



HERITAGE
COMMUNITY
OPPORTUNITY

VILLAGE OF MOUNT HOREB

E. Main Street
Mount Horeb, WI 53572
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THE October 6, 2021 VILLAGE BOARD MEETING WILL BE HELD IN-PERSON, WITH A VIRTUAL OPTION. YOU CAN WATCH THE MEETING LIVE VIA THE VILLAGE WEBSITE BY CLICKING "WATCH LIVE" UNDER THE TROLLWAY TV GRAPHIC ON THE RIGHT SIDE OF THE HOME PAGE AT WWW.MOUNTHOREBWI.INFO. THE MEETING IS ALSO BROADCAST LIVE ON MHTC CHANNEL 181 AND CHARTER CHANNEL 981. YOU CAN ALSO JOIN THE MEETING USING:

Join the meeting from your computer, tablet or smartphone:

<https://global.gotomeeting.com/join/715626877>

OR, Dial in using your phone: 1(571)317-3122, Access Code: 715-626-877

VILLAGE BOARD WEDNESDAY, OCTOBER 6, 2021

The Village Board of the Village of Mount Horeb will meet on the above date at 7:00pm in the Board Room of the Municipal Building, 138 E. Main Street, Mount Horeb, WI.
Agenda as follows:

- 1) Call to order
Pledge of Allegiance
Roll call
- 2) Public Comments – non-agenda items
- 3) Consent Agenda
 - a. September 1, 2021 meeting minutes
 - b. Street Use Permit Application-October 28, 2021, 5:30-9:00 p.m.; Military Ridge State Trail from 4th Street entrance near Evangelical Lutheran Church parking lot, ending at 2nd Street trail entrance for Creepy Crawl Haunted Hike event.
 - c. Alcohol License Agent App-Driftless Social
 - d. Original Alcohol Beverage Retail License App-Driftless Social (Into the Driftless, LLC)
 - e. Set suggested Trick or Treat hours of 5-7pm on Halloween, Sunday, October 31, 2021
- 4) Consider Resolution 2021-18 "Authorizing Execution of the Department of Natural Resources Principal Forgiven Financial Assistance Agreement"
- 5) Committee reports:
 - a) Mount Horeb Area Chamber of Commerce
 - b) Community Development Authority
 - c) Mount Horeb Area Joint Fire Department
 - d) Library Board
 - e) School Liaison
 - f) Parks, Recreation, and Forestry Commission
 - g) Plan Commission
 - h) Public Works Committee
 - i) Public Safety Committee
 - j) Finance/Personnel
 - k) Utility Commission
 - l) Tourism Commission

- 6) Village President's report
- 7) Village Administrator's report
- 8) Village Clerk/Deputy Treasurer's report
- 9) Consider ATC offer for easement of Wastewater property. The Village Board may convene in closed session as authorized by Wisconsin Statute 19.85(1)(e) for the purpose of deliberating or negotiating the investing of public funds or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. The Village Board may reconvene in open session and discuss and take action on the subject matter discussed in closed session.
- 10) Meeting adjournment.

UPON REASONABLE NOTICE, EFFORTS WILL BE MADE TO ACCOMMODATE THE NEEDS OF DISABLED INDIVIDUALS THROUGH APPROPRIATE AIDS AND SERVICES. FOR INFORMATION OR TO REQUEST THIS SERVICE, CONTACT ALYSSA GAFFNEY, CLERK, AT 138 E MAIN STREET, MOUNT HOREB, WI (608) 437-9404.

**VILLAGE OF MOUNT HOREB
VILLAGE BOARD MEETING MINUTES
SEPTEMBER 1, 2021**

The Village Board met in regular session via virtual meeting due to the COVID-19 pandemic.

Call to Order/Roll Call: Village President Randy Littel called the meeting to order at 7:00pm. Present were Trustees Halverson, Czyzewski, Fendrick, Boehnen, and Scott. Trustee Monroe was absent. Also present were Administrator Nic Owen, Village Clerk Alyssa Gaffney, and Youth-In-Government Student Delaney Mertz.

Public Comments: None

Consent Agenda: Fendrick moved, Littel seconded to approve the following consent agenda items: August 4, 2021 Village Board minutes; Employee Handbook Continuing Education and Training Policy 400-5; Street Use Permit Application-September 26, 2021, 11:00 a.m. to 3:00 p.m., Springdale Street from the Roundabout at Lillehammer to the Roundabout at Telemark-both Eastbound and Westbound lanes for Mount Horeb Veteran's Memorial Association, Memorial Park Dedication event; Street Use Permit Application-October 2, 2021, 6:00 a.m. to October 3, 2021, 6:00 p.m., Detour of Main Street from 4th to 1st, the 300 Block of Main Street for Fall Vintage Market event. Motion carried by unanimous voice vote.

Consider 2022 budget for Mount Horeb Area Joint Fire Department: Fire and EMS Chief Jenny Minter presented the MHAJFD budget. Czyzewski moved, Halverson seconded to direct fire department representative Cathy Scott to approve the budget as presented. Motion carried by unanimous voice vote.

Consider Resolution 2021-13 "ANNUAL BANK AUTHORIZATION RESOLUTION: Owen explained this item. Littel moved, Scott seconded to approve Resolution 2021-13. Motion carried by unanimous voice vote.

Consider Resolution 2021-14 "CONDITIONAL USE PERMIT STEEL STORAGE CONTAINERS AT 212 EAST LINCOLN STREET": Owen explained this item. Fendrick moved, Czyzewski seconded to approve Resolution 2021-14. Motion carried by unanimous voice vote.

Consider Resolution 2021-15 "RESOLUTION REQUESTING EXEMPTION FROM COUNTY LIBRARY TAX": Owen explained this item. Halverson moved, Scott seconded to approve Resolution 2021-15. Motion carried by unanimous voice vote.

Consider Comprehensive Plan amendment: 418-426 West Main Street. Brief overview, consider Resolution 2021-16 "ESTABLISHING PUBLIC PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT", and set public hearing date for October 6, 2021: Owen explained this item and answered questions from the board. Boehnen moved, Czyzewski seconded to approve Resolution 2021-16. Motion carried by unanimous voice vote. Littel moved, Fendrick seconded to set the public hearing date for October 6, 2021. Motion carried by unanimous voice vote.

Consider Comprehensive Plan amendment: 102 Nesheim Trail. Brief overview, consider Resolution 2021-17, "ESTABLISHING PARTICIPATION PROCEDURES FOR COMPREHENSIVE PLAN AMENDMENT, and set public hearing date for October 6, 2021: Owen explained this item. Applicant Aaron Hellenbrand was present to answer questions from the board. Boehnen moved, Czyzewski seconded to approve Resolution 2021-17. All voted aye, except for Scott, who voted nay. Motion carried. Littel moved, Czyzewski seconded to set the public hearing date for October 6, 2021. Motion carried.

Consider Ordinance 2021-09 "ZONING MAP UPDATE": Owen explained this item. Scott moved, Fendrick seconded to approve Ordinance 2021-09. Motion carried by unanimous voice vote.

Committee reports: All committee reports were given, with no action taken.

Village President's report: Littel wished everyone a safe and happy Labor Day weekend.

Village Administrator's report: Owen did not have anything to report.

Village Clerk/Deputy Treasurer's report: Gaffney did not have anything to report.

Adjournment: There being no further business before the Board, Fendrick moved, Scott seconded to adjourn the meeting at 7:48pm. Motion carried by unanimous voice vote.

Minutes by Alyssa Gaffney, Village Clerk

Village of Mt Horeb
Street Use Permit Application

\$20.00

Applicant Name: Mount Horeb Recreation Department

Address: 105 N Grove Street, Mt. Horeb, WI 53572 Telephone: 608-437-3400

Event Sponsor (if different than above): _____

Address: _____ Telephone: _____

Responsible Person(s) (if different than above): _____

Address: _____ Telephone: _____

Event Information

Start date: Oct 28, 2021 Time: 5:30 PM End Date: Oct 28, 2021 Time: 9:00 PM
Include set-up and tear-down/clean-up time

Detailed description of street(s) proposed to be used: On 4th Street from Evangelical Lutheran Church parking lot to Lincoln Street, and another closure on 2nd Street from Front Street to Lincoln Street.

Estimated number of persons: 500 (Certificate of Insurance may be required)

Use of street (include a detailed description of all activities such as vending, music, selling of food or alcohol beverages, location and use of tents, stages, or other equipment, and a detailed plan for clean-up after the event): We are sponsoring a haunted hike on Military Ridge, State Trail, called "Creepy Crawl" it starts at 4th Street entrance of trail and ends at 2nd Street entrance. We will not be selling food/drink, and will have volunteers set up and take down props same day as event.

If using recording or sound amplification equipment please describe: n/a

Designate any public facilities or equipment to be used (additional costs may be incurred): n/a

I certify that I have read and understand the Village of Mount Horeb Ordinance 2006-17 An Ordinance To Require Street Use Permits, and agree to adhere to all of the rules and requirements outlined in the Ordinance and that all information provided on this application is true and correct.

Megan Hefner
Signature

8/26/2021
Date

*****29821*****
CHIEF OF POLICE: ACCEPTED DECLINED VILLAGE ADMINISTRATOR: ACCEPTED DECLINED

RECEIPT#: _____ LICENSE# _____

Schedule for Appointment of Agent by Corporation / Nonprofit Organization or Limited Liability Company

Submit to municipal clerk.

All corporations/organizations or limited liability companies applying for a license to sell fermented malt beverages and/or intoxicating liquor must appoint an agent. The following questions must be answered by the agent. The appointment must be signed by an officer of the corporation/organization or one member/manager of a limited liability company and the recommendation made by the proper local official.

To the governing body of: Town Village of Mount Horeb County of Dane
 City

The undersigned duly authorized officer/member/manager of Into the Driftless, LLC
(Registered Name of Corporation / Organization or Limited Liability Company)

a corporation/organization or limited liability company making application for an alcohol beverage license for a premises known as Driftless Social
(Trade Name)

located at 128 E. Main St.

appoints Matthew Schmock
(Name of Appointed Agent)
509 Perimeter Rd, Mount Horeb, WI 53572
(Home Address of Appointed Agent)

to act for the corporation/organization/limited liability company with full authority and control of the premises and of all business relative to alcohol beverages conducted therein. Is applicant agent presently acting in that capacity or requesting approval for any corporation/organization/limited liability company having or applying for a beer and/or liquor license for any other location in Wisconsin?

Yes No If so, indicate the corporate name(s)/limited liability company(ies) and municipality(ies).

Is applicant agent subject to completion of the responsible beverage server training course? Yes No

How long immediately prior to making this application has the applicant agent resided continuously in Wisconsin? 37 years

Place of residence last year Same as home address

For: Into the Driftless, LLC
(Name of Corporation / Organization / Limited Liability Company)

By: *Matthew Schmock*
(Signature of Officer / Member / Manager)

Any person who knowingly provides materially false information in an application for a license may be required to forfeit not more than \$1,000.

ACCEPTANCE BY AGENT

I, Matthew Schmock, hereby accept this appointment as agent for the
(Print / Type Agent's Name)

corporation/organization/limited liability company and assume full responsibility for the conduct of all business relative to alcohol beverages conducted on the premises for the corporation/organization/limited liability company.

Matthew Schmock 9/14/21 Agent's age 37
(Signature of Agent) (Date)
509 Perimeter Rd, Mt Horeb, WI 53572 Date of birth 3/28/84
(Home Address of Agent)

APPROVAL OF AGENT BY MUNICIPAL AUTHORITY (Clerk cannot sign on behalf of Municipal Official)

I hereby certify that I have checked municipal and state criminal records. To the best of my knowledge, with the available information, the character, record and reputation are satisfactory and I have no objection to the agent appointed.

Approved on 9-21-2021 by *[Signature]* Title Police Chief
(Date) (Signature of Proper Local Official) (Town Chair, Village President, Police Chief)

Original Alcohol Beverage Retail License Application

(Submit to municipal clerk.)

For the license period beginning: 10/6/21 ending: 6/30/22
(mm dd yyyy) (mm dd yyyy)

To the Governing Body of the: Town of } Mount Horeb
 Village of }
 City of }

County of Dane Aldermanic Dist. No. _____
 (if required by ordinance)

Check one: Individual Limited Liability Company
 Partnership Corporation/Nonprofit Organization

Applicant's Wisconsin Seller's Permit Number 456-1030802550-02	
FEIN Number 86-3700286	
TYPE OF LICENSE REQUESTED	FEE
<input type="checkbox"/> Class A beer	\$
<input checked="" type="checkbox"/> Class B beer	\$ 75.00
<input type="checkbox"/> Class C wine	\$
<input type="checkbox"/> Class A liquor	\$
<input type="checkbox"/> Class A liquor (cider only)	\$ N/A
<input type="checkbox"/> Class B liquor	\$
<input checked="" type="checkbox"/> Reserve Class B liquor	\$ 10,375.00
<input type="checkbox"/> Class B (wine only) winery	\$
Publication fee	\$ 20.00
TOTAL FEE	\$ 10,470.00

Name (individual / partners give last name, first, middle; corporations / limited liability companies give registered name)
Into the Driftless, LLC

An "Auxiliary Questionnaire," Form AT-103, must be completed and attached to this application by each individual applicant, by each member of a partnership, and by each officer, director and agent of a corporation or nonprofit organization, and by each member/manager and agent of a limited liability company. List the full name and place of residence of each person.

President / Member Last Name <u>Schmoeck</u>	(First) <u>Matthew</u>	(Middle Name) <u>W</u>	Home Address (Street, City or Post Office, & Zip Code) <u>509 Perimeter Rd., Mt Horeb, 53572</u>
Vice President / Member Last Name <u>Schmoeck</u>	(First) <u>Timothy</u>	(Middle Name) <u>L</u>	Home Address (Street, City or Post Office, & Zip Code) <u>6101 Knotty Pine Way, Fitchburg, 53719</u>
Secretary / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Treasurer / Member Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)
Agent Last Name <u>Schmoeck</u>	(First) <u>Matthew</u>	(Middle Name) <u>W</u>	Home Address (Street, City or Post Office, & Zip Code) <u>509 Perimeter Rd. Mt Horeb, WI 53572</u>
Directors / Managers Last Name	(First)	(Middle Name)	Home Address (Street, City or Post Office, & Zip Code)

1. Trade Name Driftless Social Business Phone Number 608 219 8756

2. Address of Premises 128 E. Main Street Post Office & Zip Code 53572

3. Premises description: Describe building or buildings where alcohol beverages are to be sold and stored. The applicant must include all rooms including living quarters, if used, for the sales, service, consumption, and/or storage of alcohol beverages and records. (Alcohol beverages may be sold and stored only on the premises described.)

liquor and Beer will be stored behind the bar and in the basement, served in the dining area and at the bar. When outdoor seating is allowed, we will also be serving out in the designated area.

4. Legal description (omit if street address is given above): _____

5. (a) Was this premises licensed for the sale of liquor or beer during the past license year? Yes No

(b) If yes, under what name was license issued? _____

6. Is individual, partners or agent of corporation/limited liability company subject to completion of the responsible beverage server training course for this license period? **If yes, explain** Yes No
Whoever is in charge (manager/owners) will be required to complete course and have a license.
7. Is the applicant an employe or agent of, or acting on behalf of anyone except the named applicant? Yes No
If yes, explain.
8. Does any other alcohol beverage retail licensee or wholesale permittee have any interest in or control of this business? **If yes, explain** Yes No
9. (a) **Corporate/limited liability company applicants only:** Insert state WI and date 9/14/21 of registration.
- (b) Is applicant corporation/limited liability company a subsidiary of any other corporation or limited liability company? **If yes, explain** Yes No
- (c) Does the corporation, or any officer, director, stockholder or agent or limited liability company, or any member/manager or agent hold any interest in any other alcohol beverage license or permit in Wisconsin? **If yes, explain.** Yes No
10. Does the applicant understand they must register as a Retail Beverage Alcohol Dealer with the federal government, Alcohol and Tobacco Tax and Trade Bureau (TTB) by filing (TTB form 5630.5d) before beginning business? [phone 1-877-882-3277] Yes No
11. Does the applicant understand they must hold a Wisconsin Seller's Permit? [phone (608) 266-2776] Yes No
12. Does the applicant understand that they must purchase alcohol beverages only from Wisconsin wholesalers, breweries and brewpubs? Yes No

READ CAREFULLY BEFORE SIGNING: Under penalty provided by law, the applicant states that each of the above questions has been truthfully answered to the best of the knowledge of the signer. Any person who knowingly provides materially false information on this application may be required to forfeit not more than \$1,000. Signer agrees to operate this business according to law and that the rights and responsibilities conferred by the license(s), if granted, will not be assigned to another. (Individual applicants, or one member of a partnership applicant must sign; one corporate officer, one member/manager of Limited Liability Companies must sign.) Any lack of access to any portion of a licensed premises during inspection will be deemed a refusal to permit inspection. Such refusal is a misdemeanor and grounds for revocation of this license.

Contact Person's Name (Last, First, M.I.) <i>Schmoeck, Matthew, W</i>	Title/Member <i>Owner</i>	Date <i>9/14/21</i>
Signature <i>Matthew Schmoeck</i>	Phone Number <i>608 219-8756</i>	Email Address <i>mat.drifflessocial@gmail.com</i>

TO BE COMPLETED BY CLERK

Date received and filed with municipal clerk <i>9/16/21</i>	Date reported to council / board	Date provisional license issued	Signature of Clerk / Deputy Clerk
Date license granted	Date license issued	License number issued	

VILLAGE OF MOUNT HOREB

Resolution/Ordinance No. 2021-18

**Resolution Authorizing Execution of the
Department of Natural Resources
Principal Forgiven Financial Assistance Agreement**

WHEREAS, the Village of Mount Horeb (the “Municipality “) wishes to undertake a project to replace private lead service lines at residences, pre K–12 schools and licensed and/or certified daycare centers, identified as DNR No. 5618-01 (the “Project”); and

WHEREAS, the Municipality has applied to the Safe Drinking Water Loan Program (the “SDWLP”) for financial assistance in the form of a loan made by the SDWLP to the Municipality of which all the principal will be forgiven at the time that loan disbursements are made to the Municipality, pursuant to the DNR Financial Assistance Agreement; and

WHEREAS, the SDWLP has determined that it can provide a loan with principal forgiveness in an amount up to \$300,000 that it has identified as being eligible for SDWLP funding;

NOW, THEREFORE, the Village President and Village Clerk are authorized by and on behalf of the Municipality to execute the Principal Forgiven Financial Assistance Agreement that contains the terms and conditions of the SDWLP award for the Project. The Principal Forgiven Financial Assistance Agreement is incorporated herein by this reference.

Approved this 6th day of October, 2021.

Randy Littel, Village Board President

ATTEST:

Alyssa Gaffney, Village Clerk