

**VILLAGE OF MOUNT HOREB
UTILITY COMMISSION MEETING MINUTES
OCTOBER 12, 2021**

The Mount Horeb Utility Commission met in regular session in the boardroom of the Municipal Building, 138 E Main Street, Mount Horeb, WI.

Call to Order/Roll Call: Chairman Temby called the meeting to order at 7:02 pm. Present were Glover, Czyzewski, McNall, Monroe and Lyle. Vierima was absent. Village Administrator Nic Owen, Electric Interim Superintendent Gerry Rick, Water Superintendent Josh Hyndman, Wastewater Superintendent John Klein, and Treasurer/Deputy Administrator Amy Hall were also present.

Public Comments: None

Minutes: Glover moved, Monroe seconded to approve the minutes of the September 14, 2021 meeting as presented, carried by voice vote.

Voucher and bank account information: The voucher check report and bank account information were reviewed. McNall moved, Lyle seconded to approve the vouchers and bank account information for September, as presented, carried by voice vote.

Consider Community Garden funding for water source: Lynn Messinger was present to request utility funding for a permanent water source for the Mt. Horeb Area Community Garden at Himsel Park. Lyle moved, Czyzewski seconded to approve the water utility fund 1/2 of the cost of the permanent water source, up to \$4,725, carried by voice vote.

Election of Officers: Czyzewski moved, Lyle seconded to nominate Jack Temby as President. McNall moved, Glover seconded to close President nominations, carried by voice vote. McNall moved, Czyzewski seconded to nominate Ed Glover as Secretary. McNall moved, Monroe seconded to close Secretary nominations, carried by voice vote. The vote was unanimous to approve the nominations.

Consider Focus on Energy Memorandum of Understanding: Owen reviewed the Memorandum of Understanding that describes the Save to Give Challenge. Monroe moved, Lyle seconded to approve the Memorandum of Understanding, as presented, carried by voice vote.

Review Commitment to Community grant applications: Fifteen grant applications were reviewed and will be considered at the November 9th Utility Commission meeting. McNall moved, Monroe seconded to have Utility Commission members send top three recipient choices to Hall to consider at the next meeting, carried by voice vote.

Electric Superintendent Report: Rick reviewed the monthly report.

Water Superintendent Report: Hyndman reviewed the monthly report.

Wastewater Superintendent Report: Klein reviewed the monthly report.

Utility Manager Report: Hall reviewed the monthly report.

Discuss Electric Superintendent position. The Utility Commission may convene in closed session as authorized by Wisconsin Statute 19.85(1)(c) for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdictions or exercises responsibility: Czyzewski moved, Lyle seconded to convene to closed session at 8:00 pm. Motion carried by roll call vote. No action was taken during closed session.

Adjournment: There being no further business before the Commission, Monroe moved, McNall seconded to adjourn the meeting at 8:15 pm, carried by voice vote.

Minutes by Amy Hall, Treasurer/Deputy Administrator