

**VILLAGE OF MOUNT HOREB  
COMMUNITY DEVELOPMENT AUTHORITY MEETING MINUTES  
WEDNESDAY, NOVEMBER 10, 2021**

The Community Development Authority of the Village of Mount Horeb met on the above date in the Board Room of the Municipal Building, 138 E Main Street, Mount Horeb, WI. A virtual option was also available.

**Call to Order/Roll Call:** Chair Gobourne called the meeting to order at 6:00pm. Present were Gobourne, Boehnen, Tetzlaff, Schellpfeffer, Vezakis, Durtschi and Littel. Also present were Administrator Nic Owen (attended virtually), Economic Development Director Rowan Childs, School District Superintendent Dr. Steve Salerno, and Deputy Clerk Chrissy Kahl.

New members Marc Schellpfeffer and Jessica Vezakis introduced themselves and gave short background information.

**Approval of October 13th, 2021 Minutes:** Motion by Littel to approve the minutes, second by Tetzlaff. Motion carried.

**Consent Agenda:**

- A. Economic Development Director's report: Childs provided a report in the meeting packet. Durtschi asked about the progress with Blue Mounds extraterritorial zoning. Childs said we are waiting on some documents then trying to get another meeting scheduled.
- B. Mount Horeb Area School District Report: Salerno provided a report in the meeting packet and attended the meeting. There were no questions about the information provided.
- C. Mount Horeb Area Chamber of Commerce Report: A report was provided in the meeting packet. There were no questions about the information provided.

Motion by Littel to approve the consent agenda, second by Vezakis. Motion carried.

6:12pm Gobourne recused himself due to conflict of interest on next agenda item.

**Consider Façade and Building rehab grant application and loan to Artemis Provisions at 215 East Main Street:** Agenda item was amended to remove "and loan". Owners Kingsley and Melissa Gobourne gave an overview of the project and answered questions. Motion by Littel to recommend approval from the Village Board for the façade and building rehab grants for a total of \$10,000.00, second by Tetzlaff. Motion carried.

6:23pm Gobourne returned to the meeting as Chair.

**Comprehensive Plan Update:** Childs said that Vandewalle & Associates just completed the draft comprehensive plan. The next step will be a special Plan Commission meeting to discuss. The meeting date had not been set, yet.

**Meeting adjournment:** Motion by Boehnen to adjourn the meeting at 6:32pm, seconded by Schellpfeffer. Motion carried.

Minutes by Chrissy Kahl, Deputy Clerk