present were Village Administrator Nic Owen, Public Services Director Jeff Gorman, Public Services Foreman Greg Bureson, Police Chief Doug Vierck and Office Coordinator Niki Erickson.

Consider April 26, 2021 Minutes: Motion by Fendrick, seconded by Van Domelen to approve April 26, 2021 minutes. Motion carried.

Discussion of snow removal in downtown area: Gorman explained how the Public Services crew operates when there's snow that needs to be plowed. He explained how they open primary streets first, then move on to secondary streets, then they get to the neighborhood streets. Snow is plowed into parking areas and they can't get back to it until all other routes are completed. Gorman explained that each snow fall is different. Bureson added that skid loaders used for businesses downtown can cause some issues with moving some of the snow, but the department tries to be as efficient as possible. Gorman commended the Public Works staff for working really long hours on their routes and coming back in the middle of the night to clean up and asks residents and businesses to be patient.

Discuss bulk item trash and recycling events: Gorman explained how there's two main issues with the event - how busy it is, and traffic concerns. The electronic event being so close in proximity created a lot of the issues. Chief Vierck brought ideas for the traffic concerns. Having both fall and spring electronic events at Sunrise Park instead of Grundahl Park should resolve a lot of the issues. Gorman would like there to be one more staff member and possibly more dumpsters at the bulk item trash event. Measuring truck/trailer loads and increasing the price of the trash event may also resolve some issues. Considering implementing a fee change and vehicle sizes will be possibly discussed at a later meeting.

Consider five-year capital improvement plan: Gorman reviewed a five-year plan and budget. He discussed street re-construction history, street maintenance and what streets need to be crack and chip sealed. Board recommends to ask for \$300,000 for the budget. Motion by Hill, to recommend the five-year capital improvement plan with the amendment to the street maintenance to \$300,000, seconded by Fendrick. Motion carried.

Consider purchase of tandem axle patrol truck: Gorman explained that this has been in the capital plan since 2016. He got quotes from International, and Western Star. He reviewed prices and warranties. Gorman recommends we move forward, accept this proposal and order the truck, because if we order now, we would have a snow plow truck for next winter. Bureson answered transmission questions and explained how having an extended warranty would be very beneficial. Western Star is the preferred choice. Motion by Fendrick, to approve the recommendation to the Village board to purchase the Western Star truck, seconded by Hill. Motion carried.

Public Works Report: Gorman went through his monthly report and answered questions.

Adjourn: Motion by Hill, seconded by Van Domelen to adjourn the meeting at 7:15 pm. Motion carried.

Czyzewski notes that this is the last meeting for Beth Hill and thanked her for her service. Minutes by Niki Erickson, Office Coordinator

VILLAGE OF MOUNT HOREB
PROPOSED BULK TRASH FEES
AUGUST 23, 2021

Current: \$10 for car, pickup truck or small trailer

Proposed: Car or SUV: \$10
Pickup truck or van: \$20
Single-axle trailer: \$20
Double-axle trailer: \$40

Employees working the bulk trash event would use some discretion with the fees. For example, if someone showed up with a double-axle trailer but only had a couple small items, they would not be charged the full \$40.

I would like to add one staff member to greet residents/vehicles at the gate to check their residency status and let them know what the charge will be before they get to the payment table. This staff member would then rotate with the two employees unloading trash so each employee gets some breaks from unloading throughout the morning.



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Public Services Department

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Public Works Committee
August 23, 2021
Public Services Director's Report

1. Street reconstruction projects are in full swing. In addition to the work being done by Parisi Construction and Payne and Dolan, Madison Gas and Electric is also installing new gas mains and laterals in the same locations we are doing street projects.
2. We received our new John Deere 5090 utility tractor from Sloan Implement and our Schulte rotary mower from Mid-State Equipment. Our old tractor and mower are currently on auction at Wisconsin Surplus.
3. Patrol Truck Update: The Village Board approved the purchase of the Western Star truck. I had a pre-build meeting with Western Star and Madison Truck Equipment last week to finalize everything and place the order. The chassis truck will be a model year 2023 and should arrive in May.
4. In the next couple of weeks, I will be requesting bids for sidewalk snow removal at the Community Center, Municipal Building, Chamber of Commerce, Library and the Sixth Street Bridge. Anderson Lawn Care has done it the last two years. I am looking for a two-year contract this year as opposed to one.
5. In addition to our other maintenance tasks, our crew did a lot of mulching at the library, community center and Chamber of Commerce. This week, we will be washing windows at the buildings and repairing a storm sewer inlet on N. Grove Street.
6. So far this year, I have reviewed and approved 12 street right of way construction permits and 23 driveway permits. I have also sent out 7 warning letters for grass and weed violations.

7. Dubuque Hardwoods ground up our large brush pile last week at the compost site. They will be hauling the mulch away this week.